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Mayor

LOUIS A. MOLINA
Commissioner

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
BUREAU OF EXAMINATIONS

NOTICE OF EXAMINATION

WATERSHED MAINTAINER Exam No. 6115

WHEN TO APPLY: From: January 7, 2026

APPLICATION FEE: \$68.00

To: January 27, 2026

Candidates paying the application fee with a credit, debit, or gift card will incur a nonrefundable 2.00% service fee. However, veterans, unemployed individuals, and those receiving public assistance or supplementary security income qualify for a fee waiver.

**YOU ARE RESPONSIBLE FOR READING THIS ENTIRE NOTICE
BEFORE YOU SUBMIT YOUR APPLICATION.**

WHAT THE JOB INVOLVES:

Watershed Maintainers, under supervision, utilize computerized, electronic and mechanical equipment to perform duties related to the operation, maintenance, repair and inspection of facilities, roads, bridges, equipment and lands in the watershed areas including reservoirs, aqueducts and groundwater, water and wastewater treatment and related systems of The City of New York; ensure compliance with applicable federal, state, local and Agency environmental health and safety laws, policies and procedures; operate motor vehicles and motor-powered equipment. All Watershed Maintainers perform related work.

Special Working Conditions:

Some of the physical activities performed by Watershed Maintainers and environmental conditions experienced are: lifting objects up to waist height; fingering, grasping, squeezing and/or turning objects such as tools and equipment; pushing and pulling objects such as tools and levers using one or two hands; reaching at a distance up to arm's length; coordinating the movements of hands and feet; and balancing body on foot stools or ladders from 3 to 30 feet in height while standing and working with hands overhead. In order to perform the essential tasks of this position, Watershed Maintainers may be required to: wear protective equipment such as gloves, boots, goggles, earplugs, noise attenuators, face shields, and/or respirators; work in temperatures ranging from 0°F and 105°F in wetness and varying atmospheric conditions such as high and low humidity; work in the presence of toxic and/or corrosive chemicals and moving parts of machinery and equipment; and work in restricted spaces for up to 1 hour at a time and on surfaces made of metal gratings, macadam and/or cement.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY:

The current minimum salary is \$47,684 per annum. This rate is subject to change.

HOW TO QUALIFY:

It is your responsibility to ensure that you meet the education and experience requirements for the examination before submitting your application. If you are deemed "Not Qualified," your application fee will not be refunded, and you will not receive a score.

As per Section 54(2) of the Civil Service Law, the education requirement needed to qualify must be met by January 27, 2027. The experience requirement needed to qualify must be met by the last day of the Application Period (January 27, 2026).

EDUCATION AND EXPERIENCE REQUIREMENTS:

A four-year high school diploma or its educational equivalent approved by a State's Department of Education or a recognized accrediting organization **and** one of the following:

1. One year of full-time satisfactory experience in the operation and maintenance of equipment used in the controlling or purification of water at facilities in watershed areas, reservoirs, or aqueduct systems, or performing duties involving the upkeep, inspection, maintenance or operation of watershed areas and related facilities; **or**
2. Two years of full-time satisfactory experience as: a mechanic, journeyman or helper in the electrical, mechanical or construction trades; or as a technician in a chemical processing facility or chemical or water quality laboratory.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

The high school diploma or its educational equivalent must be approved by a State's Department of Education or a recognized accrediting organization.

If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. This is required only if you need credit for your foreign education in this examination. For more information see the Foreign Education Evaluation Guide in the Required Information section.

During the Education and Experience Exam (EEE), you'll answer questions about your work experience. If you worked part-time for less than 35 hours a week, convert your hours to a full-time equivalent using this formula:

$$(\text{number of hours worked per week}/35) \times (\text{number of months worked})$$

For example, if you worked at a job for 21 hours per week for 12 months, you would make the following calculation: $21/35 \times 12 = 7.2$ months.

You must final submit all relevant education and experience details in the Online Application System (OASys) by midnight Eastern time on January 27, 2026. Once you click on Final Submit, you cannot make any changes.

