



ZOHRAN KWAME
MAMDANI
Mayor

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
BUREAU OF EXAMINATIONS

YUME KITASEI
Commissioner

NOTICE OF EXAMINATION

PROMOTION TO ENVIRONMENTAL ENGINEER
Exam No. 6528

WHEN TO APPLY:	From: June 3, 2026	APPLICATION FEE: \$88.00
	To: June 23, 2026	Candidates paying the application fee with a credit, debit, or gift card will incur a nonrefundable 2.00% service fee. However, veterans, unemployed individuals, and those receiving public assistance or supplementary security income qualify for a fee waiver.

YOU ARE RESPONSIBLE FOR READING THIS ENTIRE NOTICE BEFORE YOU SUBMIT YOUR APPLICATION.

WHAT THE JOB INVOLVES:

This class of positions encompasses professional environmental engineering work of varying degrees of difficulty and responsibility. There are three Assignment Levels within this class of positions.

At Assignment Level I: Environmental Engineers under general supervision, perform responsible supervisory work, or difficult and responsible work in the field, office, or laboratory in environmental and/or fire protection engineering. Environmental Engineers act as section engineers in charge of a major environmental or fire protection engineering section or the equivalent; plan, assign, and review the work of subordinates, prepare progress reports, and may represent an agency in relations with City agencies, contractors, consultants, or their representatives, and the general public in matters relating to environmental and/or fire protection engineering; engage in, or supervise the conduct of complex and important research, investigations, studies, or examinations related to the environmental and/or fire protection engineering functions or activities of a department or agency; prepare or supervise the preparation of the basic design plan or significant and complex portions of the basic design plan, including fire protection portions for major environmental engineering projects for the construction, remodeling, operation, maintenance, or repair of public works, structures, grounds, or installations; make interpretive detail sketches or layouts of intricate or fundamental portions or aspects of the basic design plan for engineering projects as proposed or adopted, and prepare maps, designs, plans, contract and working drawings, estimates, contract specifications, and other technical specifications; approve or supervise the design, inspection, construction, demolition, and/or alteration of premises, installations, or apparatus to ensure compliance with contracts, drawings, specifications, codes, resolutions, statutes, rules, and regulations; prepare reports on contracts and contract estimates, contract modifications and recommendations of award; participate in the development of proposals for major engineering projects with regard to the acquisition, disposition, or the public or private use of City property, the conduct of surveys, and the construction, operation or maintenance of public works, plants, or structures; plan, implement, and review studies of environmental impact and pollution control devices; prepare and develop and/or supervise the preparation and development of new and revised pollution control criteria, guides and standards; supervise the operation, maintenance of all fire protection systems and their associated components and equipment, in conjunction with failsafe elements of construction; supervise the inspection operation or testing operation in a laboratory, manufacturer's plant, or on a job site, of equipment and materials to be incorporated in public works, plants, or structures; supervise the operation and maintenance of public works and the preparation of recommendations for alterations or repairs; when assigned in writing, may sign and seal engineering and other official documents; and may operate a motor vehicle in the performance of assigned duties. All Environmental Engineers perform related work.

Special Working Conditions:

Environmental Engineers may be required to work various shifts including nights, Saturdays, Sundays, and holidays.

Some of the physical activities performed by Environmental Engineers and environmental conditions experienced are: walking to and from inspection sites and walking during inspections, climbing and descending ladders and stairs to get to the area to be inspected, standing on scaffolds, standing for an extended period of time, bending and stooping during inspections, working in confined spaces, distinguishing colors, wearing protective equipment like a hard hat, climbing over and around objects, walking and working in areas that may be damp, dark, smoky, acrid, or under construction, working outdoors in all kinds of weather.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

THE SALARY:

The current minimum salary is \$78,740 per annum. This rate is subject to change. There are three assignment levels within this class of positions. Promotions will generally be made to Assignment Level I. After promotion, employees may be assigned to the higher assignment levels at the discretion of the agency.

