



# THE CITY RECORD

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## THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

EDNA WELLS HANDY, Commissioner, Department of Citywide Administrative Services.  
ELI BLACHMAN, Editor of The City Record.

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITY COUNCIL

### HEARINGS

#### HEARING BY THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS

THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS WILL HOLD A HEARING ON THURSDAY, NOVEMBER 3, 2011 AT 10:30 A.M. IN THE 16TH FLOOR COMMITTEE ROOM AT 250 BROADWAY, NEW YORK, NY 10007 ON THE FOLLOWING MATTER:

#### Advice and Consent

- **Preconsidered M.** Communication from the Mayor submitting the name of Kenneth J. Knuckles for appointment as a member of the New York City Planning Commission pursuant to §§ 31 and 192(a) of the *New York City Charter*. Should Mr. Knuckles receive the advice and consent of the Council, he will succeed Nathan Leventhal and serve the remainder of a five-year term that expires on June 30, 2015.

#### AND SUCH OTHER BUSINESS AS MAY BE NECESSARY

A Calendar of speakers will be established in advance. Persons interested in being heard should write to the Honorable Christine C. Quinn, Speaker of the City Council, City Hall, New York, New York 10007, setting forth their name, representation and viewpoints.

Michael M. McSweeney  
City Clerk, Clerk of the Council

n1-3

## CITY PLANNING COMMISSION

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT RESOLUTIONS Have been adopted by the City Planning Commission Scheduling public hearings on the following matters to be held at Spector Hall, 22 Reade Street New York, New York, on Wednesday, November 16, 2011 at 10:00 A.M.

#### BOROUGH OF THE BRONX No. 1

**HUNTS POINT ALTERNATIVE FUELING STATION CD 2 C 120044 PPX**  
IN THE MATTER OF an application submitted by the NYC Department of Citywide Administrative Services (DCAS) and

the NYC Department of Small Business Services (SBS), pursuant to Section 197-c of the New York City Charter, for disposition to the NYC Economic Development Corporation of city-owned property located at the Hunts Point Peninsula, corner of Food Center Drive and Halleck Street, (Block 2781, p/o Lot 500), in the Hunts Point Food Distribution Center (FDC), pursuant to zoning.

#### BOROUGH OF BROOKLYN No. 2

#### SHIRLEY CHISHOLM DAY CARE CENTER

CD 16 C 110259 PQK

IN THE MATTER OF an application submitted by the Administration for Children's Services and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter for the acquisition of property located at 33 Somers Street (Block 1538, Lot 46) for continued use as a day care center.

YVETTE V. GRUEL, Calendar Officer  
City Planning Commission  
22 Reade Street, Room 2E, New York, New York 10007  
Telephone (212) 720-3370

n1-16

## COMMUNITY BOARDS

### PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

#### BOROUGH OF STATEN ISLAND

COMMUNITY BOARD NO. 01 - Wednesday, November 9, 2011 at 7:00 P.M., All Saints Episcopal Church, 2329 Victory Boulevard, Staten Island, NY

#### Agenda

BSA #122-11-A  
Appeal from a decision of the Borough Commissioner, denying permission for proposed construction of a one-family dwelling partially within the bed of a mapped street.

n3-9

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

#### BOROUGH OF QUEENS

COMMUNITY BOARD NO. 08 - Monday, November 7, 2011 at 7:30 P.M., Community Board 8 Office, 197-15 Hillside Avenue, Hollis, NY

#### #N 110015ECQ

IN THE MATTER OF an application from E & D Food Corp., doing business as, Dominican Diner, for review pursuant to Section 366-a(c) of the New York City Charter, for grant of a revocable consent to operate under change of ownership an enclose sidewalk cafe modification with 14 tables and 54 seats at 71-02 Kissena Boulevard, on the s/w corner of 71st Avenue.

n1-7

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

#### BOROUGH OF QUEENS

COMMUNITY BOARD NO. 02 - Thursday, November 3, 2011 at 7:00 P.M., Sunnyside Community Services, 43-41 39th Street, 1st Fl., Sunnyside, NY

#### BSA #52-11/120-11-BZ

a.k.a. 29-01 Review Avenue  
BSA application for a special permit to reduce the accessory parking requirement for commercial uses in parking requirement category B1 pursuant to Section 73-44.

#### BSA #148-11-A and 141-11-A

69-17 and 69-19 38th Avenue  
IN THE MATTER OF a BSA special permit applicant is seeking determination from the BSA that the property owner has a vested right to continue with an R6 development on a site that was recently rezoned R5D.

#### BSA #138-11-A

64-01 Woodside Avenue  
IN THE MATTER OF a BSA special permit applicant is seeking determination from the BSA that the property owner has a vested right to continue with an R6 development on a site that was recently rezoned R5D.

n1-3

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

#### BOROUGH OF MANHATTAN

COMMUNITY BOARD NO. 12 - Thursday, November 3, 2011, at 7:00 P.M., Community Board 12 Office, 711 West 168th Street (enter on Haven Ave.), New York, NY

A public hearing regarding a proposed resolution requesting that alternate side-of-the-street parking be reduced by one day throughout Community District 12 (West 155th - West 220th Streets) in light of our over-90 percent street cleanliness ratings.

o31-n3

## EMPLOYEES RETIREMENT SYSTEM

### MEETING

Please be advised that the next Regular Meeting of the Board of Trustees of the New York City Employees' Retirement System has been scheduled for Thursday, November 10, 2011 at 9:30 A.M. to be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor, Boardroom, Brooklyn, NY 11201-3751.

n3-9

## ENVIRONMENTAL PROTECTION

### WATER SUPPLY

### PUBLIC HEARINGS

#### THIS HEARING HAS BEEN CANCELLED

NOTICE IS HEREBY GIVEN that a Public Hearing will be held at the Department of Environmental Protection Offices at 59-17 Junction Boulevard, 17th Floor Conference Room, Flushing, New York, on November 03, 2011 commencing at 10:00 A.M. on the following:

IN THE MATTER OF a proposed contract between the Department of Environmental Protection USDA Animal & Health Inspection Services, 1930 Route 9, Castleton, NY 12033, for CRO-523: Management of Resident Canada Geese in Metropolitan New York City. The Contract term shall be 1095 cdds from the date of the written notice to proceed. The Contract amount shall be \$208,512.00 - Location: NYC - E-PIN 82612T0003001.

A copy of the Contract may be inspected at the Department of Environmental Protection, 59-17 Junction Boulevard, Flushing, New York, 11373, on the 17th Floor Bid Room, on business days from October 11, 2011 to October 24, 2011 between the hours of 9:30 A.M. - 12:00 P.M. and from 1:00 P.M. - 4:00 P.M.

Pursuant to Section 2-11(c)(3) of the Procurement Policy Board Rules, if DEP does not receive, by October 24, 2011 from any individual a written request to speak at this hearing, then DEP need not conduct this hearing. Written notice should be sent to Ms. Debra Butlien, NYCDEP, 59-17 Junction Blvd., 17th Floor, Flushing, NY 11373 or via email to [dbutlien@dep.nyc.gov](mailto:dbutlien@dep.nyc.gov).

Note: Individuals requesting Sign Language Interpreters should contact Ms. Debra Butlien, Office of the ACCO, 59-17 Junction Boulevard, 17th Floor, Flushing, New York 11373, (718) 595-3423, no later than FIVE(5) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING

o24-n3

## EQUAL EMPLOYMENT PRACTICES COMMISSION

### MEETING

The next meeting of the Equal Employment Practices Commission will be held in the Commission's Conference Room/Library at 40 Rector Street (14th Floor), on Thursday, November 10, at 9:15 A.M.

n2-9

## FRANCHISE AND CONCESSION REVIEW COMMITTEE

### MEETING

PUBLIC NOTICE IS HEREBY GIVEN THAT the Franchise and Concession Review Committee will hold a Public Meeting on Wednesday, November 9, 2011 at 2:30 P.M. at 22 Reade Street, Spector Hall, Borough of Manhattan.

