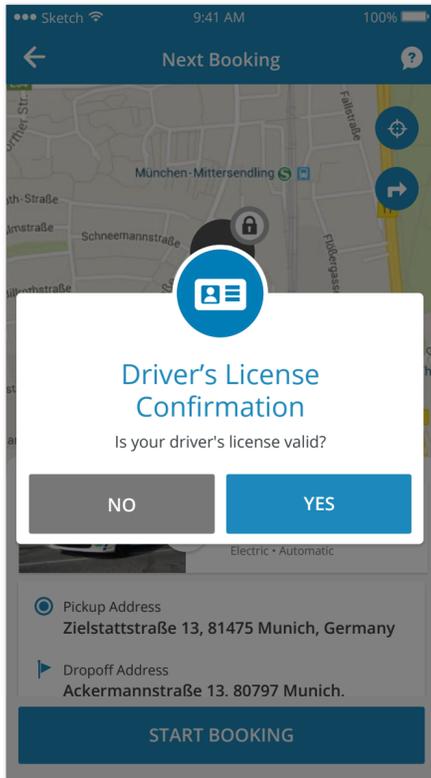




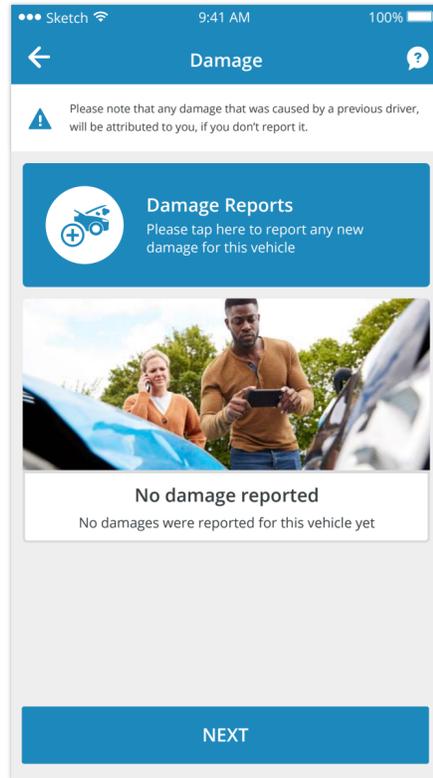
Starting and Finishing a Booking

Just a few more steps and you are finally ready to go. The last section includes three steps: check-in, damage diagnosis, and check-out. Make sure to follow the instructions below, to make sure you did not miss an important step. To access the car no key is needed. The car can be opened through the application and the key will be available in the car. When you check out, also make sure to leave the key in the car and lock the car via the mobile app. Sounds complicated? Don't worry. The following guide will explain every step in detail.



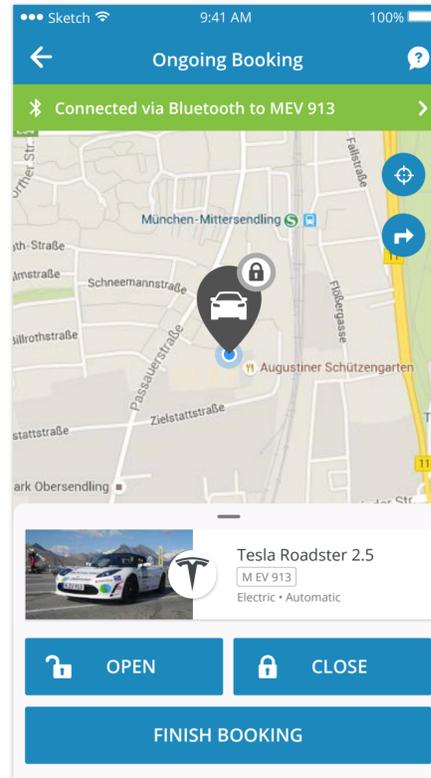
1. Valid Driver License

Before every booking, confirm one more time that you have a valid Driver's License. Then you will be able to get started.



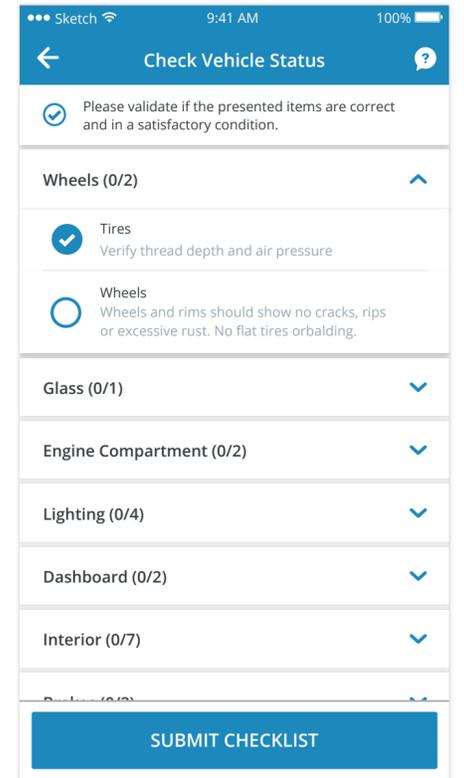
2. Damages

Make sure to report already existing damages on the car before starting your booking. You can fill in the exact damage and spot in the app.