If you do not final submit your Education and Experience Exam by the deadline, your application will be considered incomplete. Consequently, you will not receive a score, will not advance to further exam portions (if applicable), and your application fee will not be refunded.

Driver License Requirement:

By the time you are appointed to this position, you must have a motor vehicle driver license valid in the State of New York. If you have moving violations, a license suspension or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

All candidates shall be required to obtain and maintain any licenses, certifications or endorsements that the Agency deems necessary to perform the duties of the position.

Medical Requirement:

For certain positions, you may be required to wear a respirator while performing the essential functions of a Watershed Maintainer. Applicants for those positions must be physically able to wear a respirator and must not have any condition which would prevent a good face seal when wearing a respirator. OSHA regulations have established medical guidelines for wearing a respirator. Therefore, those applicants will be required to have pre-employment and periodic post-appointment medical examinations to demonstrate that they meet applicable OSHA standards and to monitor their medical status. Once hired, employees must continue to satisfy OSHA regulations for the duration of their employment.

Residency Requirement Advisory:

Under New York City Administrative Code Section 12-120, you might need to be a resident of the City of New York within 90 days of the date you are appointed to this position. Since residency requirements vary by title, appointing agency and length of service, consult the **appointing agency's personnel office** at the time of the appointment interview to find out if City residency is required.

English Requirement:

You must be able to understand and be understood in English.

Proof of Identity:

Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with an agency under the jurisdiction of the Commissioner, Department of Citywide Administrative Services.

HOW TO APPLY:

Apply through the Online Application System (OASys) at www.nyc.gov/examsforjobs. Follow the onscreen application instructions to submit your application and payment. A valid email address is required. Free email accounts are available from Google, Yahoo!, AOL, Outlook.com, or Mail.com.

New OASys accounts must be verified to confirm your email address is valid and that you have access to the email account. You will receive a confirmation email from OASys to confirm your account upon registering for your OASys account. If any issues arise, contact DCAS at nyc.gov/CivilServiceNowNYC and select the applicable subject. If you do not receive the confirmation email, check your spam or junk mail folder before contacting DCAS.

You can pay with major credit cards, bank cards, or prepaid debit cards with a credit card logo. Veterans and individuals receiving certain public assistance may qualify for a fee waiver. For more information on eligibility and required documentation, visit the Fee Waiver FAQs on OASys at <https://a856-exams.nyc.gov/OASysWeb/faqs>.

You may come to the DCAS Computer-based Testing & Application Centers to apply for this examination online.

The centers will be open Monday through Friday from 9:00 AM to 5:00 PM:

Manhattan

2 Lafayette Street
17th Floor
New York, NY 10007

Brooklyn

210 Joralemon Street
4th Floor
Brooklyn, NY 11201

Queens

118-35 Queens Boulevard
5th Floor
Forest Hills, NY 11375

Staten Island

135 Canal Street
3rd Floor
Staten Island, NY 10304

Bronx

1932 Arthur Avenue
2nd Floor
Bronx, NY 10457

The DCAS Computer-based Testing & Application Centers will be closed on Monday, January 19, 2026.

Application Receipt:

After applying for the examination through the Online Application System (OASys), expect an immediate receipt via email. If you don't see it, be sure to check your Junk, Trash, or Spam folders. Alternatively, you can view a summary of your application status on your OASys Dashboard under "Notifications."

If you still can't find the email, contact DCAS at nyc.gov/CivilServiceNowNYC and select the applicable subject. Include your exam number and profile number for easier identification. Also, verify that your email address in your profile is accurate and up to date. Finally, add OASys@dcas.nyc.gov to your known senders to ensure you receive all important communications.

