

Administration of Exams for 37 Titles

DCAS proposed exams for 37 titles over the next two years. The timeline lays out the expected number of titles to be examined and the number of provisionals addressed by these exams (as of 8/31/2014) during each reporting period.

Timeline for Exams Administration

	Report 1	Report 2	Report 3	Report 4*	Report 5*	Report 6*
End of Reporting Period:	2/28/2015	6/30/2015	10/31/2015	2/29/2016	6/30/2016	10/31/2016
Expected # Titles Examined	10	10	1	5	6	5
Running Total of Titles Examined	10	20	21	26	32	37
Expected # Provisionals Addressed	2,247	3,789	32	177	518	281
Running Total of Provisionals Addressed	2,247	6,036	6,068	6,245	6,763	7,044

* No exams have been scheduled after October 2015 so we assume equal distribution of the remaining 16 titles to be examined

Analysis of Titles with Few Incumbents

In the plan DCAS identified 389 civil service titles with 20 or fewer incumbents which will be analyzed for the appropriateness of either jurisdictional or positional classification actions. This component of the Plan has the potential to address 1,622 provisionals but the actions taken for each title cannot be determined until after the analysis is complete, making it impossible to forecast the actual provisional reduction effect.

Titles will be analyzed at a rate of approximately 15 to 20 titles per month. For each of the six progress reports DCAS will have completed analysis and made recommendations on approximately 60 – 70 titles. Recommendation will be for: Classify title in the Competitive Class, Classify title in the Non-Competitive Class, or Broadband/Consolidate. As part of its progress reporting DCAS will provide a list of titles analyzed during the reporting period and our recommended action, if any.

Timeline for Title Review

	Report 1	Report 2	Report 3	Report 4	Report 5	Report 6
End of Reporting Period:	2/28/2015	6/30/2015	10/31/2015	2/29/2016	6/30/2016	10/31/2016
Expected # Titles Completed	65	65	65	65	65	64
Running Total of Titles Completed	65	130	195	260	325	389

Each recommended classification action has a timeline associated with it:

Timeline for Classification Actions

Classify title in the Competitive Class		Classify title in the Non-Competitive Class		Broadband/Consolidate	
Develop title proposal	1 month	Develop title proposal	3-6 months	Develop title proposal	3 months
Share proposal with oversight and partners	2 months	Share proposal with oversight and partners	2 months	Share proposal with oversight and partners	2 months
Develop Exam and Administer	9 months	Hold Public Hearing; Send proposal to SCSC	2 months	Classify new/revised title	1 month
		SCSC makes determination	6-9 months		