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contracts Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC MEETING. TDD users should call Verizon relay service.

o31-n9

## HOUSING AND COMMUNITY RENEWAL

### OFFICE OF RENT ADMINISTRATION

#### NOTICE

#### NOTICE OF MAXIMUM BASE RENT PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN pursuant to §26-405a(9) of the New York City Rent and Rehabilitation Law that the New York State Division of Housing and Community Renewal (DHCR) will conduct a public hearing to be held at the New York City Department of City Planning, Spector Hall, 22 Reade Street, (First Floor), New York, NY on Thursday, November 10, 2011 for the purpose of collecting information relating to all factors which the DHCR may consider in establishing a Maximum Base Rent (MBR) for rent controlled housing accommodations located in the City of New York for the 2012-2013 biennial MBR cycle. The morning session of the hearing will be held from 10:00 A.M. to 12:30 P.M.; the afternoon session will run from 2:00 P.M. to 4:30 P.M.

Pre-registration of speakers is advised. Those who wish to pre-register may call the office of Michael Berrios, Executive Assistant, at (718) 262-4816 and state the time they wish to speak at the hearing and whom they represent. Pre-registered speakers who have reserved a time to speak will be heard at approximately that time. Speakers who register the day of the hearing will be heard in the order of registration at those times not already reserved by pre-registered speakers. Speaking time will be limited to five minutes in order to give as many people as possible the opportunity to be heard. Speakers should be prepared to submit copies of their remarks to the DHCR official presiding over the hearing. The hearing will conclude when all registered speakers in attendance at the hearing have been heard. DHCR will also accept written testimony submitted prior to the end of the hearing. Submissions may also be sent in advance to Michael Berrios, Executive Assistant, 6th Floor, Division of Housing and Community Renewal, Gertz Plaza, 92-31 Union Hall Street, Jamaica, NY 11433. To obtain a report on the DHCR recommendation for the 2012-2013 MBR cycle, interested parties should call (718) 262-4816.

o21-n10

## PARKS AND RECREATION

### NOTICE

#### NOTICE OF PUBLIC HEARING for the PROPOSED CEDAR GROVE BEACH REHABILITATION

Notice is hereby given that a public hearing on the Draft Environmental Impact Statement (DEIS) will be held on **Thursday, November 17, 2011, between the hours of 7:00 P.M. and 9:00 P.M.** at Community Board 2, Lou Caravone Community Service Building, 460 Brielle Avenue, Staten Island, New York, 10301.

The proposed action involves the rehabilitation of a portion of Cedar Grove Beach, with the main goal being to provide improved access for the general public. The project is divided into two phases: Phase one includes demolition of certain structures on site and adaptive reuse of certain other structures for park related purposes. This work will include the shutdown and capping of utilities and removal of in-

ground and/or above ground oil tanks as necessary, as well as abatement of any hazardous materials found pursuant to all applicable local, state and federal regulations. NYCDPR will restore the demolition sites with an appropriate landscape treatment. Phase one will also include minor rehabilitation of the existing pick-up-sport play area and parking improvement measures. Phase two involves construction of a new playground and new bike path. The project requires approvals for the following: NYC Department of Buildings approval for demolition plans; NYC Department of City Planning Coastal Zone consistency determination; NYS Department of Environmental Conservation (DEC) Freshwater and/or Tidal Wetlands Permit; DEC Coastal Erosion Hazard Areas Approval; DEC State Pollution Discharge Elimination System (SPDES) permit for stormwater discharges associated with construction activities; New York State Office of Parks Recreation and Historic Preservation (OPRHP) Section 1409 (approved in consultation with DEC).

**Project Location:** Cedar Grove Beach is located in Great Kills Park, a 307 acre park, which extends from Miller Field to Great Kills Gateway National Recreation Area, along Lower New York Bay, in Staten Island. The project site is comprised of approximately 30 acres within Cedar Grove Beach located south of Ebbitts Street (Block 4105 p/o Lot 50 and Block 4108 p/o Lot 45).

Contact Person:  
Joshua Laird, Assistant Commissioner for Planning & Parklands  
New York City Department of Parks & Recreation  
The Arsenal, Central Park  
830 Fifth Avenue, Room 401  
New York, New York 10065  
Telephone: 212-360-3402  
Fax: 212-360-3453

The DEIS can be downloaded from the NYCDPR's website at: <http://www.nyc.gov/parks/cedargroveeis>

Written comments will be accepted by NYCDPR at the above address through Friday, December 2, 2011.

n3

## BOARD OF STANDARDS AND APPEALS

### PUBLIC HEARINGS

#### NOVEMBER 22, 2011, 10:00 A.M.

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday morning, November 22, 2011, 10:00 A.M., at 40 Rector Street, 6th Floor, New York, N.Y. 10006, on the following matters:

#### SPECIAL ORDER CALENDAR

##### 332-98-BZ

APPLICANT – Sheldon Lobel, P.C., for Workmen's Circle MultiCare Center, owner.  
SUBJECT – Application September 20, 2011 – Amendment to a previously granted Variance (§72-21) for an increase of 1,825 square feet enlargement to an existing nursing home (*Workmen's Circle MultiCare Center "WCMC"*). R-5 zoning district.  
PREMISES AFFECTED – 3155 Grace Avenue, entire block bounded by Burke, Grace, Hammersley and Ely Avenues, Block 4777, Lot 2, 57, Borough of Bronx.  
**COMMUNITY BOARD #12BX**

##### 290-03-BZ

APPLICANT – Patrick W. Jones, P.C., for Joseph Rosenblatt, owner; Graceful Services, Inc., lessee.  
SUBJECT – Application September 15, 2011 – Extension of Term for a previously granted Special Permit (§73-36) for the continued operation of a Physical Culture Establishment (*Graceful Services*) which expired on September 26, 2011; Extension of Time to obtain a Certificate of Occupancy which expired on April 20, 2005; Waiver of the Rules. C2-8 (TA) zoning district.  
PREMISES AFFECTED – 1097 Second Avenue, west side of Second Avenue, 40' south of East 58th Street, Block 1331, Lot 126, Borough of Manhattan.  
**COMMUNITY BOARD #6M**

##### 40-05-BZ

APPLICANT – Patrick W. Jones, P.C., for 2<sup>nd</sup> Avenue, Property LLC, owner; Graceful Services, Inc., lessees.  
SUBJECT – Application September 15, 2011 – Extension of Term for a previously granted Special Permit (73-36) for the continued operation of a Physical Culture Establishment (*Graceful Services*) which expired on September 26, 2011; Extension of Time to obtain a Certificate of Occupancy which expired on April 20, 2005; an Amendment to legalize an increase of 285 square feet of floor area on the second floor to be used in conjunction with the existing PCE; Waiver of the Rules. C2-8 (TA) zoning district.  
PREMISES AFFECTED – 1095 Second Avenue, west side of Second Avenue 60.5' south of East 58th Street, Block 1331, Lot 25, Borough of Manhattan.  
**COMMUNITY BOARD #6M**

##### 170-08-BZ

APPLICANT – Kramer Levin Naftalis & Frankel, LLP, for Cornell University, owner.  
SUBJECT – Application September 28, 2011 – Amendment to previous Board approval.  
PREMISES AFFECTED – 411-431 East 69th Street, midblock bounded by East 69th and 70th Streets, York and First Avenues, Block 1464, Lot 8, 14, 15, 16 p/21, Borough of Manhattan.  
**COMMUNITY BOARD #8M**

#### APPEALS CALENDAR

##### 61-11-A

APPLICANT – Fire Department of New York, for Mark Scharfman, owner; Multiple Dwelling, lessee.  
SUBJECT – Application May 6, 2011 – Application seeking to modify Certificate of Occupancy, to permit the issuance of an order by the Fire Department to require additional fire protection for residents on upper floors of building in the form of an automatic sprinkler system.  
PREMISES AFFECTED – 134 9th Avenue, West 18th and