Special Circumstances Guide:

This Guide provides instructions for requesting alternate test dates for religious observances, how to apply for disability accommodations, Veterans' or Legacy credit, and address changes. Following the relevant instructions in the guide is crucial when filling out the "Application for Examination." Guide Link: https://www1.nyc.gov/assets/dcasa/downloads/pdf/employment/pdf_c_special_circumstances_guide.pdf

PENALTY FOR MISREPRESENTATION:

Any intentional misrepresentation on the application or examination may result in disqualification, even after appointment, and may result in criminal prosecution.

REQUIRED INFORMATION:

- Application for Examination:** Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide.
- Education and Experience Exam:** Complete the exam by following the on-screen instructions. You must provide detailed information about your licenses, education, and experience and finalize your submission in the Online Application System (OASys) by midnight Eastern time on the last day of the application period.

Once you click on Final Submit, no further changes can be made. Failure to submit by the deadline will result in your examination being deemed incomplete, and you will not receive a score or be invited to any subsequent exam portions. Additionally, your application fee will not be refunded.
- If applicable, ensure your foreign education evaluation is submitted directly to DCAS by an approved evaluation service within eight weeks after the application deadline.** Approved evaluation services are listed in the Foreign Education Evaluation Guide which is located on the DCAS website at <https://www.nyc.gov/assets/dcasa/downloads/pdf/employment/nyc-dcas-foreign-education-evaluation-guide.pdf>. Request a "document-by-document" (general) evaluation.

THE TEST:

Your score will be determined by an education and experience exam. You will receive a score of 70 points for meeting the education and experience requirements listed above. After these requirements are met, you will receive additional credit up to a maximum of 100 points on the following basis:

Experience used to gain additional credit must be obtained by the last day of the Application Period (January 27, 2026).

If you have satisfactory full-time experience in conducting routine inspections of watershed areas and facilities and infrastructure to assess safety, equipment condition, and environmental risks; performing water quality testing; maintaining and repairing watershed assets and drainage systems; operating grounds and construction equipment; and identifying, documenting, and reporting hazardous or abnormal conditions: You will receive up to:

At least 6 months but less than 1 year	5 points
At least 1 year but less than 1 year and 6 months	10 points
At least 1 year and 6 months but less than 2 years	15 points
At least 2 years but less than 2 years and 6 months	20 points
At least 2 years and 6 months but less than 3 years	25 points
3 or more years	30 points

During the Education and Experience Exam (EEE), you'll answer questions about your work experience. If you worked part-time for less than 35 hours a week, convert your hours to a full-time equivalent using this formula:

(number of hours worked per week/35) x (number of months worked)

For example, if you worked at a job for 21 hours per week for 12 months, you would make the following calculation: $21/35 \times 12 = 7.2$ months.

Experience used to meet the minimum requirements cannot be used to gain additional credit.

You must final submit all relevant education and experience details in the Online Application System (OASys) by midnight Eastern time on January 27, 2026. Once you click Final Submit, you cannot make any changes.

If you do not final submit your Education and Experience Exam by the deadline, your application will be considered incomplete. Consequently, you will not receive a score, will not advance to further exam portions(if applicable), and your application fee will not be refunded.

CHANGE OF MAILING ADDRESS, EMAIL ADDRESS, AND/OR TELEPHONE NUMBER:

It is essential to promptly notify DCAS of any changes to your mailing address, email address, or phone number. Without your correct contact information, you may miss important updates regarding your exam(s), appointment considerations, or critical information that requires a timely response. To update your contact information, follow these steps:

- City Employees - update your information in NYCAPS Employee Self-Service (ESS) at www.nyc.gov/ess
- All Others - Log into your OASys account at www.nyc.gov/examsforjobs, navigate to your Dashboard, and update your Profile page.

CHANGE OF NAME AND/OR SOCIAL SECURITY NUMBER:

To change your name and/or social security number with DCAS, use the Data Correction Form and follow all instructions provided. You can access the DCAS Data Correction Form at the following link: <https://www1.nyc.gov/assets/dcas/downloads/pdf/employment/dp148a.pdf>.

THE TEST RESULTS:

If you pass the Education and Experience Exam, your name will be placed on an eligible list in final score order. You will receive a list number and be notified of your test results via email. This eligible list determines the order of candidates considered for appointment, usually active for four years.

