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THE CITY RECORD

Official Journal of The City of New York

VOLUME CLII NUMBER 237

FRIDAY, DECEMBER 12, 2025

Price: \$4.00

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THE CITY RECORD

ERIC L. ADAMS

Mayor

LOUIS A. MOLINA

Commissioner, Department of
Citywide Administrative Services

JANAE C. FERREIRA

Editor, The City Record

Published Monday through Friday except legal holidays by the New York City Department of Citywide Administrative Services under Authority of Section 1066 of the New York City Charter.

Subscription \$500 yearly

Editorial Office/Subscription Changes:
The City Record, 1 Centre Street, Room 2170,
New York, NY 10007-1602, (212) 386-0055,
cityrecord@dcas.nyc.gov

Visit The City Record Online (CROL) at
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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

CITY PLANNING COMMISSION

■ PUBLIC HEARINGS

The City Planning Commission will hold a public hearing accessible both in-person and remotely via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, December 17, 2025, regarding the calendar items listed below. The public hearing will be held in person in the NYC City Planning Commission Hearing Room, Lower Concourse, 120 Broadway, New York, NY. Anyone attending the meeting in-person is encouraged to wear a mask.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following webpage, which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: <https://www.nyc.gov/content/planning/pages/calendar>.

Members of the public attending remotely should observe the meeting through DCP's website. Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free

888 788 0099 US Toll-free

253 215 8782 US Toll Number

213 338 8477 US Toll Number

Meeting ID: **618 237 7396**

[Press # to skip the Participation ID]

Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage (link above).

Written comments will also be accepted until 11:59 P.M., one week before the date of the vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony, verbal or written, in a language other than English, will be accepted, and real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to [AccessibilityInfo@planning.nyc.gov] or made by calling (212) 720-3366. Requests must be submitted at least five business days before the meeting.

BOROUGH OF QUEENS

No. 1

32ND STREET DEMAPPING

CD 1

C 250068 MMQ

IN THE MATTER OF an application submitted by Grace Evangelical Lutheran Church of Long Island City pursuant to Sections 197-c and 199 of the New York City Charter for an amendment to the City Map involving:

- 1) the elimination of a portion of 32nd Street between 21st Avenue and Ditmars Boulevard; and

- 2) the adjustment of grades and block dimensions necessitated thereby;

including authorization for any acquisition or disposition of real property related thereto, in Community District 1, Borough of Queens, accordance with Map No. 5046 dated July 17, 2025, and signed by the Borough President.

Nos. 2 and 3
FLUSHING CREEK CSO DISINFECTION FACILITIES
No. 2

CD 7 **C 250324 PCQ**
IN THE MATTER OF an application submitted by the Department of Citywide Administrative Services and the Department of Environmental Protection pursuant to Section 197-c of the New York City Charter, for acquisition of property located at 131-33 Avery Avenue (Block 5066, Lot 622) and a traffic median bounded by 32nd Avenue, College Point Boulevard, and Whitestone Expressway Access Road, Borough of Queens, Community District 7, and for site selection of such property for two combined sewer overflow (CSO) disinfection facilities.

No. 3 **C 250323MMQ**
CD 7
IN THE MATTER OF an application submitted by New York City Department of Environmental Protection pursuant to Sections 197-c and 199 of the New York City Charter and Section 5-430 et seq. of the New York City Administrative Code for an amendment to the City Map involving:

1. the elimination, discontinuance and closing of a portion of Whitestone Expressway; and;
2. the adjustment of grades and block dimensions necessitated thereby;

including authorization for any acquisition or disposition of real property related thereto, in Community District 7, Borough of Queens, in accordance with Map No. 5055 dated September 30, 2025, and signed by the Borough President.

Sara Avila, Calendar Officer
City Planning Commission
120 Broadway, 31st Floor, New York, NY 10271
Telephone (212) 720-3366

Accessibility questions: AccessibilityInfo@planning.nyc.gov;
(212) 720-3366, by: Wednesday, December 10, 2025, 5:00 P.M.



d3-17

COMMUNITY BOARDS

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the following matters have been scheduled for Public Hearing by Community Board:

BOROUGH OF BROOKLYN

COMMUNITY BOARD NO. 18 - Wednesday, December 17, 2025, 7:00 P.M., Board Office Meeting Room, 1097 Bergen Avenue and via WebEx for participants who wish to participate online.

Eric Knowles, counsel to Kimco Realty, the owner of Mill Basin Plaza on Avenue U will provide a brief presentation on behalf of Kimco who is seeking to lease part of the shopping center, currently occupied by Walgreens and formerly by a decorator store, to a new supermarket operator. Because of the site's current zoning, a special permit from City Planning is required to change the use from a Walgreens to a supermarket, along with related approvals for on-site open space and public amenities. *This Statutory Public Hearing has been duly advertised in the City Record.*

Videoconferencing information for those who wish to participate online, is as follows:

Join link:

<https://nycb.webex.com/nycb/j.php?MTID=mf843a17e83c551d1db6445302866cf68>

Webinar number:

2345 726 2190

Webinar password:

nmF8GhJTe56 (66384458 when dialing from a phone or video system)

Join by phone

+1-646-992-2010 United States Toll (New York City)
+1-408-418-9388 United States Toll

Access code: 2345 726 2190



d12-17

CONFLICTS OF INTEREST BOARD

■ MEETING

The Conflicts of Interest Board announces an open meeting of the Board on Wednesday, December 17, 2025, at 9:30 A.M. at the offices of Walden, Macht, Haran & Williams, 250 Vesey Street, 27th Floor, New York, NY.

On the public agenda may be the Board's consideration of amendments to Title 53 of the Rules of the City of New York. To confirm whether an item will be held in public session or, for any person planning to attend the meeting, to facilitate access through the building's security, contact the Board's Special Counsel, Katherine J. Miller, at kmiller@coib.nyc.gov.

Accessibility questions: Christopher Hammer, (212) 437-0721, hammer@coib.nyc.gov, by: Monday, December 15, 2025, 12:00 P.M.



d12

BOARD OF EDUCATION RETIREMENT SYSTEM

■ MEETING

Our next Executive Committee Meeting will be held in-person at our 55 Water Street office (50th Floor) Thursday, December 18, 2025, from 12:30 P.M. - 4:00 P.M. If you would like to attend this meeting, please reach out to Salil Mehta at smehta8@bers.nyc.gov.

d10-18

HOUSING AUTHORITY

■ MEETING

The next Board Meeting of the New York City Housing Authority is scheduled for Wednesday, December 17, 2025 at 10:00 A.M. in the Ceremonial Room on the 5th Floor of 90 Church Street, New York, NY 10007 (unless otherwise noted).

Copies of the Calendar will be available on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or may be picked up at the Office of the Corporate Secretary at 90 Church Street, 5th Floor, New York, NY 10007, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Draft Minutes will also be available on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or may be picked up at the Office of the Corporate Secretary no earlier than 3:00 P.M. on the Tuesday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> to the extent practicable, at a reasonable time before the meeting.

The meeting is open to the public. Pre-registration, at least 45 minutes before the scheduled Board Meeting, is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

The meeting will be streamed live on NYCHA's YouTube channel at <https://www.youtube.com/c/nycha> and NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page>.

Any person requiring a reasonable accommodation in order to participate in the Board Meeting, should contact the Office of the Corporate Secretary by phone at (212) 306-6088 or by e-mail at corporate.secretary@nycha.nyc.gov no later than Wednesday, December 10, 2025 by 5:00 P.M.

For additional information, please visit NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or contact the Office of the Corporate Secretary at (212) 306-6088.

Accessibility questions: (212) 306-6088, by: Wednesday, December 10, 2025, 5:00 P.M.



d4-17

INDEPENDENT BUDGET OFFICE

■ MEETING

The IBO's Advisory Committee meets every quarter to discuss the city's fiscal conditions. The next meeting will take place on December 17, 2025 at 8:30 A.M. Selected IBO staff also present on recent research and discuss and briefings by IBO staff. Agenda will be posted closer to the date. To request the Zoom link to this meeting, contact info@ibo.nyc.gov.

Accessibility questions: Yolanda Rodriguez, ylrodriguez@ibo.nyc.gov, by: Friday, December 5, 2025, 4:00 P.M.



d4-17

OFFICE OF LABOR RELATIONS

■ MEETING

The New York City Deferred Compensation Board will hold its next Deferred Compensation Board Hardship meeting on Thursday, December 18, 2025 at 1:00 P.M. The meeting will be held at 22 Cortlandt Street, 28th Floor, New York, NY 10007.

d11-18

TEACHERS' RETIREMENT SYSTEM

■ MEETING

Please be advised that the next Board Meeting of the Teachers' Retirement System of the City of New York (TRS) has been scheduled for Thursday, December 18, 2025, at 3:30 P.M.

The meeting will be held at the Teachers' Retirement System, 55 Water Street, 16th Floor, Boardroom, New York, NY 10041. The meeting is open to the public. However, portions of the meeting, where permitted by law, may be held in executive session.

The remote Zoom meeting link, meeting ID, and phone number will be available approximately one hour before the start of the meeting at:

<https://www.trsnyc.org/memberportal/About-Us/ourRetirementBoard>.

Learn how to attend TRS meetings online or in person:

<https://www.trsnyc.org/memberportal/About-Us/ourRetirementBoard/AttendingTRSM Meetings>.

d4-18

PROPERTY DISPOSITION

The City of New York in partnership with GovDeals.com posts online auctions. All auctions are open to the public.

Registration is free and new auctions are added weekly. To review auctions or register visit <https://www.govdeals.com>

CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York in partnership with GovDeals.com posts vehicle and heavy machinery auctions online every week at: <https://www.govdeals.com/en/nyc-dcas-fleet>.

All auctions are open to the public and registration is free.

For help with registration or for general questions, please contact the GovDeals customer support team at 844-704-0367 or osr@govdeals.com.

n14-my3

PROCUREMENT

"Compete To Win" More Contracts!

Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts, at nyc.gov/competetowin

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed, to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

HHS ACCELERATOR PREQUALIFICATION

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic HHS Accelerator Prequalification Application using the City's PASSPort system. The PASSPort system is a web-based system maintained by the City of New York for use by its Mayoral Agencies to manage procurement. Important business information collected in the Prequalification Application is required every three years. Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete. Prequalification applications will be reviewed to validate compliance with corporate filings and organizational capacity. Approved organizations will be eligible to compete and would submit electronic proposals through the PASSPort system. The PASSPort Public Portal, which lists all RFPs, including HHS RFPs that require HHS Accelerator Prequalification, may be viewed, at https://passport.cityofnewyork.us/page.aspx/en/rfp/request_browse_public

All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding. For additional information about HHS Accelerator Prequalification and PASSPort, including background materials, user guides and video tutorials, please visit <https://www.nyc.gov/site/mocs/hhsa/hhs-accelerator-guides.page>

ADMINISTRATION FOR CHILDREN'S SERVICES

CHILD AND FAMILY WELL-BEING

■ AWARD

Human Services/Client Services

COMMUNITY PARTNERSHIP PROGRAM NAE - EAST HARLEM, MANHATTAN 11 - Negotiated Acquisition - Other - PIN# 06826N0008001 - AMT: \$507,421.00 - TO: Union Settlement Association, Inc., 237 East 104th Street, New York, NY 10029.

Pursuant to Section 3-04 (b)(2)(iii) of the Procurement Policy Board Rules. The Administration for Children's Services intends to extend the Community Partnership Program contracts by one year via the negotiated acquisition extension procurement method from January 1, 2026 through December 31, 2026, to continue providing these very important community services to Families while ACS completes the RFP process for new awards. The RFP is anticipated to be released around the fourth quarter of 2025, with new awards to begin on 1/1/2027.

☛ d12

COMMUNITY PARTNERSHIP PROGRAM NAE - HUNTS POINT, BRONX 02 - Negotiated Acquisition - Other - PIN# 06826N0009001 - AMT: \$477,376.00 - TO: Hunts Point Alliance for Children, 1231 Lafayette Avenue, Sub-Basement, Bronx, NY 10474.

Pursuant to Section 3-04 (b)(2)(iii) of the Procurement Policy Board Rules. The Administration for Children's Services intends to extend the Community Partnership Program contracts by one year via the negotiated acquisition extension procurement method from January 1, 2026 through December 31, 2026, to continue providing these very important community services to Families while ACS completes the RFP process for new awards. The RFP is anticipated to be released around the fourth quarter of 2025, with new awards to begin on 1/1/2027.

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COMMUNITY PARTNERSHIP PROGRAM NAE - HIGHBRIDGE BRONX 04 - Negotiated Acquisition - Other - PIN# 06826N0007001 - AMT: \$501,189.00 - TO: Bridge Builders Community Partnership, Inc., 156 West 164th Street, Bronx, NY 10452-5248.

Pursuant to Section 3-04 (b)(2)(iii) of the Procurement Policy Board Rules. The Administration for Children's Services intends to extend the Community Partnership Program contracts by one year via the negotiated acquisition extension procurement method from January 1, 2026 through December 31, 2026, to continue providing these very important community services to Families while ACS completes the RFP process for new awards. The RFP is anticipated to be released around the fourth quarter of 2025, with new awards to begin on 1/1/2027.

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POLICY, PLANNING AND MEASUREMENT

■ AWARD

Services (other than human services)

ANALYTICAL TECHNICAL ASSISTANCE (POOLS 1, 2, 3) - Competitive Sealed Proposals - Other - PIN# 06824P0007008 - AMT: \$1,380,000.00 - TO: Action Research Partners LLC, 318 5th Street, Brooklyn, NY 11215.

The Division of Policy, Planning and Measurement (DPPM) of the NYC Administration for Children's Services (ACS) is seeking appropriately qualified organizations that will provide consulting support services in three specific Competition Pools/Service Areas: 1) Data Analysis, Diagnostics and Planning; 2) Implementation Support; 3) Program Monitoring and Performance Evaluation. ACS anticipates awarding up to ten (10) contracts across the three Competition Pools/Service Areas. The Competitive Sealed Proposal method of solicitation has been chosen because this is a competitive contract for professional services. Using the Competitive Sealed Proposal method permits the evaluation of critical, key factors, in addition to the consideration of an offered price. In turn, it will help ensure that the highest quality vendor is selected for the award.

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CITYWIDE ADMINISTRATIVE SERVICES

DIVISION OF MUNICIPAL SUPPLY SERVICE

■ AWARD

Goods

HEAVY-DUTY 4x2 TRUCK CHASSIS, 8.0 YD³ SALT SPREADER BODY AND SNOWPLOW HITCH - Competitive Sealed Bids - PIN# 85725B0029001 - AMT: \$5,441,509.00 - TO: Gabrielli Truck Sales Ltd, 153-20 South Conduit Avenue, Jamaica, NY 11434.