ELIGIBILITY TO TAKE EXAMINATION:

This examination is open to each employee of an agency under the jurisdiction of the Commissioner of the Department of Citywide Administrative Services who **on the last day of the application period:**

1. holds a permanent (not provisional) competitive appointment or appears on a Preferred List (see Note, below) for the title of Assistant Environmental Engineer; **and**
2. is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent employees of the eligible title who have rehiring rights.)

This examination is also open to employees who were appointed to an eligible title pursuant to New York State Civil Service Law, section 55-a, and who meet all other eligibility requirements.

If you do not know if you are eligible, check with your agency's personnel office. It is your responsibility to determine whether or not you meet the eligibility requirements for this examination before submitting your application. If it is determined that you are not eligible to participate in this examination, your application fee will not be refunded and you will not receive a score.

ELIGIBILITY TO BE PROMOTED:

In order to be eligible for promotion, you must have completed your probationary period in the eligible title as indicated in the above "Eligibility To Take Examination" section, and you must be permanently employed in the eligible title or your name must appear on a Preferred List for the eligible title at the time of promotion. Additionally, you must have served permanently in the eligible title for at least one year, unless your probationary period in that eligible title has been waived pursuant to Rule 5.2.4 of the Personnel Rules and Regulations of the City of New York. However, pursuant to Civil Service Law § 52(10)(b), effective September 4, 2024, time served as a provisional appointee in an eligible title will be credited toward the one-year requirement to be promoted if, after September 4, 2024, you received a permanent appointment to the eligible title immediately following the provisional appointment.

REQUIREMENT(S) TO BE PROMOTED:

License Requirement: By June 30, 2026, you must have a valid New York State Professional Engineer's License. This license and current New York State registration as a Professional Engineer must be maintained for the duration of your employment.

HOW TO APPLY:

Apply through the Online Application System (OASys) at www.nyc.gov/examsforjobs. Follow the onscreen application instructions to submit your application and payment. A valid email address is required. Free email accounts are available from Google, Yahoo!, AOL, Outlook.com, or Mail.com.

New OASys accounts must be verified to confirm your email address is valid and that you have access to the email account. You will receive a confirmation email from OASys to confirm your account upon registering for your OASys account. If any issues arise, contact DCAS at nyc.gov/CivilServiceNowNYC and select the applicable subject. If you do not receive the confirmation email, check your spam or junk mail folder before contacting DCAS.

You can pay with major credit cards, bank cards, or prepaid debit cards with a credit card logo. Veterans and individuals receiving certain public assistance may qualify for a fee waiver. For more information on eligibility and required documentation, visit the Fee Waiver FAQs on OASys at <https://a856-exams.nyc.gov/OASysWeb/faqs>.

You may come to the DCAS Computer-based Testing & Application Centers to apply for this examination online.

The centers will be open Monday through Friday from 9:00 AM to 5:00 PM:

Manhattan

2 Lafayette Street
17th Floor
New York, NY 10007

Brooklyn

210 Joralemon Street
4th Floor
Brooklyn, NY 11201

Queens

118-35 Queens Boulevard
5th Floor
Forest Hills, NY 11375

Staten Island

135 Canal Street
3rd Floor
Staten Island, NY 10304

Bronx

1932 Arthur Avenue
2nd Floor
Bronx, NY 10457

The DCAS Computer-based Testing & Application Centers will be closed on Friday, June 19, 2026.

Application Receipt:

After applying for the examination through the Online Application System (OASys), expect an immediate receipt via email. If you don't see it, be sure to check your Junk, Trash, or Spam folders. Alternatively, you can view a summary of your application status on your OASys Dashboard under "Notifications."

If you still can't find the email, contact DCAS at NYC.gov/CivilServiceNowNYC and select the applicable subject. Include your exam number and profile number for easier identification. Also, verify that your email address in your profile is accurate and up to date. Finally, add OASys@dcas.nyc.gov to your known

senders to ensure you receive all important communications.

