



City of New York
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

Job ID: 699754	Salary: \$64,242 / \$73,878
Business Title: CADD Designer	Division/Work Unit: Infrastructure / Construction Management – Executive – Construction Support
<div>Job Description</div> <p>Hours: Full-time – 35 Hours Work Location: 30-30 Thomson Avenue, LIC, NY 11101</p> <p>The Department of Design and Construction, Division of Infrastructure is currently seeking a CADD Designer to join our Construction Management Unit – Construction Support - AS-BUILTS Team.</p> <p>Under the guidance of an Engineer-in-Charge, the successful candidate will prepare as-built drawings and working drawings, utilizing specifications and final estimates for roadway, sewer, and water main projects. The selected candidate may require participating in field surveys; engage in engineering investigations and studies; attend meetings; and prepare calculations and reports.</p> <p>Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.</p> <p>All interested applicants, including City Employees: Please email your cover letter and resume to DDCEngineering@ddc.nyc.gov</p>	
<div>Minimum Qualification Requirements</div> <p>1. A baccalaureate degree in civil engineering from an accredited college or university and one year of fulltime satisfactory experience in civil engineering work; or 2. A baccalaureate degree from an accredited college or university in civil engineering technology and three years of full-time satisfactory experience in civil engineering work; or 3. A baccalaureate degree from an accredited college or university and a master's degree in civil engineering from an accredited college or university.</p>	
<div>Preferred Skills</div> <p>Please note the following preferred skills for this position:</p> <p>1. Outstanding verbal and written communication skills 2. Proficiency in Microsoft Office and AutoCAD 3. Construction knowledge relevant to infrastructure work (i.e., roadway, sewer, and/or water main) 4. Familiarity with NYC DOT, NYS DOT, NYC DEP specifications, MUTCD, and AASHTO standards 5. Comprehensive understanding of the NYC infrastructure system and current engineering practices 6. Proficiency in Primavera P6 scheduling and Envision Sustainability Professional (ENV SP) credential (preferred) 7. Valid driver's license (required) 8. Personal vehicle (preferred)</p>	
<div>Residency Requirement</div> <p>New York City Residency is not required for this position.</p>	
<div>55-a Program</div> <p>This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.</p>	
<div>Public Service Loan Forgiveness</div> <p>As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at https://studentaid.gov/pslfi/.</p>	

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.