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INFORMATION TECHNOLOGY

■ AWARD

Services (other than human services)

MWBE IT CONSULTANT NYCLEARNS LMS 0007A - M/WBE Noncompetitive Small Purchase - PIN# 85626W0021001 - AMT: \$449,800.00 - TO: Jedi Associates, Inc., 106 Yarrow Circle, Dayton, NJ 08810.

To provide two (2) experienced .NET consultants to support the ongoing development and enhancement of our citywide Learning Management System (LMS), NYCityLearn, to address operational needs and expand functionality based on business requirements. The consultant shall be responsible for the development, design, delivery, and support of various components of NYCityLearn.

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DESIGN AND CONSTRUCTION

■ AWARD

Construction/Construction Services

EC-SEQN26 - RECONSTRUCTION OF EXISTING SEWERS, NORTH QUEENS - Competitive Sealed Bids - PIN# 85026B0002001 - AMT: \$7,836,858.00 - TO: ADC Construction, LLC., 58-08 48th Street, Maspeth, NY 11378-2009.

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ECONOMIC DEVELOPMENT CORPORATION

CONTRACTS

■ SOLICITATION

Goods and Services

CONSULTANT SERVICES, EDC DREDGING SERVICES - Request for Proposals - PIN# 11279 - Due 1-20-26 at 4:00 P.M.

New York City Economic Development Corporation (NYCEDC) seeks a Consultant to provide construction management services (the "Services") at various properties located throughout the City, as more particularly described herein.

The selected Consultant shall provide the Services at various properties located throughout the City, including waterfront and rail yard properties, that are either owned, managed and/or leased by the City, by an agency of the City or by the Corporation (collectively, the Properties, and each individually a "Property") to assist the Corporation with the management, maintenance, improvements and efficient operation of such Properties. The number and location of such Properties may be updated from time to time by the Corporation to include new Properties or to exclude previously designated Properties.

NYCEDC plans to select a consultant on the basis of factors stated in the RFP which include, but are not limited to: the quality of the proposal, experience of key staff identified in the proposal, experience and quality of any subcontractors proposed, demonstrated successful experience in performing services similar to those encompassed in the RFP, and the proposed fee.

It is the policy of NYCEDC to comply with all Federal, State and City laws and regulations which prohibit unlawful discrimination because of race, creed, color, national origin, sex, age, disability, marital status and other protected category and to take affirmative action in working with contracting parties to ensure certified Minority and Women-owned Business Enterprises (MWBEs) share in the economic opportunities generated by NYCEDC's projects and initiatives. Please

refer to the Equal Employment and Affirmative Compliance for Choose an item. Contracts Addendum in Exhibit 5 of the RFP.

This project has Minority and Women Owned Business Enterprise ("M/WBE") participation goals, and all respondents will be required to submit an M/WBE Participation Proposal with their response. To learn more about NYCEDC's M/WBE program, visit <http://edc.nyc/opportunity-mwdbe>. For the list of companies who have been certified with the New York City Department of Small Business Services as M/WBE, please go to the <https://sbsconnect.nyc.gov/certification-directory-search/>.

NYCEDC established the Contract Financing Loan Fund programs for Minority, Women and Disadvantaged Business Enterprise (M/W/DBE) interested in working on public construction projects. Contract Financing Loan Fund facilitates financing for short-term mobilization needs such as insurance, labor, supplies and equipment. Bidders/subcontractors are strongly encouraged to visit the NYCEDC website at <http://edc.nyc/opportunity-mwdbe> to learn more about the program.

An optional pre-proposal session will be held on Thursday, December 18, 2025 at 2:00 P.M., virtually. Those who wish to attend should RSVP by email to EDCDredgingRFP2025@edc.nyc on or before December 16, 2025.

Respondents may submit questions and/or request clarifications from NYCEDC no later than 5:00 P.M. on Monday, January 5, 2026. Questions regarding the subject matter of this RFP should be directed to EDCDredgingRFP2025@edc.nyc. Answers to all questions will be posted by Monday, January 12, 2026, to <https://edc.nyc/rfps>. Questions regarding the subject matter of this RFP will not be accepted after 5:00 P.M. on Monday, January 5, 2026, however, technical questions pertaining to downloading and submitting proposals to this RFP may be directed to RFPREQUEST@edc.nyc on or before Tuesday, January 20, 2026.

Detailed submission guidelines and requirements are outlined in the RFP, available as of Friday, December 12, 2025. To download a copy of the solicitation documents please visit <https://edc.nyc/rfps>. RESPONSES ARE DUE NO LATER THAN 4:00 P.M. on Monday, January 20, 2026. Please click the link in the "Deadlines" section of this project's web page (which can be found on <https://edc.nyc/rfps>) to electronically upload a proposal for this solicitation. Please upload your response as a .zip file with your company name and the title of this project.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Economic Development Corporation, 1 Liberty Plaza, 12th Floor, New York, NY 10006. Hugo Job (212) 618-5462; RFPRequest@edc.nyc

Accessibility questions: Equal Access Office, equalaccess@edc.nyc, (212) 312-6602, by: Tuesday, January 20, 2026, 4:00 P.M.



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EDUCATION

CONTRACTS AND PURCHASING

■ SOLICITATION

Goods and Services

NURSING SERVICES - Request for Proposals - PIN# R1136040 - Due 1-29-26 at 1:00 P.M.

The New York City Department of Education ("NYCDOE") on behalf of the Office of School Health is seeking proposals from nursing agencies, clinics, hospitals, and/or education institutions to provide long-term and short-term nurses for School Coverage, Individualized Nursing and Last-Minute Per-Diem Nursing.

Detailed service description and requirements are provided in the Request for Proposal ("RFP") solicitation.

PROPOSALS MUST BE RECEIVED BY NO LATER THAN 1:00 P.M. EST, JANUARY 29, 2026. LATE PROPOSALS WILL NOT BE ACCEPTED.

This RFP will result in multiple requirements contract agreements. The awarded contracts will be for a term of three (3) years and two (2) one-year options to extend, with services anticipated to commence on or about September 1, 2026.

A virtual pre-proposal conference will be held on December 19, 2025, at 10:00 A.M. EST. The City of New York will be utilizing the Microsoft Teams platform. The link to the pre-proposal conference is https://teams.microsoft.com/join/19%3ameeting_ZGMzMjc2YWItNWYxYS00N2E0LTlmYTktN2E3ZjdmZGNjZDE3%40thread.v2%20?context=%7b%22Tid%22%3a%2218492cb7-ef45-4561-8571-0c42e5f7ac07%22%2c%22Oid%22%3a%22713abe03-f6ef-4fb1-a762-26edd46c0b79%22%7d.

We recommend that proposers download the free Microsoft Teams Application on their computer and/or mobile device to participate in the Teams Event in advance of the conference and attendees should plan to log in 5 minutes prior to the conference start time. Attendance for the pre-proposal conference is optional and does not require prior registration or RSVP.

Please note the following procedures-

For electronic Proposal submissions:

Proposal submissions can be sent via electronic mail ("The Proposal Submission Email") to DCPSubmissions@schools.nyc.gov (the "Proposal Submission Email Address"). Proposal Submissions sent to any other email address will be disregarded. The subject line of your Proposal Submission Email must include the solicitation number and the name of the submitting vendor (e.g. R1136 – Enter Company Name). Please attach the completed Request for Proposal and the Appendix F - Pricing Form documents to the Proposal Submission Email as separate files. Please name the Appendix F - Pricing Form attachment "Appendix F - Pricing Form" and the completed Request for Proposal attachment "RFP."

If the files accompanying your proposal submission are too large to be transmitted as email attachments, please include in the first line of your Proposal Submission Email a link to a Microsoft OneDrive folder containing all of your Proposal-related documents. Please note that if you are using OneDrive, do not attach any documents to the Proposal Submission Email. Further, please include a separate folder within your OneDrive folder which includes the separate Appendix F - Pricing Form file. Please name this folder and the Appendix F - Pricing Form file "Appendix F - Pricing Form." The name of your OneDrive folder must match the subject line of your Proposal submission, and your OneDrive folder must not contain any files unrelated to the Proposal Submission.

Guidance for first-time Microsoft One-Drive Users:

Microsoft OneDrive ("OneDrive") is a file hosting and synchronization service operated by Microsoft as part of its web version of Microsoft Office. OneDrive allows users to grant access to files which are too large to transmit via electronic mail to other users. If you do not have Office 365, please take the following steps to gain access to a free version of OneDrive so that you can upload those proposal submission documents which are too large to transmit via electronic mail:

1. Conduct an internet search for "Microsoft OneDrive;"
2. Navigate to the official Microsoft website and sign up for a free account;
3. Once you have created a folder for the solicitation whose name matches the subject line of your Proposal Submission Email, upload the documents relevant to your proposal submission in this folder.
4. Create a share link for this folder;
5. Be sure to check your share settings so that anyone receiving the link that you create will be able to open the link and access the files. If your share link permissions are restricted (e.g. to only your organization in Office 365), the DOE will not be able to view your solicitation documents. It is your responsibility to ensure that the link(s) you provide allows the DOE to view, download, and/or open your documents; and
6. Include the link which you have created as the first line of your proposal Submission Email.

For hard copy (paper) Proposal submissions:

Further to prior instructions regarding submissions of Proposals. In addition to electronic submission via email, the proposer may choose to hand deliver their Proposal packages to NYC DOE at any time prior to the Proposal Due Date/Time, if you plan to submit a paper Proposal. You must provide notice by emailing DCPSubmissions@schools.nyc.gov, including "Paper Submission Request for Solicitation # R1136" in the subject line, at least three (3) business days in advance of the anticipated date and time and place you or your agent plan to arrive at 65 Court Street, Brooklyn, NY 11201, Room 1201 to drop off your Proposal. Proposers should include in their notification e-mail the name of the person who will be delivering the Proposal or advise that the Proposal Package will be arriving by messenger. Proposers who fail to provide advance notification of intent to hand-deliver a proposal risk not having anyone to receive the Proposal Package. Fed Ex, UPS, USPS, or other common deliveries services will be accepted.

The proposal opening will be held on January 30, 2026. This opening is for internal use only; public access is not permitted.

Please continue to check the DOE website and/or Vendor Portal for updates.

<https://infohub.nyced.org/vendors>

<https://www.finance360.org/vendor/vendorportal/>

To download the solicitation, go to <https://vendorportal.nycenet.edu/vendorportal/login.aspx>. If you cannot download, send an e-mail to VendorHotline@schools.nyc.gov. Include your company's name, address, phone and fax numbers, email address, Tax ID Number, RFP Number and Title.

Questions regarding this solicitation should be addressed to COPContracts@schools.nyc.gov by no later than 4:00 P.M. EST, January 7, 2025. Subsequent amendments and answers will be posted to <https://vendorportal.nycenet.edu/vendorportal/login.aspx>. Review this site periodically for important updates.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBEs), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBEs, from all segments of the community. The DOE works to enhance the ability of MWBEs to compete for contracts. DOE is committed to ensuring that MWBEs fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Education, 65 Court Street 12th Floor, Room 1201, Brooklyn, NY 11201.
Vendor Hotline (718) 935-2300; vendorhotline@schools.nyc.gov

• d12

FINANCIAL INFORMATION SERVICES AGENCY

PROCUREMENT

■ AWARD

Goods and Services

RED SEAL SOFTWARE SUPPORT AND MAINTENANCE - M/WBE Noncompetitive Small Purchase - PIN# 127FY2600034 - AMT: \$24,508.75 - TO: Raj Somas DBA Rusd Solutions, 626 Woodland Avenue, Northvale, NJ 07647.

RUSD Solution's bid is the lowest, and as a result, FISA-OPA deems the bid response fair and reasonable.

Also, FISA-OPA has had extensive experience with RUSD Solutions and continues to be satisfied with their performance.

Therefore, FISA-OPA has determined that RUSD Solutions has the requisite integrity to perform this contract.

• d12

HEALTH AND MENTAL HYGIENE

■ AWARD

Human Services/Client Services

FY 26 NA- RECOVERY CENTER - Negotiated Acquisition - Other - PIN# 81625N0019005 - AMT: \$1,666,665.00 - TO: Lets Talk Safety, Inc., 289 St Nicholas Avenue, New York, NY 10027.

Expansion of Access to and Engagement in Substance Use Recovery Services.

• d12

FAMILY AND CHILD HEALTH

■ INTENT TO AWARD

Services (other than human services)

PHS TRANSFER - MIH CBO COLLABORATIVE - COMPONENT B - Negotiated Acquisition - PIN# 81625N0034 - Due 12-15-25 at 5:00 P.M.

CORRECTED NOTICE

In accordance with Section 3-04(b)(2)(ii) of the NYC Procurement Policy Board (PPB) Rules, the New York City Department of Health and Mental Hygiene (DOHMH) intends to enter into Negotiated

Acquisition contracts with twelve (12) providers for a three-year term to deliver high-quality, evidence-based maternal and child health services under the MIH Collaborative Community-Based Organizations (CBOs) – Component B.

Because only a limited number of vendors are available to perform these specialized services, it is not practicable or advantageous to award contracts through Competitive Sealed Bidding or Competitive Sealed Proposals. The proposed providers previously served as subcontractors under DOHMH's contract with Public Health Solutions (PHS), which acted as the program administrator by managing RFPs and subcontractor oversight. Moving forward, DOHMH will contract directly with these providers to ensure continuity of services.

During the term of these agreements, the contractors will provide high-quality, evidence-based maternal and child health services to community residents in one or more of the topic areas delineated by DOHMH – Component B. DOHMH has determined that this approach is in the best interest of the City and its residents.

Contractors:

1. Diaspora Community Services, Inc.
2. Forestdale Inc
3. Catholic Guardian Services
4. Community Health Center of Richmond, Inc.
5. The Dominican Women's Development Center, Inc.
6. SCO Family of Services
7. The Haitian Americans United for Progress, Inc.
8. BronxWorks, Inc.
9. Sunset Park Health Council, Inc.
10. Christopher Rose Community Empowerment Campaign, Inc.
11. Project New Yorker Corporation
12. The Bronx Health Link, Inc.

The proposed term for each contract is three (3) years, with a proposed start date of January 1, 2026. The total procurement value for all twelve (12) contracts is \$4,577,417.76.

