



ZOHRAN KWAME
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Mayor

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
BUREAU OF EXAMINATIONS

LOUIS A. MOLINA
Commissioner

NOTICE OF EXAMINATION

HOUSING EXTERMINATOR
Exam No. 6063
(For the New York Housing Authority Only)

WHEN TO APPLY:	From: January 7, 2026	APPLICATION FEE: \$54.00
	To: January 27, 2026	Candidates paying the application fee with a credit, debit, or gift card will incur a nonrefundable 2.00% service fee. However, veterans, unemployed individuals, and those receiving public assistance or supplementary security income qualify for a fee waiver.

**YOU ARE RESPONSIBLE FOR READING THIS ENTIRE NOTICE
BEFORE YOU SUBMIT YOUR APPLICATION.**

WHAT THE JOB INVOLVES:

Housing Exterminators, under varying degrees of difficulty and latitude for independent judgment, in the New York City Housing Authority (NYCHA), perform and/or supervise work in the prevention, control and elimination of insects, vermin and other pests from buildings and surrounding areas, including parks; inspect areas of infestation; use the most effective insecticides, rodenticides, baits, traps, and related chemicals/ equipment for exterminating pests as required; select and prepare poisonous insecticides, rodenticides, and related chemicals used in exterminating; clean and repair exterminating equipment; keep records and make reports of exterminating operations performed; and may drive a motor vehicle. All Housing Exterminators perform related work.

Special Working Conditions:

Housing Exterminators may be required to work various shifts including nights, Saturdays, Sundays, and holidays.

Some of the physical activities performed by Housing Exterminators and environmental conditions experienced are: walking to and from inspection and/or treatment sites and, during inspections and/or treatments, standing for an extended period of time, bending and stooping, working in confined areas, using bait and traps, preparing insecticides for exterminating pests, lifting and carrying up to 50 lbs of equipment. (This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY:

The current minimum salary is \$38,998 per annum. This rate is subject to change. There are four Assignment Levels within this class of positions. Appointments will generally be made to Assignment Level I. After appointment, employees may be assigned to the higher assignment levels at the discretion of the agency.

HOW TO QUALIFY:

It is your responsibility to ensure that you meet the certification requirement for the examination before submitting your application. If you are deemed "Not Qualified," your application fee will not be refunded, and you will not receive a score.

Certification Requirement: A valid certificate as a **Commercial Pesticide Applicator** for Structural and Rodent Control (7A) issued by the New York State Department of Environmental Conservation.

The certification requirement must be met by January 27, 2026. This certification must be maintained for the duration of employment.

You must final submit all relevant certification details in the Online Application System (OASys) by midnight Eastern time on January 27, 2026. Once you click on Final Submit, you cannot make any changes.

If you do not final submit your Education and Experience Exam by the deadline, your application will be considered incomplete. Consequently, you will not receive a score, will not advance to further exam portions (if applicable), and your application fee will not be refunded.

Residency Requirement Advisory:

City residency is not required for this position.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

English Requirement:

You must be able to understand and be understood in English.

Proof of Identity:

Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with an agency under the jurisdiction of the Commissioner, Department of Citywide Administrative Services.

HOW TO APPLY:

Apply through the Online Application System (OASys) at www.nyc.gov/examsforjobs. Follow the onscreen application instructions to submit your application and payment. A valid email address is required. Free email accounts are available from Google, Yahoo!, AOL, Outlook.com, or Mail.com.

New OASys accounts must be verified to confirm your email address is valid and that you have access to the email account. You will receive a confirmation email from OASys to confirm your account upon registering for your OASys account. If any issues arise, contact DCAS at nyc.gov/CivilServiceNowNYC and select the applicable subject. If you do not receive the confirmation email, check your spam or junk mail folder before contacting DCAS.

You can pay with major credit cards, bank cards, or prepaid debit cards with a credit card logo. Veterans and individuals receiving certain public assistance may qualify for a fee waiver. For more information on eligibility and required documentation, visit the Fee Waiver FAQs on OASys at <https://a856-exams.nyc.gov/OASysWeb/faqs>.

You may come to the DCAS Computer-based Testing & Application Centers to apply for this examination online.

The centers will be open Monday through Friday from 9:00 AM to 5:00 PM:

Manhattan

2 Lafayette Street
17th Floor
New York, NY 10007

Brooklyn

210 Joralemon Street
4th Floor
Brooklyn, NY 11201

Queens

118-35 Queens Boulevard
5th Floor
Forest Hills, NY 11375

Staten Island

135 Canal Street
3rd Floor
Staten Island, NY 10304

Bronx

1932 Arthur Avenue
2nd Floor
Bronx, NY 10457

The DCAS Computer-based Testing & Application Centers will be closed on Monday, January 19, 2026.