West 19th Street, Block 742, Lot 4, Borough of Manhattan.  
**COMMUNITY BOARD #4M**

#### NOVEMBER 22, 2011, 1:30 P.M.

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday afternoon, November 22, 2011, at 1:30 P.M., at 40 Rector Street, 6th Floor, New York, N.Y. 10006, on the following matters:

#### ZONING CALENDAR

##### 92-11-BZ

APPLICANT – Sheldon Lobel, P.C., for Eugene and Margaret Loevinger, owners.  
SUBJECT – Application June 24, 2011 – Special Permit (§73-622) for the enlargement of an existing single-family home contrary to floor area and open space (§23-141(a)); side yard (§23-461) and less than the required rear yard (§23-47). R-2 zoning district.  
PREMISES AFFECTED – 1349 East 26th Street, east side of East 26th Street, 390' south of Avenue M, block 7662, Lot 28, Borough of Brooklyn.  
**COMMUNITY BOARD #14BK**

##### 134-11-BZ

APPLICANT – Eric Palatnik, P.C., for 335 Madison Avenue LLC, owner, Madison Spa Castle, Inc., lessee.  
SUBJECT – Application September 7, 2011 – Special Permit (ZR §73-36) to allow the operation of a physical culture establishment (Spa Castle). C5-3 zoning district.  
PREMISES AFFECTED – 335 Madison Avenue, corner of Madison Avenue and East 43rd Street. Block 1278, Lot 20, Borough of Manhattan.  
**COMMUNITY BOARD #5M**

##### 137-11-BZ

APPLICANT – Slater & Beckerman, LLP, for 455 Carroll Street LLC, owner.  
SUBJECT – Application September 7, 2011 – Variance (§72-21) to allow for the conversion of the second floor and second floor mezzanine of the building from manufacturing and commercial uses to residential use, contrary to ZR 42-10. M1-2 zoning district.  
PREMISES AFFECTED – 455 Carroll Street, mid-block on the north side of Carroll Street between Nevins Street and Third Avenue, Block 447, Lot 47, Borough of Brooklyn.  
**COMMUNITY BOARD #6BK**

##### 152-11-BZ

APPLICANT – Kramer Levin Naftalis & Frankel, LLP, for 240 East 38<sup>th</sup> Street Condominium on behalf of New York University, owner.  
SUBJECT – Application September 19, 2011 – Variance (§72-21) to allow certain modifications to the existing plazas and arcades associated with the use of existing building for NYU Langone Medical Center, contrary to ZR 37-625. C1-9 zoning district.  
PREMISES AFFECTED – 240 East 38th Street, East 37th Street, Second Avenue, East 38th Street and Tunnel Exit Street, Block 918, Lot 1001-1026, Borough of Manhattan.  
**COMMUNITY BOARD #6M**

*Jeff Mulligan, Executive Director*

n2-4

## TRANSPORTATION

### PUBLIC HEARINGS

#### COMMUTER VAN SERVICE AUTHORITY Six Year Renewal

**NOTICE IS HEREBY GIVEN** THAT the Department of Transportation is conducting a public hearing on the six year renewal and an expansion of vehicles of a New York City Commuter Van Authority in the Borough of Queens. The van company is Hal Transportation Service, Inc. The address is 130-34 232 Street, Laurelton, New York 11413. The applicant currently utilizes 2 vans daily to provide service 24 hours a day and is requesting an additional 2 vans.

There will be a public hearing held on Thursday, December 1, 2011 at the Queens Borough Hall, 120-55 Queens Blvd., Room 213, Part 2, Kew Gardens, New York 11424 from 2:00 P.M. - 4:00 P.M. so that you may have an opportunity to voice your position on this application. In addition, written comments in support or in opposition to this application may be sent to Ms. Dorothy Szorc at the New York City Department of Transportation, Division of Planning and Sustainability, 55 Water Street, 9th Floor, NY 10041 no later than December 1, 2011. Any written comments received after this date may not be considered. Those opposing the application must clearly specify why the proposed service will not meet present and/or future public convenience and necessity.

n2-9

## PROPERTY DISPOSITION

## CITYWIDE ADMINISTRATIVE SERVICES

### MUNICIPAL SUPPLY SERVICES

#### SALE BY SEALED BID

**SALE OF: 4 LOTS OF AUTO/TRUCK PARTS, UNUSED.**

S.P.#: 12009

DUE: November 17, 2011

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007.  
 For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.

n2-17

**POLICE**

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.**

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.  
 Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES**

(All Boroughs):

- \* College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- \* Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- \* Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

**FOR ALL OTHER PROPERTY**

- \* Manhattan - 1 Police Plaza, New York, NY 10038, (212) 374-4925.
- \* Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
- \* Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
- \* Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
- \* Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

j1-d31

**PROCUREMENT**

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

**ADMINISTRATION FOR CHILDREN'S SERVICES**

■ SOLICITATIONS

Human / Client Services

**NON-SECURE DETENTION GROUP HOMES** – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 06811N0004 – DUE 05-31-13 AT 2:00 P.M. – The Administration for Children's Services, Division of Youth and Family Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 2:00 P.M. on 5/31/13.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Administration for Children's Services, 150 William Street, 9th Floor, New York, NY 10038.  
 Patricia Chabla (212) 341-3505; Fax: (212) 341-3625; patricia.chabla@dfa.state.ny.us

j1-n14

**CHIEF MEDICAL EXAMINER**

CONTRACTS

■ INTENT TO AWARD

Services (Other Than Human Services)

**MANAGE PHASE II OF THE DESIGN AND CONSTRUCTION OF A NEW BRONX FACILITY** – Government to Government – PIN# 81612ME0028 – DUE 11-09-11 AT 3:00 P.M. – This contract is for DASNY to manage Phase II of the design and construction of a new mortuary facility in the Bronx. The City and DASNY are

authorized by law to enter into agreements pursuant to which DASNY may finance and manage the design and construction of health facilities for municipalities as defined by the Facilities Development Corporation Act. This procurement method is in the best interest of the City since DASNY has the skills, experience and intimate knowledge for successful completion of Phase II, and awarding the contract to DASNY is in accordance with municipal law. The contract term shall be from December 1, 2011 to November 30, 2016.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Office of Chief Medical Examiner, 421 East 26th Street, 10th Floor, New York, NY 10016.  
 Althea Samuels (212) 323-1730; Fax: (212) 323-1790; asamuels@ocme.nyc.gov

n1-7

**CITY UNIVERSITY**

■ SOLICITATIONS

Goods & Services

**MAINTENANCE AND REPAIR OF TRANE CHILLERS, ETC.** – Sole Source – Available only from a single source - PIN# 1772112 – DUE 11-18-11 AT 2:30 P.M. – Kingsborough Community College intends to enter into a Sole Source/Single Source Contract with Trane USA, Inc. for the annual maintenance, repair and emergency service of four 1100 ton Centrifugal Chillers and one Tracer Summit Computer System.

Requirements:

- 1) Prospective vendors must be Trane certified technicians with at least 5 years experience.
- 2) All parts must be only Trane original manufacturer equipment.