This notice is for informational purposes only; however, any vendors who feel they may be able to provide these services in the future, may submit an expression of interest via email by 5:00 P.M. on 12/15/2025 to Yau Cheung Tsang at ytsang@health.nyc.gov. Be sure to include the E-PIN 81625N0034 in your message.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, WS 17-85 Long Island City, NY 11101. Yau Cheung Tsang (347) 396-6661; ytsang@health.nyc.gov

• d12

HOUSING AUTHORITY

PROCUREMENT

■ SOLICITATION

Construction Related Services

IDIQ JOC GENERAL CONSTRUCTION SERVICES AT VARIOUS NYCHA DEVELOPMENTS AND FACILITIES CITYWIDE WITH MANHATTAN BOROUGH FOCUS (MN #4 AND MN #9) - Competitive Sealed Bids - Due 1-22-26 at 10:00 A.M.

PIN: 517880 CITYWIDE MN 4 FOCUS

PIN: 517881 CITYWIDE MN 9 FOCUS

Contract Term: 2 years from the award date on NYCHA's Purchase Order. NYCHA, in its sole discretion, shall have the option to extend the Term of this Contract for up to three (3) one-year renewals.

Bid Security: 100% of the Contract Minimum. Payment & Performance Bonds: 100% of the Contract Minimum.

Labor Law 220i Public Work Registration Certificate/Certification: Pursuant to Article 8, Section 220-i of the New York State Labor Law . The Bidder and each subcontractor must be registered with the New York State Department of Labor. See <https://dol.ny.gov/contractor-and-subcontractor-landing>.

Current Prevailing Wage Links are posted on iSupplier under the Quick Links Section of Sourcing Supplier. The vendors are responsible for remaining informed of all updates to the Prevailing Wage Schedule.

Please note that if NYCHA receives no responses to this RFQ, the bid submission deadline shall be automatically extended for seven (7) days. This does not limit NYCHA's right to extend the bid deadline for any other reason.

Pre-Bid Conference: A non-mandatory virtual Pre-Bid Meeting will be held on **December 18, 2025, at 11:00 A.M.**, and will be conducted remotely via Microsoft Teams meeting. Although attendance is not mandatory, it is strongly recommended that all interested Bidders attend, and that Bidders thoroughly review bid documents in advance of the meeting. To join us, please follow the instructions below:

Option 1:

Click the following link or copy, and "paste and go" it into a new web browser:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzJjZDQ3ZjctMzA5Yy00OWZmLWFmNmQtNTZjN2U5NTY4YjE3%40thread.v2/0?context=%7b%22Tid%22%3a%22709ab558-a73c-4f8f-98ad-20bb096cd0f8%22%2c%22Oid%22%3a%22bce8bf5-5b21-4315-908d-84e642b9748f%22%7d

Meeting ID: 238 886 058 331 38 Passcode: U6DU7SG2

Option 2:

Dial in by phone

+1 646-838-1534,,648509538# United States, New York City

Phone conference ID: 648 509 538#

RFQ Question Submission Deadline: 12/29/2025

Questions regarding this RFQ should only be sent to the following email address: construction.procurement@nycha.nyc.gov.

Question & Answer Release Date: 01/12/2026

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website by going to <http://www.nyc.gov/nycbabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Numbers 517880, and 517881.

Note: NYCHA only accepts electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement at construction.procurement@nycha.nyc.gov for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, New York, NY 10007. Roberta Arnone (212) 306-4690; construction.procurement@nycha.nyc.gov

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HOUSING PRESERVATION AND DEVELOPMENT

ENS CONSTRUCTION

■ AWARD

Construction / Construction Services

NON-EMERGENCY DEMOLITION OF 1886 CEDAR AVENUE, BRONX - STATEWIDE - Competitive Sealed Bids/Pre-Qualified List - PIN# 80625B0065001 - AMT: \$368,282.00 - TO: Statewide Demolition Corp., 5883 54th Street, Maspeth, NY 11378.

Precept Index # 800778/23, U.B 11752, issued from the Supreme Court of the State of New York, County of Bronx, commands the Commissioner of Buildings for Borough of Bronx to make safe the subject unsafe

building and structure forthwith. HPD executes such precepts upon request of the Department of Buildings.

☛ d12

HUMAN RESOURCES ADMINISTRATION

■ AWARD

Services (other than human services)

MWBE SMALL PURCHASE OF QA SERVICES FOR TRANSLATED DOCUMENTS - M/WBE Noncompetitive Small Purchase - PIN# 06925W0050001 - AMT: \$30,000.00 - TO: CQ Fluency, Inc., 2 University Plaza Drive, Suite 406, Hackensack, NJ 07601.

The Office of Refugee and Immigrant Affairs (ORIA) is requesting a quality assurance of written translations contract for period of service: 07/01/2025 to 6/30/2028.

☛ d12

INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

■ AWARD

Goods

WEB APP SCANNING RENEWAL FY26 (HCL) 20250201865 - M/WBE Noncompetitive Small Purchase - PIN# 85826W0021001 - AMT: \$78,879.00 - TO: Compulink Technologies, Inc., 260 West 39th Street, Room 302, New York, NY 10018-4434.

☛ d12

LOG COLLECTION PLATFORM RENEWAL FY26 (NXLOG) 20260201903 - M/WBE Noncompetitive Small Purchase - PIN# 85826W0048001 - AMT: \$29,460.00 - TO: CompCiti Business Solutions, Inc., 261 West 35th Street, Suite 704, New York, NY 10001.

☛ d12

APPLICATIONS

■ AWARD

Goods

REQ-20250341557: JFROG FY26 RENEWAL - M/WBE Noncompetitive Small Purchase - PIN# 85825W0152001 - AMT: \$48,528.00 - TO: K Systems Solutions LLC, 405 Kearny Avenue, Suite 2B, Kearny, NJ 07032.

☛ d12

Services (other than human services)

MYCITY NYC.GOV PROMOTIONS AND EVENTS - M/WBE Noncompetitive Small Purchase - PIN# 85826W0024001 - AMT: \$59,100.00 - TO: Visionaryz, Inc., 111 Broadway, Suite 800, New York, NY 10006.

☛ d12

MAYOR'S OFFICE OF MEDIA AND ENTERTAINMENT

■ AWARD

Goods

EVERTZ CLOSED CAPTIONING ENCODERS 20250222486 - M/WBE Noncompetitive Small Purchase - PIN# 85825W0145001 - AMT: \$27,570.00 - TO: CompCiti Business Solutions, Inc., 261 West 35th Street, Suite 704, New York, NY 10001.

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PUBLIC SAFETY

■ AWARD

Goods

EMERGENCY MANAGEMENT EQUIPMENT AND SUPPLIES DEPLOY 20250321256 - M/WBE Noncompetitive Small Purchase -

PIN# 85826W0032001 - AMT: \$22,214.00 - TO: Itegix LLC, 775 Park Avenue, Suite 255, Huntington, NY 11743.

← d12

Services (other than human services)

7-858-0699A - MWBE PUBLIC SAFETY EMERGENCY COMMUNICATION SENIOR ENGINEER - M/WBE Noncompetitive Small Purchase - PIN# 85826W0058001 - AMT: \$348,548.00 - TO: Universal Technologies LLC, 28 Madison Avenue Ext, Albany, NY 12203-5339.

The Emergency Communications Senior Engineer, reporting to the Director of Emergency Communications, as part of the Public Safety and Emergency Management division, is responsible for providing support and engineering oversight for the communication services and technologies that make up the NYC 911 and emergency response services for the residents and visitors of New York City. This role is critical to ensure that there are no impacts to life safety support services or delays with any critical projects.

← d12

LANDMARKS PRESERVATION COMMISSION

EXECUTIVE DIRECTOR

■ AWARD

Services (other than human services)

DEVELOP RESEARCH DATABASE - M/WBE Noncompetitive Small Purchase - PIN# 13626W0001001 - AMT: \$99,500.00 - TO: RM Solutions Group, Inc., 65 High Ridge Road, PMB 528, Stamford, CT 06905.

Software Application Developer Phase 1 will focus on the development of a cloud-based relational database designed around LPC's business needs. Phase 2 will focus on configuring and deploying tools to manipulate, utilize and visualize the data housed in the database.

← d12

POLICE DEPARTMENT

AGENCY CHIEF CONTRACTING OFFICE

■ SOLICITATION

Services (other than human services)

REQUEST FOR PROPOSALS (RFP): CONCESSION FOR OPERATION AND MAINTENANCE OF CAFETERIA AT THE NYPD'S POLICE ACADEMY IN COLLEGE POINT, QUEENS - Competitive Sealed Proposals - PIN# 177-22-0322 - Due 1-7-26 at 2:00 P.M.

In accordance with Section 1-13 of the Concession Rules of the City of New York, The New York City Police Department is issuing, as of the date of this notice, a significant Request for Proposals (RFP) for a concession for the operation and maintenance of the cafeteria at the NYPD Police Academy in College Point, Queens.

An optional Pre-Proposal Conference and Site Tour is scheduled on Thursday, December 18, 2025, at 10:00 A.M. at the below location:

NYPD Police Academy
130-30 28th Avenue,
College Point, NY 11354

If attending, please RSVP by no later than Monday, December 15, 2025, at 2:00 P.M. via e-mail to contracts@nypd.org. Please include both the title of this RFP and the Solicitation # in your RSVP. If you are considering responding to this RFP, please make every effort to attend this recommended proposer meeting.

All proposals submitted in response to this RFP must be submitted no later than **Wednesday, January 7, 2026, at 2:00 P.M. EST.**

Hard copies of the RFP may be obtained at no cost, commencing Monday, December 1, 2025, through Wednesday, January 7, 2026, by contacting Marta Zmoira, Administrative Staff Analyst II at (646) 610-5178 or at Contracts@nypd.org.

For more information or if you cannot attend the proposer meeting, prospective proposers may contact Marta Zmoira, Administrative Staff Analyst II, Contract Administration Section, NYPD at Contracts@nypd.org or (646) 610-5178.

Deaf, hard-of-hearing, deaf-blind, speech-disabled, or late-deafened people who use text telephones (TTYs) or voice carry-over (VCO) phones can dial 711 to reach a free relay service, where specially trained operators will relay a conversation between a TTY/VCO user and a standard telephone user. Alternatively, a message can be left on the Telecommunications Device for the Deaf (TDD). The TDD number is 212-New York (212-639-9675).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Police Department, 375 Pearl Street, Room 15-207, 15th Floor, New York, NY 10038. Marta Zmoira (646) 610-5178; Contracts@nypd.org

d1-12

MANAGEMENT AND BUDGET

■ AWARD

Goods

CONTINUATION OF NYPD BODY CAMERA SYSTEM - 2ND RENEWAL - Renewal - PIN# 05622X8001KXLR002 - AMT: \$57,450,298.00 - TO: Axon Enterprise, Inc., 17800 North 85th Street, Scottsdale, AZ 85255.

3 Year Renewal Period.

← d12

TRANSPORTATION

TRAFFIC OPERATIONS

■ AWARD

Services (other than human services)

MAINTENANCE OF TRAFFIC SIGNAL EQUIPMENT, STATEN ISLAND - Competitive Sealed Bids - PIN# 84125B0021004 - AMT: \$10,446,264.00 - TO: Hylan Datacom & Electrical LLC, 101 Crawfords Corner Road, Suite 2308, Holmdel, NJ 07733-2104.

← d12

CONTRACT AWARD HEARINGS

NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 298-0734. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.



BOARD OF ELECTIONS

■ PUBLIC HEARINGS

This is a notice that the New York City Board of Elections is seeking comments from the public about the proposed contract below.

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Monday, December 22, 2025 at 11:00 A.M. The Public Hearing can be accessed via Teams or Call-in by Phone:

Teams Meeting ID: 226 905 864 354, Passcode: da3k7U7T

Or Call-in by Phone: 1-646-893-7101, Access Code: 840 810 555

IN THE MATTER OF a proposed contract between the New York City Board of Elections and Optical Communications Group, Inc., 79-24 71st Avenue, Glendale, NY 11385, for the provision of Fiber Optic Cable

Installations, Citywide. The proposed contract is in the amount of \$799,200.00. The contract term shall be from January 1, 2026 to December 31, 2029. PIN #: 003202610.

The proposed contractor was selected by Negotiated Acquisition method, pursuant to Section 3-04 (b)(2)(ii) of the Procurement Policy Board Rules.

A draft copy of the proposed contract will be available for public inspection at the Office of The Board of Elections in The City of New York, 32 Broadway, 7th Fl., New York, NY 10004, from December 12, 2025 to December 22, 2025, excluding weekends and Holidays, from 9:00 A.M. to 5:00 P.M. Please contact Sherwin Suss at 212-487-7290 or email SSuss@boenyc.gov to arrange a visitation.

In order to access the Public Hearing and testify, please join no later than 10:50 A.M. via Teams or Call-in by Phone: 1-646-893-7101, Access Code: 840 810 555; Teams Meeting ID: 226 905 864 354, Passcode: da3k7U7T. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via e-mail at: DisabilityAffairs@mocs.nyc.gov or via phone at 1-212-298-0734.

Please submit your comments to Sherwin Suss at SSuss@boenyc.gov. Be sure to include the PIN # above in your message.

Comments must be submitted no later than Monday, December 15, 2025.

◀ d12

HEALTH AND MENTAL HYGIENE

■ PUBLIC COMMENT

This is a notice that NYC Department of Health and Mental Hygiene is seeking comments from the public about the proposed contract below.

Contract Type: New Contract

Contractor: National Alliance of State and Territorial AIDS Directors

Contractor Address: 444 North Capitol Street NW, Suite 339, Washington, District of Columbia, 20001

Scope of Services: Marketing and delivery of HIV and STI self-test kits to health departments, community-based organizations, and health departments across the country

Maximum Value: \$499,960.00

Term: 04/01/2026 through 3/31/2031

E-PIN: 81626S0005001

Procurement Method: Sole Source

Procurement Policy Board Rule: PPB Rule Section 3-05

How can I comment on this proposed contract award?

Please submit your comment to PublicComment@health.nyc.gov. Be sure to include the E-PIN above in your message.

Comments must be submitted before 2:00 P.M. on December 19, 2025.

◀ d12

TRANSPORTATION

■ PUBLIC COMMENT

This is a notice that the Department of Transportation is seeking comments from the public about the proposed contract below.

Contract Type: Contract

Contractor: NYS Department of Agriculture

Contractor Address: 10B Airline Drive, Albany, NY 12235

Scope of Services: WIM Inspection Calibration

Maximum Value: \$300,000.00

Term: 01/01/2024 through 12/31/2026

E-PIN: 84126T0001001

Procurement Method: Government to Government

Procurement Policy Board Rule: Section 3-13

How can I comment on this proposed contract?

