



**April 2023**

Working for the City of New York offers rewarding career opportunities serving our communities. With over 80 City agencies and thousands of job types, there is something for everyone in city government. This newsletter provides updates about job opportunities, upcoming civil service exams, available internships and fellowships, and career events.

The NYC Department of Citywide Administrative Services (DCAS) helps support the recruiting and hiring needs for city government. Our Office of Citywide Recruitment partners with educational institutions and community-based organizations across the five boroughs to share information about city government jobs and the civil service examination process. This newsletter will provide you with the news and information you need to take the next step in your career.

If this is your first time seeing this newsletter, consider [subscribing](#) to receive this newsletter monthly via email.

---

## Civil Service Exams for April 2023

### Open Competitive Exams for Anyone:

**Apply until 4/25/2023**

- [Forensic Mortuary Technician](#)
- [Oiler](#)
- [Oiler \(CUNY\)](#)
- [Plant Maintainer \(Hospitals\)/Oiler \(NYC H+H\)](#)
- [School Computer Technology Specialist \(DOE\)](#)
- [Steam Fitter](#)

- [Steam Fitter \(CUNY\)](#)
- [Steam Fitter \(NYC H+H\)](#)

**Apply until 5/31/2023**

- [Police Officer](#)

## **Promotion Exams – Exams for Permanent and 55-a City Employees**

To qualify for these exams, you must already be a permanent City employee or a [55-a Employee](#).

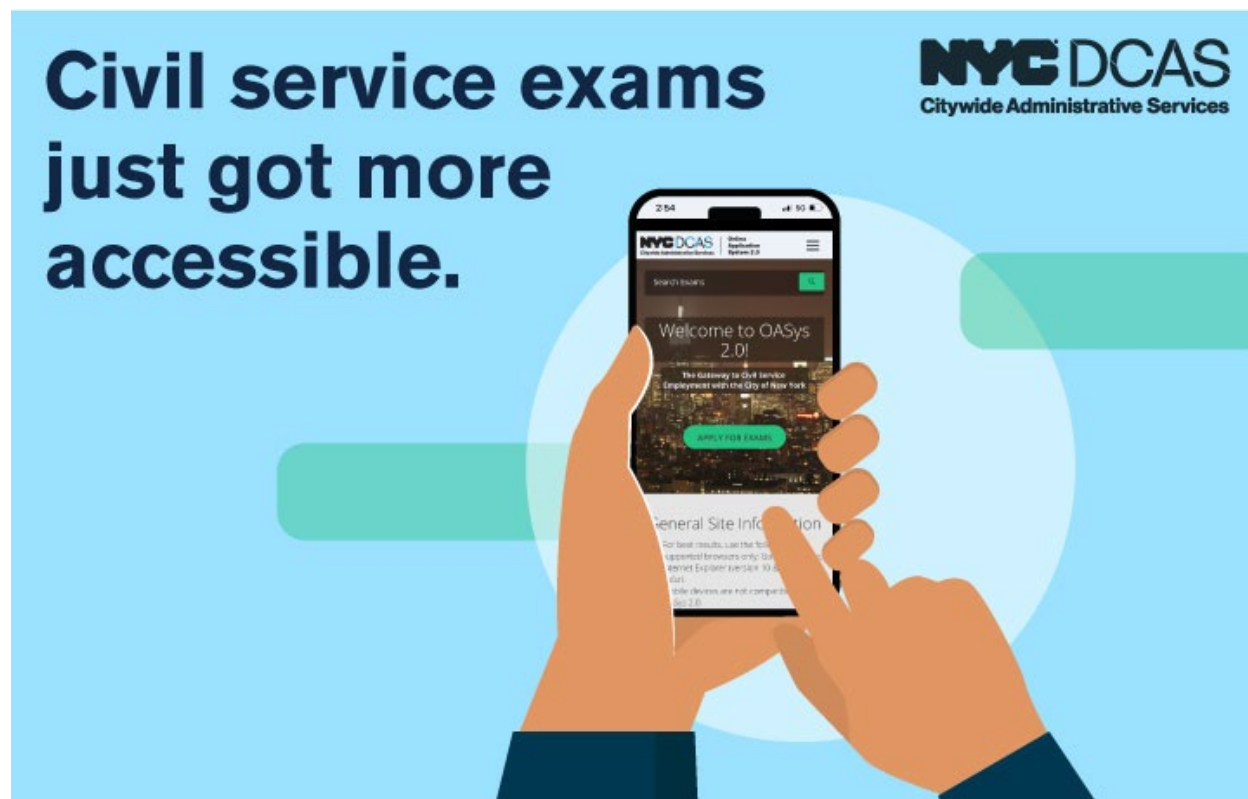
**Apply until 4/25/2023**

- [Forensic Mortuary Technician](#)
- [Marine Engineer \(Uniformed-Fire Department\)](#)
- [Steam Fitter \(CUNY\)](#)
- [Steam Fitter](#)
- [Supervising Fire Marshal \(Uniformed\)](#)

