

SUPERVISOR STEAM FITTER (NY HELPS PROGRAM)

General Statement of Duties and Responsibilities

Under general supervision, supervises, directs and is responsible for the work of Steam Fitters, Steam Fitter's Helpers and other assigned personnel relating to piping, controls and equipment for heating systems, compressed air, sprinkler systems, refrigeration, air conditioning and cooling apparatus; performs related work.

Examples of Typical Tasks

Schedules, directs and supervises pertinent work in altering, repairing, extending and maintaining piping, controls and equipment in heating systems, compressed air, steam and hot water systems, sprinkler systems, refrigeration, air conditioning, cooling apparatus and processing systems.

Supervises and directs work relative to the installation of boilers, feedwater, vacuum and condensate pumps and related auxiliary equipment.

Prepares and initiates work assignments and job priorities and makes decisions relative to methods of doing work.

Prepares requisitions for tools, materials and equipment.

Checks jobs in progress and completed work assignments for compliance with work standards, job orders, codes and/or specifications.

May inspect existing facilities and equipment to determine the need for repairs, alterations and/or maintenance.

May prepare and/or supervise the preparation of material take-offs from plans and specifications or field measurements.

Keeps and maintains records and prepares reports.

Is responsible for ensuring that subordinates observe adequate safety precautions.

SUPERVISOR STEAM FITTER (NY HELPS PROGRAM) (continued)

Qualification Requirements

1. Six years of full-time experience as a Steam Fitter, at least one year of which must have been in a supervisory capacity.

Note:

This title is classified in the non-competitive class for a 12-month period under the New York Hiring Emergency Limited Placement Statewide Program – Local (NY HELPS Program). At the conclusion of 12 months incumbents will be transferred into “Supervisor Steam Fitter (91971)” as competitive class employees.

Probationary Period:

This title is subject to a 12-month probationary period. The period of probation may be served while in the non-competitive classification under the NY HELPS Program or in the competitive classification, or both. However, all employees must serve a total of 12 months of probation.