

NYC Summer Internship Program (SIP): Internship Opportunities, Eligibility, and the Application Process

Internship Opportunities

The [Participating Agencies](#) page displays current internship opportunities and detailed position descriptions that include:

- Brief agency/unit descriptions
- Agency contact person(s) information
- Description of the interns job responsibilities
- Explanation of special skills or areas of study required
- Whether the position is salaried/unsalaried
- Volunteer and academic credit programs (where offered)
- Undergraduate and graduate eligibility

Eligibility

Undergraduate and graduate interns must either be currently enrolled in a college or university or must have graduated within one year of the current program year. Graduate interns also must be currently enrolled or accepted in a graduate program. Unless otherwise specified, internships are open to both undergraduate and graduate applicants.

Please review the *Qualifications / Special Skills / Areas of Study* section of the agency posting for more information about the position to determine if you are eligible. If you have questions, you may contact us at SIP@dcas.nyc.gov.

The Application Process

Internships are administered by staff at the agencies offering the position. DCAS does not administer agency internships. Please refer to the agencies offering the internships for all application processing information. Applicants must forward their cover letters and resumes to the designated agency contact persons or assigned staff members for review.

Agency contact persons will respond to questions about their individual agency internship programs.

Since internship job descriptions can be changed or updated at any time, please make certain when you apply for a position to confirm with the agency that the job posting is current.

Duration of Internships

Internships are available between May and September for a maximum of 13 weeks. All internships must end by the first week of September 2024. Individual agencies can determine the actual length and start/end dates for their internships.

Compensation

Salaries for summer internships are determined by the individual agency. Some positions are unpaid, while others are volunteer, work study, or for academic credit for work experience. Some internships may offer a *Travel Stipend* to program participants. Please refer to the specific internship description for details.