



City of New York
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

Job ID: 687059	Salary: \$76,262 / \$87,701 - \$101,825
Business Title: Senior Estimator	Work Location: 30-30 Thomson Avenue, LIC, NY 11101
<div>Job Description</div> <p>Hours: Full-Time – 35 Hours Work Location: 30-30 Thomson Avenue, LIC, NY 11101</p> <p>The Department of Design and Construction seeks a Senior Cost Estimator to be part of Front-End Planning (FEP), a team of experienced professionals engaged in guiding capital project scope development for the Public Buildings Division. The goal of the unit is to develop a comprehensive understanding of the capital needs of each sponsor agency-initiated project to facilitate successful delivery in an expeditious and cost-effective manner while maintaining the highest degree of architectural, engineering and construction quality. The selected candidate will work with the FEP Program Executives in the analysis of sponsor agency needs and existing conditions to develop pre-design phase cost estimates for budget planning purposes across a range of projects. The candidate will be responsible for the overall development of cost analyses to confirm accuracy of funding provided by sponsor agencies. Duties also include joint scoping, field visits, site logistic analysis, reviewing current and archived construction documents, including technical data, drawings, and photos.</p> <p>Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.</p> <p>All interested applicants, including City Employees: Please email your cover letter and resume to DDCEngineering@ddc.nyc.gov.</p>	
<div>Minimum Qualification Requirements</div> <p>1. A four-year high school diploma or its educational equivalent and seven years of full-time satisfactory experience in general construction estimating; or</p> <p>2. Education and/or experience equivalent to "1" above. Undergraduate college credit can be substituted for experience on the basis of 30 credits leading to a baccalaureate degree from an accredited college in civil engineering, civil engineering technology, architecture or architecture technology for one year of experience, up to a maximum of four years of acceptable experience. Full-time satisfactory experience in civil engineering or architecture will be credited on a year for year basis up to maximum of five years of acceptable experience. However, all candidates must have a four-year high school diploma or its educational equivalent and two years of full-time satisfactory experience in general construction estimating.</p>	
<div>Preferred Skills</div> <p>Candidates must have excellent interpersonal, written, and oral skills, and current and up-to-date knowledge of the operations, design and construction of designated building types, means and methods, and standards. A minimum of 10-15 years of experience in commercial and institutional construction and cost estimating, and multi-discipline design and construction-related issue resolution. The candidate must be familiar with Timberline/Sage software, NYC Building Code, Microsoft Word, and Excel. AutoCAD, Revit/BIM experience preferred.</p>	
<div>Residency Requirement</div> <p>New York City Residency is not required for this position.</p>	
<div>55-a Program</div> <p>This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.</p>	
<div>Public Service Loan Forgiveness</div> <p>As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at StudentAid.gov/PSLF.</p>	
<div>Additional Information</div> <p>Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.</p>	

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.