To express interest: If you are interested in providing these services and meet all of the foregoing requirements, then please submit in writing, either by email or by fax, both (A) your expression of interest; and (B) statements and copies of relevant documents showing that you meet each of the foregoing requirements no later than the due date set forth.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Kingsborough Community College, 2001 Oriental Boulevard, Brooklyn, NY 11235. Julie Cardinali (718) 368-4613; Fax: (718) 368-5611; jcardinali@kbcc.cuny.edu

o28-n3

**CITYWIDE ADMINISTRATIVE SERVICES**

MUNICIPAL SUPPLY SERVICES

■ AWARDS

Goods

**WEATHER STATION, DEP DERTA** – Competitive Sealed Bids – PIN# 8571100751 – AMT: \$483,264.00 – TO: Adams Environmental Systems, Inc., P.O Box 244, Kings Park, NY 11754.

n3

■ VENDOR LISTS

Goods

**EQUIPMENT FOR DEPARTMENT OF SANITATION** – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509.

j5-d31

**ENVIRONMENTAL PROTECTION**

CONTRACT MANAGEMENT

■ INTENT TO AWARD

Services (Other Than Human Services)

**PO-202LA** – Sole Source – Available only from a single source - PIN# 82612S0006 – DUE 11-14-11 AT 4:00 P.M. – DEP intends to enter into a Sole Source Agreement with Metal Treatment Technologies, for PO-202LA: Lead Abatement at NY Police Firing Range at Rodman Neck. The overall objective is to address the potential human health, environmental risks and safety risks associated with the presence of residual lead and other metals within the facility. The previous O and M effort has been implemented to satisfy these objectives and provide a comprehensive environmental management plan consistent with the United States Environmental Protection Agency (USEPA) guidance and requirements. MT2's proven record of performance has demonstrated their expertise implementing environmental firing range services at Rodman's Neck under the current contract to provide environmental monitoring, soil sampling, lead particle groundwater monitoring, and environmental remediation of metals contamination in soils and sediments. MT2 has successfully implemented a five-year program since April 2006. Any firm which believes it can also provide the required service in the future is invited to so, indicated by letter.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Department of Environmental Protection, 59-17 Junction Blvd., 17th Floor, Flushing, NY 11373.  
 Debra Butlien (718) 595-3423; dbutlien@dep.nyc.gov

o31-n4

**HEALTH AND HOSPITALS CORPORATION**

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018.

j1-d31

■ SOLICITATIONS

Goods

**SURGI DRILL II SYSTEM FOR DENTAL DEPARTMENT** – Competitive Sealed Bids – PIN# 22212016A-REBID – DUE 11-15-11 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Lincoln Hospital Center, 234 East 149th Street, Bronx, NY 10451. Daisy Aquino (718) 579-6371; Fax: (718) 579-4746; Daisy.Aquino@nychhc.org

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**HEALTH AND MENTAL HYGIENE**

AGENCY CHIEF CONTRACTING OFFICER

■ SOLICITATIONS

Human / Client Services

**NEW YORK/NY III SUPPORTED HOUSING CONGREGATE** – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# 81608PO076300R0X00-R – DUE 09-18-12 AT 4:00 P.M. – The Department is issuing a RFP to establish 3,000 units of citywide supportive housing in newly constructed or rehabilitated single-site buildings for various homeless populations pursuant to the New York III Supported Housing agreement. The subject RFP will be open-ended and proposals will be accepted on an on-going basis. The RFP is available on-line at <http://www.nyc.gov/html/doh/html/acco/acco-rfp-nynycongregate-20070117-form.shtml>. A pre-proposal conference was held on March 6, 2007 at 2:00 P.M. at 125 Worth Street, 2nd Floor Auditorium, New York, N.Y. Any questions regarding this RFP must be sent in writing in advance to Contracting Officer at the above address or e-mailed to the above address. All proposals must be hand delivered at the Agency Chief Contracting Officer, Gotham Center, CN#30A, 42-09 28th Street, 17th Floor, Queens, NY 11101-4132, no later than September 18, 2012.

As a minimum qualification requirement for (1) the serious and persistent mentally ill populations, the proposer must be incorporated as a not-for-profit organization, and (2) for the young adult populations, the proposer must document site control and identify the source of the capital funding and being used to construct or renovate the building.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Health and Mental Hygiene, ACCO, Gotham Center, CN#30A, 42-09 28th Street, 17th Floor, Queens, NY 11101-4132.  
 Huguette Beauport (347) 396-6633; hbeauport@health.nyc.gov

a6-s17

■ INTENT TO AWARD

Services (Other Than Human Services)

**SOFTWARE PRODUCT FOR PRISMS PROJECT** – Sole Source – PIN# 1210041901R0X00 – DUE 11-04-11 AT 4:00 P.M. – The Department intends to enter into a sole source negotiation with TECYS, Inc. to purchase the EliteSeries WMS software for its satellite closet warehouses. Any firm which believes that it can provide these services is invited to indicate an expression of interest by letter which must be received no later than November 4, 2011 by 4:00 P.M. Expressions of Interest in writing should be sent to DOHMH, Office of the Agency Chief Contracting Officer, 42-09 28th Street, 17th Floor, CN-30A, Queens, NY 11101-4132. Attn: Huguette Beauport; hbeauport@health.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Health and Mental Hygiene, 42-09 28th Street, 17th Flr., CN30A, New York, NY 11101.  
 Huguette Beauport (347) 396-6633; Fax: (347) 396-6759; hbeauport@health.nyc.gov

o31-n4

**HOUSING AUTHORITY**

■ SOLICITATIONS

Goods & Services

**GSD MAINTENANCE PAINTING OF APARTMENTS** – Competitive Sealed Bids – DUE 11-25-11 – PIN# 28944 - Adams Houses - Bronx Due at 10:00 A.M. PIN# 28945 - Bland Houses - Queens Due at 10:05 A.M. PIN# 28946 - Bronxchester - Bronx Due at 10:10 A.M. PIN# 28947 - Forest Houses - Bronx Due at 10:15 A.M. Term One (1) Year. Bidder must be established "approved" supplier via NYCHA - Technical Services Paint Program and appear on the active approved vendor list; non-compliance will result in the bid/bidder being deemed non-responsive. ● **GSD INSTALLATION OF V/C FLOOR TILE IN APTS.** – Competitive Sealed Bids – DUE 11-25-11 – PIN# 28948 - Howard Houses - Brooklyn Due at 10:25 A.M. PIN# 28949 - Gowanus Houses - Brooklyn Due at 10:30 A.M. PIN# 28950 - Boulevard Houses - Brooklyn Due at 10:35 A.M. PIN# 28951 - St. Mary's Park and Moore Houses - Bronx Due at 10:40 A.M. PIN# 28952 - Parkside Houses - Bronx Due at 10:45 A.M.

Term One (1) Year.

● **GSD ENVIRONMENTAL TRAINING CLASSES - TECHNICAL SERVICES DEPT., CITYWIDE** – Competitive Sealed Bids – PIN# 28958 – DUE 11-25-11 AT 11:00 A.M.

Environmental Training Courses. Term Two (2) Year. The Consultant shall be required to furnish labor, materials, and equipment necessary to provide New York State Department of Health (“NYS DOH”) accredited initial and refresher training courses to NYCHA employees (the “NYCHA Employees”) which shall lead to the NYCHA Employees obtaining New York State Department of Labor (“NYS DOL”) asbestos abatement-related certification licenses; Environmental Protection Agency (“US EPA”) accredited initial and refresher training courses to NYCHA Employees which shall lead to the NYCHA Employees obtaining US EPA lead abatement-related certification licenses and additionally provide United States Occupational Safety and Health Administration (“OSHA”) - regulated Hazardous Waste Operations (“HAZWOPER”) initial and refresher training courses to NYCHA Employees which shall lead to the NYCHA Employees obtaining OSHA HAZWOPER certification licenses.

Please ensure that bid response includes documentation as required and attached/included in electronic bid proposal submittal. Failure to comply will result in your bid being deemed non-responsive.

Interested firms may obtain a copy and submit it on NYCHA's website:

Http://www.nyc.gov/html/nycha/html/business/business.shtml Vendors are instructed to access “Doing Business with NYCHA”; then click “Selling Goods and Services to NYCHA” link; then click on “Getting Started” to access and create a log-in. Upon access, reference applicable RFQ number per solicitation.

Vendors electing to submit a non-electronic bid (paper document) will be subject to a \$25.00 non-refundable fee; payable to NYCHA by USPS - Money order/Certified check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to 12th Floor, General Services Procurement Group, A bid package will be generated at time of request.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 12th Floor, New York, NY 10007. Sabrina Steverson (212) 306-6771, [sabrina.steverson@nycha.nyc.gov](mailto:sabrina.steverson@nycha.nyc.gov)

## HUMAN RESOURCES ADMINISTRATION

### CONTRACTS

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**HVAC** – Competitive Sealed Bids – PIN# 069-12-310-0008 – DUE 12-06-11 AT 3:00 P.M. – New installations and repairs to Heating Ventilation and air conditioning on air “as needed” basis at HRA Facilities Citywide.

Bidders are hereby notified that this contract is subject to Local Law 129 M/WBE requirements, Prevailing Wage Rates and the Project Labor Agreement (PLA) covering specified renovation and rehabilitation of City Owned Buildings and Structures. Relevant documents regarding the PLA are found in Addendum V of the bid materials.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Human Resources Administration, 180 Water Street, 14th Floor, New York, NY 10038. Donna Wilson (212) 331-4843; Fax: (212) 331-3457; [wilsond@hra.nyc.gov](mailto:wilsond@hra.nyc.gov)

## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**INFORMATION SERVICES FRANCHISE SOLICITATION** – Other – PIN# 85811FRANCHI – DUE 11-01-12 AT 3:00 P.M. – Solicitation of proposals regarding Franchises, in the City of New York, authorizing the installation of Landline Facilities in the City's Public Rights-of-way for the provision of Information Services, as such services are defined by Federal Law (and additional, optional franchises for the provision of Telecommunications Services as such services are defined by Federal Law).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Information Technology and Telecommunications, 75 Park Place, 9th Floor, New York, NY 10007. Jean Blanc (212) 788-6236; [acco@doitt.nyc.gov](mailto:acco@doitt.nyc.gov)

o31-n18

## PARKS AND RECREATION

### CONTRACTS

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**MAINTAIN AND REPAIR AT NYC PARKS - CITYWIDE** – Competitive Sealed Bids – PIN# 84612B0018 – DUE 11-29-11 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 24 West 61st Street, 3rd Floor, New York, NY 10023. Akia Slade (212) 830-7987; Fax: (212) 830-7962; [ms.akia.slade@parks.nyc.gov](mailto:ms.akia.slade@parks.nyc.gov)

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## POLICE

### CONTRACT ADMINISTRATION UNIT

#### ■ AWARDS

*Construction Related Services*

**STORAGE BUILDING CONSTRUCTION** – Competitive Sealed Bids – PIN# 05611B0002 – AMT: \$289,000.00 – TO: Coppola Paving and Landscaping Corp., 3830 Boston Road, Bronx, New York 10475. At Harbor Launch Randall's Island, Manhattan.

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## SPECIAL MATERIALS

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ NOTICE

### NOTICE OF INTENT TO ENTER INTO NEGOTIATIONS

Pursuant to Section 1-14(f) of the Concession Rules of the City of New York, the Department of Citywide Administrative Services (DCAS) intends to enter into negotiations with Riverside Machinery Co., Inc. (Riverside Machinery) to utilize approximately 4,040 square feet of waterfront property. This property is an unimproved upland portion of Block 803 Part of Lot 5, located on the south side of 52nd Street, approximately 384 feet west of the south west corner of First Avenue and 52nd Street, Borough of Brooklyn.

The property will be utilized pursuant to an occupancy permit issued by DCAS; no leasehold or other proprietary right is offered. The term is for one (1) year, with two (2) one year renewal options, exercisable at the City's sole discretion. The concession term will commence on approximately February 1, 2012. DCAS projects approximately \$15,000 in annual concession revenue to the City.

DCAS has determined that it is not in the best interest of the City to award this concession pursuant to a competitive process because of the unique location of the property, which is adjacent to property privately owned and utilized by Riverside Machinery. The occupancy permit will authorize Riverside Machinery to continue to use this property for the purpose of accessory business parking.

This concession has been determined not to be a major concession as defined by Chapter 7 of the Rules of the City Planning Commission.

Questions regarding instructions and information for potential concessionaires concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Shelley Goldman, Deputy Assistant Commissioner, Property Management & Leasing, Real Estate Services, at (212) 669-4019, or via email at [sgoldman@dcas.nyc.gov](mailto:sgoldman@dcas.nyc.gov). To ensure the consideration by DCAS of any “expressions of interest” resulting from this notification, please contact Ms. Goldman by November 17, 2011. DCAS will evaluate any proposals received in response to this solicitation on the basis of the fee offered and the intended use of the concession property by the proposed concessionaire. Where applicable, DCAS may condition the award of this concession upon the successful completion of VENDEX Questionnaires (Vendor and Principal Questionnaires) and review of that information by the Department of Investigation.

Pursuant to Local Law 34 of 2007, amending the City's Campaign Finance Law, the City is required to establish a computerized database containing the names of any “person” that has “business dealings with the city” as such terms are defined in the Local Law. In order for the City to obtain necessary information to establish the required database, potential concessionaires responding to this Notice are required to complete the attached Doing Business Data Form and return it with their proposal and should do so in a separate envelope. (If the potential concessionaire is a proposed joint venture, the entities that comprise the proposed joint venture must each complete a Data Form.) If the City determines that a potential concessionaire has failed to submit a Data Form or has submitted a Data Form that is not complete, the potential concessionaire will be notified by the agency and will be given four (4) calendar days from receipt of notification to cure the specified deficiencies and return a complete Data Form to the agency. Failure to do so will result in a determination that the proposal is non-responsive. Receipt of notification is defined as the day notice is e-mailed or faxed (if the potential concessionaire has provided an e-mail address or fax number), or no later than five (5) days from the date of mailing or upon delivery, if delivered.

This concession is subject to applicable provisions of Federal, State, and Local laws and executive orders requiring

affirmative action and equal employment opportunity. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

n1-7

### NOTICE OF INTENT TO ENTER INTO NEGOTIATIONS

Pursuant to Section 1-14(f) of the Concession Rules of the City of New York, the Department of Citywide Administrative Services (DCAS) intends to enter into negotiations with Williamsburg Yacht Club (Williamsburg) to utilize approximately 3,987 square feet of waterfront property. This property is known as Block 4346, Part of Lot 200, in the Borough of Queens, described as Parcel A: Located on the south side of 29th Avenue, approximately 184 feet west of the S/W/C of 119th Street and 29th Avenue, and Parcel B: Located at a point approximately 100 feet west and 71 feet south of the S/W/C of 29th Avenue and 119th Street, identified as Block 4346 Part of Lot 200.

The property will be utilized pursuant to an occupancy permit issued by DCAS; no leasehold or other proprietary right is offered. The term is for three (3) years, and will commence on approximately February 1, 2012 and end on January 31, 2015. DCAS projects approximately \$9,240 in annual concession revenue to the City.

DCAS has determined that it is not in the best interest of the City to award this concession pursuant to a competitive process because of the unique location of the property, which is adjacent to property privately owned and utilized by Williamsburg and a portion of Williamsburg's clubhouse extends over the City-owned property. The occupancy permit will authorize Williamsburg to continue to use this property for no other purpose than land upon which a portion of the Williamsburg clubhouse is situated and for the storage of boats and related use in conjunction with the yacht club.

This concession has been determined not to be a major concession as defined by Chapter 7 of the Rules of the City Planning Commission.

Questions regarding instructions and information for potential concessionaires concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Shelley Goldman, Deputy Assistant Commissioner, Property Management & Leasing, Real Estate Services, at (212) 669-4019, or via email at [sgoldman@dcas.nyc.gov](mailto:sgoldman@dcas.nyc.gov). To ensure the consideration by DCAS of any “expressions of interest” resulting from this notification, please contact Ms. Goldman by November 17, 2011. DCAS will evaluate any proposals received in response to this solicitation on the basis of the fee offered and the intended use of the concession property by the proposed concessionaire. Where applicable, DCAS may condition the award of this concession upon the successful completion of VENDEX Questionnaires (Vendor and Principal Questionnaires) and review of that information by the Department of Investigation.

Pursuant to Local Law 34 of 2007, amending the City's Campaign Finance Law, the City is required to establish a computerized database containing the names of any “person” that has “business dealings with the city” as such terms are defined in the Local Law. In order for the City to obtain necessary information to establish the required database, potential concessionaires responding to this Notice are required to complete the attached Doing Business Data Form and return it with their proposal and should do so in a separate envelope. (If the potential concessionaire is a proposed joint venture, the entities that comprise the proposed joint venture must each complete a Data Form.) If the City determines that a potential concessionaire has failed to submit a Data Form or has submitted a Data Form that is not complete, the potential concessionaire will be notified by the agency and will be given four (4) calendar days from receipt of notification to cure the specified deficiencies and return a complete Data Form to the agency. Failure to do so will result in a determination that the proposal is non-responsive. Receipt of notification is defined as the day notice is e-mailed or faxed (if the potential concessionaire has provided an e-mail address or fax number), or no later than five (5) days from the date of mailing or upon delivery, if delivered.

This concession is subject to applicable provisions of Federal, State, and Local laws and executive orders requiring affirmative action and equal employment opportunity. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

n1-7

### NOTICE OF INTENT TO ENTER INTO NEGOTIATIONS

Pursuant to Section 1-14(f) of the Concession Rules of the City of New York, the Department of Citywide Administrative Services (DCAS) intends to enter into negotiations with Ferry Street Enterprises (Ferry Street) to utilize approximately 2,240 square feet of waterfront property located on the east side of Ferry Street, approximately 184 feet north of the north east corner of Ferry Street and Richmond Terrace, identified as Block 1068 Part of Lot 1, Borough of Staten Island.

The property will be utilized pursuant to an occupancy permit issued by DCAS; no leasehold or other proprietary right is offered. The term is for one (1) year, with two (2) one

year renewal options, exercisable at the City's sole discretion. The concession term will commence on approximately February 1, 2012. DCAS projects approximately \$4,560 in annual concession revenue to the City.

DCAS has determined that it is not in the best interest of the City to award this concession pursuant to a competitive process because of the unique location of the property, which is adjacent to property privately owned and utilized by Ferry Street. The occupancy permit will authorize Ferry Street to continue to use this property for ingress and egress, limited to trailer trucks entering and exiting from its adjacent property.

This concession has been determined not to be a major concession as defined by Chapter 7 of the Rules of the City Planning Commission.

Questions regarding instructions and information for potential concessionaires concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Shelley Goldman, Deputy Assistant Commissioner, Property Management & Leasing, Real Estate Services, at (212) 669-4019, or via email at [sgoldman@dcas.nyc.gov](mailto:sgoldman@dcas.nyc.gov). To ensure the consideration by DCAS of any "expressions of interest" resulting from this notification, please contact Ms. Goldman by November 17, 2011. DCAS will evaluate any proposals received in response to this solicitation on the basis of the fee offered and the intended use of the concession property by the proposed concessionaire. Where applicable, DCAS may condition the award of this concession upon the successful completion of VENDEX Questionnaires (Vendor and Principal Questionnaires) and review of that information by the Department of Investigation.

Pursuant to Local Law 34 of 2007, amending the City's Campaign Finance Law, the City is required to establish a computerized database containing the names of any "person" that has "business dealings with the city" as such terms are defined in the Local Law. In order for the City to obtain necessary information to establish the required database, potential concessionaires responding to this Notice are required to complete the attached Doing Business Data Form and return it with their proposal and should do so in a separate envelope. (If the potential concessionaire is a proposed joint venture, the entities that comprise the proposed joint venture must each complete a Data Form.) If the City determines that a potential concessionaire has failed to submit a Data Form or has submitted a Data Form that is not complete, the potential concessionaire will be notified by the agency and will be given four (4) calendar days from receipt of notification to cure the specified deficiencies and return a complete Data Form to the agency. Failure to do so will result in a determination that the proposal is non-responsive. Receipt of notification is defined as the day notice is e-mailed or faxed (if the potential concessionaire has provided an e-mail address or fax number), or no later than five (5) days from the date of mailing or upon delivery, if delivered.

This concession is subject to applicable provisions of Federal, State, and Local laws and executive orders requiring affirmative action and equal employment opportunity. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

n1-7

**TAXI AND LIMOUSINE COMMISSION**

**NOTICE**

Notice of opportunity to participate in a pilot program To test Electric Vehicles as Taxicabs

The New York City Taxi and Limousine Commission ("TLC") invites medallion taxicab owners to submit applications to participate in a pilot program testing the concept of using electric vehicles as taxicabs.

In order to test the concept of electric vehicles for taxi use, the Commission approved a pilot program permitting Nissan North America, Inc., an automobile manufacturer, to provide six Nissan LEAF all-electric vehicles (outfitted as taxicabs) to existing taxicab owners. A one-year lease for the vehicles will be provided by Nissan free-of-charge to the taxicab owners. Taxicab owners and drivers who participate in the pilot program will operate these vehicles following most of the

same rules and guidelines as are followed by existing taxicabs. (The rules and guidelines that will be unique to participants in the pilot program will be laid out in detail in separate agreements between Nissan, TLC and pilot program participants.)

Vehicle performance data will be collected from the vehicles, analyzed by Nissan and provided to the Commission. Participating owners and drivers will also regularly provide feedback to Nissan on their experience using the vehicles as taxicabs. The pilot aims to enable the Commission to gather information about the strengths, weaknesses and issues surrounding the use of electric vehicles as taxis. Data gathered will help inform the Commission's actions pertaining to electric vehicles going forward and form a basis for better-informed decision-making and program design.

On October 20, 2011, the Commission voted to approve this pilot program. To be eligible to apply, the applicant must meet the following eligibility requirements:

Eligible owner-drivers will have:

- A valid New York City Taxi & Limousine Commission (TLC) Medallion Driver License
- A good driving record – both from TLC and the Department of Motor Vehicles (DMV)
- No outstanding summonses with any City agencies and no unpaid parking tickets
- Insurance coverage of \$1 Million Dollars combined single limit coverage naming Nissan North America, Inc. as an additional insured and loss payee
- Internet access – we will need to contact you to get your feedback throughout the program
- Record keeping – share information with Nissan and TLC to measure successes and failures
- A willingness to meet with Nissan and the TLC to talk about your electric-taxi experience
- A willingness to speak publically about your experience with the Nissan LEAF as a taxi
- Experience with new technologies like hybrid-electric vehicles
- Commitment to participate in program for up to one year from delivery of LEAF
- A completed application
- Credit satisfactory to qualify for a Nissan Motor Acceptance Corporation lease
- Proof of citizenship or eligibility to work in the U.S.
- A location, such as a home garage, where charging can be installed.

Eligible fleet operators will have:

- A valid New York City Taxi & Limousine Commission (TLC) Agent License
- At least four drivers that meet the requirements above for owner-drivers
- No outstanding summonses with any City agencies
- Documentation of Insurance coverage of \$1 Million Dollars combined single limit coverage naming Nissan North America, Inc. as an additional insured and loss payee OR if self-insured, documentation of method of self-insurance and explanation of how liability claims would be funded
- Ability to confirm financial solvency and guarantees posted in relation to self-insurance program
- Internet access – we will need to contact you to get your feedback throughout the program
- Record keeping – share information with Nissan and TLC to measure successes and failures
- A willingness to meet with Nissan and the TLC to talk about your electric-taxi experience
- A willingness of drivers and fleet operator to speak publically about your experience with the Nissan LEAF as a taxi
- Experience with new technologies like hybrid-electric vehicles
- Commitment to participate in program for up to one year from delivery of LEAF
- A completed application
- Credit satisfactory to qualify for a Nissan Motor Acceptance Corporation lease
- Proof of citizenship or eligibility to work in the U.S.
- A location, such as the fleet garage, where charging can be installed

**How to Apply:**

To apply, eligible applicants should do as follows:

- Go to <http://bit.ly/qlzE39> to apply online. The application is also available at [www.nyc.gov/taxi](http://www.nyc.gov/taxi).
- Submit a completed online application by 5:00 P.M. on Wednesday, November 30, 2011.
- If you're a finalist, you may be asked to do an in-person interview. The interviews will take place in New York City.

- From among qualified applicants, Nissan North America will select the final participants by random lottery.
- Participants will be selected by January 2012, and all selected participants will be required to sign a Memorandum of Understanding (MOU) with the TLC. Participating owners and drivers will also sign Participation and Lease Agreements with Nissan.
- The pilot is scheduled to start in early 2012.

**Information Sessions:**

We encourage interested taxicab owners and driver to attend one of the upcoming Nissan/TLC information sessions:

- November 9th at 2:00 P.M.  
33 Beaver St., 19th Floor, New York, NY 10004
- November 9th at 6:00 P.M.  
24-55 BQE West, Woodside, NY 11377

**Additional Information and Questions:**

TLC's web site ([www.nyc.gov/taxi](http://www.nyc.gov/taxi)) has additional information about this pilot program. If you have additional questions about the Nissan LEAF pilot program, please contact:

Michael DelBene  
NYC Taxi & Limousine Commission  
Phone: 212.676.1196  
Email: [delbenem@tlc.nyc.gov](mailto:delbenem@tlc.nyc.gov)

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**TRANSPORTATION**

**NOTICE**

**PUBLIC NOTICE OF A CONCESSION OPPORTUNITY FOR THE OPERATION, MANAGEMENT AND MAINTENANCE OF PEDESTRIAN PLAZAS LOCATED AT ANCHORAGE PLACE, PEARL STREET AND WATER STREET, BOROUGH OF BROOKLYN**

Pursuant to the Concession Rules of the City of New York, the Department of Transportation ("DOT") intends to enter into a concession for the operation, management, and maintenance of pedestrian plazas located at Anchorage Place, Pearl Street and Water Street, in Brooklyn ("Licensed Plaza"), including through DOT-approved events, sponsorships, and subconcessions including but not limited to providing for the sale of any of the following: prepared food, flowers, locally grown produce or locally manufactured products, merchandise (such as souvenirs or T-shirts) that helps brand or promote the neighborhood or the concessionaire, and other similar merchandise.

Subconcessions would be awarded based on solicitations issued by the concessionaire in the basic form of Request for Proposals or Request for Bids, subject to DOT's prior written approval of both solicitation and award.

The concession agreement will provide for one (1) five-year term, with four (4) one-year renewal options. The renewal options shall be exercisable at DOT's sole discretion.

DOT has identified DUMBO District Management Association, Inc. as a potential concessionaire, but DOT will consider additional expressions of interest from other potential not-for-profit concessionaires for the operation, management, and maintenance of the Licensed Plaza. In order to qualify, interested organizations should be active in the neighborhood of the Licensed Plaza and have demonstrated experience in the management, operation and maintenance of publicly accessible facilities, including but not limited to programming/events management and concession or retail operation/management.

Not for profit organizations may express interest in the proposed concession by contacting Andrew Wiley-Schwartz, Assistant Commissioner for Public Spaces, by email at [awileyschwartz@dot.nyc.gov](mailto:awileyschwartz@dot.nyc.gov) or in writing at 55 Water Street, 9th Floor, New York, NY 10041 by November 7, 2011. Mr. Wiley-Schwartz may also be contacted with any questions relating to the proposed concession by email or by telephone at (212) 839-6678.

Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity that believes that there has been unfairness, favoritism or impropriety in the concession process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

o14-n7

**CHANGES IN PERSONNEL**

COMMUNITY COLLEGE (KINGSBORO) FOR PERIOD ENDING 09/30/11						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	
KING	PAUL D	10101	\$8,000.00	APPOINTED	YES	09/11/11
KRAMER	AYGUL	10102	\$11,110.00	APPOINTED	YES	09/09/11
KUANG	MIN YI	10102	\$11,110.00	APPOINTED	YES	09/13/11
LADMAN	BARBARA	04097	\$106,071.0000	RETIRED	YES	09/12/11
LASHLEY	HEATHER-	04294	\$97,260.00	APPOINTED	YES	09/11/11
LAURENTI	ELISE T	04096	\$54,241.0000	APPOINTED	YES	09/01/11
LEWIS	LINDA	04294	\$109,417.50	APPOINTED	YES	09/11/11
MALIK	FATIMA H	10101	\$8,000.00	APPOINTED	YES	09/19/11
MANHEIMER	CANDICE	04689	\$78,684.70	APPOINTED	YES	09/11/11
MARTINEZ	JULIO C	04601	\$25,600.00	APPOINTED	YES	09/07/11
MATYAKUBOVA	NATALIA	10101	\$8,000.00	APPOINTED	YES	09/13/11
MCMANUS	MICHAEL R	10102	\$11,110.00	APPOINTED	YES	09/06/11
MENDEZ PEREZ	CAROLYN	10101	\$8,000.00	APPOINTED	YES	09/14/11
MEY	JACOB L	04008	\$61,903.0000	APPOINTED	YES	09/01/11
MONDRAGON	CATHERIN	10101	\$8,000.00	APPOINTED	YES	09/19/11
MURPHY	KATHERIN M	50910	\$29,230.00	APPOINTED	YES	09/15/11
MURPHY SMITH	ERIN P	04096	\$61,775.0000	APPOINTED	YES	09/01/11

NADEL	LAURA	04294	\$109,417.50	APPOINTED	YES	09/11/11
NEUBAUER	DANIELLE L	04294	\$60,787.50	APPOINTED	YES	09/11/11
NUNES	FAYTHE	10101	\$8,000.00	APPOINTED	YES	09/09/11
NYSTROM	QUAI	04625	\$125,610.00	APPOINTED	YES	09/11/11
PANG	FU DING	10102	\$11,350.00	APPOINTED	YES	09/06/11
PEREZ	ROSEMARY	10101	\$8,000.00	APPOINTED	YES	09/19/11
PETGRAVE	JOAN M	04096	\$61,775.0000	APPOINTED	YES	09/01/11
PETROVA	MARIA	04689	\$6,249.90	APPOINTED	YES	06/19/11
PLOTKIN	RONALD	04096	\$54,241.0000	APPOINTED	YES	09/01/11
PORCELLA	DONALD R	04294	\$36,472.50	APPOINTED	YES	09/11/11
REGINA	DONNA M	04689	\$97,275.00	APPOINTED	YES	09/11/11
RICHARDSON	TIFFANY C	10101	\$8,000.00	APPOINTED	YES	09/16/11
ROWLAND	NANCY	04294	\$109,417.50	APPOINTED	YES	09/11/11
ROZZA	MICHAEL A	04294	\$109,417.50	APPOINTED	YES	09/11/11
SADOK	PAULA	04294	\$109,417.50	APPOINTED	YES	09/11/11
SAITRAM	LALBATCH	04294	\$48,630.00	APPOINTED	YES	09/11/11
SHAH	ASHIZA	04096	\$56,126.0000	APPOINTED	YES	09/01/11
SHARAFI	SHANI	10101	\$8,000.00	APPOINTED	YES	09/11/11
SHERWOOD	NATHAN G	10102	\$11,110.00	APPOINTED	YES	09/13/11
SHIPLEY	BETH A	04294	\$113,771.30	RESIGNED	YES	08/31/11
SIDOLI	JULIETTE	10102	\$11,350.00	APPOINTED	YES	09/09/11
SIMPSON	KELLY A	10102	\$12,180.00	APPOINTED	YES	09/07/11
SINALY	MELISSA	04625	\$160,000.00	RESIGNED	YES	09/18/11
SINNOTT	PETERJ	04687	\$6,250.00	APPOINTED	YES	06/19/11
STEIN	MARC S	10101	\$8,000.00	APPOINTED	YES	09/14/11
SU	YING	04294	\$36,472.50	APPOINTED	YES	09/11/11

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Rows include TARTAGLIONE, TAUB, TAVERAS, TERRY, THOMAS, TOGATI, TOLINS, TOSCANO, TUMINO, UBANWA, UNGEMAH, UNGER, VASQUEZ, VEGAS-GONZALEZ, VENTURA, VIANA, WALKER, WELCH, WINKLER, YOO, ZAMUDIO, ZHEN, ZINDANI, ZIPPER, ZUCCALA.

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Rows include OKOR, OMULEFU, OTTAH, PAPADOPOULOS, PARGA-LINARES, PARVEEN, PEAY, PENNER, PHILLIPS, PLAISIR, POGUE, POOLE, PRIANO, RAMOS, RAVAL, RECONDO, ROBINSON, RODIA, RYWKIN, SABANOVA, SAED, SALM, SHAPOVALOV, SHAW, SICRE, SMALL, SMITH, SPELBER, SPRAGLEY, SUN, TACINELLI, TAKCHAD-DALMEID, TARIFA, TAYLOR, TERRERO PEN, TEUTSCHER, THAPA, THEODORE, TOUSSAINT, TRACZ, TSAI, TSOUTI-SCHILLIN, TURNER, VEKSLER, VILLACIS, VILLATORO, WEINBERG, WILLIAMS, WILSON, WINETSKY, WINTER, ZAMAN.

COMMUNITY COLLEGE (MANHATTAN) FOR PERIOD ENDING 09/30/11

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Rows include ABRAMOWITZ, ADEDEJI, ADO, ALBANY, ALLY, ALONZO, ARNOLD, ARROYO JR, AUGUSTIN, BAHR, BAI, BAIASH, BARBER, BARBER, BARNES, BEKRALAS, BELAMESTNAVA, BELKNAP, BELLO, BETHEA, BIALAS, BLANK, BULLOCK, BURKS, CADOGAN, CALLIRGOS, CASTILLO, CHAN, CLARKSON FARREL, CRAMER, CROUCH-SANTOS, DALMAU, DANTONE, DONNAY, DRYDEN, EHUE, EL-HINNAWY, ENEA, ENG, ESQUIROL, FISHER, FRACCALVIERI, FUNG, GJOICI, GLISSON, GRASSO, GRAY, GREENBERG, GREENE, GRIES, GUZMAN, GWAK, GWAK, HASELNUSS, HERNANDEZ, HLAING, HOSSAIN, JAVAID, JOHNSON, JOINER, JONES, JONES, KALLEN, KEENAN, KHUSID, KLEINMAN, KOK, KORBL, KUMAR, LAM, LAMA, LAPKE, LAWLESS, LEAMY, LEUNG, LEVY, LEWIS, LI, LICASTRO, LINWEAVER, LOWERY, LUCEY, MAHONEY, MANGAOANG, MARRIN, MASSE, MATHURIN JR., MITCHELL, MOMPIAISIR, MONTIGROS, MORALES, MOROCHO, MOROCHO, MOROCHO, MULLINGS HARRIO, MURRELL, NAIR, NASH, NECHAYEV, NEVAREZ, NICOLAS.

COMMUNITY COLLEGE (HOSTOS) FOR PERIOD ENDING 09/30/11

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Rows include AMADOR, ARRIARAN LA TOR, AUSCH, BENNETT, BOHORQUEZ, BURKE, CARIAS, CASTANEDA, CELESTIN, CORTES, CRUZ, CUADRADO, DEGNORE, DIAZ, DIOUBATE, DUFOUR, DUSHENKOV, EL-YOUSFI, ERGUN, ESTRELLA, EVANSJR, GELLER-VATAI, GUICE, HILL, KELSO ANTHONY, KOROLYEV, LAWRENCE, LEE, LI, LIGHTFOOT, LIN, LIU, LIVINGSTON, LUDWIG, MARTINEZ POLANCO, MC ALLISTER, MORGAN, MULLINS, NIGHTINGALE, ONOVO, PEREZ, POLANCO, RAMOS, RAMOS, ROMERO, SACK, SEIXAS, SIRONI, SMITH JR, SOUSSA, THOMAS, TORRES, VIDAL, YAMADA.

COMMUNITY COLLEGE (LAGUARDIA) FOR PERIOD ENDING 09/30/11

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Rows include ABOUALI, AFROZ, AHMAD, AKHTAR, ALI, ANDERSON, ANDERSON, BAAKI, BARSKI, BASTIAN, BAZZI, BELOFF.

Table listing city employees with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Includes names like BENZIZOUNE, BEQIRI, BILL, BOLIN, BRADSHAW, etc.

Table listing employees for Hunter College High School with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Includes names like AZARAN, CHANG, CHIU, etc.

Table listing city employees with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Includes names like RICE, ROSENBLUM, RUSHFORTH, and a large section for Brooklyn Community Board #9.



ECONOMIC DEVELOPMENT CORPORATION

CONTRACTS SOLICITATIONS

Goods & Services

307 RUTLEDGE ST. LAND SALE - Request for Proposals - PIN# 4950-0 - DUE 12-19-11 AT 4:00 P.M. - NYCEDC seeks proposals for the sale and development of a vacant 8,600 SF parcel of land located at 307 Rutledge Street (Block 2221, Lot 42) in Brooklyn.

A successful RFP will accomplish the following goals: (1) Activate the Site with a context-sensitive development that considers the project's relationship to the surrounding community and existing neighborhood; (2) establish a financially feasible and economically viable project;

A ULURP has already been completed for this Site based on a prior disposition so in addition to the goals outlined above it is NYCEDC's goal to close on the sale of the Site by June 30, 2012, thereby requiring the expedient handling of this transaction on the part of both NYCEDC and the selected developer.

NYCEDC plans to select a developer on the basis of factors stated in the RFP which include but are not limited to: respondent team qualifications and financial capacity; compliance with development goals, zoning and environmental requirements; extent to which the proposal includes commitments from tenants; proposed use and design; economic impact on the City; and impact on jobs.

Companies who have been certified with the New York City Department of Small Business Services as Minority and Women Owned Business Enterprises ("M/WBE") are strongly encouraged to apply. To learn more about M/WBE certification and NYCEDC's M/WBE program, please visit http://www.nycedc.com/opportunitymwdbe.

An optional informational session will be held on November 16, 2011 at 10:00 A.M. at NYCEDC. Those who wish to attend the session should RSVP by e-mail to hwilliams@nycedc.com on or before November 11, 2011.

Please submit five (5) sets of your proposal, as well as one (1) electronic version.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. Economic Development Corp., 110 William Street, 6th Floor, New York, NY 10038. Maryann Catalano (212) 312-3969; Fax: (212) 312-3918; 307RutledgeRFP@nycedc.com

## READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

### NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

### CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

### VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

### SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

### PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

### NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these entities directly at the addresses given in the Vendor Information Manual.

### PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

### ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

### PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

### PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

### COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

### KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step <i>Special Case Solicitations/Summary of Circumstances:</i>
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	
CP/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
DP	Demonstration Project
SS	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition <i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors

NA/11	Immediate successor contractor required due to termination/default <i>For Legal services only:</i>
NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances ( <i>Client Services/CSB or CSP only</i> )
WA1	Prevent loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price <i>Award to Other Than Lowest Responsible &amp; Responsive Bidder or Proposer/Reason (award only)</i>
OLB/a	anti-apartheid preference
OLB/b	local vendor preference
OLB/c	recycled preference
OLB/d	other: (specify)

### HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE:

### POLICE

#### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM** – Competitive Sealed Bids  
– PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.*

☛ m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency contact information
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in The City Record