

COMMISSION MEMBER (CONDITIONAL RELEASE COMMISSION)

General Statement of Duties and Responsibilities

Serve as a member of the New York City local conditional release commission, performs the functions described in NYS Correction Law, Article 12.

Conducts case reviews, hears testimony and reads documentary evidence concerning early release requests to determine whether incarcerated individuals serving a definite sentence in local detention facilities can be released before serving a full sentence.

Examples of Typical Tasks

Determines which persons sentenced within the city of New York, and serving a definite sentence of imprisonment and eligible for conditional release may be released on conditional release and when and under what conditions in accordance with the law.

Examines supporting documents, examines witnesses, and weighs credibility of testimony; ensures decisions are made in accordance with statutory requirements.

Determines, as each incarcerated individual applies for conditional release, the need for supplemental investigation of the background of such incarcerated individual and causes such investigation as may be necessary to be made.

Determines whether to revoke the conditional release of any person in the legal custody of the commission; issues declarations of delinquency and authorizes the issuance of a warrant for the retaking of such person.

Issues subpoenas to compel the attendance of witnesses and the production of books, papers, and other documents pertinent to the subject of the commission's inquiry.

Administers oaths and take the testimony of persons under oath.

Is responsible for the preparation of legally mandated reports.

COMMISSION MEMBER (CONDITIONAL RELEASE COMMISSION) (continued)

Qualification Requirements

1. A baccalaureate degree from an accredited college and at least five years of satisfactory experience in the fields of criminology, administration of criminal justice, law enforcement, probation, parole, law, social work, social science, psychology, psychiatry or corrections.

Lines of Promotion

None. This class of positions is classified in the Non-Competitive Class.