Please submit your comment through this link

https://forms.office.com/pages/designpagev2.aspx?lang=en-US&origin=OfficeDotCom&route=OfficeHome&subpage=design&id=UyLGId3DYUaWWc0Br_LUjyrimBcmogZHmUMPZFbX-CZUQ1BDNldZQUk4V0VPMDBCSVZSMUNNWFhaQy4u

or email ehanna@dot.nyc.gov. Be sure to include the E-PIN above in your message.

Comments must be submitted before 2:00 P.M. on December 19, 2025.

◀ d12

AGENCY RULES

PROCUREMENT POLICY BOARD

■ NOTICE

Notice of Adoption of Rules

Pursuant to the authority vested in the Procurement Policy Board (PPB) by Sections 311 and 326 of the New York City Charter and in accordance with the requirements of Section 1043 of said Charter, the PPB has adopted amendments to Chapters 3 and 4 of Title 9 of the Rules of the City of New York.

Statement of Basis and Purpose

The Procurement Policy Board (PPB) amendments update the provisions of the PPB Rules relating to the alternative project delivery method known as design-build. Design-build is one method of alternative project delivery where one entity or a team of separate entities work under a single contract to provide design and construction services. Design-build provides a streamlined method of contracting to promote efficiency in publicly funded projects.

On April 12, 2018, the State of New York enacted the New York City Rikers Island Jail Complex Replacement Act, which gave the New York City Department of Design and Construction (DDC) the authority to engage in design-build procurements for construction necessary for the timely closure of the Rikers Island Jail Complex. Also on April 12, 2018, the State enacted the New York City BQE Design-Build Act, which gave the New York City Department of Transportation (DOT) and DDC the authority to engage in design-build procurements for the construction on a portion of the Brooklyn Queens Expressway.

Effective December 31, 2019, the State enacted the New York City Public Works Investment Act (PWIA), which authorized the New York City Department of Environmental Protection, the New York City Department of Parks and Recreation, DDC, and DOT to engage in design-build procurements pursuant to the methodology detailed in the PWIA. On April 9, 2022, the State amended the PWIA to additionally authorize the New York City Department of Citywide Administrative Services.

On July 2, 2018, the City Chief Procurement Officer (CCPO) approved design-build utilization for all State-authorized agencies as a PPB Rule 3-12 innovative procurement method. On August 2, 2022, the CCPO issued an additional authorization. Pursuant to PPB Rule 3-12(f), the CCPO must submit a final report to the PPB no later than eight months following the registration of a contract let pursuant to this authorization that recommends whether it would be in the City's best interest to codify the innovative procurement method. On July 25, 2025, the CCPO submitted the final report to the PPB and recommended that, based on the success of the City's design-build procurements and increasing widespread adoption of the design-build throughout the United States, the method should be codified in the PPB Rules.

This rule amends PPB Rule Sections 1-01, 3-01, 4-04, 4-07, 4-09, and creates a new PPB Rule Section 3-17 to establish rules relating to the design-build alternative project delivery method. This will allow the City to reduce costs and expedite public works project delivery while maintaining quality and compliance. The current PPB Rules do not contemplate the New York State required multi-step process to procure design-build services. This rule describes the steps for such procurements for agencies authorized by the PWIA to use design-build.

Section 1 of this rule amends PPB Rule 1-01 to add definitions for relevant design-build terms.

Section 2 of this rule amends PPB Rule 3-01 by adding a new subdivision identifying new PPB Rule 3-17 as the preferred method for awarding contracts for design-build services.

Section 3 of this rule creates a new Section 3-17 to Chapter 3 of the PPB Rules to outline procedures and requirements for design-build procurements, including the procedures and requirements for requests for qualifications and for requests for proposals, reflecting the two-step process required by the PWIA. Section 3-17 also sets the procedures for proposal evaluation and vendor selection.

Section 4 of this rule amends PPB Rule Section 4-04 to reflect that contract renewals are not permitted on contracts for design-build services.

Section 5 of this rule amends PPB Rule 4-07 to reflect that buy-against procurements are not permitted on contracts for design-build services.

Section 6 of this rule amends PPB Rule 4-09 to reflect that 4-09 does not apply to contracts procured pursuant to new PPB Rule 3-17. The provisions of Rule 3-17 specifically govern the resolution of disputes under contracts for design-build services.

On August 20, 2025, the PPB voted to initiate the rulemaking process under the Citywide Administrative Procedure Act for these rule amendments. A proposed version of this amendment was published in the *City Record* on September 25, 2025. A public hearing was held on October 27, 2025.

The PPB received one written comment during the public comment period. Upon careful consideration of this comment and in consideration of the PPB's discussions during the August public meeting, the PPB adopted the amendment on December 4, 2025.

The PPB's authority to promulgate these rules is found in sections 311 and 1043 of the New York City Charter.

§ 1. SUBDIVISION (E) OF SECTION 1-01 OF CHAPTER 3 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS AMENDED BY ADDING NEW DEFINITIONS IN ALPHABETICAL ORDER, TO READ AS FOLLOWS:

ADR. An acronym that stands for Alternative Dispute Resolution.

DBE. An acronym that standards for the federal Disadvantaged Business Enterprise Program.

Design-Builder. An entity that performs Design-Build Services. The Design-Builder may be a firm consisting of a single entity or comprised of two or more entities to form a joint venture, partnership or other corporate structure.

Design-Build Services. Services for the design and construction of a public work by a Design-Builder.

RFQ. An acronym that stands for Request for Qualifications. All documents, whether attached or incorporated by reference, used by the contracting agency for soliciting Statements of Qualifications for design-build contracts.

SOQ. An acronym that stands for Statement of Qualifications. All documents, whether attached or incorporated by reference, by a proposer to establish the proposer's qualification for the public work project described in the RFQ.

§ 2. SECTION 3-01 OF CHAPTER 3 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS AMENDED BY ADDING A NEW SUBDIVISION (C-1), TO READ AS FOLLOWS:

(c-1) Preference for Design-Build in Certain Contracts. Procurements for Design-Build Services pursuant to section 3-17 of these Rules is the preferred method for awarding contracts for the design and construction of a public work with a Design-Builder. A "Special Case" determination is not required for such procurements.

§ 3. CHAPTER 3 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS AMENDED BY ADDING A NEW SECTION 3-17, TO READ AS FOLLOWS:

§ 3-17 Design-Build Services.

(a) Design-Build Services Procurement.

(1) Application. Proposals for design-build contracts shall only be solicited as authorized pursuant to Chapter 749 of the laws of 2019, as amended, or any other provision of law authorizing the use of Design-Build Services. Such procurements shall follow a two-step process: 1) RFQ; and 2) RFP.

(2) Step 1: RFQ.

(i) The RFQ is used to initiate a competitive selection for SOQs to establish a shortlist of the most highly qualified proposers.

(ii) The RFQ shall include:

(A) a general description of the public work project, including but not limited

to program goals, utility relocations, professional licensing requirements, project description and Design-Builder responsibilities, funding sources, list of stakeholders, anticipated project duration, contract type, payment structure, costs, and any special instructions, and, if applicable, a notice that the agency may issue one or more RFPs as a result of the RFQ and a potential list and description of work for each RFP;

(B) the maximum number of proposers to be included on the shortlist;

(C) general instructions including, but not limited to, rules of communications between proposers, rules of contact between vendors, and the process for questions or clarifications regarding the RFQ;

(D) an overview of the procurement process including but not limited to the purpose of the RFQ and RFP and the procurement schedule;

(E) the selection criteria to be used to evaluate the vendors, including any mandatory selection criteria set forth in the applicable state law and the relative weight of each criterion used to evaluate the vendors and generate the shortlist including but not limited to:

((i)) the qualifications and experience of the Design-Builder, including entities comprising the Design-Builder's team;

((ii)) Design-Builder organization;

((iii)) demonstrated responsibility;

((iv)) ability of the Design-Builder to comply with applicable requirements, including the provisions of articles 145, 147 and 148 of the New York State Education Law;

((v)) past record of compliance with the New York State Labor Law;

((vi)) experience with M/WBEs or State-certified M/WBEs and the M/WBE program, and the vendor's anticipated approach to meet M/WBE goals or, if applicable, experience with DBEs and the DBE program and the Design-Builder's anticipated approach to meet DBE goals; and

((vii)) any other qualifications the agency deems appropriate, which may include, but is not limited to, understanding, financial capability, and record of past performance and experience.

(F) SOQ evaluation process, including but not limited to, the evaluation objectives, evaluation factors, and requests for clarification process;

(G) SOQ submission requirements including requirements, if any, for the electronic submission of SOQs, if applicable, and including but not limited to submission address, content requirements including fundamental qualifications, past performance and experience on projects, Design-Builder

organization, management approach, description of experience in the line of work being considered including references, and known and potential conflicts of interest;

(H) notice of vendor right to protest and file complaints on certain enumerated decisions;

(I) agency rights and disclaimers;

(J) notice of participation by M/WBEs and State-certified M/WBEs in City procurement, including but not limited to M/WBE policy, M/WBE goals, a notice that contract award shall comply with the objectives and goals of Section 6-129 of the New York City Administrative Code (M/WBE and EBE Program) or article 15-A of the executive law, as well as to applicable provisions of federal, State, and other local laws, and executive orders;

(K) a requirement for acknowledgment of amendments;

(L) requirements of compliance with applicable laws;

(M) general, as well as special terms and conditions, if applicable;

(N) a provision that proposers should give specific attention to the identification of those portions of their SOQs that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the SOQs;

(O) if applicable, a notice that selection for the shortlist is subject to completion of a PASSPort questionnaire and review of that information by the Department of Investigation;

(P) if applicable, information regarding a stipend for unsuccessful qualified, responsive and responsible proposers who are selected for the shortlist and who comply with the relevant stipend criteria and requirements defined in the subsequent RFP and the anticipated stipend amount; and

(Q) any other information as determined by the ACCO.

(iii) The RFQ shall be publicly advertised on the City's website at least twenty-seven days prior to the due date for SOQs.

(iv) *Evaluation Process.* The agency shall evaluate and rate all vendors' SOQs based on the selection criteria and evaluation factors set forth in the RFQ. Based upon the results of the evaluation and the ranking of the vendors based on such ratings, the agency shall select the responsive, responsible vendors for the shortlist that shall receive an RFP pursuant to PPB Rule 3-17(a)(3).

(v) The ACCO may, upon written approval by the CCPO, issue one RFQ that may result in multiple RFPs upon determination by the ACCO that it is in the best interest of the City to award multiple contracts to multiple Design-Builders and to allocate work among such Design-Builders with separate RFPs. The criteria to be considered by the ACCO in making such determination shall include the following: the nature of the Design-Build Services to be procured; a description of the public work project; the location(s) of the public work project; anticipated cost of the separate RFPs or awards; the capacity of proposers to provide all of the required Design-Build Services within the required timeframes; the potential advantage of multiple contracts (e.g., more favorable

terms; more competitive pricing); efficiency in procurement administration and common market practice for certain asset classes; and justification for multiple awards from one RFQ.

(vi) Multiple evaluation committees may be established to evaluate SOQs submitted for a single RFQ for a public work project.

(vii) *Randomized evaluation process.* If the ACCO determines that such a high volume of competing SOQs is likely to be received that it will be infeasible for each member of the evaluation committee to read each SOQ, the ACCO may, subject to the approval of the CCPO, establish a pool of appropriate evaluators and then randomly assign each SOQ to at least three such evaluators for review.

(viii) *Shortlist Notice.*

(A) Frequency. Notice of shortlist selection shall be posted publicly on the City's website following the agency's final determination of a shortlist.

(B) Content. Such notice shall include:

(i) agency name;

(ii) title or brief description of the project to be procured;

(iii) name of the shortlisted responding entities; and

(iv) contact info for the shortlisted responding entities, if provided.

(3) Step 2: RFP.

(i) Upon completion of the RFQ step, the agency shall issue the RFP to only the shortlisted proposers pursuant to Section 3-17(a)(2).

(ii) The RFP shall include:

(A) a statement that the contract award will be made to the responsible proposer whose proposal represents the best value to the City by optimizing quality, cost and efficiency and therefore is determined to be the most advantageous to the City, in accordance with the evaluation criteria, including price and other factors, that are set forth in the RFP;

(B) a statement of work or scope of services statement, performance requirements, and any special instructions;

(C) the specific criteria and the relative weight of each criterion or category of criteria that will be used to evaluate the proposals, including but not limited to:

(i) the proposal's price;

(ii) the quality of the proposal's solution;

(iii) the qualifications and experience of the proposer;

(iv) the approach to meeting the anticipated M/WBE goals; and

(v) other factors deemed pertinent by the agency, which may include, but shall not be limited to, the proposal's manner and schedule of project implementation, the proposer's ability to complete the work in a timely and satisfactory manner, maintenance costs of the completed public work, maintenance of traffic approach, and community impact;

(D) a statement of how price will be evaluated, including, but not limited to, a notice that prices shall be irrevocable until the contract is executed by the selected proposer, unless the proposal is withdrawn, and that offers may be withdrawn only after the expiration of one hundred eighty days (or such period as is specified in the solicitation, but not shorter than ninety days) after opening of proposals, in writing received by the agency prior to award, and a request for cost breakdown of the proposed price, if applicable;

(E) proposal submission requirements including requirements, if any, for the electronic submission of proposals; if applicable, that technical and price proposals shall be submitted in separate sealed envelopes (electronic or paper); and the time and date after which proposals will not be accepted as well as location of proposal submission;

(F) other information such as delivery dates or time frames within which the work must be completed;

(G) general as well as special terms and conditions, if applicable;

(H) a notice of the proposer's rights to appeal certain decisions;

(I) a notice of the City's prompt payment policy pursuant to Section 4-06, including an explanation of the requirements for invoicing;

(J) a requirement for acknowledgment of amendments;

(K) a request for a description of experience in the line of work being considered (including references);

(L) a provision that the Design-Builder team evaluated and selected during the RFP shall remain unchanged throughout the project, unless otherwise approved in writing by the agency;

(M) a notice that although discussions may be conducted with proposers during the RFP process, award may be made without any discussions;

(N) if applicable, provision on the submission and consideration of interim design document submission and multiple or alternate proposals;

(O) a provision that proposers should give specific attention to the identification of those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the proposals;

(P) a notice that contract award is subject to the provisions of the MacBride Principles Law;

(Q) a notice that contract award is subject, if applicable, to the objectives and goals of Section 6-129 of the New York City Administrative Code (M/WBE and EBE Program) or article 15-A of the executive law, as well as to applicable provisions of federal, State, and other local laws, regulations, and executive orders;

(R) if applicable, a notice that contract award is subject to completion of a PASSPort questionnaire and review of that information by the Department of Investigation;

(S) where applicable, all information required pursuant to Section 312(a) of the Charter;

(T) the following statement:

The New York City Comptroller is charged with the audit of contracts in New York City. Any vendor who believes that there has been unfairness, favoritism, or impropriety in the proposal process should inform the Comptroller, Bureau of Contract Administration, 1 Centre Street, Room 727, New York, NY 10007; telephone number (212) 669-2323;

(U) name, address, and telephone number of contact person;

(V) if applicable, information and process regarding a stipend for responsive and responsible proposers who comply with the relevant stipend criteria and requirements defined in the RFP, the anticipated stipend amount and a requirement to submit a signed stipend agreement as part of the proposal; and

(W) other requirements, as determined by the agency.

