



## **Summary**

DOB is seeking candidates for Plan Examiner.

## **Description**

### **About this event**

**Sourcing available Full-Time Experienced Plan Examiner.**

**\*\* If you are interested in attending, you must pre-register. Please bring 12 copies of your current resume. \*\***

**\*\* DOB is unable to provide Sponsorship.**

### **Who is DOB?**

The NYC Department of Buildings is responsible for ensuring the safe and lawful use of buildings and properties by enforcing the NYC Construction Codes, Energy Code and Zoning Resolution. We facilitate compliant development with integrity, efficiency and professionalism. We are committed to becoming a premier municipal building organization, dedicated to enhancing the quality of life for all New Yorkers and making our city safer. We are committed to improving our performance and developing procedures that are streamlined, understandable and transparent.

### **Target Audience**

DOB is seeking experienced Plan Examiners and Civil Engineers to assist with various projects related to Plan Examination and Construction Safety. Opportunities are available in plan review relating to cranes and derricks, parking structure and enforcement for site safety.

### **Available Positions**

#### **Plan Examiner, Parking Structures (Plan Examiner)**

Salary: \$88,394

#### **Minimum Requirements:**

1. License or Registration Requirement: A valid New York State Professional Engineer's License or a valid New York State Registration as an Architect. Current

New York State registration as a Professional Engineer or Architect must be maintained for the duration of your employment.

## 2. Education and Experience Requirement:

- a. Four (4) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two years must be in building design or building equipment systems design; or
- b. A Masters degree or higher in civil engineering, or a five-year Bachelor of Architecture or a Master of Architecture, and three (3) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two (2) years must be in building design or building equipment systems design.

## Job Description:

Under the supervision of the Assistant Chief Plan Examiner (ACPE) of the Façade & Local Law Unit, the Plan Examiner shall perform responsible detail oriented work in the engineering analysis of parking structures, the examination of plans for the construction, alteration or repair of buildings under the jurisdiction of the Department of Buildings and will perform work related to the following responsibilities:

- Examining and reviewing plans, design and specifications for the construction, alteration, or repair of buildings under the jurisdiction of the Department of Buildings to note compliance with and violation of Construction Code provisions and other pertinent codes and regulations regarding structures, facades, materials, applications, and methods of construction, etc.
- Prepare a list of objections in accordance with Construction Code, Zoning Resolution and other rules, regulations or legislation as they apply to the legality of proposed building construction, alteration or repair, including all Energy code requirements.
- Meet with owners, Architects or Engineer of Record, Qualified Parking Structure Inspectors (QPSIs), and permitted licensed General Contractors to review project status and review compliance with building codes, laws,

rules, bulletins, and enforcement initiatives for application approvals and permits.

- Prepare reports and recommendations on the approval of applications and the issuance of permits for building construction.
- Engage in research, investigations, studies, and examinations related to the construction, alterations or demolition of structures subject to the provisions of the Construction Code.
- On occasion, shall be required to perform fieldwork to make on-site determination of structural stability and safety.
- Perform audits of engineering drawings with regard to parking structures of low and high-rise new/existing buildings.
- Perform audits/background investigation of QPSIs.
- Act as a technical resource on parking structure related issues for the public and the Department Technical and inspectorial Staff.
- On occasion, represent the Department as expert and fact witness on technical and policy related matters in various legal proceedings, court proceedings, depositions, and ECB court.
- Provide interpretations of the NYC Construction Codes and other applicable laws, rules, regulations including historic codes.
- Assist the Office of Technical Affairs and Code Development in the NYC Construction Code revisions related to structural and foundation provisions.
- Prepare reports for the ACPE, Director of Facades/Local Law, Chief Compliance Officer, Executive Engineer, and Assistant Commissioner to assist in enforcement actions.
- Issue violations and commissioner orders to owners and QPSIs.
- Attend work hours and off hours training seminars.
- Maintain service level and backlog as set by the ACPE and Director.
- Assist with data analysis and determine trends as it relates to existing buildings.
- Support Investigative Engineering Service cross training, incident support, special assignments, and project management initiatives.

Additional duties and projects as needed.