To view the full list of exams, open for filing this month, as well as our yearly exam schedule, visit our [Exam Schedules page](#).

Interested in applying, but don't know where to start? Check out our [Things to Know Before You Apply page](#) to learn more about the exam process and our fee waivers, including for U.S. Armed Forces Veterans.

## How to Apply for Civil Service Exams



Through [DCAS's Online Application System \(OASys\)](#), you can apply for and take certain exams online. This can be done on a computer and now also by using a smartphone or tablet. To apply in-person at one of our Computer-based Testing and Application Centers, schedule an appointment on [OASys](#).

Testing Centers are open Monday through Friday, 9 a.m. to 5 p.m., excluding holidays.

## How To Contact Us

For exam related customer service or to check the status of an exam or list you can:

- Call (212) 669-1357.
- Log into [OASys](#) and fill out the [Contact Us form](#).
- E-mail DCAS at: [LMACustomerService@dcas.nyc.gov](mailto:LMACustomerService@dcas.nyc.gov).
- Our testing centers are in every borough, so you can [find a testing center near you](#). Appointments are required and can be scheduled online through [OASys](#).

## Job Announcements

The City of New York is hiring! Please visit our [career page](#) at nyc.gov/jobs to view and apply for immediate hire positions available across the city. To view the jobs listed below, enter the respective Job ID# in the [search box](#).

### **Bronx District Attorney's Office**

- Assistant District Attorney, Special Investigations Bureau (five positions) - \$80,440 - \$167,610 (annual) - Job ID# 540473
- Homicide Assistant District Attorney (15 positions) - Salary: \$120,000 - \$167,610 (annual) - Job ID# 539278
- Detective Investigator (Rackets) (seven positions) - Salary: \$58,110 (annual) - Job ID# 571030

### **Kings County District Attorney's Office**

- Victim Advocate (five positions) - Salary: \$54,000 (annual) - Job ID# 580764
- Input Operator - Salary: \$38,333 - \$44,083 (annual) - Job ID# 579995
- Detective Investigator (Rackets) (four positions) - Salary: \$62,272 (annual) - Job ID# 579291

### **Mayor's Office of Contract Services**

- Deputy Director, Financials - Salary: \$165,000 – 185,000 (annual) - Job ID# 543979
- Cybersecurity Network and Systems Engineer - Salary: \$110,000 (annual) - Job ID# 577311
- Strategic Financial Manager - Salary: \$82,400 (annual) - Job ID# 566171

### **New York County District Attorney's Office**

- Buyer, Procurement and Contract Management Unit- Salary: \$53,019 - \$55,855 (annual) - [Job ID# 2670](#)
- Cisco Network Engineer – Salary: \$72,779 - \$92,735 (annual) [Job ID#: 2671](#)

For more opportunities, visit [Careers – Manhattan District Attorney's Office](#).

### **NYC Administration for Children's Services**

- Staff Nurse (three positions) - Salary: \$84,744 (annual) - Job ID# 490390
- Director of Psychiatry - Salary: \$100 - \$122.95 (hourly) - Job ID #536176
- Stock Worker- Salary: \$33,454 - \$50,426 (annual)- Job ID# 572932

Visit [ACS - Careers \(nyc.gov\)](https://www.nyc.gov/aacs/careers) to view more job opportunities.

### **NYC Board of Correction**

- Assistant Executive Director of Monitoring and Research - Salary Range: \$110,000 - \$130,000 - Job ID# 580852

### **NYC Board of Education Retirement System (BERS)**

- Accountant, Fiscal Operations Department - Salary: \$57,750 - \$66,000 - DOE Vacancy ID# 21524

To view more job opportunities with NYC BERS, log in or create a profile at the Department of Education's [careers page](#).

### **NYC Business Integrity Commission**

- Legal Analyst - Salary: \$54,100 - \$62,215 (annual) - Job ID# 578847

### **NYC Department of Buildings**

- Construction Inspector (37 positions) - Salary: \$53,563 - \$61,800 (annual) - Job ID# 580659
- Assistant Plan Examiner (two positions) - Salary: \$59,661 - \$68,610 - Job ID# 580716
- Assistant Code Counsel - Salary: \$79,620 - \$117,541 (annual)- Job ID# 580552

### **NYC Department of Citywide Administrative Services**

- Analyst, Strategic Planning, Office of Energy Conservation - Salary: \$75,504- \$86,830 (annual) - Job ID# 568908
- Senior Energy Analyst - Salary: \$84,468 - \$97,138 (annual) - Job ID# 568686

- Stationary Engineer, Mechanical Maintenance and Operations group (seven positions) - Salary: \$508.80 (daily) - Job ID# 575578

### **NYC Department of Education**

- Special Education Unit Attorney Interne - Salary: \$66,340 - \$70,042 (annual) - [DOE Vacancy ID# 16010](#)
- Physician (Psychiatrist) - Medical Department, HR Connect (School Medical Inspector) - Salary: \$92,726 (annual) - [DOE Vacancy ID# 16813](#)

To view more job opportunities with the DOE's Central and Administrative Office, log in or create a profile at the Department of Education's [careers page](#).

### **NYC Department of Environmental Protection**

- Director of Marketing - Salary: \$58,700 - \$161,534 (annual) - Job ID# 579586
- Senior EHS Specialist - Program Development - Salary: \$84,486 - \$111,003 (annual) - Job ID# 577370
- Executive Director of Special Programs - Salary: \$88,936 - \$223,761 (annual) - Job ID# 578061

### **NYC Department of Finance**

- Collections Attorney (Legal Affairs/ Collections Law) - Salary: \$82,137 (annual) - Job ID# 579440
- Business Research and Data Analytics Specialist (Property Valuation & Tax Mapping/Property Analytics Group) - Salary: \$80,517 - \$86,630 (annual) - Job ID# 535392
- Payment Fraud Prevention Analyst (Treasury & Payment Services/Payment Operations - Citywide Payment Services & Standards) - Salary: \$80,517-\$89,000 (annual) - Job ID# 579710

### **NYC Department of Health and Mental Hygiene**

- HIV Clinical Technical Assistance Program Manager, Bureau of Hepatitis, HIV and STI - Salary: \$84,468 - \$97,138 (annual) - Job ID# 576482

- EEO Director, Administration Office (Executive Agency Counsel) - Salary: \$58,700 - \$144,000 (annual) - Job ID# 576631
- Director of Healthy Aging Unit, Bureau of Equitable Health Systems - Salary: \$94,283 - \$108,426 (annual) - Job ID# 556385
- Social Worker - New Family Home Visits Program (NFHV), Bureau of Maternal Infant and Reproductive Health - Salary: \$51,079- \$70,000 (annual) - Job ID# 580040
- Family Public Health Nurse/ Nurse Home Visitor, Bureau of Maternal Infant and Reproductive Health - Salary: \$88,780 (annual) - Job ID# 568361
- Assistant Commissioner, Division of Mental Hygiene - Salary: \$80,931 - \$177,000 (annual) - Job ID# 579047

Visit DHMH's [Jobs Spotlight page](#) for additional career opportunities.

### **NYC Department of Parks and Recreation**

- City Seasonal Aide (478 positions - Citywide) - Salary: \$15.45 (hourly)
  - Job ID# 576580 (Staten Island)
  - Job ID# 576573 (Queens)
  - Job ID# 576572 (Manhattan)
  - Job ID# 576571 (Brooklyn)
  - Job ID# 576570 (Bronx)
- City Park Worker (278 positions – Citywide) – Salary: \$18.17 - \$20.90 (hourly)
  - Job ID# 576545 (Staten Island)
  - Job ID# 576537 (Queens)
  - Job ID# 576535 (Manhattan)
  - Job ID# 576533 (Brooklyn)
  - Job ID# 576529 (Bronx)
- Associate Park Service Worker (55 positions - Citywide) - Salary: \$21.76 (hourly)
  - Job ID# 577137 (Brooklyn)
  - Job ID# 577160 (Manhattan)
  - Job ID# 577145 (Bronx)
  - Job ID# 577220 (Staten Island)
  - Job ID# 577186 (Queens)
  - Job ID# 577222 (Fleet Operations/Randall's Island)

### **NYC Department of Probation**

- Probation Officer (30 positions) - Salary: \$45,934 - \$76,483 (annual) - Job ID# 564335
- Probation Officer Trainee (ten positions) - Salary: \$40,963 - \$55,196 (annual) - Job ID# 580179

#### **NYC Department of Small Business Services**

- Workforce Systems Reporting & Development Manager - Salary: \$36.56 - \$39.96 (hourly)- Job ID# 550918
- Staff Auditor - Salary: \$56,000 - \$70,000 (annual)- Job ID# 556316
- Accounts Payable Officer, FMA - Salary: \$60,000 - \$70,000 (annual) - Job ID# 554515

#### **NYC Department of Transportation**

- SharePoint / Azure Developer (two positions) - Salary: \$75,000 - \$130,000 (annual) - Job ID# 576934
- Application Developer (two positions) - Salary: \$75,000 - \$140,000 (annual) - Job ID# 580300
- Assistant General Counsel - Salary: \$79,620 - \$117,541 (annual) - Job ID# 576620

#### **NYC Department of Youth and Community Development**

- Program Supervisor, Summer Youth Employment Program (SYEP) (68 positions, seasonal) - Salary: \$15.45 - \$17.65 (hourly) - Job ID# 576297

#### **NYC Financial Information Services Agency**

- Mainframe Systems Programmer - Salary: \$140,000 (annual)- Job ID# 573786
- Blaze Architect - Salary: \$120,000 - \$130,000 (annual) - Job ID# 566458
- Senior Peoplesoft Systems Analyst- Salary: \$105,000 - \$120,000 (annual) - Job ID# 567427

#### **NYC Housing Development Corporation**

- [Vice President, Loan Servicing](#) – Salary: \$120,000 to \$140,000



- [Cyber Security Analyst](#) – Salary: \$100,000 - \$120,000
- [Director of Data Management](#) – Salary: \$110,000 – 120,000

Visit NYC HDC's [career page](#) to learn more and apply for these positions.

### **NYC Office of Management and Budget**

- Agency Chief Contracting Officer - Salary: \$103,307 - \$123,701 (annual) - Job ID# 580652
- Executive Director - Salary: \$185,886 - \$195,180 (annual) - Job ID# 580537

### **Office of Technology and Innovation**

- EEO Officer (Executive Agency Counsel) - Salary: \$80,931 - \$160,000 - Job ID# 580085

For more information about this position as well as other opportunities at OTI, please visit [Working at OTI](#).

## **College Aide and Internship Opportunities for Current Undergraduate and Graduate Students**

Please visit our [careers page](#) to view and apply for college aide and summer intern positions available across the city. Enter *College Aide* or *Intern* in the *Business Title* search box to see all positions currently available.

For more information about specific internship and fellowship programs such as Urban Fellows and the New York Summer Internship Program, click on *Internships and Fellowships* on NYC's [Explore Careers page](#).

### **NYC Department of Buildings**

- College Aide, Human Resources Records - Salary: \$15.50 - \$19.90 (hourly) - Job ID# 568287

### **NYC Department of Citywide Administrative Services**

- College Aide, Citywide Office of Occupational Safety and Health (COSH) - Salary: \$16.00 - \$19.00 (hourly) - Job ID# 570108
- College Aide, Leasing (Real Estate Services) - Salary: \$16.00 - \$19.00 (hourly) - Job ID# 569415

### **NYC Department of Environmental Protection**

NYC Department of Environmental Protection offers paid and unpaid undergraduate and graduate internships in a variety of fields during the fall, spring, and summer sessions. Interested students should apply as soon as possible, as applications are often reviewed on a rolling basis.

Visit [Internship Opportunities - DEP](#) for more information and to apply.

### **NYC Department of Health and Mental Hygiene**

- College Aide (Freshman - Sophomore), Bureau of Vital Statistics/Records - Salary: \$15.50- \$16.35 (hourly)- Job ID# 580448
- Wellness Project Coordinator/College Aide (First Year Graduate Students) - Salary: \$15.50- \$17.00 (hourly) - Job ID# 580558

### **NYC Department of Youth and Community Development**

- College Aide- Applications Support, Information Technology - Salary: \$15.50- \$19.90 (hourly) - Job ID# 571783

### **New York County District Attorney's Office**

College Aide, Witness Aid Services Unit – Salary: \$15.50 (hourly) – [Job ID# 2636](#)

### **Office of Technology and Innovation**

- Participatory Budgeting and Neighborhood Coalition Intern - Salary: \$15.50 - \$19.90 (hourly) - Job ID# 574932

**Civil Service Pathways Fellowship**

**Applications Now Open!**

The Civil Service Pathways Fellowship (CSPF) connects recent CUNY graduates with rewarding careers in city government. The fellowship is full time and offers competitive pay and benefits.