Application Receipt:

After applying for the examination through the Online Application System (OASys), expect an immediate receipt via email. If you don't see it, be sure to check your Junk, Trash, or Spam folders. Alternatively, you can view a summary of your application status on your OASys Dashboard under "Notifications."

If you still can't find the email, contact DCAS at nyc.gov/CivilServiceNowNYC and select the applicable subject. Include your exam number and profile number for easier identification. Also, verify that your email address in your profile is accurate and up to date. Finally, add OASys@dcas.nyc.gov to your known senders to ensure you receive all important communications.

Special Circumstances Guide:

This Guide provides instructions for requesting alternate test dates for religious observances, how to apply for disability accommodations, Veterans' or Legacy credit, and address changes. Following the relevant instructions in the guide is crucial when filling out the "Application for Examination." Guide Link: https://www1.nyc.gov/assets/dcas/downloads/pdf/employment/pdf_c_special_circumstances_guide.pdf

PENALTY FOR MISREPRESENTATION:

Any intentional misrepresentation on the application or examination may result in disqualification, even after appointment, and may result in criminal prosecution.

REQUIRED INFORMATION:

1. **Application for Examination:** Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide.
2. **Education and Experience Exam:** Complete the exam by following the on-screen instructions. You must provide detailed information about your licenses, education, and experience and finalize your submission in the Online Application System (OASys) by midnight Eastern time on the last day of the application period.

Once you click on Final Submit, no further changes can be made. Failure to submit by the deadline will result in your examination being deemed incomplete, and you will not receive a score or be invited to any subsequent exam portions. Additionally, your application fee will not be refunded.

THE TEST:

Your score will be determined by an Education and Experience Exam. You will receive a score of 70 points for meeting the certification requirements listed above. After these requirements are met, you will receive additional credit up to a maximum of 100 points on the following basis:

Certifications and experience used to gain additional credit must be obtained by the last day of the Application Period (January 27, 2026).

<u>If you have satisfactory full-time experience performing the preparation, testing, and application of pesticides after having obtained a valid certificate as a Commercial Pesticide Applicator for Structural and Rodent Control (7A) for:</u>	You will receive up to:
At least 6 months but less than 12 months	8 points
At least 12 months but less than 18 months	10 points
At least 18 months but less than 24 months	12 points
At least 24 months but less than 30 months	14 points
At least 30 months but less than 36 months	16 points
At least 36 months but less than 42 months	18 points
At least 42 months but less than 48 months	20 points
At least 48 months but less than 54 months	22 points
At least 54 months but less than 60 months	24 points
At least 60 months but less than 66 months	26 points
At least 66 months but less than 72 months	28 points
72 or more months	30 points

If you possess one or more of the following certifications issued by the New York State Department of Environmental Conservation:	You will receive:
Commercial Pesticide Applicator for Fumigation (7B) Commercial Pesticide Applicator for Termites (7C) Commercial Pesticide Applicator for Food Processing (7F) Commercial Pesticide Applicator for Public Health Pest Control (8)	3 points

During the Education and Experience Exam (EEE), you'll answer questions about your work experience. If you worked part-time for less than 35 hours a week, convert your hours to a full-time equivalent using this formula:

$$(\text{number of hours worked per week}/35) \times (\text{number of months worked})$$

For example, if you worked at a job for 21 hours per week for 12 months, you would make the following calculation: $21/35 \times 12 = 7.2$ months.

Certifications and experience used to meet the minimum requirements cannot be used to gain additional credit.

You must final submit all relevant education and experience details in the Online Application System (OASys) by midnight Eastern time on January 27, 2026. Once you click Final Submit, you cannot make any changes.

If you do not final submit your Education and Experience Exam by the deadline, your application will be considered incomplete. Consequently, you will not receive a score, will not advance to further exam portions (if applicable), and your application fee will not be refunded.

CHANGE OF MAILING ADDRESS, EMAIL ADDRESS, AND/OR TELEPHONE NUMBER:

It is essential to promptly notify DCAS of any changes to your mailing address, email address, or phone number. Without your correct contact information, you may miss important updates regarding your exam(s), appointment considerations, or critical information that requires a timely response. To update your contact information, follow these steps:

- City Employees: Update your information in NYCAPS Employee Self-Service (ESS) at www.nyc.gov/ess

- All Others: Log into your OASys account at www.nyc.gov/examsforjobs, navigate to your Dashboard, and update your Profile page.

CHANGE OF NAME AND/OR SOCIAL SECURITY NUMBER:

To change your name and/or social security number with DCAS, use the Data Correction Form and follow all instructions provided. You can access the DCAS Data Correction Form at the following link:
<https://www1.nyc.gov/assets/dcas/downloads/pdf/employment/dp148a.pdf>

THE TEST RESULTS:

If you pass the Education and Experience Exam, your name will be placed on an eligible list in final score order. You will receive a list number and be notified of your test results via email. This eligible list determines the order of candidates considered for appointment, usually active for four years.