Special Circumstances Guide:

This Guide provides instructions for requesting alternate test dates for religious observances, how to apply for disability accommodations, Legacy credit, and address changes. Following the relevant instructions in the guide is crucial when filling out the "Application for Examination." Guide Link:

<https://www.nyc.gov/assets/dcas/downloads/pdf/employment/nyc-dcas-special-circumstances-guide.pdf>

Civil Service Guidance for Veterans:

There are a range of benefits available to eligible veterans in their civil service careers. Specifically, veterans and disabled veterans may be eligible for application fee waivers, preference credits, make-up exams, retroactive seniority, and age deduction where the exam has maximum age requirements. Review the Civil Service Guidance for Veterans at:

<https://www.nyc.gov/assets/dcas/downloads/pdf/employment/faqs-for-veterans.pdf>

PENALTY FOR MISREPRESENTATION:

Any intentional misrepresentation on the application or examination may result in disqualification, even after promotion, and may result in criminal prosecution.

REQUIRED INFORMATION:

- 1. Application for Examination:** Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide.
- 2. Education and Experience Exam:** Complete the exam by following the on-screen instructions. You must provide detailed information about your licenses, education, and experience and finalize your submission in the Online Application System (OASys) by midnight Eastern time on the last day of the application period. Once you click on Final Submit, no further changes can be made. Failure to submit by the deadline will result in your examination being deemed incomplete, and you will not receive a score or be invited to any subsequent exam portions. Additionally, your application fee will not be refunded.
- 3. If applicable, ensure your foreign education evaluation is submitted directly to DCAS by an approved evaluation service within eight weeks after the application deadline.** Approved evaluation services are listed in the Foreign Education Evaluation Guide located on the DCAS website at <https://www.nyc.gov/assets/dcas/downloads/pdf/employment/nyc-dcas-foreign-education-evaluation-guide.pdf>. Request a **"document-by-document" (general)** evaluation.

THE TEST:

You will be given an Education and Experience Exam. Your score on this test will be used to determine your place on an eligible list. On the Education and Experience Exam, you will receive a score of 70 points for meeting the eligibility requirements listed above. After these requirements are met, you will receive additional credit up to a maximum of 100 points on the following basis:

Certifications/licenses/credentials, education, and experience used to gain additional credit must be obtained by the last day of the Application Period (June 23, 2026).

If you have satisfactory, full-time experience at a New York City government agency as a permanent (not provisional) employee performing engineering work that takes into consideration water, soil, and air pollution, ensuring the protection of the environment and people, for:	You will receive up to:
At least 1 year but less than 2 years	3.75 points
At least 2 years but less than 3 years	7.5 points
At least 3 years but less than 4 years	11.25 points
At least 4 years but less than 5 years	15 points
At least 5 years but less than 6 years	18.75 points
At least 6 years but less than 7 years	22.5 points
At least 7 years but less than 8 years	26.25 points
8 or more years	30 points

If you have satisfactory, full-time experience with an employer other than the City of New York performing engineering work that takes into consideration water, soil, and air pollution, ensuring the protection of the environment and people, for:	You will receive up to:
At least 1 year but less than 2 years	3.75 points
At least 2 years but less than 3 years	7.5 points
At least 3 years but less than 4 years	11.25

	points
At least 4 years but less than 5 years	15 points
At least 5 years but less than 6 years	18.75 points
At least 6 years but less than 7 years	22.5 points
At least 7 years but less than 8 years	26.25 points
8 or more years	30 points

If you have completed a Master's degree at an accredited college or university in:	You will receive:
Environmental Engineering, Chemical Engineering, or Civil Engineering	3.6 points
Mechanical Engineering	3.3 points
Environmental Science	2.8 points
Biology, Chemistry, or Physics	2.3 points

