



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## COMMUNITY BOARDS

### ■ PUBLIC HEARINGS

**PUBLIC NOTICE IS HEREBY GIVEN** that the following matters have been scheduled for public hearing by Community Board:

#### BOROUGH OF STATEN ISLAND

COMMUNITY BOARD NO. 01 - Tuesday, July 21, 2015 at 7:30 P.M., Brighton Heights Reformed Church, 320 St. Mark's Place, Staten Island, NY



## AGENDA

**IN THE MATTER OF** an application submitted by the NYC Economic Development Corporation and New York Wheel LLC, pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 128-61 of the Zoning Resolution to allow a development plan for an Observation Wheel and accessory terminal building, and a public parking garage with a maximum of 950 spaces and an improvement plan for a Waterfront Esplanade, on property located on Parcel 1 in the north waterfront subdistrict, in an M1-1 district, within the Special St. George District.

jy16-21

## EMPLOYEES' RETIREMENT SYSTEM

### ■ MEETING

Please be advised that the next Investment Meeting of the Board of Trustees of the New York City Employees' Retirement System has been scheduled for Tuesday, July 28, 2015 at 9:30 A.M. to be held at the New York City Employees' Retirement System, 335 Adams Street, 22<sup>nd</sup> Floor Boardroom, Brooklyn, NY 11201-3751.

☛ jy21-27

## EQUAL EMPLOYMENT PRACTICES

### COMMISSION

### ■ MEETING

The next meeting of the Equal Employment Practices Commission will be held in the Commission's Conference Room/Library at 253 Broadway (Suite 602) on **Thursday, July 30th, 2015 at 9:00 A.M.**

☛ jy21-30

**HOUSING AUTHORITY**

■ NOTICE

The next Board Meeting of the New York City Housing Authority is scheduled for Wednesday, July 29, 2015 at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY (unless otherwise noted). Copies of the Calendar are available on NYCHA's Website or can be picked up at the Office of the Corporate Secretary at 250 Broadway, 12th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes are also available on NYCHA's Website or can be picked up at the Office of the Corporate Secretary no earlier than 3:00 P.M. on the Thursday after the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's Website at <http://www1.nyc.gov/site/nycha/about/board-calendar> page to the extent practicable at a reasonable time before the meeting.

The meeting is open to the public. Pre-registration at least 45 minutes before the scheduled Board Meeting is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

Any person requiring a reasonable accommodation in order to participate in the Board Meeting, should contact the Office of the Corporate Secretary at (212) 306-6088 no later than five business days before the Board Meeting.

For additional information, please visit NYCHA's Website or contact (212) 306-6088.

jy20-29

**LANDMARKS PRESERVATION COMMISSION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, **July 21, 2015 at 9:30 A.M.**, a public hearing will be held at 1 Centre Street, 9<sup>th</sup> Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**3531 Richmond Road - Moore-McMillen House (originally Rectory of the Church of St. Andrew)-Individual Landmark**

16-8798 - Block 2281, Lot 155, Zoned R1-2  
Community District 2, Staten Island  
**CERTIFICATE OF APPROPRIATENESS**  
A Federal style house, built in 1818. Application is to construct an addition.

**25-31 West Drive - Douglaston Historic District**

15-2360 - Block 8012, Lot 1, Zoned R1-2  
Community District 11, Queens  
**CERTIFICATE OF APPROPRIATENESS**  
A Colonial Revival style house with attached garage, designed by William Heckman and built in 1919. Application is to remove a tree, create a curbcut, install a driveway and garage door, relocate a stair, and modify window and door openings.

**240-82 Beverly Road - Douglaston Historic District**

16-9219 - Block 8037, Lot 40, Zoned R1-2  
Community District 11, Queens  
**CERTIFICATE OF APPROPRIATENESS**  
An English Cottage style house designed by Alfred Scheffer and built in 1926. Application is to construct an addition, create a new curb cut, excavate the side yard, and install a driveway, retaining walls, railings, gates and posts.

**145 Gates Avenue - Clinton Hill Historic District**

14-5362 - Block 1965, Lot 74, Zoned R6B  
Community District 2, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
A vacant lot. Application is to construct a new building.

**363 Carlton Avenue - Fort Greene Historic District**

16-8884 - Block 2120, Lot 8, Zoned R6B  
Community District 2, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
An Italianate style rowhouse built c. 1860. Application is to construct a rear yard addition.

**186 1/2 Bergen Street - Boerum Hill Historic District**

17-0112 - Block 386, Lot 34, Zoned R6B  
Community District 2, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
An Italianate style rowhouse designed by John Nonas and built in 1873-74. Application is to construct a rear yard addition.

**848 Carroll Street - Park Slope Historic District**

16-7980 - Block 1072, Lot 14, Zoned R7B  
Community District 6, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
A rowhouse designed by William B. Greenman and built in 1905. Application is to alter windows at the rear facade.

**619 3rd Street - Park Slope Historic District**

17-2112 - Block 635, Lot 42, Zoned R7B  
Community District 6, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
A neo-Renaissance style rowhouse, designed by Alex S. Nedman, and built in 1910. Application is to modify the areaway.

**227 4<sup>th</sup> Avenue - Public Bath No.7 - Individual Landmark**

17-2810 - Block 955, Lot 1, Zoned R8A  
Community District 6, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
A neo-Renaissance style bathhouse designed by Raymond F. Almirall and built in 1906-10. Application is to create an at-grade entrance, install signage, lower a parapet, and install mechanical equipment and railings at the roof.

**196-200 Prospect Park West - Park Slope Historic District**

**Extension**  
16-9253 - Block 1105, Lot 36, Zoned C2-4  
Community District 7, Brooklyn  
**CERTIFICATE OF APPROPRIATENESS**  
A Renaissance Revival style apartment building, designed by Thomas Bennett, and built circa 1905. Application is to create a new entrance and construct a barrier access free lift.

**Prospect Park - Prospect Park Scenic Landmark**

17-2298 - Block 1117, Lot 1, Zoned Parkland Community District 6,7,8,9,12,14, Brooklyn  
**ADVISORY REPORT**  
A maintenance yard, within a naturalistic style park designed in 1865 by Frederick Law Olmsted and Calvert Vaux. Application is to construct a maintenance building, install containers and perform landscaping.

**89 South Street - South Street Seaport Historic District**

16-2016 - Block 73, Lot 10, Zoned C-2-8  
Community District 1, Manhattan  
**CERTIFICATE OF APPROPRIATENESS**  
A modern pier and retail structure approved by the Landmarks Preservation Commission in 2014. Application is to demolish the Link building, modify the facade and construct a rooftop pergola structure.

**Governors Island - Building 111, 112 and 114 - Governors Island Historic District**

17-3112 - Block 1, Lot 10, Zoned R3-2  
Community District 1, Manhattan  
**CERTIFICATE OF APPROPRIATENESS**  
A neo-Georgian style Officers' Quarters (Buildings 111 and 112) and Fort Jay Nurses' Quarters (Building 114) designed by Rogers & Poor, and built in 1934. Application is to install pools, pathways, fencing, mechanical equipment, lighting, signage and barrier-free access lifts.

**17 Leonard Street - Tribeca West Historic District**

17-1637 - Block 179, Lot 50, Zoned C62A  
Community District 1, Manhattan  
**CERTIFICATE OF APPROPRIATENESS**  
A utilitarian commercial building, built in 1855-56. Application is to modify the roof; construct a rooftop addition; redesign the rear of the building; alter the front facade; and excavate the cellar.

**382 West Broadway - SoHo-Cast Iron Historic District**

**Extension**  
16-9252 - Block 488, Lot 30, Zoned M1-5A  
Community District 2, Manhattan  
**CERTIFICATE OF APPROPRIATENESS**  
A one-story commercial building designed by Shapiro Lawn Associates and built in 1984. Application is to install signage and flagpoles.

**1-11 Astor Place, aka 746-754 Broadway, 108-134 East 8th Street - NoHo Historic District**

16-8487 - Block 545, Lot 59, Zoned C6-2  
Community District 2, Manhattan  
**CERTIFICATE OF APPROPRIATENESS**  
A neo-Grec style hotel, boarding house and store building, designed by

Starkweather & Gibbs and constructed in 1881-1883, and a classical Revival style office building, designed by W. H. Gompert and built in 1908-1909. Application is to replace windows.

**545-547 East 11th Street - Individual Landmark Eleventh Street Methodist Episcopal Chapel (later People's Home Church and Settlement, now The Father's Heart Church)**

17-2706 - Block 405, Lot 39, Zoned R8B  
Community District 3, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A Gothic-Revival style church designed by William Field and Son and built in 1867-68 and later altered in 1900-01 by Jallade and Barber. Application is to demolish and replace an existing addition.

**58-60 9th Avenue - Gansevoort Market Historic District**

16-9175 - Block 738, Lot 78, Zoned C6-2A  
Community District 4, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A pair of Greek Revival style rowhouses built in 1841-42. Application is to enlarge a rooftop addition and construct a bulkhead.

**574 6th Avenue, aka 57-59 West 16th Street - 574 6th Avenue Building - Individual Landmark**

16-8658 - Block 818, Lot 1, Zoned C6-2A  
Community District 5, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A commercial palace designed by Simeon B. Eisendrath and built in 1903-04. Application is to replace windows.

**5 East 17th Street - Ladies' Mile Historic District**

16-6154 - Block 846, Lot 7501, Zoned M1-M5  
Community District 5, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A neo-Renaissance style store and loft building designed by Edwin Wilbur and built in 1900-1902. Application is to construct an elevator bulkhead and install a new cornice.

**365 Fifth Avenue - B. Altman & Company Department Store Building Individual Landmark**

15-5408 - Block 864, Lot 7502, Zoned C5-2, C5-3  
Community District 5, Manhattan

**ADVISORY REPORT**

An Italian Renaissance style department store building designed by Trowbridge & Livingston and built in 1905-1913. Application is to construct a rooftop addition.

**645 West End Avenue - Riverside-West End Historic District**

16-8885 - Block 1251, Lot 62, Zoned R8  
Community District 7, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A neo-Renaissance style apartment house designed by Gaetano Ajello and built in 1912-13. Application is to replace windows.

**270 West 77th Street - West End - Collegiate Historic District**

16-8293 - Block 1168, Lot 160, Zoned R10A  
Community District 7, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An eclectic rowhouse with Elizabethan Renaissance style references, designed by Clarence True, and built in 1891-92. Application is to construct rooftop additions, modify the rear façade, and raise the grade level of the rear yard.

**925 Park Avenue - Park Avenue Historic District**

16-8852 - Block 1509, Lot 1, Zoned R10  
Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building designed by Delano & Aldrich and built in 1907-08. Application is to establish a master plan governing the future installation of windows.

**950 Park Avenue, aka 948-954 Park Avenue and 72 East 82nd Street - Park Avenue Historic District**

17-0303 - Block 1493, Lot 37, Zoned R10  
Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building designed by J.E.R. Carpenter and built in 1919-20. Application is to replace windows.

**19 East 70th Street - 19 East 70th Street House - Individual Landmark - Upper East Side Historic District**

17-2847 - Block 1385, Lot 15, Zoned R8B  
Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An Italian Renaissance style residence designed by Thornton Chard and built in 1909-1910. Application is to reconstruct the rear facade, construct a rooftop addition, replace the areaway fencing and alter the entrance.

**19 East 70th Street - 19 East 70th Street House - Individual Landmark - Upper East Side Historic District**

17-2847 - Block 1385, Lot 15, Zoned R8B  
Community District 8, Manhattan

**MODIFICATION OF USE AND BULK**

An Italian Renaissance style residence designed by Thornton Chard and built in 1909-1910. Application is to request that the Landmarks Preservation Commission issue a report to the City Planning Commission relating to an application for a Modification of Bulk pursuant to Section 74-711 of the Zoning Resolution.

**2376 Adam Clayton Powell Jr. Boulevard - St. Nicholas Historic District**

17-1463 - Block 2024, Lot 35, Zoned R7-2/C1-4  
Community District 10, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A Georgian Eclectic style rowhouse designed by Bruce Price and Clarence S. Luce, and built in 1892. Application is to install storefront infill.

jy8-21

**MAYOR'S OFFICE OF CONTRACT SERVICES**

■ MEETING

The Procurement Policy Board will hold a meeting on Tuesday, July 21st, 2015, at 10:00 A.M., at 253 Broadway, 9th Floor, Rockaway Conference Room, in the Borough of Manhattan. For more information, please contact the Mayor's Office of Contract Services at (212) 788-0010.

jy14-21

**BOARD OF STANDARDS AND APPEALS**

■ PUBLIC HEARINGS

AUGUST 18, 2015, 10:00 A.M.

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday morning, August 18, 2015, 10:00 A.M., in Spector Hall, 22 Reade Street, New York, N.Y. 10007, on the following matters:

**SPECIAL ORDER CALENDAR**

**826-86-BZ**

APPLICANT – Eric Palatnik, P.C., for North Shore Tower Apartments, Inc., owner; Continental Communications, lessee.

SUBJECT – Application December 22, 2014 – Extension of Term of Special Permit (§73-11) permitting non-accessory radio towers and transmitting equipment on the roof of an existing thirty-three story building which expired on January 26, 2015. R3-2 zoning district.

PREMISES AFFECTED – 269-10 Grand Central Parkway, northeast corner of 267th Street, Block 08489, Lot 0001, Borough of Queens.

**COMMUNITY BOARD #13Q**

**827-86-BZ**

APPLICANT – Eric Palatnik, P.C., for North Shore Tower Apartments, Inc., owner; Continental Communications, lessee.

SUBJECT – Application December 22, 2014 – Extension of Term of Special Permit (§73-11) permitting non-accessory radio towers and transmitting equipment on the roof of an existing thirty-three story building which expired on January 26, 2015. R3-2 zoning district.

PREMISES AFFECTED – 270-10 Grand Central Parkway, northeast corner of 267th Street, Block 08489, Lot 0001, Borough of Queens.

**COMMUNITY BOARD #13Q**

**828-86-BZ**

APPLICANT – Eric Palatnik, P.C., for North Shore Tower Apartment, Inc., owner; Continental Communications, lessee.

SUBJECT – Application December 22, 2014 – Extension of Term of Special Permit (§73-11) permitting non-accessory radio towers and transmitting equipment on the roof of an existing thirty-three story building which expired on January 26, 2015. R3-2 zoning district.

PREMISES AFFECTED – 269-10 Grand Central Parkway, northeast corner of 267th Street, Block 08489, Lot 0001, Borough of Queens.

**COMMUNITY BOARD #13Q**

**APPEAL CALENDAR**

**89-14-A**

APPLICANT – Kramer Levin Naftalis & Frankel LLP, for 215 East 64th Street Co. LLC c/o Deniham Hospitality, owner.

SUBJECT – Application April 30, 2014 – Extension of Time to obtain a Class B Certificate of Occupancy to legalize a Gardens Hotel under MDL Section 120(b) (3), as provided under recent amendments under Chapters 225 and 566 of the Laws of New York 2010. R8B zoning district.

PREMISES AFFECTED – 215 East 64th Street, north side of East 64th Street between Second Avenue and Third Avenue, Block 01419, Lot 10, Borough of Manhattan.

**COMMUNITY BOARD #8M**

**234-14-A**

APPLICANT – Law Offices of Marvin B. Mitzner, for Ohmni Properties, owners.  
 SUBJECT – Application September 29, 2014 – Appeal of the NYC Department of Buildings’ determination to not revoke a Certificate of Occupancy issued in 1989 and reinstate the Certificate of Occupancy issued in 1985.  
 PREMISES AFFECTED –738 East 6th Street, south side of East 6th Street between Avenue C and Avenue D, Block 00375, Lot 0028, Borough of Manhattan.  
**COMMUNITY BOARD #3M**

**AUGUST 18, 2015, 1:00 P.M.**

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday afternoon, August 18, 2015, 1:00 P.M., in Spector Hall, 22 Reade Street, New York, N.Y. 10007, on the following matters:

**ZONING CALENDAR**

**156-14-BZ**

APPLICANT – Lewis E. Garfinkel, for Harold Feder, owner.  
 SUBJECT – Application July 3, 2014 – Special Permit (§73-621) for the enlargement of an existing single family home contrary to floor area, lot coverage and open space (ZR 23-141(b)). R4 zoning district.  
 PREMISES AFFECTED – 1245 East 32nd Street, east side of East 32nd Street 350’, Block 07650, Lot 27, Borough of Brooklyn.  
**COMMUNITY BOARD #18BK**

**179-14-BZ**

APPLICANT – Law Office of Lyra J. Altman, for Lillian Romano and Elliot Romano, owners.  
 SUBJECT – Application July 29, 2014 – Special Permit (§73-622) for the enlargement and conversion of an existing two family residence to single family residence contrary to the rear yard requirement (ZR 23-47). R5 zoning district.  
 PREMISES AFFECTED – 1937 East 14th Street, east side of East 14th Street between Avenue S and Avenue T, Block 07293, Lot 74, Borough of Brooklyn.  
**COMMUNITY BOARD #15BK**

**229-14-BZ**

APPLICANT – Jeffery A. Chester/GSHLLP, for Marmel Realty Associates Corp., owner; Lucille Roberts Health Club, Queens, LLC, lessee.  
 SUBJECT – Application September 23, 2015 – Special Permit (§73-36) to seek the legalization of an existing physical culture establishment (*Lucille Roberts* ). C4-3A zoning district.  
 PREMISES AFFECTED – 55-05 Myrtle Avenue, corner of Madison Street and St. Nicholas Avenue, Block 03450, Lot 01, Borough of Queens.  
**COMMUNITY BOARD #5Q**

**239-14-BZ**

APPLICANT – Eric Palatnik, P.C., for Peter Haskopoulos, owner.  
 SUBJECT – Application October 1, 2014 – Special Permit (§73-622) for the enlargement of an existing single family home contrary to floor area (ZR 23-141) and side yards (ZR 23-461). R-2 Special Bay Ridge zoning district.  
 PREMISES AFFECTED – 8008 Harber View Terrace, between 80th Street and 82nd Street, Block 05975, Lot 0076, Borough of Brooklyn.  
**COMMUNITY BOARD #10BK**

**318-14-BZ**

APPLICANT – Walter T. Gorman, P.E., P.C., for Leemilts Petroleum Inc., owner; Capitol Petroleum Group, lessee.  
 SUBJECT – Application December 5, 2014 – Re-Instatement (§11-411) previously approved variance which permitted the operation of an Automotive Service Station (UG 16B) with accessory uses which expired on October 27, 1987; Waiver of the Rules. C1-2 in R5 zoning district.  
 PREMISES AFFECTED – 1672-1680 86th Street aka 1-17 Bay 14th Street, south East Corner of Bay 14th Street, Block 06365, Lot 33, Borough of Brooklyn.  
**COMMUNITY BOARD #11BK**

**31-15-BZ**

APPLICANT – Snyder & Snyder, LLP, for City University of New York, owner; Sprint Spectrum L.P., lessee.  
 SUBJECT – Application February 19, 2015 – Special Permit (§73-30) to permit the modification of an existing wireless facility. R3-2 zoning district.  
 PREMISES AFFECTED – 2800 Victory Boulevard, Canterbury Avenue and Victory Boulevard on Loop Road, Block 02040, Lot 0001, Borough of Staten Island.  
**COMMUNITY BOARD #2SI**

*Margery Perlmutter, Chair / Commissioner*

**TRANSPORTATION**

■ **PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9<sup>th</sup> Floor, Room 945 commencing at 2:00 P.M. on Wednesday, July 29, 2015. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9<sup>th</sup> Floor SW, New York, NY 10041, or by calling (212) 839-6550.

**#1 IN THE MATTER OF** a proposed revocable consent authorizing 148 West 23<sup>rd</sup> Street Owners, Inc. to continue to maintain and use planters on the south sidewalk of West 23<sup>rd</sup> Street, east of Seventh Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2014 to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2014 to June 30, 2024 - \$108/per annum.

the maintenance of a security deposit in the sum of \$2,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#2 IN THE MATTER OF** a proposed revocable consent authorizing American Broadcasting Companies, Inc. to continue to maintain and use a conduit under and across West 67<sup>th</sup> Street, east of Columbus Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$6,369
- For the period July 1, 2016 to June 30, 2017 - \$6,543
- For the period July 1, 2017 to June 30, 2018 - \$6,717
- For the period July 1, 2018 to June 30, 2019 - \$6,891
- For the period July 1, 2019 to June 30, 2020 - \$7,065
- For the period July 1, 2020 to June 30, 2021 - \$7,239
- For the period July 1, 2021 to June 30, 2022 - \$7,413
- For the period July 1, 2022 to June 30, 2023 - \$7,587
- For the period July 1, 2023 to June 30, 2024 - \$7,761
- For the period July 1, 2024 to June 30, 2025 - \$7,935

the maintenance of a security deposit in the sum of \$8,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate

**#3 IN THE MATTER OF** a proposed revocable consent authorizing Elizabeth A. Grain and Jonathan E. Breckenridge to continue to maintain and use a stoop, steps and planted area on the north sidewalk of State Street, east of Smith Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$1,154
- For the period July 1, 2016 to June 30, 2017 - \$1,186
- For the period July 1, 2017 to June 30, 2018 - \$1,218
- For the period July 1, 2018 to June 30, 2019 - \$1,250
- For the period July 1, 2019 to June 30, 2020 - \$1,282
- For the period July 1, 2020 to June 30, 2021 - \$1,314
- For the period July 1, 2021 to June 30, 2022 - \$1,346
- For the period July 1, 2022 to June 30, 2023 - \$1,378
- For the period July 1, 2023 to June 30, 2024 - \$1,410
- For the period July 1, 2024 to June 30, 2025 - \$1,442

the maintenance of a security deposit in the sum of \$3,700 and the insurance shall be the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#4 IN THE MATTER OF** a proposed revocable consent authorizing Macy’s Retail Holdings Inc. to continue to maintain and use planters, together with electrical conduits on the sidewalks of Seventh Avenue, West 34<sup>th</sup> Street and Broadway, and a sidewalk plaque on the west sidewalk of Broadway between West 34<sup>th</sup> and West 35<sup>th</sup> Streets, all adjacent to the property known as 1317-1327 Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$ 8,723
- For the period July 1, 2016 to June 30, 2017 - \$ 8,961
- For the period July 1, 2017 to June 30, 2018 - \$ 9,199
- For the period July 1, 2018 to June 30, 2019 - \$ 9,437
- For the period July 1, 2019 to June 30, 2020 - \$ 9,675
- For the period July 1, 2020 to June 30, 2021 - \$ 9,913

For the period July 1, 2021 to June 30, 2022 - \$10,151
For the period July 1, 2022 to June 30, 2023 - \$10,389
For the period July 1, 2023 to June 30, 2024 - \$10,627
For the period July 1, 2024 to June 30, 2025 - \$10,865

the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 IN THE MATTER OF a proposed revocable consent authorizing the Mutual Redevelopment Houses, Inc. to continue to maintain and use conduits under and across West 24th Street, West 25th Street, West 26th Street and West 28th Street between Eighth and Ninth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2016 - \$53,427
For the period July 1, 2016 to June 30, 2017 - \$54,886
For the period July 1, 2017 to June 30, 2018 - \$56,345
For the period July 1, 2018 to June 30, 2019 - \$57,804
For the period July 1, 2019 to June 30, 2020 - \$59,263
For the period July 1, 2020 to June 30, 2021 - \$60,722
For the period July 1, 2021 to June 30, 2022 - \$62,181
For the period July 1, 2022 to June 30, 2023 - \$63,640
For the period July 1, 2023 to June 30, 2024 - \$65,099
For the period July 1, 2024 to June 30, 2025 - \$66,558

the maintenance of a security deposit in the sum of \$46,600 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#6 IN THE MATTER OF a proposed revocable consent authorizing The Jewish Museum to continue to maintain and use an information poster case on the east sidewalk of Fifth Avenue north of East 92nd Street and two benches on the north sidewalk of East 92nd Street east of Fifth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2016 - \$2,770
For the period July 1, 2016 to June 30, 2017 - \$2,837
For the period July 1, 2017 to June 30, 2018 - \$2,904
For the period July 1, 2018 to June 30, 2019 - \$2,971
For the period July 1, 2019 to June 30, 2020 - \$3,038
For the period July 1, 2020 to June 30, 2021 - \$3,105
For the period July 1, 2021 to June 30, 2022 - \$3,172
For the period July 1, 2022 to June 30, 2023 - \$3,239
For the period July 1, 2023 to June 30, 2024 - \$3,306
For the period July 1, 2024 to June 30, 2025 - \$3,373

the maintenance of a security deposit in the sum of \$3,400 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#7 IN THE MATTER OF a proposed revocable consent authorizing TST 375 Hudson, LLC to continue to maintain and use light poles and electrical sockets, together with electrical conduits, in front of premises known as 375 Hudson Street, bounded by Hudson, King, Greenwich and West Houston Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2016 - \$7,732
For the period July 1, 2016 to June 30, 2017 - \$7,878
For the period July 1, 2017 to June 30, 2018 - \$8,024
For the period July 1, 2018 to June 30, 2019 - \$8,170
For the period July 1, 2019 to June 30, 2020 - \$8,316
For the period July 1, 2020 to June 30, 2021 - \$8,462
For the period July 1, 2021 to June 30, 2022 - \$8,608
For the period July 1, 2022 to June 30, 2023 - \$8,754
For the period July 1, 2023 to June 30, 2024 - \$8,900
For the period July 1, 2024 to June 30, 2025 - \$9,046

the maintenance of a security deposit in the sum of \$9,100 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#8 IN THE MATTER OF a proposed revocable consent authorizing New York University to construct, maintain and use conduits and cables in the existing facilities of Empire City Subway Company (Limited) under, across and along West 12th Street, west of Fifth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor to June 30, 2026 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the date of Approval by the Mayor to June 30, 2016- \$9,666/annum
For the period July 1, 2016 to June 30, 2017 - \$9,930
For the period July 1, 2017 to June 30, 2018 - \$10,194
For the period July 1, 2018 to June 30, 2019 - \$10,458

For the period July 1, 2019 to June 30, 2020 - \$10,722
For the period July 1, 2020 to June 30, 2021 - \$10,986
For the period July 1, 2021 to June 30, 2022 - \$11,250
For the period July 1, 2022 to June 30, 2023 - \$11,514
For the period July 1, 2023 to June 30, 2024 - \$11,778
For the period July 1, 2024 to June 30, 2025 - \$12,042
For the period July 1, 2025 to June 30, 2026 - \$12,306

the maintenance of a security deposit in the sum of \$12,400 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#9 IN THE MATTER OF a proposed revocable consent authorizing Cake Brownstones Corporation to construct, maintain and use a stoop and a walled-in area, together with steps and planted areas, on the north sidewalk of West 71st Street, between Columbus Avenue and Central Park West, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor to June 30, 2026 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to the Expiration Date - \$25/per annum.

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

jy9-29

COURT NOTICES

SUPREME COURT

NOTICE

SUPREME COURT OF THE STATE OF NEW YORK COUNTY OF NEW YORK

In Rem Tax Foreclosure Action No. 50 NOTICE OF FORECLOSURE

Borough of Manhattan Sections 2, 3, 4, 5, 6, 7 and 8. Tax Classes 1 and 2 INDEX NO. 580001/2015

PLEASE TAKE NOTICE THAT on the 30th day of June, 2015, pursuant to Title 11, Chapter 4 of the Administrative Code of the City of New York, the Commissioner of Finance of the City of New York filed with the Clerk of New York County, a list of parcels affected by unpaid tax liens held and owned by said City of New York, which on the 30th day of June, 2015, had been unpaid for a period of at least one year, or at least three years in the case of Tax Class One and Tax Class Two properties that are residential condominium units or residential cooperative buildings and multiple dwellings owned by companies organized under Article XI of the New York State Private Housing Finance Law, with the consent and approval of the Department of Housing Preservation and Development. Said list contains as to each such parcel (a) a brief description of the property affected by such tax liens, (b) the name of the owner of such property as the same appeared on the annual record of assessed valuation at the time of filing or a statement that the owner is unknown if such be the case, (c) a listing of such tax liens upon such parcels, including those which caused the property to be subject to the foreclosure proceeding and those which accrued thereafter, together with the date or dates from which, and the rate or rates at which, interest and penalties thereon shall be computed.

The filing of this list of delinquent taxes constitutes the commencement by the City of New York of an action in the Supreme Court, New York County, to foreclose the tax liens therein described by a foreclosure proceeding in rem and this list constitutes a notice of pendency of action and a complaint by the City of New York against each piece or parcel of land therein described to enforce the payment of such tax liens.

Such action is brought against the real property only and is to foreclose the tax liens described in such list. No personal judgment shall be entered herein.

A certified copy of such list of delinquent taxes has been filed in the Manhattan Business Center of the New York City Department of Finance, 66 John Street, Second Floor, New York, NY 10038, and will remain open for public inspection up to and including the 22nd day of September, 2015, which date is hereby fixed as the last date for redemption.

Any party or entity having or claiming to have an interest in any such parcel and the legal right thereto may on or before said date redeem the same by paying the Commissioner of Finance, at 66 John Street, Second Floor, New York, NY 10038, or any Borough Business Center, the amount of all such unpaid tax liens thereon and in addition thereto all interest and penalties which are a lien against such real property computed to and including the date of redemption.

And take further notice that during the same period such party or entity may request the Commissioner of Finance to enter into an agreement for installment payments as provided under Sections 11-405 and 11-409 of the Administrative Code.

Every person or entity having any right, title or interest in or lien upon any parcel described on such list of delinquent taxes may serve a duly verified answer upon the Corporation Counsel setting forth in detail the nature and amount of his interest or lien, any defense or objection to the foreclosure and the full name of the answering party. Such answer must be filed in the office of the Clerk of New York County and served upon the Corporation Counsel at any time after the first date of publication but not later than twenty days after the date above mentioned as the last day for redemption, which shall be October 13th, 2015. In the event of failure to redeem or answer, such person shall be, except as provided in Sections 11-407(c), 11-412.1 and 11-424 of the Administrative Code, forever barred and foreclosed of all his right, title and interest and equity of redemption in and to the parcel described in such list of delinquent taxes and a judgment of foreclosure may be taken in default.

Dated: July 10, 2015

Jacques Jiha, Ph.D.  
Commissioner of Finance  
City of New York

**Serve all legal papers on:**

Zachary W. Carter  
Corporation Counsel  
100 Church Street  
New York, NY 10007

☛ jy21

**SUPREME COURT OF THE STATE OF NEW YORK COUNTY OF BRONX**

-----X

**In Rem Tax Foreclosure  
Action No. 52**

**NOTICE OF FORECLOSURE**

**Borough of Bronx  
Sections 9, 10, 11, 12, 14, 15 and 16.  
Tax Classes 1 and 2**

**INDEX NO. 40000/2015**

-----X

**PLEASE TAKE NOTICE THAT** on the 7th day of July, 2015, pursuant to Title 11, Chapter 4 of the Administrative Code of the City of New York, the Commissioner of Finance of the City of New York filed with the Clerk of Bronx County, a list of parcels affected by unpaid tax liens held and owned by said City of New York, which on the 7th day of July, 2015, had been unpaid for a period of at least one year, or at least three years in the case of Tax Class One and Tax Class Two properties that are residential condominium units or residential cooperative buildings and multiple dwellings owned by companies organized under Article XI of the New York State Private Housing Finance Law, with the consent and approval of the Department of Housing Preservation and Development. Said list contains as to each such parcel (a) a brief description of the property affected by such tax liens, (b) the name of the owner of such property as the same appeared on the annual record of assessed valuation at the time of filing or a statement that the owner is unknown if such be the case, (c) a listing of such tax liens upon such parcels, including those which caused the property to be subject to the foreclosure proceeding and those which accrued thereafter, together with the date or dates from which, and the rate or rates at which, interest and penalties thereon shall be computed.

The filing of this list of delinquent taxes constitutes the commencement by the City of New York of an action in the Supreme Court, Bronx County, to foreclose the tax liens therein described by a foreclosure proceeding in rem and this list constitutes a notice of pendency of action and a complaint by the City of New York against each piece or parcel of land therein described to enforce the payment of such tax liens.

Such action is brought against the real property only and is to foreclose the tax liens described in such list. No personal judgment shall be

entered herein.

A certified copy of such list of delinquent taxes has been filed in the Bronx Business Center of the New York City Department of Finance, 3030 Third Avenue, Second Floor, Bronx, NY 10455, and will remain open for public inspection up to and including the 29th day of September, 2015, which date is hereby fixed as the last date for redemption.

Any party or entity having or claiming to have an interest in any such parcel and the legal right thereto may on or before said date redeem the same by paying the Commissioner of Finance, at 3030 Third Avenue, Second Floor, Bronx, NY 10455, or any Borough Business Center, the amount of all such unpaid tax liens thereon and in addition thereto all interest and penalties which are a lien against such real property computed to and including the date of redemption.

And take further notice that during the same period such party or entity may request the Commissioner of Finance to enter into an agreement for installment payments as provided under Sections 11-405 and 11-409 of the Administrative Code.

Every person or entity having any right, title or interest in or lien upon any parcel described on such list of delinquent taxes may serve a duly verified answer upon the Corporation Counsel setting forth in detail the nature and amount of his interest or lien, any defense or objection to the foreclosure and the full name of the answering party. Such answer must be filed in the office of the Clerk of Bronx County and served upon the Corporation Counsel at any time after the first date of publication but not later than twenty days after the date above mentioned as the last day for redemption, which shall be October 20th, 2015. In the event of failure to redeem or answer, such person shall be, except as provided in Sections 11-407(c), 11-412.1 and 11-424 of the Administrative Code, forever barred and foreclosed of all his right, title and interest and equity of redemption in and to the parcel described in such list of delinquent taxes and a judgment of foreclosure may be taken in default.

Dated: July 17, 2015

Jacques Jiha, Ph.D.  
Commissioner of Finance  
City of New York

**Serve all legal papers on:**

Zachary W. Carter  
Corporation Counsel  
100 Church Street  
New York, NY 10007

☛ jy21



**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York, in partnership with PropertyRoom.com, posts vehicle and heavy machinery auctions online every week at: <http://www.propertyroom.com/s/dcas>

All auctions are open to the general public, and registration is free.

Vehicles can be viewed in person by appointment at: KenBen Industries, 364 Maspeth Avenue, Brooklyn, NY 11211. Phone: (718) 802-0022

a28-o6

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>.

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

## POLICE

### ■ NOTICE

#### OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following listed property is in the custody of the Property Clerk Division without claimants. Recovered, lost, abandoned property, obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

#### INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

#### FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

#### FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

## PROCUREMENT

### *"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- *Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)*

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below*

*reflect that commitment to excellence."*

### HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

#### Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

Administration for Children's Services (ACS)  
 Department for the Aging (DFTA)  
 Department of Consumer Affairs (DCA)  
 Department of Corrections (DOC)  
 Department of Health and Mental Hygiene (DOHMH)  
 Department of Homeless Services (DHS)  
 Department of Probation (DOP)  
 Department of Small Business Services (SBS)  
 Department of Youth and Community Development (DYCD)  
 Housing and Preservation Department (HPD)  
 Human Resources Administration (HRA)  
 Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

## ADMINISTRATION FOR CHILDREN'S SERVICES

### ■ AWARD

*Human Services/Client Services*

**GENERAL PREVENTIVE SERVICES - Renewal -**  
 PIN# 06811P0028004R001 - AMT: \$3,175,800.00 - TO: Astor Services for Children and Families, P.O. Box 5005, Rhinebeck, NY 12572.

● **GENERAL PREVENTIVE SERVICES - Renewal -**  
 PIN# 06811P0028014R001 - AMT: \$3,810,960.00 - TO: The Children's Village, One Echo Hills, Dobbs Ferry, NY 10522.

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## BUILDINGS

### CONTRACTS

#### ■ SOLICITATION

*Services (other than human services)*

**PERIODIC ELEVATOR INSPECTION SERVICES - Competitive Sealed Bids - Due 8-14-15 at 3:00 P.M.**

PIN# 81015B0001, 81015B0002

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time*

specified above.  
Buildings, 280 Broadway, 6th Floor, New York, NY 10007. Leesel Wong  
(212) 566-4183; Fax: (646) 500-6194; leuwong@buildings.nyc.gov

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**CITYWIDE ADMINISTRATIVE SERVICES**

■ SOLICITATION

*Goods*

**EMERGENCY PREPAREDNESS AND RESPONSE SERVICES (GSA) (NAE)** - Negotiated Acquisition - Other - PIN#8571500670 - Due 8-5-15 at 10:00 A.M.

EPIN#85714G0001001N001. This is a notice of intent by Department of Citywide Administrative Services ("DCAS") to enter into negotiations with Garner Environmental Services Inc. for Emergency Preparedness and Response Services (GSA) Negotiated Acquisition Extension. The term of the extension is expected to be two years from March 31, 2016.

Any firm that believes it can also provide this category of service and would like to be considered for future opportunities are invited to contact DCAS, 1 Centre Street, 18th Floor, New York, NY 10007, Attn: Gweneva Gavin, 212-386-0417, ggavin@dcas.nyc.gov no later than August 5, 2015.

The agency is utilizing the negotiated acquisition method as there is a limited number of suppliers available and able to perform this work.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Jia Mei (212) 386-6286; jmei@dcas.nyc.gov

jy16-22

■ AWARD

*Goods*

**FORKLIFTS, VARIOUS SIZES, DCAS** - Competitive Sealed Bids - PIN#8571500008 - AMT: \$726,830.00 - TO: Pinnacle Lift of New York Inc., 458 East 99 Street, Brooklyn, NY 11236.

● **VEHICLE, PERSONNEL AND EQUIPMENT CARRIER - FDNY** - Competitive Sealed Bids - PIN#8571400540 - AMT: \$14,440,790.45 - TO: Berg Family Enterprises LLC DBA Sunrise Chevrolet, 105-20 Queens Boulevard, Forest Hills, NY 11375.

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**ENERGY MANAGEMENT**

■ SOLICITATION

*Goods and Services*

**REQUEST FOR INFORMATION - SUPPLYING NEW YORK CITY WITH RENEWABLE POWER** - Request for Information - PIN#85616RFI001 - Due 9-10-15 at 5:00 P.M.

New York City has pledged to reduce overall greenhouse gas emissions 80 percent by 2050 (80x50), and emissions from city government operations 35 percent by 2025 (35x25).

City government currently spends between \$600 million and \$650 million per year on its electricity, and could potentially use its purchasing power to catalyze the development of new sources of renewable power, reduce greenhouse gas emissions, and chart a path to receive 100 percent of electricity from renewable sources of energy.

To understand the available options, the City is issuing a Request for Information ("RFI") seeking responses from all entities involved in and supporting the renewable energy sector. This RFI is designed to identify new generation capacity rather than existing sources of renewable energy.

The RFI document may be downloaded online at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord).

The City will conduct an informational session via the Internet to address its renewable energy goals and how it expects to meet those goals at 11:00 A.M. E.S.T. on July 30, 2015. Further information on the informational session will be provided to the prospective respondents and the public in the City Record newspaper and via the City Record Online at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord).

All responses shall be submitted electronically to the RFI Contact identified below by 5:00 P.M. E.S.T. on September 10, 2015. In addition,

two original paper copies shall be submitted to the RFI Contact no later than September 15, 2015.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
Citywide Administrative Services, 1 Centre Street, 17th Floor, New York, NY 10007. Susan Cohen (212) 386-0369; scohen@dcas.nyc.gov

jy10-23

**OFFICE OF CITYWIDE PROCUREMENT**

■ SOLICITATION

*Goods*

**SOLVENT WIPES (CSH)** - Competitive Sealed Bids - PIN#8571500496 - Due 8-17-15 at 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online site at <http://a856-internet.nyc.gov/nycvendoronline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at [dcasdmssbids@dcas.nyc.gov](mailto:dcasdmssbids@dcas.nyc.gov), by telephone at 212-386-0044 or by fax at 212-669-7585.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Michelle McCoy (212) 386-0469; mmccoy@dcas.nyc.gov

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■ AWARD

*Goods*

**LIGHT DUTY VEHICLES-DOHMH** - Other - PIN#8571500648 - AMT: \$199,737.51 - TO: Webster Ford Inc., 810 Ridge Road, Webster, NY 14580-2411. NYS OGS PT #PC 66390

● **METALOGIX SOFTWARE LICENSES-NYPD** - Other - PIN#8571600004 - AMT: \$108,783.35 - TO: SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873. NYS OGS PT # 65193

Suppliers wishing to be considered for a contract with the Office of General Services of New York State are advised to contact the Procurement Services Group, Corning Tower, Room 3711, Empire State Plaza, Albany, NY 12242 or by phone: 518-474-6717.

☛ jy21

■ VENDOR LIST

*Goods*

**EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509

j2-d31

**COMPTROLLER**

**ASSET MANAGEMENT**

■ AWARD

*Services (other than human services)*

**INVESTMENT ADVISORY SERVICES** - Renewal - PIN#01511814204IE - AMT: \$39,675,000.00 - TO: Parametric Portfolio Associates LLC, 1918 8th Avenue, Suite 3100, Seattle WA, 98101-1210.

● **INVESTMENT MANAGEMENT SERVICES** - Renewal - PIN#01511814202IE - AMT: \$49,985,000.00 - TO: Baillie Gifford Overseas Ltd, 1 Greenside Row, Edinburgh, EH1 3AN, Scotland UK.

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**DESIGN AND CONSTRUCTION****CONTRACTS****■ SOLICITATION***Construction/Construction Services*

**CONSTRUCTION OF STORM AND SANITARY SEWERS IN LUCAS STREET-BOROUGH OF QUEENS** - Competitive Sealed Bids - PIN#85015B0155 - Due 8-13-15 at 11:00 A.M.

PROJECT NO.:SE-854/DDC PIN: 8502015SE0033C

Bid document deposit-\$35.00 per set-company check or money order only-no cash accepted-late bids will not be accepted Experience Requirements. Apprenticeship Participation Requirements apply to this contract

Bid documents are available at: <http://www.nyc.gov/buildnyc>

VENDOR SOURCE:88753

This procurement is subject to Minority-Owned and Women-Owned Business Enterprises (MWBE) participation goals as required by Local Law 1 of 2013. All respondents will be required to submit an M/WBE Participation Plan with their response. For the MWBE goals, please visit our website at [www.nyc.gov/buildnyc](http://www.nyc.gov/buildnyc) see "Bid Opportunities". For a list of companies certified by the NYC Department of Small Business Services, please visit [www.nyc.gov/buycertified](http://www.nyc.gov/buycertified). To find out how to become certified, visit [www.nyc.gov/getcertified](http://www.nyc.gov/getcertified) or call the DSBS certification helpline at (212) 513-6311.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Design and Construction, 30-30 Thomson Avenue, 1st Floor, Long Island City, NY 11101. Emmanuel Charles (718) 391-3170; Fax: (718) 391-2615; charlesem@ddc.nyc.gov*

☛ jy21

**FINANCE****■ INTENT TO AWARD***Services (other than human services)*

**DEBT COLLECTION SERVICES - EXTENSION** - Negotiated Acquisition - Other - PIN#83607B0001CNVN002 - Due 8-3-15 at 10:00 A.M.

An extension of services is required to continue debt collection services with the current contractor for an additional 6 months.

This notice is required per the Procurement Policy Board Rules of the City of New York. This is not a solicitation for work. It is an announcement regarding the business of the City of New York.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Finance, 1 Centre Street, 10th Floor, New York, NY 10007. Adenike Bamgboye (212) 602-7006; Fax: (212) 669-4294;*

jy16-22

**FIRE DEPARTMENT****FISCAL SERVICES****■ SOLICITATION***Services (other than human services)*

**PREVENTATIVE MAINTENANCE AND REPAIR FOR UPS SYSTEMS AND BATTERIES** - Competitive Sealed Bids - PIN#05716000030 - Due 9-1-15 at 4:00 P.M.

There will be a non-mandatory pre-bid conference on Tuesday, August 4, 2015 at 10:00 A.M., Fire Department Headquarters, 9 MetroTech Center, 4th Floor, Room 4S-15/16, Brooklyn, NY, 11201.

**BIDDERS ARE HEREBY ADVISED THAT THIS CONTRACT IS SUBJECT TO LOCAL LAW 1 M/WBE REQUIREMENTS.**

E-PIN: 05715B0012. Vendor Source #88730

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Fire Department, 9 MetroTech Center, Room 5W-12-K, Brooklyn, NY 11201. Shannon Cardone (718) 999-2590; Fax: (718) 999-0177; shannon.cardone@fdny.nyc.gov*

☛ jy21

**HEALTH AND HOSPITALS CORPORATION**

**The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 A.M. and 4:30 P.M. For information regarding bids and the bidding process, please call (212) 442-4018.**

j2-d31

**METROPLUS HEALTH PLAN****■ SOLICITATION***Goods*

**BABY/INFANT GOODS AND CHILDREN'S TOYS** - Request for Proposals - PIN# 100912R121 - Due 8-12-15 at 4:00 P.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Health and Hospitals Corporation, 160 Water Street, 3rd Floor, New York, NY 10038. Kathleen Nolan (212) 908-8730; Fax: (212) 908-8620; nolank@metroplus.org*

☛ jy21

*Services (other than human services)*

**TPHI IDENTIFICATION AND RECOVERY SERVICES** - Request for Proposals - PIN# 100912R116 - Due 8-31-15 at 4:00 P.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Health and Hospitals Corporation, 160 Water Street, 3rd Floor, New York, NY 10038. Kathleen Nolan (212) 908-8730; Fax: (212) 908-8620; nolank@metroplus.org*

☛ jy21

**HOUSING AUTHORITY****SUPPLY MANAGEMENT****■ SOLICITATION***Goods*

**SMD FURNISH MEPCO HEATING SUPPLIES** - Competitive Sealed Bids - PIN#RFQ 62533 HS - Due 7-30-15 at 10:30 A.M.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. Once on that page, make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing Homepage" and then reference the applicable RFQ PIN/solicitation number.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at time of request.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
 Harvey Shenkman (212) 306-4558; harvey.shenkman@nycha.nyc.gov

• jy21

Goods and Services

**SMD REMOVAL AND REPLACEMENT OF MAIL BOXES-VARIOUS DEVELOPMENTS IN THE BOROUGH OF MANHATTAN** - Competitive Sealed Bids - PIN#62528 - Due 8-20-15 at 10:00 A.M.

● **SMD SERVICE OF LAYERED ACCESS-VARIOUS DEVELOPMENTS WITHIN THE FIVE (5) BOROUGHES** - Competitive Sealed Bids - PIN#62538 - Due 8-20-15 at 10:05 A.M.

Term of these contracts is (2) years. No bid security required.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the "Doing Business with NYCHA", using the link: <http://www.nyc.gov/nychabusiness>. Once on that page, please scroll down to mid page, on the left hand column, select "Selling to NYCHA", click into "Getting Started: Register or Log-in" link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click "Returning iSupplier Users" and "Log-In Here" If you do not have your log-in credentials, select "Request a Log-In ID." Upon access, select "Sourcing Supplier" then "Sourcing Homepage", reference applicable RFQ number per solicitation.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at time of request.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
 Erneste Pierre-Louis (212) 306-3609; Fax: (212) 306-5109;  
 erneste.pierre-louis@nycha.nyc.gov

• jy21

**HUMAN RESOURCES ADMINISTRATION**

**OFFICE OF CONTRACTS**

■ AWARD

Human Services/Client Services

**UNIVERSAL LEGAL REPRESENTATION FOR INDIGENT AND DETAINED IMMIGRANTS THROUGHOUT NYC.** - BP/City Council Discretionary - PIN#09615L0089001 - AMT: \$1,551,000.00 - TO: The Legal Aid Society, 199 Water Street, 3rd Floor, New York, NY 10038. TERM: 7/1/14 - 6/30/15

• jy21

**INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

■ INTENT TO AWARD

Services (other than human services)

**DEMONSTRATION PROJECT FOR BROADBAND SERVICES** - Demonstration Project - Testing or experimentation is required - PIN#85815D0003 - Due 7-23-15 at 2:00 P.M.

The City intends to award a contract to Spot on Networks, LLC to purchase a managed Wi-Fi system capable of delivering high-speed Internet service to a test group of New York City residents. The integrated solution includes design, construction and maintenance of the system, acquisition of bandwidth to service the system, and 24/7 help desk support for the system's estimated 7000 residents. The vendor must be able to provide billing services, support for advertising and other means of revenue generation. The system must be capable of delivering at least 25 mbps to each household.

Any firm which believes it can provide the required service in the

future is invited to express interest via email to [acco@doitt.nyc.gov](mailto:acco@doitt.nyc.gov) by July 23, 2015, 2:00 P.M. (EST).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Information Technology and Telecommunications, 255 Greenwich Street, 9th Floor, New York, NY 10007. Latanya Ferguson (212) 788-6691; Fax: (646) 500-5086; [lferguson@doitt.nyc.gov](mailto:lferguson@doitt.nyc.gov)

jy16-22

**PARKS AND RECREATION**

■ VENDOR LIST

Construction/Construction Services

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION - NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS**

DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construction its parks, playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\*Firms that are in the process of becoming a New York City-certified M/WBE may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has began the Certification process.

Application documents may also be obtained on-line at: <http://a856-internet.nyc.gov/nycvendoronline/home.aspx> or <http://www.nycgovparks.org/opportunities/business>

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Charlette Hamamgian (718) 760-6789; Fax: (718) 760-6781; [charlette.hamamgian@parks.nyc.gov](mailto:charlette.hamamgian@parks.nyc.gov)

j2-d31

■ SOLICITATION

Goods and Services

**MOBILE FOOD CONCESSION AT WASHINGTON SQUARE PARK** - Public Bid - PIN#CWB2015B-WSP - Due 8-10-15 at 11:00 A.M.

In accordance with Section 1-12 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("NYCDPR") is issuing, as of the date of this notice, a Request for Bids (RFB) for the sale of food from one (1) mobile food unit near the Washington Square Park Fountain area, Manhattan.

Hard copies of the RFB can be obtained, at no cost, commencing Monday, July 13, 2015, through Monday, August 10, 2015 between the hours of 9:00 A.M. and 5:00 P.M., excluding weekends and holidays, at the Revenue Division of New York City, which is located at 830 Fifth Avenue, Room 407, New York, NY 10065. All bids submitted in response to this RFB must be submitted by no later than Monday, August 10, 2015 at 11:00 A.M.

The RFB is also available for download, commencing on Monday, July 13, 2015 through Monday, August 10, 2015 on Parks' website. To download the RFB, visit [www.nyc.gov/parks/businessopportunities](http://www.nyc.gov/parks/businessopportunities), click on the link for "Concessions Opportunities at Parks" and, after logging in, click on the "download" link that appears adjacent to the RFB's description.

For more information, contact Glenn Kaalund at (212) 360-1397 or VIA email at [Glenn.Kaalund@parks.nyc.gov](mailto:Glenn.Kaalund@parks.nyc.gov). Thank you.  
TELECOMMUNICATION DEVICE FOR THE DEAF (TDD) 212-504-4115

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Parks and Recreation, The Arsenal, 830 Fifth Avenue, Room 407, New York, NY 10065. Glenn Kaalund (212) 360-1397; Fax: (212) 360-3434; [glenn.kaalund@parks.nyc.gov](mailto:glenn.kaalund@parks.nyc.gov)*

jy13-24

## CAPITAL PROJECTS

### ■ INTENT TO AWARD

#### *Construction Related Services*

**DESIGN, CONSTRUCTION AND CONSTRUCTION MANAGEMENT SERVICES** - Sole Source - Available only from a single source - PIN#84616S0001 - Due 7-30-15 at 4:30 P.M.

Department of Parks and Recreation ("DPR"), Capital Projects division, intends to enter into Sole Source negotiations with Historic House Trust of New York City, Inc., to provide Design, Construction and Construction Management Services of historic house properties within the collection of 23 historic sites, located in the five Boroughs of the City of New York.

Any firms that would like to express their interest in providing services for similar projects in the future may do so. All expressions of interest must be in writing to the address listed here and received by July 30, 2015. You may join the City Bidders list by filling out the "NYC-FMS Vendor Enrollment Application" available on-line at [NYC.gov/selltonyc](http://NYC.gov/selltonyc) and in hard copy by calling the Vendor Enrollment Center (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Parks and Recreation, Olmsted Center, Room 60, Flushing Meadows-Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; [grace.fields-mitchell@parks.nyc.gov](mailto:grace.fields-mitchell@parks.nyc.gov)*

jy17-23

**DESIGN, CONSTRUCTION AND CONST. MANAGEMENT SERVICES** - Sole Source - Available only from a single source - PIN#846160002 - Due 7-30-15 at 4:30 P.M.

Department of Parks and Recreation ("DPR"), Capital Projects Division, intends to enter into a Sole Source negotiations with Prospect Park Alliance, a not-for-profit organization, to provide Design, Construction and Construction Management Services for various projects in Prospect Park, Borough of Brooklyn.

Any firm that would like to express their interest in providing services for similar projects in the future may do so. All expressions of interest must be in writing to the address listed here and received by July 30, 2015. You may join the City Bidders list by filling out the "NYC-FMS Vendor Enrollment Application" available on-line at [NYC.gov/selltonyc](http://NYC.gov/selltonyc) and in hard copy by calling the Vendor Enrollment Center (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; [grace.fields-mitchell@parks.nyc.gov](mailto:grace.fields-mitchell@parks.nyc.gov)*

jy17-23

## CONTRACTS

### ■ SOLICITATION

#### *Construction/Construction Services*

**PLANTING OF NEW AND REPLACEMENT STREET TREES** - Competitive Sealed Bids - PIN#84615B0160 - Due 8-13-15 at 10:30 A.M. In Community Boards 9, 10, 11, and 12, Borough of the Bronx, Contract #: XG-615M

● **PLANTING OF NEW AND REPLACEMENT STREET TREES** - Competitive Sealed Bids - PIN#84615B0159 - Due 8-13-15 at 10:30 A.M. In Community Boards 5, 8, 9, 16, and 17, Borough of Brooklyn, Contract #: BG-1115M

Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of New York, Parks and Recreation. A separate check/money order is required for each project. The company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Parks and Recreation, Olmsted Center, Room 64, Flushing Meadows Corona Park, Flushing, NY 11368. Michael Shipman (718) 760-6705; [michael.shipman@parks.nyc.gov](mailto:michael.shipman@parks.nyc.gov)*

jy21

## AGENCY RULES

## HOUSING PRESERVATION AND DEVELOPMENT

### ■ NOTICE

#### Notice of Adoption

**NOTICE IS HEREBY GIVEN** that pursuant to the authority vested in the City of New York Department of Housing Preservation and Development (HPD) by Chapter 61 of the New York City Charter and by Local Law 65 of 2014, Local Law 47 of 2015, and Administrative Code §§27-2115(f), 27-2115(k), 27-2129, 27-2005, and 27-2008, and in accordance with section 1043 of the Charter, HPD hereby adopts rules pertaining to fees for complaint-based housing inspections and amending rules for protests of fees, and access by owners to dwelling units.

#### Statement of Basis and Purpose of the Adopted Rule

Local Law 65 of 2014 (LL 65) authorizes the Department of Housing Preservation and Development (HPD) to impose a fee to conduct a third complaint-based inspection for a dwelling unit that HPD has inspected twice in the same twelve-month period. For this fee to apply, HPD must have issued a hazardous (class B) or immediately hazardous (class C) violation in the dwelling unit as a result of each such inspection in that period, and the owner must have failed to certify that all of those violations have been corrected. Under the law, if the fee has not been paid, it becomes a tax lien against the property.

The new law provides HPD with authority to, by rule:

- (1) Increase the fee for such inspections when they are performed during "heat season" (the period of October 1st through May 31st),
- (2) Exclude certain hazardous or immediately hazardous violations from the inspection fee, and
- (3) Determine what documents HPD would require for an owner to object to the inspection fee. An owner must prove that he/she attempted to access the dwelling unit to make repairs but was unable to do so. The owner's objection would be made under the process provided by Administrative Code §27-2129 and related statutes, and HPD's rules in 28 RCNY Chapter 17.

The rules provide for a new Chapter 47 to specify which hazardous and immediately hazardous violations would not generate the complaint-based inspection fee. They also amend 28 RCNY Chapter 17 to describe

the documents required for an owner to protest the inspection fee on the basis of lack of access to a dwelling unit to make repairs. The rule also clarifies Chapter 17 to specify that the rules pertaining to objections to charges enforced as tax liens apply to charges incurred under Administrative Code § 27-2091 and 27-2115(k).

Housing Maintenance Code §27-2008 establishes an owner's right of access to a tenant's dwelling unit. The law authorizes HPD to make rules regarding an owner's entry to a dwelling unit at a reasonable time and in a reasonable manner. Under LL 65, an owner would be able to protest a recurring violation inspection fee on the basis of lack of access to a dwelling unit to make repairs. The rule amends Chapter 25, Subchapter H, §25-101 to clarify and update requirements regarding notification to tenants and the right of access to a dwelling unit at a reasonable time and in a reasonable manner to repair violations and conduct inspections for making improvements and other repairs.

In addition, Local Law 47 of 2015, which was signed into law by the Mayor on June 2, 2015, provides for owners to notify occupants when certain repairs are to be made to essential services like heat and hot water. The final rule incorporates those requirements by making conforming amendments to §25-101.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

New material in the following rule is underlined, deleted material is in [brackets].

Section one. Chapter 17 of Title 28 of the rules of the City of New York is amended to read as follows:

**CHAPTER 17  
RULES PERTAINING TO OBJECTIONS TO CHARGES  
ENFORCED**

**AS TAX LIENS PURSUANT TO §§27-2144, 27-2153(q), 27-2091, 27-2115(f)(8), 27-2115(k), 28-215.1.1 AND 28-216.11 OF THE ADMINISTRATIVE CODE**

**§17-01 Scope.**

This chapter describes the process for making objections to municipal charges that are enforced as tax liens against properties pursuant to §§27-2144, 27-2153(q), 27-2091, 27-2115(f)(8), 27-2115(k), 28-215.1.1 and 28-216.11 of the Administrative Code and any other municipal charges that may be made tax liens subject to the process described in Article 8 of Subchapter 5 of the Housing Maintenance Code.

**§17-03 Objection Procedure.**

- (a) The Department may file a lien for its expenses and fees incurred pursuant to Administrative Code §§27-2144, 27-2153(q), 27-2091, 27-2115(f)(8), 27-2115(k), 28-215.1.1 and 28-216.11.
- (b) Unless otherwise stated in Administrative Code §27-2146 and these rules,
  - (1) an owner, or
  - (2) a mortgagee or lienor, whose mortgage or lien would have priority over the Department's lien if not for the provisions of §27-2144, who receives a statement of account pursuant to Administrative Code §27-2129 with a charge incurred pursuant to Administrative Code §§27-2125, 27-2153, 27-2091, 27-2115(f)(8), 27-2115(k), 28-215.1.1 or 28-216.11 may notify the Department in writing of his or her objection to such charge.
- (c) The "statement date" listed on the Department of Finance's billing application detail for a statement of account shall be presumptive evidence that such statement of account was mailed within five business days of the statement date to the person or entity registered with the Department of Finance.
- (d) All objections to a charge on a statement of account shall be submitted in writing or electronically. Each objection shall be addressed to the Department to the attention of the Research and Reconciliation Unit, 100 Gold Street, [Room 4A,] New York, N.Y. 10038 or to [www.hpd@hpd.nyc.gov](mailto:www.hpd@hpd.nyc.gov).
- (e) Each objection to a charge on a statement of account shall:
  - (1) specify the charge objected to and the nature of such objection, and
  - (2) include any documentation supporting the objection.

Any charge without specific objections from an owner shall be considered undisputed.

- (f) If an owner submits an objection under Administrative Code §27-2129 and 28 RCNY §47-02 to a charge imposed under §27-2115(f)(8) on the basis that he or she has attempted and failed to gain access to the dwelling unit that is the subject of the complaint-based inspection fee for the purpose of making repairs, then the owner shall include the following

documentation:

- (i) Copies of at least four written notices delivered to the occupant of the subject dwelling unit (two attempts at access after each complaint-based inspection) requesting access at reasonable dates and times in accordance with 28 RCNY §25-101, to make repairs. However, if the owner is requesting access to repair a class C violation, copies of such written notices will not be required unless such class C violation is for the existence of a lead-based paint hazard; and
- (ii) A sworn affidavit signed by the owner, that such owner or his or her representative was not able, after four attempts (two attempts at access after each complaint-based inspection), to gain access to the dwelling unit for the purpose of making repairs. Such affidavit shall include the date of each such attempt at access and shall describe the efforts made by the owner or his or her representative to obtain access to the dwelling unit, and such other information as the Department may require. When an owner requests access to repair a class C violation that is not for lead-based paint, the affidavit shall include details of the actions taken by the owner or his or her representative to notify the occupant of the subject dwelling unit, including, but not limited to, making telephone calls, sending emails, and knocking on the occupant's door at a reasonable time when he or she would be expected to be present. Such affidavit shall include the date and time of such actions.

(f) (g) Each objection to a charge on a statement of account shall be received by the Department prior to the due and payable date of such charge. Pursuant to Administrative Code §27-2129, if an owner does not notify the Department in writing of his or her objection to such a charge before the due and payable date as indicated on the statement of account, the owner may not contest the charge in any subsequent judicial or administrative proceeding.

(g) (h) Unless otherwise stated in subdivision (c) of Administrative Code §27-2146, a written objection to a charge on a statement of account may not be based upon:

- (1) the lawfulness of the repair or other work done or,
- (2) the propriety and accuracy of the expense for which a lien is claimed.

(h) (i) Within a reasonable time after receipt of a written objection to a charge on a statement of account, the Department will make a determination based on all the documentation received from the objecting owner as well as the records of the Department. The Department will then inform the objecting owner of such determination in writing, including the reasons for that decision.

§2. Section 25-101 of subchapter H of chapter 25 of Title 28 of the rules of the city of New York is amended to read as follows:

**SUBCHAPTER H  
OWNER'S RIGHT TO ACCESS TO DWELLING UNITS  
[APARTMENTS] OR  
ROOMS IN MULTIPLE DWELLINGS AND REQUIREMENTS  
FOR NOTIFICATION**

**§25-101 Owner's Right of Access and Requirements for Notification.**

**§25-101 Owner's Right of Access.**

- (a)(1) Owner to give notice. Where an owner or his or her representative seeks access to [an apartment] a dwelling unit, suite of rooms or to a room, under the provisions of §27-2008 in order to make an inspection [therein] for the purpose of determining whether such places are in compliance with the provisions of the multiple dwelling law [of] or the administrative code, [he] such owner or representative shall notify the tenants [that he will seek access to the apartment, suite of rooms, or rooms,] not less than twenty-four hours in advance of such time of inspection.
- (2) Where an owner [, contractor or agent of the owner] or his or her representative seeks access to make improvements required by law or to make repairs to a dwelling unit, suite of rooms or to a room, such owner or representative shall give written notice [shall be given] to the tenant not less than one week in advance of the time when the improvements or repairs are to be started, except where otherwise provided in paragraph (3) of this subdivision.

(3) [However, where] Where an owner or his or her representative seeks access to make repairs (i) that are urgently needed to a dwelling unit, suite of rooms or a room, as in the case where a class C violation of the Housing Maintenance Code has been issued, except where such class C violation is for the existence of a lead-based paint hazard, or (ii) in the case of an emergency where repairs are immediately necessary [in emergencies] to prevent damage to property or to prevent injury to persons, such as repairs of leaking gas piping or appliances, leaking water piping, stopped-up or defective drains, [or] leaking roofs, or broken and dangerous ceiling conditions, such owner or representative shall not be required to provide written [no] advance notice, but shall be required [from the owner, agent, contractor or workman] to notify the tenant or tenants by such actions as telephone, email, or by knocking on the occupant's door at a reasonable time when he or she would be expected to be present.

(4) Where an owner or his or her representative must make a repair in a public area or other area of a dwelling that may result in an interruption of essential services such as utilities (heat, hot water, cold water, gas, electricity, or elevator) that is expected to continue for more than two hours, the owner or his or her representative shall provide written notice to the tenants by posting a notice in a prominent place within the public part of the building and on each floor of such building at least twenty-four hours prior to such interruption. However, if such interruption is not expected to continue for more than two hours or is due to emergency repairs that were not anticipated and must begin immediately, advance notice is not required, provided that notice shall be posted as soon as possible if such work continues for two or more hours. Such notice shall identify the service to be interrupted, the type of work to be performed, the expected start and end dates of the service interruption, and shall be updated as necessary. Such notice shall be provided in English, Spanish, and such other language as the owner deems necessary to adequately provide notice to the tenants. Such notice shall remain posted until the interruption of essential services interruption ends. A sample notification form is provided in these rules.

(b) Notices to be in writing. Where an owner is required to give notice in advance of seeking access to [an apartment] a dwelling unit, suite of rooms or to a room, as required by subdivision (a) of this section, such notice shall be in writing, dated, and shall contain a statement of the nature of the improvement or repairs to be made, unless specifically stated otherwise in these rules.

(c) Authorization to be in writing. Where [an authorized agent or employee] a representative of an owner seeks access to [an apartment] a dwelling unit, suite of rooms, or rooms, the authorization of the owner shall be in writing and the [agent or employee] representative shall exhibit such authorization to the tenant when access is requested.

(d) Hours when access to be permitted. Except as provided in paragraph (3) of subdivision (a) of this section [in emergencies], access to [an apartment] a dwelling unit, suite of rooms, or rooms, shall be limited[,] to the hours between nine antemeridian and five post-meridian, unless otherwise agreed to by the tenant. Access shall not be required on Saturdays, Sundays or legal holidays, unless otherwise agreed to by the tenant, except [in emergencies] as provided in paragraph (3) of subdivision (a) of this section.

Sample Notification Form for Interruption of Essential Services

NOTICE OF INTERRUPTION OF SERVICES

Please be advised that due to repair work in the building located at \_\_\_\_\_, there will be an interruption in the following building services:

\_\_\_\_\_ heat \_\_\_\_\_ hot water \_\_\_\_\_ cold water \_\_\_\_\_ gas \_\_\_\_\_ electricity \_\_\_\_\_ elevator

The interruption in service is expected to begin on \_\_\_\_\_ and to end on \_\_\_\_\_.

The repair work is for the purpose of \_\_\_\_\_

AVISO DE INTERUPCION DE SERVICIOS

Por favor tenga en cuenta que debido a reparaciones en el edificio localizado en \_\_\_\_\_, habrá una interrupción en los siguientes servicios del edificio:

~ Calefacción ~ Agua Caliente ~ Agua Fría ~ Gas ~ Electricidad ~ Elevador  
La interrupción en servicio se espera comenzar en \_\_\_\_\_ y \_\_\_\_\_.

terminar en \_\_\_\_\_.  
El trabajo de reparación es para el propósito de \_\_\_\_\_.

§3. Title 28 of the rules of the city of New York is amended by adding a new chapter 47 to read as follows:

CHAPTER 47

Rules Pertaining to Recurring Violations and Complaint-Based Inspections

§47-01. A complaint-based inspection shall not be subject to the complaint-based inspection fee and shall not be included in the total number of such inspections within a twelve-month period that qualifies a dwelling unit for the complaint-based inspection fee authorized by Administrative Code §27-2115(f)(8) where such inspection results exclusively in the issuance of an immediately hazardous or hazardous violation for only one or more of the following conditions:

- (a) inoperable or missing smoke detector;
- (b) inoperable or missing carbon monoxide detector;
- (c) double cylinder lock on entry door of the dwelling unit;
- (d) illegal window gate;
- (e) improper installation or absence of a window guard; or
- (f) failure to maintain a dwelling unit in a clean and sanitary condition, including, but not limited to, an accumulation of refuse/rubbish.

§47-02. An owner may object, pursuant to Administrative Code §27-2129, to the imposition of the complaint-based inspection fee authorized by Administrative Code §27-2115(f)(8). An owner may object on the basis that he or she has attempted and failed to gain access to make repairs to the dwelling unit that is the subject of this fee. Such objection shall be made pursuant to article eight of subchapter five of chapter two of Title 27 of the Administrative Code, and the rules promulgated thereunder in 28 RCNY Chapter 17.

• jy21



HOUSING PRESERVATION AND DEVELOPMENT

■ NOTICE

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: July 13, 2015

To: Occupants, Former Occupants, and Other Interested Parties

Property:	Address	Application #	Inquiry Period
103 West 131 <sup>st</sup> Street, Manhattan		63/15	June 1, 2012 to Present
235 West 139 <sup>th</sup> Street, Manhattan		64/15	June 1, 2012 to Present
251 West 14 <sup>th</sup> Street, Manhattan		65/15	June 3, 2012 to Present
109 West 119 <sup>th</sup> Street, Manhattan		66/15	June 4, 2012 to Present
8 West 87 <sup>th</sup> Street, Manhattan		67/15	June 5, 2012 to Present
893 Broadway, Manhattan		72/15	June 25, 2012 to Present
120 West 132 <sup>nd</sup> Street, Manhattan		73/15	June 25, 2012 to Present
240 Macon Street, Brooklyn		69/15	June 8, 2012 to Present
489 Halsey Street, Brooklyn		70/15	June 23, 2012 to Present
1311 Dean Street, Brooklyn		71/15	June 23, 2012 to Present
a/k/a 1313 Dean Street			
163 Herkimer Street, Brooklyn		74/15	June 26, 2012 to Present

Authority: SRO, Administrative Code §27-2093

Before the Department of Buildings can issue a permit for the alteration or demolition of a single room occupancy multiple dwelling,

the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

jy13-21

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: July 13, 2015

To: Occupants, Former Occupants, and Other Interested Parties

Property: Address Application # Inquiry Period
353 West 45th Street, 68/15 June 8, 2000 to Present Manhattan a/k/a 351 West 45th Street

Authority: Special Clinton District, Zoning Resolution §96-110

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

jy13-21

OFFICE OF THE MAYOR

NOTICE

PROCLAMATION OF ELECTION

As a result of the resignation of Vincent M. Ignizio from the City Council effective July 10, 2015, a vacancy has been created in the seat he has held as a Council Member for the fifty-first Council district. Accordingly, pursuant to the authority vested in me by Section 25(b)(1) of the New York City Charter, I hereby proclaim that a special election shall be held in the fifty-first Council district on November 3, 2015, the date of the regularly scheduled general election, to elect a Council Member to serve until December 31, 2016.

DATED: July 13, 2015

Bill de Blasio Mayor

jy15-21

CHANGES IN PERSONNEL

COMMUNITY COLLEGE (QUEENSBORO)

FOR PERIOD ENDING 07/02/15

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Queensboro Community College.

COMMUNITY COLLEGE (KINGSBORO)

FOR PERIOD ENDING 07/02/15

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Kingsboro Community College.

COMMUNITY COLLEGE (MANHATTAN)

FOR PERIOD ENDING 07/02/15

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Manhattan Community College.



# READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
<i>For ongoing construction project only:</i>	
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
<i>For Legal services only:</i>	

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)
OLB/d	

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN# 056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record