(iii) *Proposal Preparation Time and Form.* Proposal preparation time shall be set to provide vendors a reasonable time to prepare their proposals. A minimum of twenty-seven days shall be provided. The manner in which proposals are to be submitted, including any forms for that purpose, shall be designated as a part of the RFP.

(iv) *Individual Proposal Discussions Before Proposal Submission.* The agency may elect to enter into individual discussions with proposers to facilitate understanding of the requirements of the RFP and how the proposal and the proposer's capabilities and methodology will meet these requirements. Based on these discussions, the agency may issue addendums to the RFP to allow for utilization of alternative means, methods, or concepts that can meet the requirements of the RFP.

(v) *Conduct of Discussions During Individual Proposal Discussions Before Proposal Submission.*

(A) Proposers shall be accorded fair treatment with respect to any opportunity for discussions and revisions of proposals. If an agency elects to enter into individual discussions with a proposer, the agency must allow individual discussions with all proposers and give all proposers an opportunity to enter into individual discussions with the agency.

(B) The ACCO shall establish an agenda and schedule for conducting discussions.

(C) If there is a need for any material clarification of, or change in, the RFP, the RFP must be amended to incorporate such clarification or change and shall be provided to all proposers.

(vi) *Evaluation Committee.* Proposals shall be reviewed by an evaluation committee consisting of no fewer than three persons with knowledge, expertise, and experience sufficient to make a fair and reasonable evaluation. If an RFP incorporates multiple competitions pursuant to Section 3-17(a) (2)(v), each competition may be evaluated by a separate committee. The ACCO shall require each member of the evaluation committee(s) to submit a signed statement, in a format approved by the CCPO, agreeing to prohibitions on any conflicts of interest.

(A) *Outside Evaluators.* The evaluation committee may include persons who are not employed by the agency. In addition, the ACCO may determine, subject to the approval of the CCPO,

that it is in the best interests of the City for the evaluation committee to include persons who are not employees of the City of New York, provided however that such non-City employees may not constitute a majority of the evaluation committee. Such persons must serve without financial compensation but may be entitled to travel and other related expenses as may be reasonably incurred in the execution of their role as an evaluator.

(vii) *Rating Sheets.* Ratings sheets or other written evaluation forms shall be used to evaluate proposals by the evaluators and each evaluator shall sign and date their rating sheet. Initial ratings may be amended and the amended ratings recorded on amended ratings sheets. Copies of all initial and amended rating sheets or evaluation forms shall be maintained.

(viii) *Individual Proposal Discussions After Proposal Submission.* The evaluation committee shall evaluate all proposals and may elect to enter into individual discussions with those proposers that have submitted proposals that satisfy all RFP requirements, in each case for any or all of the following purposes:

- (A) promoting understanding of the City's requirements and the vendors' proposals and capabilities;
- (B) obtaining the best price for the City; or
- (C) arriving at a contract that will deliver best value to the City in accordance with the evaluation criteria, including price and other factors, set forth in the RFP.

(ix) *Conduct of Discussions During Individual Proposal Discussions After Proposal Submission.*

- (A) Proposers shall be accorded fair treatment with respect to any opportunity for discussions and revisions of proposals. If an agency elects to enter into individual discussions with a proposer, the agency must allow individual discussions with all proposers and give all proposers an equal opportunity to enter into individual discussions with the agency and modify their proposals.
- (B) The ACCO shall establish an agenda and schedule for conducting discussions.
- (C) If there is a need for any substantial clarification of, or change in, the RFP, the RFP must be amended to incorporate such clarification or change and shall be provided to all proposers.
- (D) Any oral clarification of a proposal shall be confirmed in writing by the proposer.

(x) *Best and Final Offers.* Best and final offers are the revised and corrected final proposals submitted by proposers after discussions, if any, have been held by the procuring agency.

- (A) The ACCO shall establish a common date and time for the submission of best and final offers.
- (B) Best and final offers shall be submitted only once unless the ACCO makes a determination that it is in the City's best interest to conduct additional discussions and/or require another submission of best and final offers.
- (C) Proposers shall be informed that if they do not submit a notice of withdrawal or another best and final offer, their immediate previous offer will be construed as their best and final offer.

(D) All best and final offers shall be maintained and handled in accordance with the control procedures contained in these Rules.

(E) The ACCO may request best and final offers on the whole proposal or on any one or combination of its component parts (e.g., price, technical qualifications, approach, and/or capability). The request shall be the same for all proposers.

(F) Best and final offers shall be evaluated in accordance with this subdivision.

(xi) *Mistakes in Proposals.*

(A) *Confirmation of Proposal.* When the ACCO knows or has reason to conclude before award that a mistake has been made, he or she should request the proposer to confirm the proposal. If the proposer alleges mistake, the proposal may be corrected or withdrawn during any discussions that are held or if the conditions set forth in this subdivision are met.

(B) *Mistakes Discovered After Receipt of Proposals but Before Vendor Selection.*

(i) *During Discussions Prior to Best and Final Offers.* Once discussions are commenced with any proposer or after best and final offers are requested, any offeror may correct any mistake by modifying or withdrawing the proposal until the time and date set for receipt of best and final offers.

(ii) *Minor Informalities.* Minor informalities, unless otherwise corrected by an offeror, shall be treated in accordance with Section 3-02(m)(3)(i) of these Rules.

(iii) *Correction of Mistakes.* If discussions are not held or if the best and final offers upon which award will be made have been received, mistakes may be corrected and the intended correct offer considered only in accordance with Section 3-02(m)(3)(ii) of these Rules.

(C) *Mistakes Discovered After Vendor Selection.* Mistakes shall not be corrected after vendor selection except in accordance with Section 3-02(m)(4) of these Rules.

(D) *Determinations Required.* When a proposal is corrected or withdrawn, or correction or withdrawal is denied, a determination shall be prepared in accordance with Section 3-02(m)(5) of these Rules.

(xii) *Vendor Selection and Documentation.* The ACCO shall make a determination showing the basis on which the contract award was made to the responsible proposer whose proposal was determined to represent the best value to the City, in accordance with the evaluation criteria, including cost, quality, experience, efficiency and other factors, that are set forth in the RFP. Such final scores shall be published on the agency's website after registration of such contract or the date upon which such contract may be implemented, if registration requirements do not apply. This determination shall be included in a Recommendation of Award. Each Recommendation for Award shall include at a minimum the following information:

- (A) justification of the award;
- (B) affirmative finding of responsibility for the selected proposer(s);
- (C) efforts to negotiate better value; and
- (D) if applicable, the stipends and amounts being provided to responsive and responsible proposers who complied with the relevant criteria and requirements defined in the RFP.

(4) Protests Procedures Applicable to the RFQ and RFP steps. Vendor protests shall be made only pursuant to the procedures set forth in Section 2-10, except for Section 2-10(a)(2), and vendors shall follow the following procedures with respect to protest submittal procedures:

(i) Time for Protest - RFQ Step:

(A) Any protests based on the form or content of the RFQ which is or should have been apparent prior to the date established for submittal of the SOQ must be filed no later than fourteen days before the SOQ due date, or if the SOQ due date is revised, no later than seven days before the revised SOQ due date.

(B) Any protests other than those set forth in clause (4)(i)(A) above related to the RFQ must be filed no later than ten business days after the agency's publication of the shortlist.

(ii) Time for Protest - RFP Step:

(A) Any protests based on the form or content of the RFP must be filed before the proposal due date. Any protests based on the form or content of modifications to the original RFP must be filed no later than the next established due date for receipt of proposals following the modification.

(B) Any protests other than those set forth in clause (4)(ii)(A) above related to the RFP must be filed within ten business days after the protesting vendor knows or should have known the facts that prompted the protest but no later than ten business days after the agency's publication of the notice of public comment to the City Record. Before submitting a protest within the required time for protest, the vendor may request a meeting with the ACCO, in writing, to discuss the potential protest or the notice of award. The ACCO may, in their sole discretion, meet with the vendor within the required time for protest.

(b) Dispute Resolution. Resolution of Disputes arising out of design-build contract administration shall be governed by the following provisions rather than Section 4-09 of these rules, and to the extent not inconsistent with this rule, the design-build contract:

(1) Applicability. This section shall apply to disputes between the City and a Design-Builder that arise under, or by virtue of, a contract for design-build services. All contracts shall include a clause providing that such disputes shall be finally resolved in accordance with the provisions of this section. This section includes disputes raised by the Design-Builder solely about the scope of work delineated by the contract, the interpretation of contract documents, the amount to be paid for extra work or disputed work performed in connection with the contract, the conformity of the Design-Builder's work to the contract, or the acceptability and quality of the Design-Builder's work. For disputes that are eligible for ADR pursuant to the design-build contract ("ADR-Eligible Disputes"), the Design-Builder may either:

- (i) File a plenary action in accordance with applicable law and the terms of the contract; or
 - (ii) Dispute the Agency Head's final decision by following the procedure set forth in Rule 3-17(b)(3).
- (A) An Agency's decision to terminate of the contract for cause or other than for

cause is not an ADR-Eligible Dispute. Such a decision may only be challenged pursuant to an Article 78 proceeding brought in New York Supreme Court, New York County, within four months of the issuance of the decision.

(B) For other disputes, the Design-Builder may file an action in New York Supreme Court, New York County, in accordance with applicable law after the Agency Head has made a final decision.

(C) Prior to filing a plenary action or presenting its dispute notice ("Notice of ADR Dispute") to the Comptroller, the Design-Builder must comply with and exhaust the dispute resolution procedures contained in the contract, and the Agency Head must have issued their final decision, unless their time to do so has expired.

(D) Once the Design-Builder has filed a Notice of ADR-Dispute, it may only challenge the Agency Head's decision through the procedure set forth in the Rule 3-17(b)(3), and may not subsequently file a plenary action as to that dispute, unless the dispute is not an ADR Eligible Dispute. Once the Design-Builder has filed a plenary action, it may not pursue its dispute pursuant to Rule 3-17(b)(3).

(2) Work to Continue. During such time as any dispute is being presented, heard, and considered, the contract terms shall remain in force and, unless otherwise directed by the ACCO or Engineer, work shall continue as directed. Failure of the Design-Builder to continue the work as directed shall constitute a waiver by the Design-Builder of its claim.

(3) Presentation of ADR-Eligible Disputes. Before any dispute may be brought by the Design-Builder to the CDRB, the Design-Builder must first present a Notice of ADR Dispute to the Comptroller for their review, investigation, and possible adjustment.

(i) Time, Form, and Content of Notice. Within thirty days of the Design-Builder's receipt of the Agency Head's final decision, the Design-Builder shall submit to the Comptroller and to the Agency Head a Notice of ADR Dispute regarding its dispute with the agency. The Notice of ADR Dispute shall consist of (i) a brief statement of the substance of the dispute; the amount of money, if any, claimed; and the reason(s) the Design-Builder contends the dispute was wrongly decided by the Agency Head; (ii) a copy of the decision of the Agency Head; and (iii) a copy of all materials submitted by the Design-Builder in the contractual dispute resolution process. The Design-Builder may not present to the Comptroller any material not presented in the contractual dispute resolution process, except at the request of the Comptroller.

(ii) Agency Response. Within twenty days of receipt of the Notice of Claim, the agency shall make available to the Comptroller a copy of all material submitted by the agency to the Agency Head in connection with the dispute. The agency may not present to the Comptroller any material not presented to the Agency Head except at the request of the Comptroller.

(iii) Comptroller Investigation. The Comptroller may investigate the claim in dispute and, in the course of such investigation, may exercise all powers provided in Sections 7-201 and 7-203 of the New York City Administrative Code. In addition, the Comptroller may demand of either party, and such party shall provide, whatever additional material the Comptroller deems pertinent to the claim, including original business records of the Design-Builder. Willful failure of the Design-Builder to produce within fifteen days any material requested by the Comptroller shall constitute a waiver by the Design-Builder of its claim. The Comptroller may also schedule an informal conference to be attended by the Design-

Builder, agency representatives, and any other personnel desired by the Comptroller.

(iv) Opportunity of Comptroller to Compromise or Adjust Claim. The Comptroller shall have twenty days from his or her receipt of all materials referred to in (b)(3) to investigate the disputed claim. The period for investigation and compromise may be further extended by agreement between the Design-Builder and the Comptroller, to a maximum of ninety days from the Comptroller's receipt of all materials. The Design-Builder may not present its petition to the CDRB until the period for investigation and compromise delineated in this section has expired or the Comptroller has issued a determination. In compromising or adjusting any claim hereunder, the Comptroller may not revise or disregard the terms of the contract between the parties.

(4) Petition to CDRB. In the event the claim has not been settled or adjusted by the Comptroller within the period provided in this section, the Design-Builder, within twenty days thereafter, may petition the CDRB to review the Agency Head determination.

(i) Form and Content of Petition by Design-Builder. The Design-Builder shall present its dispute to the CDRB in the form of a Petition, which shall include (i) a brief statement of the substance of the dispute; the amount of money, if any, claimed; and the reason(s) the Design-Builder contends that the dispute was wrongly decided by the Agency Head; (ii) a copy of the decision of the Agency Head; (iii) copies of all materials submitted by the Design-Builder in the contractual dispute resolution process and to the Comptroller; and (v) copies of all correspondence with, and material submitted by the Design-Builder to, the Comptroller's Office. The Design-Builder shall concurrently submit four complete printed sets and one electronic set of the Petition and all exhibits: one to the Corporation Counsel (Attn: Commercial and Real Estate Litigation Division), and three to the CDRB at OATH's offices, with proof of service on the Corporation Counsel. In addition, the Design-Builder shall submit a copy of the statement of the substance of the dispute, cited in (i) above, to both the Agency Head and the Comptroller.