If you possess one or more of the following certifications/licenses/credentials:	You will receive:
<ul style="list-style-type: none"> • Certified Hazardous Materials Manager (CHMM) issued by the Institute of Hazardous Materials Management (IHMM) • Hazardous Waste Operations and Emergency Response certification issued by OSHA Licensed Site Remediation Professional (LSRP) or Licensed Environmental Professional (LEP) or its equivalent • Certified Safety Professional issued by the Board of Certified Safety Professionals • Stormwater Pollution Prevention Plan (SWPPP) Permit • State Pollutant Discharge Elimination System (SPDES) Permit • Six Sigma or Lean Six Sigma certification (at any level) issued by the International Association for Six Sigma Certification (IASSC), the American Society for Quality (ASQ), or the Council for Six Sigma Certification (CSSC) 	2 points

During the Education and Experience Exam (EEE), you will get instructions on converting part-time experience to the full-time equivalent.

You must Final Submit your Education and Experience Exam in OASys by midnight Eastern time on the last day of the Application Period, and once you Final Submit, no changes can be made.

Failure to click Final Submit by the deadline will result in an incomplete application, and you will not receive a score or a refund of the application fee.

CHANGE OF MAILING ADDRESS, EMAIL ADDRESS, AND/OR TELEPHONE NUMBER:

It is essential to promptly notify DCAS of any changes to your mailing address, email address, or phone number. Without your correct contact information, you may miss important updates regarding your exam(s), appointment considerations, or critical information that requires a timely response. To update your contact information, follow these steps:

- City Employees: update your information in NYCAPS Employee Self-Service (ESS) at www.nyc.gov/ess
- All Others: Log into your OASys account at www.nyc.gov/examsforjobs, navigate to your Dashboard, and update your Profile page.

CHANGE OF NAME AND/OR SOCIAL SECURITY NUMBER:

To change your name and/or social security number with DCAS, use the Data Correction Form and follow all instructions provided. You can access the DCAS Data Correction Form at the following link: <https://www1.nyc.gov/assets/dcas/downloads/pdf/employment/dp148a.pdf>.

THE TEST RESULTS:

If you pass the Education and Experience Exam and are marked eligible, your name will be placed on an eligible list in final score order. You will receive a list number and be notified of your test results via email. This eligible list determines the order of candidates considered for promotion, usually active for four years.

For more information about the civil service system, visit: <https://www.nyc.gov/site/dcas/employment/more-about-civil-service.page>.

If you believe your test was rated incorrectly, you can appeal your score to DCAS, Committee on Manifest Errors, using the Online Application System (OASys). Your appeal must clearly state the reasons for requesting a higher score and may result in a different rating.

ADDITIONAL INFORMATION:

Selective Certification for License, Certificate and/or Special Experience: If you have the license, certification, and/or experience listed in one or more of the areas listed below, you may be considered for promotion to positions requiring the license, certification, and/or experience through a process called Selective Certification. If you qualify for Selective Certification, you may be given preferred consideration for positions requiring this license, certification, and/or experience. If you wish to apply for this Selective Certification, follow the onscreen instructions when completing the Education and Experience Exam to

indicate your interest in such Selective Certification and Final Submit it in the Online Application System (OASys). **Your license, certification(s), and/or experience will be checked by the promoting agency at the time of promotion. Experience obtained in provisional service will not be considered when evaluating whether candidates are qualified for Selective Certification.**