For more information about the civil service system, visit: <https://www.nyc.gov/site/dcas/employment/more-about-civil-service.page>.

If you believe your test was rated incorrectly, you can appeal your score to DCAS, Committee on Manifest Errors, using the Online Application System (OASys). Your appeal must clearly state the reasons for requesting a higher score and may result in a different rating.

ADDITIONAL INFORMATION:

Selective Certification for License, Certification(s), and/or Special Experience: If you have the license, certification(s), and/or experience listed in one or more of the areas below, you may be considered for appointment to positions requiring this license, certification, and/or experience through a process called Selective Certification. If you qualify for Selective Certification, you may be given preferred consideration for positions requiring this license, certification and/or experience. If you wish to apply for Selective Certification, follow the onscreen instructions when completing the Education and Experience Exam and submit it in the Online Application System (OASys). **Your license, certification(s) and/or experience will be checked by the appointing agency at the time of appointment.**

1. **Selective Certification For Driver License (MVO):** Possession of a motor vehicle Driver License that is valid in the State of New York.
2. **Selective Certification for Positions Requiring Certification as a Commercial Pesticide Applicator for Ornamentals, Shade Trees & Turf (3A) issued by the New York State Department of Environmental Conservation (CPL):** A Commercial Pesticide Applicator for Ornamentals, Shade Trees & Turf (3A) certification issued by the New York State Department of Environmental Conservation.
3. **Selective Certification for Positions Requiring Certification as a Commercial Pesticide Applicator for Fumigation (7B) issued by the New York State Department of Environmental Conservation (P7B):** A Commercial Pesticide Applicator for Fumigation (7B) certification issued by the New York State Department of Environmental Conservation.
4. **Selective Certification for Positions Requiring Certification as a Commercial Pesticide Applicator for Termites (7C) issued by the New York State Department of Environmental Conservation (P7C):** A Commercial Pesticide Applicator for Termites (7C) certification issued by the New York State Department of Environmental Conservation.
5. **Selective Certification for Positions Requiring Certification as a Commercial Pesticide Applicator for Food Processing (7F) issued by the New York State Department of Environmental Conservation (CPF):** A Commercial Pesticide Applicator for Food Processing (7F) certification issued by the New York State Department of Environmental Conservation.
6. **Selective Certification for Positions Requiring Certification as a Commercial Pesticide Applicator for Public Health Pest Control (8) issued by the New York State Department of Environmental Conservation (CPP):** A Commercial Pesticide Applicator for Public Health Pest Control (8) certification issued by the New York State Department of Environmental Conservation.
7. **Municipal Government Experience (MGE):** At least one (1) year of satisfactory, full-time experience working within a municipal government in a similar position, which provides services for a city with over 1 million in population.
8. **Federal Government Experience (FGE):** At least one (1) year of satisfactory, full-time experience working within the federal government of the United States in a similar position.
9. **AmeriCorps (AMC):** Successful completion of at least ten (10) months of satisfactory, full-time experience as a NYC Service AmeriCorps member at a City agency or non-profit organization, which includes 100+ hours of workforce preparedness trainings.
10. **Civil Service Pathways Fellowship (FEL):** Successful completion of at least one (1) year of the Civil Service Pathways Fellowship program.

The above Selective Certification requirements may be met at anytime during the duration of the list. If you meet this requirement at some future date, please submit a request by contacting DCAS via the following link: nyc.gov/CivilServiceNowNYC using the "Selective Certification" subject. Please include the examination title and number, your full name, OASys Profile ID number, and the selective certification(s) you are requesting in your submission.

Investigation:

The position is subject to investigation before appointment. At the time of investigation, you will be required to pay a fingerprint screening fee of \$101.25 (\$75.00 for DCJS, \$12.00 for FBI plus a \$14.25 service fee). At the time of investigation and at the time of appointment, you must present originals or certified copies of all required documents and proof, including but not limited to proof of date and place of birth by transcript, or other satisfactory evidence, naturalization papers, if necessary, proof of any military service, and proof of meeting educational and experiential requirements, if applicable. You may be disqualified if your statements are found to be false, exaggerated, or misleading or if you fail to provide required documents. Investigation must be completed prior to appointment.

The General Examination Regulations of the Department of Citywide Administrative Services (DCAS) apply to this examination and are part of this Notice of Examination. They are posted at nyc.gov/dcas and copies are available at the DCAS Computer-based Testing & Application Centers.

The City of New York is an Equal Opportunity Employer.

Title Code No. 90511; Housing Exterminator Occupational Group.

For information about other exams, and your exam or list status, call 212-669-1357.

Internet: nyc.gov/dcas