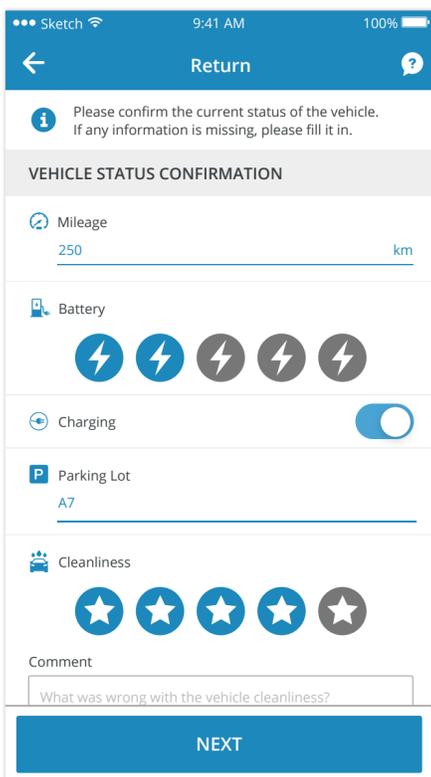
3. Lock / Unlock your vehicle

This screen will convert the App into your car key. To open the car, simply tap unlock and you are good to go. Once you have finished your trip, lock the car with the app again and tap "Finish Booking".



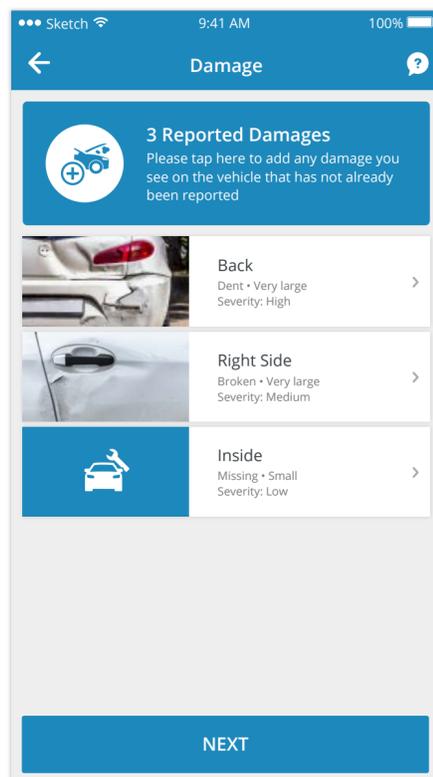
4. Vehicle Check List

Do one last general check of the vehicle to ensure it is safe and working properly.



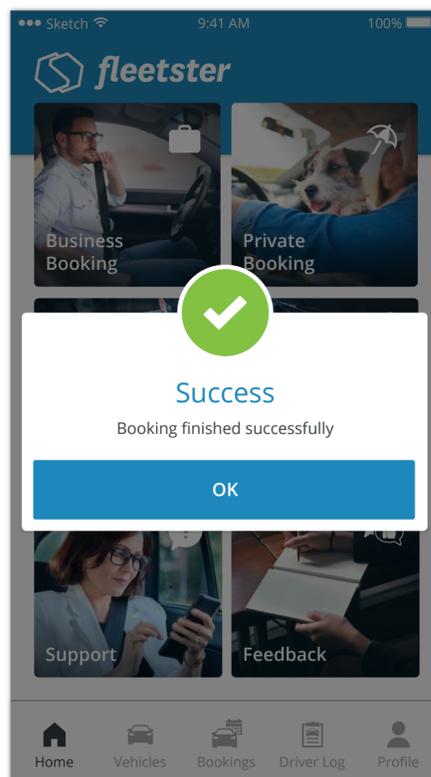
5. Return

Confirm the status of your vehicle and enter mileage, fuel/charge levels, parking lot number, and cleanliness. Depending on the settings of your admin, these might be optional, mandatory, or even off.



6. Damages

Report any damages that have occurred during the booking. Tapping on "Next" will end the process.



7. Success

Finishing your booking will redirect you to the Home screen, where the booking card at the top is no longer visible.