

## **SUPERVISOR SHIP CARPENTER (NY HELPS PROGRAM)**

### **General Statement of Duties and Responsibilities**

Under general direction, supervises, directs and is responsible for the work of ship carpenters and other assigned employees; performs related work.

### **Examples of Typical Tasks**

Assigns and lays out jobs for ship carpenters and closely allied workers.

Supervises employees using and operating all carpentry shop hand powered machinery, tools and equipment.

Supervises repairs and oversees staff erecting partitions, doors and windows.

Supervises all necessary woodworking repairs and maintenance of ferries, floating equipment, terminals and related buildings.

Supervises employees replacing broken glass, supervises construction and installation of scaffolding; supervises construction and repair of float stages.

### **Qualification Requirements**

One (1) year of permanent service in the title Ship Carpenter (92025).

### **Note:**

This title is classified in the non-competitive class for a 12-month period under the New York Hiring Emergency Limited Placement Statewide Program – Local (NY HELPS Program). At the conclusion of 12 months incumbents will be transferred into “Supervisor Ship Carpenter (92073)” as competitive class employees.

**SUPERVISOR SHIP CARPENTER (NY HELPS PROGRAM)** (continued)

**Probationary Period:**

This title is subject to a 12-month probationary period. The period of probation may be served while in the non-competitive classification under the NY HELPS Program or in the competitive classification, or both. However, all employees must serve a total of 12 months of probation.