(ii) Agency Response. Within twenty days of receipt of the Petition by the Corporation Counsel, the agency shall respond to the statement of the Design-Builder and make available to the CDRB all materials it submitted in the contractual dispute resolution process and to the Comptroller. Three complete printed copies and one electronic set of the agency response shall be submitted to the CDRB at OATH's offices and one to the Design-Builder. Extensions of time for submittal of the agency response shall be given as necessary upon a showing of good cause or, upon the consent of the parties, for an initial period of up to thirty days. The Design-Builder shall have an opportunity to submit a reply to the agency response within ten days of receipt of the agency response.

(iii) Further Proceedings. The Board shall permit the Design-Builder to present its case by submission of the Petition, briefs, and oral argument. The Board shall also permit the agency to present its case in response to the Design-Builder by submission of its Response, briefs, and oral argument. If requested by the Corporation Counsel, the Comptroller shall provide reasonable assistance in the preparation of the agency's case. Neither the Design-Builder nor the agency may support its case with any documentation or other material that was not considered in the contractual dispute resolution process or by the Comptroller, unless requested by the CDRB. The CDRB, in its discretion, may seek such technical or other expert advice as it shall deem appropriate and may seek, on its own or upon application of a party, any such additional material from any party as it deems fit. The CDRB, in its discretion, may combine more than one ADR-Eligible Dispute between the parties for concurrent resolution. If the Board permits an oral argument, the oral

argument shall be scheduled within thirty days of receipt of the Design-Builder's reply to Agency Response, or longer if the parties agree.

(iv) CDRB Determination. Within forty-five days of the conclusion of all submissions and oral arguments, the CDRB shall render a decision resolving the dispute. In an unusually complex case, the CDRB may render its decision in a longer period of time, not to exceed ninety days, and shall so advise the parties at the commencement of this period. The CDRB's decision must be consistent with the terms of the contract. Decisions of the CDRB shall only resolve matters before the CDRB and shall not have precedential effect with respect to matters not before the CDRB.

(v) Notification of CDRB Decision. The CDRB shall send a copy of its decision to the Design-Builder, the ACCO, the Corporation Counsel, the Comptroller, the CCPO, and the Engineer. A decision in favor of the vendor shall be subject to the prompt payment provisions of these Rules. The required payment date shall be thirty days after the date the parties are formally notified of the CDRB's decision.

(vi) Finality of CDRB Decision. The CDRB's decision shall be final and binding on all parties. Any party may seek review of the CDRB's decision solely in the form of a challenge, filed within four months of the date of the CDRB's decision, in a court of competent jurisdiction of the Supreme Court of the State of New York, County of New York pursuant to Article 78 of the Civil Practice Law and Rules. Such review by the court shall be limited to the question of whether or not the CDRB's decision was made in violation of lawful procedure, was affected by an error of law, or was arbitrary and capricious or an abuse of discretion. No evidence or information shall be introduced or relied upon in such proceeding that was not presented to the CDRB in accordance with this section.

(c) Contract Administration. Except as provided in subdivision (b) (1) and (b)(2) of this Section or as otherwise stated in these Rules, Chapter 4 of these Rules titled Contract Administration shall apply to all contracts for Design-Build Services, including design-build contracts.

(1) Contract changes pursuant to Section 4-02 of these Rules shall not preclude the Design-Build contract from agreeing to Extra Work funded through allowances and approved under the contract or restrict the ability to agree to modifications as authorized by Chapter 749 of the laws of 2019;

(2) Renewals pursuant to Section 4-04 of these Rules are not permitted in design-build contracts.

(3) Buy-against Procurements pursuant to Section 4-07 of these Rules are not permitted in Design-Build Services contracts.

§ 4. SUBDIVISION (B) OF SECTION 4-04 OF CHAPTER 4 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS AMENDED TO READ AS FOLLOWS:

(b) Renewals Not Permitted. Unless specifically contracted for, as in contracts containing an option to renew, renewals shall not be permitted where:

(1) additional quantities of goods are required, except in the case of goods acquired through requirements contracts (which shall be subject to the contract term extension limitations in Section 4-02(b)(1)(iii) of these Rules[, or];

(2) except as provided in Sections 4-02(b)(1)(ii) and 4-02(b)(1)(iii) of these Rules, a continuation of types of services is required, the procurements shall be made by new solicitations by one of the appropriate methods of source selection set forth in these Rules; or

(3) the procurement was made pursuant to Section 3-17.

§ 5. SUBDIVISION (B) OF SECTION 4-07 OF CHAPTER 4 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS

RE-LETTERED AS SUBDIVISION (C), AND A NEW SUBDIVISION (B) IS ADDED, TO READ AS FOLLOWS:

(b) Applicability. Buy-against Procurements are not permitted in design-build procurements pursuant to Section 3-17(c)(3) of these Rules.

((b)c) Notice of Vendor Selection.

§ 6. SUBDIVISION (A) OF SECTION 4-09 OF CHAPTER 4 OF TITLE 9 OF THE RULES OF THE CITY OF NEW YORK IS AMENDED TO READ AS FOLLOWS:

(a) *Applicability.* Except as provided in (1), [and] (2), and (3) below, this section shall apply to all disputes between the City and a vendor that arise under, or by virtue of, a contract between them. All contracts shall include a clause providing that all such disputes shall be finally resolved in accordance with the provisions of this section. Parties to contracts that do not contain this clause may by written agreement consent to the resolution of any disputes pursuant to this section.

(1) This section shall not apply to disputes concerning matters dealt with in other sections of these Rules or to disputes involving patents, copyrights, trademarks, or trade secrets (as interpreted by the courts of New York State) relating to proprietary rights in computer software, or to termination other than for cause.

(2) For construction, this section shall apply only to disputes about the scope of work delineated by the contract, the interpretation of contract documents, the amount to be paid for extra work or disputed work performed in connection with the contract, the conformity of the vendor's work to the contract, and the acceptability and quality of the vendor's work; such disputes arise when the Engineer, Resident Engineer, Engineering Audit Officer, or other designee of the Agency Head under the contract (as defined in the contract) makes a determination with which the vendor disagrees. For construction, this section shall not apply to termination of the contract for cause or other than for cause.

(3) Notwithstanding paragraph (2) of this subdivision, this section shall not apply to contracts for the procurement of Design-Build Services pursuant to Section 3-17 of these Rules.

◀ d12

SPECIAL MATERIALS**AGING****■ NOTICE****Notice of Concept Paper**

In advance of the release of the Older Adult Center (OAC), Naturally Occurring Retirement Community (NORC), and Transportation Request for Proposals, the Department for the Aging (NYC Aging), is issuing a Concept Paper, presenting the purpose and plan for each of these three distinct yet related programs as per Section 3-03(b)(1) of the Procurement Policy Board Rules. The OAC-NORC-Transportation Concept Paper will be posted on the Department's website, <http://www.nyc.gov/aging>, and PASSPort under EPIN 12526Y0067 on or after December 18, 2025. Public comment is encouraged and should be emailed to NYC Aging at rpf@aging.nyc.gov with "OAC-NORC-Transportation Concept Paper" in the subject line.

d11-17

CITYWIDE ADMINISTRATIVE SERVICES**■ NOTICE****OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9708
FUEL OIL AND KEROSENE**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 12/08/2025
4287148	1	#2DULS	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0143 GAL.	2.5665 GAL.
4287148	2	#2DULS	RACK PICK-UP	GLOBAL MONTELLO	-0.0143 GAL.	2.4495 GAL.
4287148	3	#2DULS	Winterized CITYWIDE BY TW	GLOBAL MONTELLO	-0.0143 GAL.	2.6047 GAL.
4287148	4	#2DULS	Winterized RACK PICK-UP	GLOBAL MONTELLO	-0.0143 GAL.	2.4877 GAL.
4287149	5	#2DULS	CITYWIDE BY TW	SPRAGUE	-0.0143 GAL.	2.8511 GAL.
4287149	6	#2DULS	Winterized CITYWIDE BY TW	SPRAGUE	-0.0143 GAL.	3.0641 GAL.
4287149	7	B100	CITYWIDE BY TW	SPRAGUE	0.0110 GAL.	4.6326 GAL.
4287149	8	#2DULS	RACK PICK-UP	SPRAGUE	-0.0143 GAL.	2.7011 GAL.
4287149	9	#2DULS	Winterized RACK PICK-UP	SPRAGUE	-0.0143 GAL.	2.9141 GAL.
4287149	10	B100	RACK PICK-UP	SPRAGUE	0.0109 GAL.	4.4825 GAL.
4287149	11	#1DULS	CITYWIDE BY TW	SPRAGUE	-0.0021 GAL.	3.5626 GAL.
4287149	12	B100	CITYWIDE BY TW	SPRAGUE	0.0109 GAL.	4.6565 GAL.
4287149	13	#1DULS	RACK PICK-UP	SPRAGUE	-0.0021 GAL.	3.4126 GAL.
4287149	14	B100	RACK PICK-UP	SPRAGUE	0.0110 GAL.	4.5065 GAL.
4287149	15	#2DULS	BARGE DELIVERY	SPRAGUE	-0.0143 GAL.	2.6005 GAL.
4287149	16	#2DULS	Winterized BARGE DELIVERY	SPRAGUE	-0.0143 GAL.	2.6665 GAL.
4287149	17	#2DULSB50	CITYWIDE BY TW	SPRAGUE	-0.0143 GAL.	3.4753 GAL.
4287149	18	#2DULSB50	CITYWIDE BY TW	SPRAGUE	0.0109 GAL.	4.2467 GAL.
4287149	19	#2DULSB50	RACK PICK-UP	SPRAGUE	-0.0143 GAL.	3.3253 GAL.
4287149	20	#2DULSB50	RACK PICK-UP	SPRAGUE	0.0110 GAL.	4.0968 GAL.

4287126	1	JET		FLOYD BENNETT	SPRAGUE	-0.0263	GAL.	3.3858	GAL.
Non-Winterized		Apr 1 - Oct 31							
4287149		#2DULSB5	95% ITEM 5.0 5% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0130	GAL.	2.9402	GAL.
4287149		#2DULSB10	90% ITEM 5.0 10% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0118	GAL.	3.0292	GAL.
4287149		#2DULSB20	80% ITEM 5.0 20% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0092	GAL.	3.2074	GAL.
4287149		#2DULSB5	95% ITEM 8.0 5% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0130	GAL.	2.7902	GAL.
4287149		#2DULSB10	90% ITEM 8.0 10% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0118	GAL.	2.8792	GAL.
4287149		#2DULSB20	80% ITEM 8.0 20% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0093	GAL.	3.0574	GAL.
4287149		#2DULSB50	50% ITEM 17.0 50% ITEM 18.0	CITYWIDE BY TW	SPRAGUE	-0.0017	GAL.	3.8610	GAL.
4287149		#2DULSB50	50% ITEM 19.0 50% ITEM 20.0	RACK PICK-UP	SPRAGUE	-0.0017	GAL.	3.7110	GAL.
4387376	1	HDRD100 (BARGE)		BARGE DELIVERY	SPRAGUE	-0.0343	GAL.	3.5388	GAL.
Winterized		Nov 1 - Mar 31							
4287149		#2DULSB5	95% ITEM 6.0 5% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0130	GAL.	3.1425	GAL.
4287149		#2DULSB10	90% ITEM 6.0 10% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0118	GAL.	3.2209	GAL.
4287149		#2DULSB20	80% ITEM 6.0 20% ITEM 7.0	CITYWIDE BY TW	SPRAGUE	-0.0093	GAL.	3.3778	GAL.
4287149		#2DULSB5	95% ITEM 9.0 5% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0130	GAL.	2.9925	GAL.
4287149		#2DULSB10	90% ITEM 9.0 10% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0118	GAL.	3.0709	GAL.
4287149		#2DULSB20	80% ITEM 9.0 20% ITEM 10.0	RACK PICK-UP	SPRAGUE	-0.0092	GAL.	3.2278	GAL.
4387392		HDRD	HDRD 95% +B100 5% (TW)	CITYWIDE BY TW	APPROVED OIL CO	0.0000	GAL.	3.8857	GAL.
4387392		HDRD	HDRD 95% +B100 5% (P/U)	RACK PICK-UP	APPROVED OIL CO	0.0000	GAL.	3.7357	GAL.
Non-Winterized / Winterized		Year-Round							
4287149		#1DULSB20	80% ITEM 11.0 20% ITEM 12.0	CITYWIDE BY TW	SPRAGUE	0.0005	GAL.	3.7814	GAL.
4287149		#1DULSB20	80% ITEM 13.0 20% ITEM 14.0	RACK PICK-UP	SPRAGUE	0.0005	GAL.	3.6314	GAL.
4287149		#1DULSB5	95% ITEM 11.0 5% ITEM 12.0	CITYWIDE BY TW	SPRAGUE	-0.0014	GAL.	3.6173	GAL.
4287149		#1DULSB5	95% ITEM 13.0 5% ITEM 14.0	RACK PICK-UP	SPRAGUE	-0.0014	GAL.	3.4673	GAL.

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9709
FUEL OIL, PRIME AND START**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 12/08/2025
4187014	11	#2B10	CITYWIDE BY TW	SPRAGUE	-0.0118	GAL. 2.6602
4187014	12	#2B20	CITYWIDE BY TW	SPRAGUE	-0.0092	GAL. 2.7408
4387491	1	#2B10	RACK PICK-UP	UNITED METRO	-0.0118	GAL. 2.4509
4387491	2	#2B20	RACK PICK-UP	UNITED METRO	-0.0092	GAL. 2.5281

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9710
FUEL OIL AND REPAIRS**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 12/08/2025
20258800919	2	#4B5	All Boroughs - Delivery	APPROVED OIL CO	-0.0130 GAL	2.4768 GAL.
20258800919	3	#2B10	All Boroughs - Delivery	APPROVED OIL CO	-0.0118 GAL	2.6334 GAL
20258800919	4	#2B20	All Boroughs - Delivery	APPROVED OIL CO	-0.0092 GAL	2.7106 GAL

**OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 9711
GASOLINE**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 12/08/2025
4387063	1.0	REG UL	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0418 GAL	2.0191 GAL.
4387063	2.0	PREM UL	CITYWIDE BY TW	GLOBAL MONTELLO	-0.0154 GAL	2.4245 GAL.
4387063	3.0	REG UL	RACK PICK-UP	GLOBAL MONTELLO	-0.0418 GAL	1.9169 GAL.
4387063	4.0	PREM UL	RACK PICK-UP	GLOBAL MONTELLO	-0.0154 GAL	2.3272 GAL.

NOTE:

1. Biodiesel tax credit expired on 12/31/2024. New invoices will not reflect the credit.
2. Federal excise taxes are imposed on taxable fuels, (i.e., gasoline, kerosene, and diesel), when removed from a taxable fuel terminal. This fuel excise tax does not include Leaking Underground Storage Tank (LUST) tax. LUST tax applies to motor fuels for both diesel and gasoline invoices. Going forward, LUST Tax will appear as an additional fee at the rate of \$0.001 per gallon and will be shown as a separate line item on your invoice.
3. The National Oil Heat Research Alliance (NORA) has been extended until February 6, 2029. A related assessment of \$.002 per gallon has been added to the posted weekly fuel prices and will appear as a separate line item on invoices. This fee applies to heating oil only and since 2015 has included #4 heating oil. All other terms and conditions remain unchanged.
4. Federal Superfund Tax is included in the DCAS weekly pricing schedule, and it should not show as an additional fee.

REMINDER FOR ALL AGENCIES:

All entities utilizing DCAS fuel contracts are reminded to pay their invoices on time to avoid interruption of service. Please send inspection copy of receiving report for all gasoline (E70, UL PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor, New York, NY 10007.

- **Effective July 1, 2025, New York City agencies will no longer be permitted to place orders for #2B5 heating fuel. In accordance with updated state regulations, all heating oil sold in NYS must contain a minimum 10% biofuel blend (B10). Any orders for #2B5 heating fuel scheduled for delivery on or after July 1st must be converted to #2B10 and will be invoiced at the applicable rate.**
- April 1st – October 31st transition to Non-Winter fuel.
- November 1st – March 31st transition to Winter fuel.
- HDRD Fuel (Barge Deliveries) contract is now registered. Refer to Contract # 4387376.

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FIRE DEPARTMENT

■ NOTICE

Notice of Publication and Website Posting of the
2025-2026 Fire and Emergency Preparedness Annual Bulletin
For New York City Apartment Buildings Pursuant to
Fire Department Rule 3 RCNY §401-06

NOTICE IS HEREBY GIVEN THAT THE NEW YORK CITY FIRE DEPARTMENT has published the 2025-2026 Fire and Emergency Preparedness Annual Bulletin, which supplements the 2024 New York City Apartment Building Emergency Preparedness Guide. The Bulletin is set forth below and may be downloaded from the "Fire Code Help/Reference" page on the Fire Department's website: <https://www.nyc.gov/site/fdny/codes/reference/reference.page>.

Apartment building owners are required to distribute the 2025-2026 Bulletin to all apartment building residents and building staff in the manner set forth in Fire Department rule 3 RCNY §40106(c)(5). See Fire Code Rules: <https://www.nyc.gov/site/fdny/codes/fire-department-rules/fire-dept-rules.page>.

The Bulletin must be reproduced and distributed as a fullsize, fullcolor document, in either singlesided or double-sided format.

Due to delayed posting of the bulletin, the deadline for distribution of the bulletin is extended to **February 13, 2026**.

Questions about compliance may be submitted to the Fire Department at FDNYBusinessSupport@fdny.nyc.gov or by using the Public Inquiry Form on the Questions and Feedback page of the Fire Department website.



FDNY
www.nyc.gov/fdny

**Fire and Emergency Preparedness Bulletin
for New York City Apartment Buildings
2025-2026**

This annual bulletin is prepared by the New York City Fire Department (FDNY). Apartment building owners must distribute this document to residents and staff. Please read this information to help keep you and your loved ones safe.

	In This Issue
	Battery fires Lithium-ion batteries may cause deadly fires (pages 1-2).
	Fire safety in your building Be familiar with the fire safety guide and notices for your building (pages 2-3).
	Active shooter emergencies Learn what civilians should do (page 4).

Be Mindful of Lithium-ion Batteries in Your Home!

Lithium-ion batteries are rechargeable batteries. They are found in electric bikes and scooters, cars, laptops, tablets, phones, and common household devices.

Lithium-ion battery fires have caused deaths, serious injuries and devastating damage to property in New York City. Most fires start when people use uncertified, damaged, or illegally modified batteries for devices such as e-bikes and e-scooters. But even certified batteries can quickly turn dangerous if they are not used or charged the right way.

When should you call 911 about a lithium-ion battery?

- Dial 911 if you observe any odors, changes in shape or color, leaking, or odd noises.
- Dial 911 if your battery is visibly damaged or has been repaired by an unqualified person.

What else can you do in an emergency?

- Stop using the battery right away.
- If it is safe to do so, take the battery outside or move the battery away from anything that can catch fire.

Don't risk fire in your home.



- Do not buy uncertified, illegal, or after-market lithium-ion batteries.
- Do not attempt to build, tamper with, or repair lithium-ion batteries.
- Do not charge a lithium-ion battery with an extension cord or power strip.
- Do not keep damaged or end-of-life batteries in your apartment.
- Do not charge your lithium-ion battery near to an apartment door or window because a fire may block your escape.
- Do not charge a device or battery on or near your bed or couch, or close to drapes, papers or anything else that burns easily.
- Do not charge your battery overnight or unattended.

Be proactive about lithium-ion battery safety!



- Buy e-bikes, e-scooters, and batteries from trusted sources. Make sure they are CERTIFIED. Look for UL labels (UL 2849, 2272, or 2271).
- Follow manufacturers' guidelines for products. Use the original battery, power adapter and power cord supplied with the device, or replacement parts recommended by the manufacturer.
- Charge your e-bike, e-scooter, and batteries in a safe charging area designated by your building, if possible. Ask your building or employer if they can provide a safe charging and storage facility. Otherwise, charge and store micromobility devices and batteries outside, if possible. If you must charge your battery in your apartment, be alert.
- Look for safe disposal options for batteries at the end of their useful life.

If you are replacing an old battery, take it out of your home right away, even if it is not damaged. Protect yourself and others by NEVER putting lithium-ion batteries in your garbage or building trash. It's dangerous! Go to the NYC Department of Sanitation website to see how and where to safely drop off old batteries and devices.

<https://www.nyc.gov/site/dsnyc/collection/get-rid-of-batteries.page>

Be sure to check DSNY's website regularly for updates!!

For any fire in your apartment, always CLOSE THE DOOR on your way out!

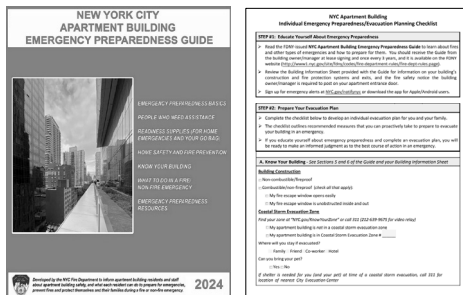
- Closing the door behind you as you evacuate your apartment in a fire is crucial. Why? Closed apartment and stairwell doors help contain smoke and fire in the apartment and keep the public hallways clear of flames, heat and smoke long enough to allow others to get out and firefighters to get in.
- Apartment and stairwell doors should always be kept closed, just in case.
- Your apartment building should have posted "Close the Door Notices" on the hallway corridor side of all stairwell doors in your building.



If "Close the Door Notices" are not posted, contact your building owner or manager, or notify the FDNY by emailing FDNY.BusinessSupport@fdny.nyc.gov or by calling 311 (ask for the Fire Department's Customer Service Center).

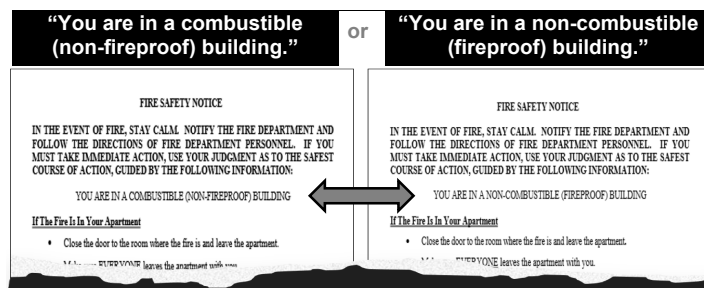
Did You Receive Your Apartment Building Emergency Preparedness Guide and Evacuation Planning Checklist?

The 2024 New York City Apartment Building Emergency Preparedness Guide contains information about your building and what to do during a fire, storm, explosion or other emergency. You'll also find a helpful Emergency Preparedness/Evacuation Planning Checklist.



Do You Have a Fire Safety Notice on Your Apartment Door?

Your New York City apartment must have one of these Fire Safety Notices on the inside of the main entrance door. The notice contains potentially life-saving guidance about what to do in the event of a fire, depending upon the type of building construction and the location of the fire.



Your building owner or manager must provide the Preparedness Guide and the correct Fire Safety Notice. If you do not have the Fire Safety Notice on the inside of your apartment door, contact your building owner/manager or the FDNY (FDNY.BusinessSupport@fdny.nyc.gov or dial 311).

Active Shooter Emergencies

If you are near an active shooter or violent attacker, the New York City Police Department (NYPD) recommends that civilians use an "avoid, barricade, confront" strategy. Dial 911 when safe to do so. Stay alert and be ready to protect yourself while following the safety steps below.

Avoid

- Leave the building right away if you can do so safely.
- Do not carry any personal belongings with you.
- Avoid elevators and escalators if possible. Use the stairs.
- When using the stairs, stay close to the wall so responders can move past you quickly.



Barricade

- If you cannot safely leave the area, go into an apartment or other room and close the door and lock it if possible.
- Block the door with large, heavy objects to make it hard for an attacker to enter. You can use sofas, tables, chairs, dressers, etc.
- Hide behind a large, solid item if possible, and try to stay below waist level to avoid any shots fired.
- Stay still and quiet. Turn off lights and any source of noise. Put your phone and other devices on silent, not vibrate.
- Look for items you can use as improvised weapons (such as scissors, coat rack, leg of a table or chair, etc.).



Confront

- As a last resort, defend yourself if your life is in immediate danger and you cannot escape or hide.
- Take direct action against the attacker.
- Attempt to overpower the attacker with surprise, speed, and force in the most violent manner possible. If available, use improvised weapons.
- If you are with other people, try to work together to overcome the attacker.



If you encounter law enforcement personnel during the incident, remember that responding officers will be focused on your hands. Keep your hands out, open, above your head, and most importantly, empty.

NYC Emergency Management offers additional tips and information for all types of emergencies. "How Do I Survive an Active Shooter?" is available at <https://plannownyc.cityofnewyork.us/active-shooter/>.

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HEALTH AND MENTAL HYGIENE

■ NOTICE

Notice of Concept Paper

In accordance with Section 3-16(j) of the New York City Procurement Policy Board (PPB) Rules, the New York City Department of Health and Mental Hygiene ("the NYC Health Department" or "the Health Department") will be releasing a Concept Report in advance of issuing a Request for Proposals for a new client services program.

Specifically, the Health Department is planning to issue an RFP for a vendor to operate the NYC-specific suicide prevention, crisis counseling, emotional and peer support, information and referral hotline, known as NYC 988. NYC 988 will be part of the national 988 Lifeline Network operated by Vibrant Emotional Health (formerly the Mental Health Association of New York City), through a grant from the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA). It will be an integral part of the NYC behavioral health crisis intervention and response system, as well as provider of non-crisis emotional and peer support, information and referral to ongoing behavioral health services and services that address the social determinants of behavioral health.

The Concept Report with additional details will be posted on the Health Department's website from December 15, 2025 through January 30, 2026, for access visit Business Opportunities - NYC Health at www.nyc.gov/site/doh/businessopportunities/contracting-opportunities.page. The Concept Paper will also be available through PASSPort during the same time and can be found on the PASSPort procurement navigator website, by visiting nyc.gov/businessopportunities and searching for "81626Y0765".

The Health Department invites written comments on this Concept Report, please submit all comments by January 29, 2026 at 5:00 P.M. Comments may be submitted by email to RFP@health.nyc.gov (indicate "988 Concept Paper Comments" in the Subject line of the email), or through PASSPort.

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CHANGES IN PERSONNEL

DEPT OF PARKS & RECREATION
FOR PERIOD ENDING 09/26/25

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
BEARD	ISAIAH R	80633	\$19.1400	RESIGNED	YES	09/06/25	846
BENNETT	CHRISTOP	60421	\$56991.0000	DECREASE	YES	09/14/25	846
BERNAL	ASHLEY	56058	\$75537.0000	DECREASE	YES	09/14/25	846
BERRY	ANDREW J	60421	\$56991.0000	DECREASE	YES	09/14/25	846
BESTMAN JR	SAMUEL	60421	\$56991.0000	DECREASE	YES	09/14/25	846
BEY	TU-QUANA N	60421	\$56991.0000	DECREASE	YES	09/14/25	846
BIFOLCO	DOMINICK J	91915	\$448.0000	RESIGNED	NO	09/07/25	846
BLAND	FAITH S	06664	\$20.6000	RESIGNED	YES	08/13/25	846
BODDIE	RENE	81111	\$87941.0000	DECREASE	NO	09/14/25	846
BONILLA DE LA P	MARIA Y	60421	\$56991.0000	RESIGNED	NO	09/08/25	846
BOODOO	DANIEL	92508	\$56086.0000	APPOINTED	NO	09/14/25	846
BREGULLA	PAIGE E	06070	\$52875.0000	DECREASE	YES	09/10/25	846
BRIDGES	JAMES D	81111	\$86749.0000	DECREASE	NO	09/14/25	846
BROOKS	EARL C	60421	\$27.2945	APPOINTED	YES	09/08/25	846
BROWN	HENRY D	60421	\$56991.0000	DECREASE	YES	09/14/25	846
CABRERA	LEUDYS	06070	\$52875.0000	DECREASE	YES	09/14/25	846
CAFFREY	KEITH D	60421	\$57357.0000	RETIRED	NO	09/10/25	846
CALNICK	TYRELL	80633	\$19.1400	RESIGNED	YES	05/29/25	846
CARDENAS CASTEL	DAYLIN	91406	\$20.6400	DECREASE	YES	09/14/25	846
CASTILLO	JONATHAN S	60421	\$27.2945	APPOINTED	YES	09/08/25	846
CERECEDA	CLAUDIA C	95836	\$171328.0000	RESIGNED	YES	09/17/25	846
CEVILLE	CARLOS A	81111	\$85612.0000	DECREASE	NO	09/14/25	846
CHAMBERS	NEVAEH S	91406	\$19.1400	RESIGNED	YES	08/16/25	846
CLARK	LEDORA J	81111	\$86749.0000	DECREASE	NO	09/14/25	846
CLARKE JR	LEROY H	06664	\$20.6000	RESIGNED	YES	08/13/25	846

DEPT OF PARKS & RECREATION
FOR PERIOD ENDING 09/26/25

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
CLAUSON IV	SCOTT C	06664	\$20.6000	RESIGNED	YES	08/27/25	846
COLE-FREDERICKS	ZECHARIA T	60421	\$56991.0000	DECREASE	YES	09/14/25	846
CONDON	KYLE W	81106	\$60715.0000	INCREASE	YES	09/14/25	846
COOPER	CHRISTOP Q	80633	\$19.1400	RESIGNED	YES	09/09/25	846
COOPER	KEANA S	80633	\$19.1400	RESIGNED	YES	08/23/25	846
CORNIEL	SUSANA	06070	\$52875.0000	DECREASE	YES	09/14/25	846
CRIMI	DARCY E	60440	\$68875.0000	DECREASE	YES	09/14/25	846
CUENCA	VERONICA C	80633	\$19.1400	RESIGNED	YES	07/31/25	846
D'ORSOGNA	LORETTA	81111	\$86749.0000	DECREASE	NO	09/14/25	846
DAVIS	CLIFFFORD	81310	\$58015.0000	DECREASE	YES	09/14/25	846
DAVIS	JERETTA O	80633	\$19.1400	RESIGNED	YES	09/04/25	846
DAVIS	MELISSA A	06070	\$45986.0000	APPOINTED	YES	09/07/25	846
DAVIS-PAULINO	EUGENE A	80633	\$19.1400	RESIGNED	YES	08/31/25	846
DEITZ	JOHN A	81111	\$87891.0000	DECREASE	NO	09/14/25	846
DELVES	JALEN	60421	\$27.2945	APPOINTED	YES	09/08/25	846
DEMOSTHENE JR	ROMARIO	60440	\$68875.0000	INCREASE	YES	08/10/25	846
DILDINE	JAMES M	81111	\$85612.0000	DECREASE	NO	09/14/25	846
DINGLE	BERNICE J	91406	\$21.0300	RESIGNED	YES	09/10/25	846
DISPIGNO	MICHAEL B	60421	\$27.2945	APPOINTED	YES	09/08/25	846
DUGAN	KATRINA	1002A	\$98140.0000	INCREASE	NO	09/07/25	846
EADICICCO	JOHN MIC	90641	\$22.2200	RESIGNED	YES	08/22/25	846
EL	SHAMECCA	80633	\$19.1400	RESIGNED	YES	09/07/25	846
ELLINGTON	SHANIQUEA N	80633	\$16.3900	RESIGNED	YES	10/23/22	846
EPPE	CHANEL M	91406	\$15.9100	RESIGNED	YES	07/08/21	846
FARRAG	HOSAM EL M	60421	\$56991.0000	RESIGNED	YES	09/14/25	846
FELICIANO	ELAINE	56058	\$72324.0000	DECREASE	YES	09/14/25	846
FENG	SHENGHEN	60421	\$56991.0000	APPOINTED	YES	08/21/25	846
FETTER	ROBERTO J	90641	\$22.2200	RESIGNED	YES	08/24/25	846
FORTI	CHRISTOP S	06070	\$45986.0000	APPOINTED	YES	09/07/25	846
GIBBS	D'ANDRE N	91406	\$19.1400	RESIGNED	YES	08/23/25	846
GILMORE	BRANDY K	90641	\$22.2200	RESIGNED	YES	07/19/25	846
GOMEZ SANCHEZ	CARLOS	91830	\$50.6600	DECREASE	YES	07/24/25	846
GONZALEZ	ALLAN T	80633	\$19.1400	RESIGNED	YES	08/30/25	846
GONZALEZ	RAFAEL A	56058	\$72298.0000	INCREASE	YES	09/14/25	846
GONZALEZ	YOJANA	60421	\$56991.0000	DECREASE	YES	09/14/25	846
GORDON	KHYANA R	60421	\$27.2945	APPOINTED	YES	09/08/25	846
GORIAH	NARESH	81310	\$58015.0000	DECREASE	YES	09/14/25	846
GRAHAM	KAENA T	80633	\$19.1400	RESIGNED	YES	08/29/25	846
GRINVALSKO	VANESSA	90641	\$22.2200	RESIGNED	YES	09/04/25	846
GUERRERO	SASHA	91406	\$19.1400	RESIGNED	YES	09/12/25	846
GUZMAN	JONATHAN E	56058	\$62868.0000	APPOINTED	YES	09/07/25	846
HABERSHAM	KEVIN	80633	\$19.1400	RESIGNED	YES	08/24/25	846
HAMILTON	ZIYHANI N	60421	\$56991.0000	DECREASE	YES	09/14/25	846
HAMMONDS	SKYE M	91406	\$19.1400	RESIGNED	YES	09/01/25	846
HARRIT	JANUARY M	60430	\$55674.0000	DECREASE	YES	09/14/25	846
HARRIS	LOVELLE M	91406	\$19.1400	RESIGNED	YES	09/05/25	846
HERNANDEZ	IRIS D	60421	\$56991.0000	APPOINTED	YES	09/07/25	846
HERNANDEZ	RENE A	60421	\$56991.0000	DECREASE	YES	09/14/25	846
HERNANDEZ	WILFREDO	80633	\$19.1400	RESIGNED	YES	08/19/25	846
HINDS	LEONARDO B	60421	\$27.2945	APPOINTED	YES	09/08/25	846
HOWARD	CHRISTIN A	60421	\$56991.0000	DECREASE	YES	09/14/25	846

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NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
HOYTE	MICHAEL A	60421	\$56991.0000	DECREASE	YES	09/14/25	846
HUERTAS	YARITZA	60440	\$68875.0000	DECREASE	YES	09/07/25	846
HUNTER	WAYNE	90641	\$22.2200	RESIGNED	YES	08/17/25	846

JIMENEZ	EMMANUEL	80633	\$19.1400	RESIGNED	YES	08/25/25	846
JONES	CHARLES N	06070	\$53076.0000	DECREASE	YES	09/14/25	846
JONES	JAMAAL E	60430	\$55674.0000	DECREASE	YES	09/14/25	846
KANE LEE	JOHN PAT F	60421	\$56991.0000	DECREASE	YES	09/14/25	846
KELLY	ALIAH	81111	\$86749.0000	DECREASE	NO	09/14/25	846
KERRIGAN	HEATHER M	60421	\$56991.0000	DECREASE	YES	09/14/25	846
KING	DESTINY P	06664	\$20.6000	RESIGNED	YES	08/23/25	846
KIZER	ALEXANDE E	60421	\$56991.0000	DECREASE	YES	09/14/25	846
KLINGER	THOMAS Q	81111	\$87891.0000	DECREASE	NO	09/14/25	846
KRAVTSOVA	LYUDMILA A	56058	\$72298.0000	INCREASE	YES	09/14/25	846
LAMBERT	SAMIYAH M	80633	\$19.1400	RESIGNED	YES	08/09/25	846
LAMPITT	CHRISTOP S	60421	\$56991.0000	DECREASE	YES	09/14/25	846
LAQUILA	SALVADOR A	81111	\$87941.0000	DECREASE	NO	09/14/25	846
LEE	JASON S	60421	\$56991.0000	DECREASE	YES	09/14/25	846
LEE	ZHAYNAH M	06664	\$20.6000	RESIGNED	YES	08/23/25	846
LEWIS	CURTIS G	81111	\$87891.0000	DECREASE	NO	09/14/25	846
LOVELL	JASTIAH T	60421	\$56991.0000	DECREASE	YES	09/14/25	846
LYONS	JERREL L	81111	\$86749.0000	DECREASE	NO	09/14/25	846
MALCOLM	PAUL R	81111	\$86749.0000	DECREASE	NO	09/14/25	846
MALDONADO	SANTOS E	92508	\$56086.0000	APPOINTED	NO	09/14/25	846
MALONEY	ANDREE D	92508	\$56086.0000	INCREASE	NO	09/14/25	846
MARIN	WALTER	81106	\$81810.0000	DECREASE	NO	09/14/25	846
MARRERO	DAVID	81111	\$87941.0000	DECREASE	NO	09/14/25	846
MARTINEZ	JERAMIA A	80633	\$19.1400	RESIGNED	YES	08/24/25	846
MCNEAL-STRONGS	MICHELLE	06070	\$52873.0000	INCREASE	YES	09/07/25	846
MEBANE	MICHAEL	80633	\$19.1400	RESIGNED	YES	09/18/25	846
MEGIE	ARTHAUD J	81111	\$86749.0000	DECREASE	NO	09/14/25	846
MEGNAN	RENALD	80633	\$19.1400	RESIGNED	YES	08/29/25	846
MONCHE	TIFFANY	80633	\$19.1400	RESIGNED	YES	08/28/25	846
MORRIS	DAVON L	60421	\$56991.0000	DECREASE	YES	09/14/25	846
MOSS	JOANNA	81111	\$87891.0000	DECREASE	NO	09/14/25	846
MUHAMMAD	LISA A	80633	\$19.1400	RESIGNED	YES	09/10/25	846
NAPOLITANO	VINCENT J	60421	\$56991.0000	DECREASE	YES	09/14/25	846
NARVAEZ	DIANA C	60421	\$27.2945	APPOINTED	YES	09/08/25	846
NASH	TAYLOR J	90641	\$22.2200	RESIGNED	YES	09/04/25	846
NESBETH	ANDRE K	81111	\$86749.0000	DECREASE	NO	09/14/25	846
NUNEZ	MILENA	80633	\$19.1400	RESIGNED	YES	08/31/25	846
OGEDENGBE	JOHN M	81111	\$84469.0000	DECREASE	NO	09/14/25	846
PARKER	TARRIQ D	80633	\$19.1400	RESIGNED	YES	09/06/25	846
PAYAMPS	CARLOS A	92575	\$140840.0000	PROMOTED	NO	09/14/25	846
PERSON	ERIC J	60421	\$56991.0000	DECREASE	YES	09/14/25	846
PETERS	CHRISTOP E	92508	\$56086.0000	APPOINTED	NO	09/14/25	846
PETERS	JONATHAN R	60421	\$57015.0000	DECREASE	YES	09/14/25	846
PIKE	CAMEREN A	60421	\$56991.0000	DECREASE	YES	09/14/25	846
PRATT	CHARLENE	60421	\$27.2945	APPOINTED	YES	09/08/25	846
PROSCIA	MEGHAN K	71205	\$22.8500	DECREASE	YES	09/07/25	846
RAGOONANANSINGH	JENNIFER	12158	\$98753.0000	RESIGNED	NO	08/01/25	846
RAMKISOON	MELISA A	60421	\$56991.0000	DECREASE	YES	09/14/25	846

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NAME			TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
RAMOS	LUIS	M		92508	\$56086.0000	APPOINTED	NO	09/14/25	846
REBOLLAR	JOHN	A		81303	\$74580.0000	APPOINTED	YES	09/14/25	846
REID	SHAKAIYA	C		80633	\$19.1400	RESIGNED	YES	09/08/25	846
REYES	HENRY			81111	\$88022.0000	RETIRED	NO	09/09/25	846
ROBLES	ALAINA	J		80633	\$19.1400	RESIGNED	YES	09/06/25	846
RODRIGUEZ	FRANKLYN			81106	\$60715.0000	DECREASE	YES	09/14/25	846
SANCHEZ	KYLEEN			56058	\$37.2100	DECREASE	YES	05/26/25	846
SANTOS	EMILY			80633	\$19.1400	RESIGNED	YES	07/09/25	846
SAUNDERS	URIAH	A		60421	\$56991.0000	DECREASE	YES	09/14/25	846
SCOTT	DARRELL			80633	\$19.1400	RESIGNED	YES	08/27/25	846
SCOTT	SHANAY	D		60421	\$56991.0000	RESIGNED	YES	05/26/25	846
SHERPA	SAMDEN			81111	\$87891.0000	DECREASE	NO	09/14/25	846
SIERRA	ANTHONY			81111	\$87891.0000	DECREASE	NO	09/14/25	846
SILVA	GUILHERM			06070	\$45986.0000	APPOINTED	YES	09/07/25	846
SILVER	ROBERT	S		81111	\$87941.0000	DECREASE	NO	09/14/25	846
SLIZIEWSKI	ERIC	A		60421	\$56991.0000	DECREASE	YES	09/14/25	846
SMITH	EDWIN			90641	\$22.2200	RESIGNED	YES	09/19/25	846
SMITH	NICOLE	S		81111	\$86749.0000	DECREASE	NO	09/14/25	846
SMITH	TEISHA	M		81111	\$86749.0000	DECREASE	NO	09/14/25	846
SPARKS	ASHLEY	D		80633	\$19.1400	RESIGNED	YES	09/09/25	846
SUCRE	STEFAN	D		56058	\$82105.0000	DECREASE	YES	09/14/25	846
TAKAHASHI-LOFTO	AJANI			60421	\$56991.0000	DECREASE	YES	09/14/25	846
TAYLOR	AMY	T		81111	\$87994.0000	DECREASE	NO	09/14/25	846
TERHUNE	DAVID			10026	\$182010.0000	RETIRED	NO	01/01/25	846
THAM	MARLONE	R		81106	\$60715.0000	DECREASE	YES	09/14/25	846
THORNTON	ANDRENA	G		60421	\$56991.0000	DECREASE	YES	09/14/25	846
TINDALL	MAISON	C		80633	\$19.1400	RESIGNED	YES	09/09/25	846
TORO	CATILIA			90641	\$46395.0000	RESIGNED	YES	08/16/25	846
TORRES	ANGELA	M		81111	\$86749.0000	DECREASE	NO	09/14/25	846
TUCKER	KAYLA	A		60421	\$56991.0000	DECREASE	YES	09/14/25	846
VALENTIN JR	ANTHONY			60421	\$56991.0000	DECREASE	YES	09/14/25	846
VARGHESE	BINNOY	T		60421	\$56991.0000	DECREASE	YES	09/14/25	846
VARNER SR	DYSHAWN	L		81106	\$25.2900	RESIGNED	YES	09/10/25	846
VEREEN	TAMIKO	M		81111	\$86749.0000	DECREASE	NO	09/14/25	846
VERNIKOV	YAN			80633	\$19.1400	RESIGNED	YES	09/12/25	846
VON S BROWN JR	KARL	G		81111	\$87891.0000	DECREASE	NO	09/14/25	846
WATSON	TAKIYA	L		81310	\$58015.0000	DECREASE	YES	09/14/25	846
WHITE	DENISE	A		06070	\$52875.0000	DECREASE	YES	09/14/25	846
WHITTEN	MICHAEL			56058	\$72298.0000	INCREASE	YES	09/14/25	846
WILLIAMS	FRANCINE			56057	\$51810.0000	RETIRED	YES	09/07/25	846
WILLIAMS	VERNELLE			81111	\$87941.0000	DECREASE	NO	09/14/25	846
WINTER	ALEX	B		06070	\$45986.0000	APPOINTED	YES	09/07/25	846