For more information about the civil service system, visit: <https://www.nyc.gov/site/dcas/employment/more-about-civil-service.page>.

If you believe your test was rated incorrectly, you can appeal your score to DCAS, Committee on Manifest Errors, using the Online Application System (OASys). Your appeal must clearly state the reasons for requesting a higher score and may result in a different rating.

ADDITIONAL INFORMATION:

Selective Certification: If you have the experience, license or certifications listed in one or more of the areas below, you may be considered for appointment to positions requiring this experience, license or certification through a process called Selective Certification. If you qualify for Selective Certification, you may be given preferred consideration for positions requiring this special experience, license or certification. If you wish to apply for Selective Certification, follow the onscreen instructions when completing the Education and Experience Exam to indicate your interest in such Selective Certification and Final Submit it in the Online Application System (OASys). **Your experience, license and certification will be checked by the appointing agency at the time of appointment.**

1. **AmeriCorps (AMC):** Successful completion of at least ten (10) months of satisfactory, full-time experience as a NYC Service AmeriCorps member at a City agency or non-profit organization, which includes 100+ hours of workforce preparedness trainings.
2. **Class A Commercial Driver License (CLA):** Possession of a Class A Commercial Driver License that is valid in the State of New York. Your Driver License will be checked by the appointing agency at the time of appointment. **If you are appointed through Selective Certification, you must maintain your Class A Commercial Driver License for the duration of your employment.**

Drug Screening Requirement: Candidates who are considered for appointment to positions through the above Selective Certification must pass a drug screening in order to be appointed.

3. **Civil Service Pathways Fellowship (FEL):** Successful completion of at least one (1) year of the Civil Service Pathways Fellowship program.
4. **Federal Government Experience (FGE):** At least one (1) year of satisfactory, full-time experience working within the federal government of the United States in a similar position.
5. **Grade IA Water Treatment Operator's Certificate (GIA):** Possession of a valid Grade IA Water Treatment Operator's Certificate issued by the New York State Department of Health. **If you are appointed through Selective Certification, you must maintain your Grade IA Water Treatment Operator's Certificate for the duration of your employment.**
6. **Grade IIA Water Treatment Operator's Certificate (G2A):** Possession of a valid Grade IIA Water Treatment Operator's Certificate issued by the New York State Department of Health. **If you are appointed through Selective Certification, you must maintain your Grade IIA Water Treatment Operator's Certificate for the duration of your employment.**
7. **Grade IB Water Treatment Operator's Certificate (G1B):** Possession of a valid Grade IB Water Treatment Operator's Certificate issued by the New York State Department of Health. If you are appointed through Selective Certification, you must maintain your Grade IB Water Treatment Operator's Certificate for the duration of your employment.
8. **Grade IIB Water Treatment Operator's Certificate (GII):** Possession of a valid Grade IIB Water Treatment Operator's Certificate issued by the New York State Department of Health. **If you are appointed through Selective Certification, you must maintain your Grade IIB Water Treatment Operator's Certificate for the duration of your employment.**

9. **Municipal Government Experience (MGE):** At least one (1) year of satisfactory, full-time experience working within a municipal government in a similar position, which provides services for a city with over 1 million in population

The above Selective Certification requirements may be met at anytime during the duration of the list. If you meet this requirement at some future date, please submit a request by contacting DCAS via the following link: nyc.gov/CivilServiceNowNYC using the "Selective Certification" subject. Please include the examination title and number, your full name, OASys Profile ID number, and the selective certification(s) you are requesting in your submission.

The General Examination Regulations of the Department of Citywide Administrative Services (DCAS) apply to this examination and are part of this Notice of Examination. They are posted at nyc.gov/dcias and copies are available at the DCAS Computer-based Testing & Application Centers.

The City of New York is an Equal Opportunity Employer.

Title Code No. 91011; Water Plant Maintenance Occupational Group.

**For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcias**