



March 2023

Working for the City of New York offers rewarding career opportunities serving our communities. With over 80 City agencies and thousands of job types, there is something for everyone in city government. This newsletter provides updates about job opportunities, upcoming civil service exams, available internships and fellowships, and career events.

The NYC Department of Citywide Administrative Services (DCAS) helps support the recruiting and hiring needs for city government. Our Office of Citywide Recruitment partners with educational institutions and community-based organizations across the five boroughs to share information about city government jobs and the civil service examination process. This newsletter will provide you with the news and information you need to take the next step in your career.

If this is your first time seeing this newsletter, consider [subscribing](#) to receive this newsletter monthly via email.

Civil Service Exams for March 2023

Open Competitive Exams for Anyone:

Apply until 3/28/2023

- [Administrative Retirement Benefits Specialist](#)
- [Associate Housing Development Specialist](#)
- [Associate Labor Relations Analyst](#)
- [Associate Public Information Specialist](#)
- [City Planning Technician](#)
- [Congregate Care Specialist](#)

- [Inspector \(Consumer and Worker Protection\)](#)
- [Media Services Technician](#)
- [Media Services Technician \(CUNY\)](#)
- [Plumber](#)
- [Plumber \(CUNY\)](#)
- [Plumber \(NYC H+H\)](#)
- [Roofer](#)
- [Senior Consultant \(Public Health Social Work\)](#)
- [Special Officer](#)
- [Special Officer \(NYC H+H\)](#)

Promotion Exams – Exams for Permanent and 55-a City Employees

To qualify for these exams, you must already be a permanent City employee or a [55-a Employee](#).

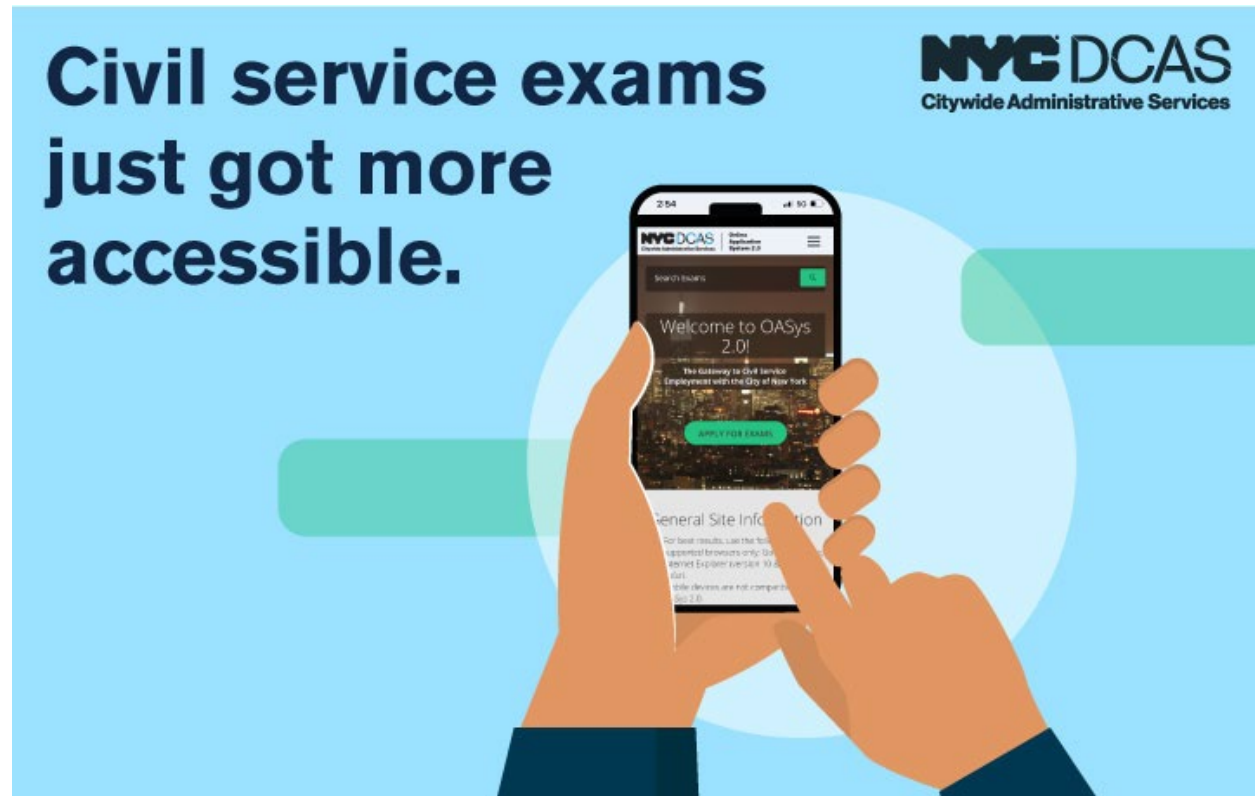
Apply until 3/28/2023

- [Administrative Retirement Benefits Specialist](#)
- [Associate Labor Relations Analyst](#)
- [Child Protective Specialist Supervisor](#)
- [Deputy Chief \(Fire\)](#)
- [Plumber](#)
- [Plumber \(NYC H+H\)](#)
- [Supervisor \(Water and Sewer Systems\)](#)
- [Supervisor Bricklayer](#)
- [Supervisor Plumber](#)
- [Wiper \(Uniformed\)](#)

To view the full list of exams, open for filing this month, as well as our yearly exam schedule, visit our [exam schedules page](#).

To learn more about the exam process and our fee waivers, including for U.S. Armed Forces Veterans, visit our [exam process page](#).

How to Apply for Civil Service Exams



Through [DCAS's Online Application System \(OASys\)](#), you can apply for and take certain exams online. This can be done on a computer and now also by using a smartphone or tablet. To apply in-person at one of our Computer-based Testing and Application Centers, schedule an appointment on [OASys](#).

Testing Centers are open Monday through Friday, 9 a.m. to 5 p.m., excluding holidays.

Exam Fee Waiver for Veterans Has Been Expanded to Include Spouses

Spouses of United States Armed Services Veterans are entitled to a one-time waiver of the application fee required to apply for the City of New York's civil service examinations. Learn more on our [Online Application System FAQ Page](#).

For exam related customer service or to check the status of an exam or list you can:

- Call (212) 669-1357.
- Log into [OASys](#) and fill out the [Contact Us form](#).
- E-mail DCAS at: LMACustomerService@dcas.nyc.gov.
- Our testing centers are in every borough, so you can [find a testing center near you](#). Appointments are required and can be scheduled online through [OASys](#).

Job Announcements

The City of New York is hiring! Please visit our [career page](#) at nyc.gov/jobs to view and apply for immediate hire positions available across the city. To view the jobs listed below, enter the respective Job ID# in the [search box](#).

Board of Education Retirement System

- [Senior Procurement Analyst](#) - Salary: \$69,012- \$90,000 (annual)

For more Central and Administrative job opportunities at the NYC Department of Education, log in or create an account at [Teachers Support Network](#).

Bronx District Attorney's Office

- Recruitment Specialist (two positions) - Salary: \$60,000 (annual) - Job ID# 540905
- Special Officer (four positions) - Salary: \$40,554 (annual) - Job ID# 548946
- Community Engagement Coordinator, Community Affairs Unit (five positions) - Salary: \$54,786 (annual) - Job ID# 557268

NYC Administration for Children's Services

- Youth Development Specialist (50 positions) – Salary: \$47,393 (annual) - Job ID# 554430
- Child Protective Specialist (125 positions) – Salary: \$50,757 (annual) - Job ID# 556821
- Special Officer (20 positions) – Salary: \$34,834 - \$ 50,207 (annual) Job ID# 546158

NYC Commission on Human Rights

- Agency Attorney, Level 1 (four positions) - Salary: \$63,228 - \$72,712 (annual) - Job ID# 575054

- Agency Attorney, Level 2 (two positions) - Salary: \$71,423 - \$82,137 (annual) - Job ID# 575059
- Supervising Attorney (Employment) - Salary: \$95,000 - \$115,000 (annual) - Job ID# 574589

NYC Department of Buildings

- Construction Inspector (36 positions) - Salary: \$53,563 - \$61,800 (annual)- Job ID# 576941
- Assistant Plan Examiner (four positions) - Salary: \$59,991 - \$68,610 (annual) - Job ID# 576948
- OATH/ECB Hearing Attorney (three positions) - Salary: \$63,228 - \$72,212 (annual) - Job ID# 576952

NYC Department of City Planning

- Researcher and FOIL eDiscovery Specialist - Salary: \$52,123 - \$60,000 (annual) - Job ID# 535751

NYC Department of Citywide Administrative Services

- Senior Lead / Senior Program Manager, Agency Planning & Implementation (Healthcare partner agencies), Division of Energy Management - Salary: \$90,000 - \$100,000 (annual) - Job ID# 572301
- Analyst, Clean Energy, Division of Energy Management – Salary: \$84,468- \$97,138 (annual) - Job ID# 573807
- City Custodial Assistant (45 positions) - Salary: \$32,260 - \$36,915 (annual) - Job ID# 571506

NYC Department of Consumer and Worker Protection

- Litigation Director - Salary: \$80,931 - \$133,200 (annual) – Job ID# 576519
- Senior Staff Counsel - Salary: \$79,620 - \$91,563 (annual) - Job ID# 574483
- Staff Counsel - Salary: \$71,423 - \$82,137 (annual) - Job ID# 571272

NYC Department of Correction

- Investigator (Discipline) (32 positions) - Salary: \$58,167 (annual) - Job ID# 538106

NYC Department of Environmental Protection

- City Park Worker (25 positions) - Salary: \$34,716 - \$39,923 (annual) - Job ID# 558885

NYC Department of Finance

- Collections Attorney, Legal Affairs / Collections Law (two positions) - Salary: \$71,423 - \$82,137 (annual) - Job ID# 551873
- Administrative Law Judge, Treasury & Payment Services / Adjudications (34 positions) - Salary: \$57.99 (hourly) - Job ID# 541726
- Administrative Researcher, Treasury & Payment Services / Collections - Business Tax Unit - Salary: \$51,963 - \$61,115 (annual) - Job ID# 566020

NYC Department of Homeless Services

- Street Outreach Associate (12 positions) - Salary: \$20.98 (hourly) - Job ID# 541939

NYC Department of Investigation

- Confidential Investigator (14 positions) - Salary: \$50,000 (annual) - Job ID# 569067

NYC Department of Parks and Recreation

- City Seasonal Aide / Security Guard (250 positions) - Salary: \$15.45 (hourly) - Job ID# 570399
- Parks Enforcement Patrol (60 positions) - Salary: \$50,635 (annual) - Job ID# 570423
- Outdoor Ropes Course Facilitator (eight positions) - Salary: \$20.98 (hourly) - Job ID# 570835

NYC Department of Probation

- Probation Officer Trainee (50 positions) - Salary: \$40,963 - \$55,196 (annual) - Job ID# 568454
- Probation Officer (30 positions)- Salary: \$45,394 - \$76,483 (annual) - Job ID# 564335

NYC Department of Small Business Services

- Workforce Systems Reporting & Development Manager - Salary: \$36.56 - \$39.96 (hourly) - Job ID# 550918
- Accounts Payable Officer - Salary: \$60,000 - \$70,000 (annual) - Job ID# 554515

NYC Financial Information Services Agency

- Web Application Developer – Salary: \$110,000 - \$115,000 (annual) - Job ID# 574607
- Mainframe Systems Programmer - Salary: \$140,000 (annual) - Job ID# 573786
- Blaze Architect - Salary: \$120,000 - \$130,000 - Job ID# 566458

NYC Housing Authority

- Housing Exterminator (14 positions) - Salary: \$37,919 (annual) - Job ID# 570789
- Maintenance Worker (multiple positions) - Salary: \$29.98 - \$31.16 (hourly) - Job ID# 535137
- Heating Plant Technician (44 positions) - Salary: \$32,938 - \$54,119 (annual) - Job ID# 559533
- City Pest Control Aide (six positions) - Salary: \$31,377- \$38,741 (annual) - Job ID# 557692

NYC Housing Development Corporation (HDC)

- [Director of Office Services](#) - Salary: \$115,000 - \$130,000 (annual)
- [Director of Data Management](#) - Salary: \$110,000 - \$120,000 (annual)
- [Press Secretary](#) - \$95,000 - \$110,000 (annual)

Visit NYC HDC's [careers](#) page to view more job opportunities.

NYC Human Resources Administration

- Outreach Specialist (40 positions) - \$38,333 - \$56,707 (annual) - Job ID# 550242

New York County District Attorney's Office

- [Victim Services Counselor \(Spanish Bilingual\)](#) – Salary: \$58,430 - \$61,750 (annual)

- [Victim Services Counselor](#) - Salary: \$58,430 - \$61,750 (annual)
- [Case Coordinator, Pathways to Public Safety Division](#) - Salary: \$51,563 - \$54,595 (annual)

For more opportunities, visit [Careers – Manhattan District Attorney’s Office.](#)

Office of Technology and Innovation

- Full Stack Web Developer - Salary: \$58,700 - \$135,000 (annual) - Job ID# 567072
- VMWare Support Engineer – Salary: \$58,700 - \$130,000 (annual)- Job ID# 468294
- Supervisor VoIP Operations - Salary: \$58,700 - \$90,370 (annual) - Job ID# 538003

College Aide and Internship Opportunities for Current Undergraduate and Graduate Students

Please visit our [careers page](#) to view and apply for college aide positions available across the city. Enter *College Aide* in the *Business Title* search box to see all positions currently available.

For more information about specific internship and fellowship programs such as Urban Fellows and the New York Summer Internship Program, click on *Internships and Fellowships* on NYC’s [Explore Careers page.](#)

NYC Department of Buildings

- College Aide, Forensic Engineering Intern – Salary: \$15.50 - \$19.90 (hourly) – Job ID# 568265

NYC Department of Citywide Administrative Services

- College Aide, Civil Service Transactions - Salary: \$16.00 - \$19.00 (hourly) - Job ID# 570100
- College Aide, Citywide Equity and Inclusion - Salary: \$16.00 - \$19.00 (hourly)- Job ID# 570274

- College Aide, City Planning (Real Estate Services) - Salary: \$16.00 - \$19.00 (hourly) - Job ID# 569405

NYC Department of Design and Construction

- Summer College Intern (Technical) (10 positions) - Salary: \$15.00 (hourly)- Job ID# 576184

NYC Department of Environmental Protection

- Summer College Intern, 2023-BPAC-005-Water-On-The-Go (12 positions)- Salary: \$15.00 (hourly) - Job ID# 572189
- Summer College Intern, 2023-BWT-013-Process and Research Development – Salary: \$15.00 (hourly) – Job ID# 574861

NYC Department of Finance

- Summer College Intern, Data Collection, Property Modeling & Research - Salary: \$15.00 - \$17.50 (hourly) – Job ID# 573038
- Summer Graduate Intern, Fraud Management - \$19.93 - \$24.73 (hourly) - Job ID# 575830

NYC Department of Health and Mental Hygiene

- College Intern - Ryan White HIV Program, Division Management & Systems Coordination – Salary: \$15.50 - \$17.30 – Job ID# 572456
- College Aide (Freshman - Sophomore), Bureau of Equitable Health Systems – Salary: \$15.50 - \$19.90 (hourly) – Job ID# 561417

New York County District Attorney's Office

- [Spanish Language Intern, Language Services Unit](#) – Summer College Interns receive a stipend of \$525 per week or college credit

For more opportunities, visit [Internship Opportunities – Manhattan District Attorney's Office.](#)

Office of Technology and Innovation

- Participatory Budgeting and Neighborhood Coalition Intern - Salary: \$15.50-\$19.90 (hourly) - Job ID# 574932

New York City Public Service Corps

The New York City Public Service Corps (PSC) is the nation's first and largest off-campus internship program for college students and offers paid federal work-study internships as well as placements in which students can work for academic credit.

Learn more about the PSC on [DCAS's internship webpage](#).

New York City Summer Youth Employment Program (SYEP)

The application period is open for New York City's [Summer Youth Employment Program](#). SYEP is the nation's largest youth employment program, connecting NYC youth between the ages of 14 and 24 with career exploration opportunities and paid work experience each summer.

NYC Teens aged 14-15 learn about career opportunities and make a difference in their communities through paid project-based activities.

Young people aged 16-24 improve their work readiness skills and explore career pathways through paid summer jobs in a variety of industries throughout NYC.

[Apply on SYEP's website](#).

Upcoming Events

Please join us for our [upcoming events](#). Select events based on your career interests, education, and experience.

NYC Government Careers: Civil Service 101 Information Session
Monday, March 20, 2023, 3:00 p.m. - 4:30 p.m.

Are you looking for more than a job? Serve New Yorkers at one of 80+ City agencies. Build a fulfilling career and go to work with purpose every day. Let DCAS help you find

your calling—in education, health & social services, law enforcement, IT, engineering, and more! [Register for this virtual event.](#)

Chinatown Manpower Project Spring 2023 Job Fair
Thursday, March 23, 2023, 10:00 a.m. - 3:00 p.m.

At YMCA Flushing Queens, 138-46 Northern Blvd, Flushing, NY, 11354.
To participate in this job fair, attendees are required to submit a resume at the entrance.

[Learn more about this job fair.](#)
[Register for this job fair.](#)

NYC Government Hiring Hall
Saturday, March 25, 2023, 10:00 a.m. - 4:00 p.m.

Queens Borough Hall, 120-55 Queens Boulevard, Kew Gardens, NY, 11424.

Serve your City, fulfill your dreams! On-the-spot interviews for select jobs in city government including social worker, case manager, clerical worker, and more!

[Register for this job fair.](#)

Public Service: Inside Citywide Podcast



In [Episode 11 of the Inside Citywide Podcast](#), our guest, FDNY Commissioner Laura Kavanagh, discusses her formative years, her career in public service, and the work of FDNY.

Week In Review | March 5 – March 11



International Women's Day is celebrated at City Hall, Mayor Adams signs major climate and domestic violence legislation, and welcomes new Commissioner of Probation Juanita Holmes this week in New York City.



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Directly From Us**

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