Opportunities are available in three, high-demand career tracks:

- Policy and Program Analysis
- Data and Digital Services
- Procurement and Finance

**Applications will be accepted until April 24, 2023.**

[Learn more and apply.](#)



## New York City Public Service Corps

The New York City Public Service Corps (PSC) is the nation's first and largest off-campus internship program for college students and offers paid federal work-study internships as well as placements in which students can work for academic credit.

[Learn more about the PSC.](#)

## New York City Summer Internship Program (SIP)

The City of New York Summer Internship Program provides over 100 accessible summer intern job postings to college students currently enrolled, as well as recent graduates.

In addition to gaining experience working for the City of New York, SIP interns are also offered opportunities for professional development, training, and guidance on civil service employment.



For more information on eligibility and how to apply, visit [DCAS's Summer Internship Program page.](#)

## New York City Summer Youth Employment Program (SYEP)

The application period is open for New York City's [Summer Youth Employment Program](#). SYEP is the nation's largest youth employment program, connecting NYC youth between the ages of 14 and 24 with career exploration opportunities and paid work experience each summer.

NYC Teens aged 14-15 learn about career opportunities and make a difference in their communities through paid project-based activities.

Young people aged 16-24 improve their work readiness skills and explore career pathways through paid summer jobs in a variety of industries throughout NYC.

[Apply on SYEP's website.](#)

## Upcoming Events

Please join us for our [upcoming events](#). Select events based on your career interests, education, and experience.

### **NYC Department of Housing Preservation and Development Hiring Fair Saturday, April 15, 2023, 9:00 a.m. – 3:00 p.m.**

100 Gold Street, New York, NY 10038

Join the team that provides low income and at-risk households with subsidies and support designed to increase housing stability, expand housing choice, and ensure housing quality. On-the-spot interviews will be conducted for case managers & specialists.

[Review job requirements](#) and make sure your resume includes all relevant experience. Walk-ins are welcome.

---

### **NYC Department of Housing Preservation and Development Hiring Fair Saturday, April 22, 2023, 9:00 a.m. - 4:00 p.m.**

100 Gold Street, New York, NY 10038

Join the team keeping NYC homes safe! On-the-spot interviews for construction project manager and senior repair crew chief.

[Review job requirements](#) and make sure your resume includes all relevant experience. Walk-ins are welcome.

---

**2023 New York Public Library Annual Career Resources Fair for Teens**  
**Friday, April 28, 2023, 10:00 a.m. – 1:00 p.m.**

Stephen A. Schwartzman Building, Celeste Bartos Forum, Fifth Avenue and 42nd Street, New York, NY.

Explore resources from the New York Public Library and their partner organizations about career paths and job skills. Get help with resume and cover letter writing, interview skills and more. Free and open to teens 13 - 18 years old and their families.

[Register for this event.](#)

---

**NYC Parks Job Fair**  
**Saturday, April 29, 2023, 12:00 p.m.- 4:00 p.m.**

At Chelsea Recreation Center, 430 W. 25th Street, New York, NY. Learn more about full-time and seasonal job opportunities with NYC Parks. The event will also include representatives from other City agencies, including FDNY, DCAS, and the MTA.

Free and open to the public.

[Register for this event.](#)

## Public Service: Inside Citywide Podcast



In [Episode 11 of the Inside Citywide Podcast](#), our guest, FDNY Commissioner Laura Kavanagh, discusses her formative years, her career in public service, and the work of FDNY.



## Week In Review | April 2 – April 8



This past week, we did so much for the people who weave our city's tapestry. From a groundbreaking labor agreement with our brave NYPD officers to the work the DCAS team does in connecting New Yorkers who need jobs with opportunity at their regular hiring halls, you reminded our neighbors that this town is powered by working people.



## Hear from Eric

The Adams administration is dedicated to cutting through the noise and delivering information directly to you and all New Yorkers.

Sign up to "Hear From Eric" and get direct messages from City Hall, tailored to your interests and neighborhood, sent directly to your inbox - at [nyc.gov/hearfromeric](https://nyc.gov/hearfromeric)!



[www1.nyc.gov/dcas](https://www1.nyc.gov/dcas)

---