1. **Building Commissioning (BDC):** At least one of the following valid certifications: Existing Building Commissioning Professional ("EBCP") certification from the Association of Energy Engineers ("AEE"), Certified Building Commissioning Professional ("BCF") certification from AEE, or Certified Commissioning Authority ("CxA") certification from AABC Commissioning Group ("ACG").
2. **Construction Project Manager Positions Requiring Experience in Energy Conservation and Efficiency (ECE):** At least one (1) year of full-time, satisfactory experience in New York City Energy Conservation Code (NYCECC), analysis of property's energy usage, and/or building energy audits.
3. **Design-Build (DBI):** At least one of the following valid certifications: Design-Build Professional ("DBIA") certification, or an Associate Design-Build Professional ("Assoc. DBIA"), issued by the Design-Build Institute of America, may select this certification.
4. **Driver License (MVO):** A motor vehicle Driver License that is valid in the State of New York.
5. **Energy-Efficient Building Operations (EBO):** At least one of the following valid credentials: Building Operator Certification Levels I and II ("BOC I and II"), issued by Northwest Energy Efficiency Council, Operations & Performance Management Professional ("OPMP"), issued by ASHRAE, and the Systems Maintenance Technician ("SMT®") Designation issued by BOMA.
6. **Energy Management Foundational (EMF):** A valid Certified Energy Manager ("CEM") certification from the Association of Energy Engineers ("AEE").
7. **Energy Management Extensive (EMX):** A valid Certified Energy Manager ("CEM") certification from the Association of Energy Engineers ("AEE") and at least one of the following valid certifications from AEE: Certified Energy Auditor ("CEA"), Certified Building Commissioning Professional ("CBCP"), or Certified Measurement and Verification Professional ("CMVP").
8. **Energy Auditing (ENA):** At least one of the following valid certifications: Certified Energy Manager ("CEM") certification from the Association of Energy Engineers ("AEE"), Certified Energy Auditor ("CEA") certification from AEE, High-Performance Building Design Professional ("HBDP") certification from the American Society of Heating, Refrigerating and Air Conditioning Engineers ("ASHRAE"), Building Energy Assessment Professional ("BEAP") certification from ASHRAE, or Multifamily Building Analyst ("MFBA") certification from the Building Performance Institute ("BPI").
9. **Energy Management Foundational and Sustainability (EFS):** A valid Certified Energy Manager ("CEM") certification from the Association of Energy Engineers ("AEE") and at least one of the following valid credentials: LEED Green Associate ("LEED GA") accreditation from the U.S. Green Building Council ("USGBC"), LEED Accredited Professional accreditation from the USGBC with specialization in Building Design + Construction or Operations + Maintenance ("LEED AP BD+C" or "LEED AP O+M"), or Environmental Sustainability Professionals ("ENV SP") certification from the Institute for Sustainable Infrastructure ("ISI").
10. **Experience Analyzing Greenhouse Gas Emissions (GHG):** At least one (1) year of full-time, satisfactory experience conducting analysis, inventories, and/or verification of GHG emissions.
11. **PMI Project Management Professional Certification (58V):** A valid certification as a Project Management Professional (PMP) issued by the Project Management Institute (PMI).
12. **Sustainability (SUS):** At least one of the following valid credentials: LEED Green Associate ("LEED GA") accreditation from the U.S. Green Building Council ("USGBC"), LEED Accredited Professional accreditation from the USGBC with specialization in Building Design + Construction or Operations + Maintenance ("LEED AP BD+C" or "LEED AP O+M"), or Environmental Sustainability Professionals ("ENV SP") certification from the Institute for Sustainable Infrastructure.

The above Selective Certification requirements may be met at any time during the duration of the list. If you meet the Selective Certification requirement at some future date, please submit a request by contacting DCAS via the following link: nyc.gov/CivilServiceNowNYC using the "Selective Certification" subject. Please include the examination title and number, your full name, OASys Profile ID number, and the Selective Certification(s) you are requesting in your submission. If promoted through Selective Certification, the licenses or certification(s) must be maintained for the duration of your employment.

The General Examination Regulations of the Department of Citywide Administrative Services (DCAS) apply to this examination and are part of this Notice of Examination. They are posted at nyc.gov/dcas and copies are available at the DCAS Computer-based Testing & Application Centers.

The City of New York is an Equal Opportunity Employer.
Title Code No. 20618; Engineering Occupational Group.

**For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas**