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THE CITY RECORD MICHAEL R. BLOOMBERG, Mayor

EDNA WELLS HANDY, Commissioner, Department of Citywide Administrative Services.
ELI BLACHMAN, Editor of The City Record.

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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

CITY COUNCIL

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT the Council has scheduled the following public hearing on the matter indicated below:

The Subcommittee on Landmarks, Public Siting and Maritime Uses will hold a public hearing on the following matter in the Council Committee Room, 250 Broadway, 16th Floor, New York City, New York 10007, commencing at 11:00 A.M. on Tuesday, June 18, 2013:

PIER 15 MARITIME LEASE

MANHATTAN CB - 1 20135759 PNM
Application pursuant to Section 1301 (2)(f) of the New York City Charter concerning the proposed maritime lease agreement between the City of New York Department of Small Business Services, as landlord, and Hornblower, New York, LLC, as tenant, for certain City-owned berth areas and other improvements located along the East River Waterfront Esplanade on Pier 15 (Block 73, part of Lot 2), in Manhattan, Community Board 1, Council District 1.

j11-18

■ HEARING

HEARING BY THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS

THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS WILL HOLD A HEARING ON WEDNESDAY, JUNE 12, 2013 AT 10:30 A.M. IN THE COMMITTEE ROOM, CITY HALL, NEW YORK, NEW YORK 10007 ON THE FOLLOWING MATTER:

Advice and Consent

- **Pre-considered M**, Communication from the Queens Borough President submitting the name of Irwin G. Cantor for re-appointment to the New York City Planning Commission pursuant to §§ 31 and 192 of the *New York City Charter*. Should Mr. Cantor receive the advice and consent of the Council, he will be eligible to serve a five-year term that begins on July 1, 2013 and expires on June 30, 2018;

AND SUCH OTHER BUSINESS AS MAY BE NECESSARY.

A Calendar of speakers will be established in advance. Persons interested in being heard should write to the Honorable Christine C. Quinn, Speaker of the City Council, City Hall, New York, New York 10007, setting forth their name, representation and viewpoints.

Michael M. McSweeney
City Clerk, Clerk of the Council

j10-12

CITY PLANNING COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT RESOLUTIONS Have been adopted by the City Planning Commission Scheduling public hearings on the following matters to be held at Spector Hall, 22 Reade Street, New York, NY, on Wednesday, June 19, 2013 at 10:00 A.M.

BOROUGH OF QUEENS No. 1

ST. FRANCIS PREPARATORY SCHOOL REZONING CD 8 C 130170 ZMQ
IN THE MATTER OF an application submitted by St. Francis Preparatory School pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning map, Section Nos. 10d and 11b, changing from an R3-2 District to an R4 District property bounded by the southeasterly service road of the Horace Harding Expressway, Francis Lewis Boulevard, the northeasterly centerline prolongation of 67th Avenue and Peck Avenue, as shown on a diagram (for illustrative purposes only), dated March 18, 2013, and subject to the conditions of CEQR Declaration E-301.

YVETTE V. GRUEL, Calendar Officer
City Planning Commission
22 Reade Street, Room 2E
New York, New York 10007
Telephone (212) 720-3370

j6-19

COMMUNITY BOARDS

■ PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF STATEN ISLAND

COMMUNITY BOARD NO. 02 - Thursday, June 13, 2013 at 7:30 P.M., Sea View Hospital Rehabilitation Center, Lou Caravone Community Service Bldg., 460 Brielle Avenue, Staten Island, NY

N 130166ZAR
1689 and 1717 Richmond Road
Application pursuant to Section 105-422 of the Zoning Resolution to authorize modification of steep slope to facilitate the development of two one-story commercial buildings and required accessory parking, within the Special National Area District.

BSA# 92-13-BZ and 93-13-BZ
22 Lewiston Street and 26 Lewiston Street
Application to permit the construction of two semi-detached one-family dwellings in an R3-1 zoning district that do not provide required rear yards.

BSA# 98-13-A
107 Haven Avenue
Application filed on behalf of the owner; Premises to seek approval of the board to permit the proposed two-story two-family residential development at the Premises, which is

within the mapped but unbuilt portion of the corner of Haven Avenue and Hull Avenue.

j7-13

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF BROOKLYN

COMMUNITY BOARD NO. 10 - Monday, June 17, 2013, at 7:15 P.M., Shore Hill Community Room, 9000 Shore Road, Brooklyn, NY

#C130266PPK
IN THE MATTER OF an application submitted by the NYC Department of Citywide Administrative Services (DCAS) pursuant to Section 197-c of the New York City Charter, for the disposition of two (2) city-owned properties located, pursuant to zoning.

j11-17

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF THE BRONX

COMMUNITY BOARD NO. 06 - Wednesday, June 12, 2013 at 6:30 P.M., Fordham University - Flom (Auditorium) in the Walsh Library, Bronx, NY

#C 130273ZMX
East Fordham Road Rezoning
IN THE MATTER OF an application submitted by the Department of City Planning pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 3c; changing from an R6 district to an R6B district property.

j6-12

CONFLICTS OF INTEREST BOARD

■ PUBLIC MEETING

The Conflicts of Interest Board announces a public meeting of the Board on Tuesday, June 18, 2013, at the offices of Schulte Roth and Zabel LLP, 919 Third Avenue, 24th Floor, New York, N.Y. That part of the meeting that is open to the public will begin at approximately 9:00 A.M. and concerns a proposed amendment to the New York City Charter to provide budget independence for the Board.

Any persons planning to attend the public meeting should, to facilitate access through the building's security, notify the Board's General Counsel, Wayne Hawley, at (212) 442-1415, of their intention to attend.

j11

EMPLOYEES RETIREMENT SYSTEM

■ REGULAR MEETING

Please be advised that the next Regular Meeting of the Board of Trustees of the New York City Employees' Retirement System has been scheduled for Thursday, June 13, 2013 at 9:30 A.M. to be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor Boardroom, Brooklyn, NY 11201-3751.

j6-12

FRANCHISE AND CONCESSION REVIEW COMMITTEE

■ MEETING

PUBLIC NOTICE IS HEREBY GIVEN THAT the Franchise and Concession Review Committee will hold a Public Meeting on Wednesday, June 12, 2013 at 2:30 P.M., at 22 Reade Street, 2nd Floor Conference Room, Borough of Manhattan.

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY

10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC MEETING. TDD users should call Verizon relay service.

j3-12

LANDMARKS PRESERVATION COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25,309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **June 18, 2013 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF QUEENS 14-2364-Block 123, lot 44-Barnett Avenue between 48th Street and 50th Street-Sunnyside Gardens Historic District
A park built in 1926. Application is to legalize the installation of retaining walls and to install additional retaining walls. Community District 4.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF STATEN ISLAND 14-2863 - Block 581, lot 1-79 Howard Avenue – Louis A. & Laura Stirn House - Individual Landmark
A neo-Renaissance style mansion with Arts and Crafts style details designed by Kafka and Lindermeyr and built in 1908. Application is to construct an addition. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-3296 -Block 2457, lot 28-175 Broadway, aka 834-844 Driggs Avenue-(former) Williamsburg Savings Bank - Individual & Interior Landmark A Classic Revival style bank building designed by George B. Post and built in 1875, with a Renaissance and neo-Grec style domed banking hall designed by George B. Post, with a mural by Peter B. Wight. Application is to install light fixtures. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-0304 -Block 1887, lot 4-145 Vanderbilt Avenue -Wallabout Historic District An Italianate style semi-attached house built c. 1850.
Application is to legalize the installation of a through-the-wall air conditioning unit without Landmarks Preservation Commission permit(s) and alter the original front entry. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-1026 -Block 262, lot 34-108 Joralemon Street-Brooklyn Heights Historic District A Greek Revival style rowhouse built in 1849 with an associated garage built in the 20th century. Application is to demolish the garage and rear wing, construct a rear yard addition, and install a fence. Zoned R6-LH-1. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-4500 -Block 244, lot 17-177 Montague Street-Former Brooklyn Trust Company Building- Individual & Interior Landmark
A neo-Italian Renaissance style bank building and banking hall designed by York & Sawyer and built in 1913-16. Application is to construct an addition within the courtyard, relocate windows, and install rooftop mechanical screens. Zoned C5-2A. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-1230 -Block 1903, lot 53-228 Washington Avenue-Clinton Hill Historic District An Italianate style rowhouse built c. 1868 with an associated garage built in the 20th century. Application is to demolish the garage and to construct a new connected building, and to extend the areaway and fence along Willoughby Avenue. Zoned R6B. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-4339 -Block 1085, lot 43-104 Prospect Park West-Park Slope Historic District A neo-Italian Renaissance style rowhouse designed by Axel S. Hedman and built in 1899. Application is to paint the rear facade and to construct a perimeter masonry wall at the rear yard. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-3125 - Block 1159, lot 56-345 Park Place, aka 144 Underhill Avenue-Prospect Heights Historic District A Renaissance Revival style rowhouse, designed by William H. Reynolds, and built c. 1896, with an adjacent garage, built c. 1927. Application is to reconstruct a portion of the garage, construct new rooftop decks with railings and planters, construct a connecting bridge from the house to the garage roof, and legalize the installation of security cameras and a mailbox without Landmarks Preservation Commission permits. Zoned R6B. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-4502 - Block 1143, lot 58-578 Carlton Avenue-Prospect Heights Historic District An altered Italianate style row house built c. prior to 1855. Application is to deconstruct portions of the building to address hazardous emergency conditions. Zoned R6B. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4333 - Block 90, lot 14-5 Beekman Street, aka 119-133 Nassau Street and 10 Theatre Alley-Temple Court Building and Annex - Individual

Landmark An office building with Queen Anne, neo-Grec and Renaissance Revival style motifs designed by Silliman & Farnsworth and built in 1881-83, and a Romanesque Revival style office building designed by James M. Farnsworth and built in 1889-90. Application is to install storefront infill, a canopy and awnings, a rooftop bulkhead, and rooftop HVAC equipment, and railings. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2846 - Block 172, lot 23-70 Lafayette Street, aka 40 Franklin Street- The Ahrens Building-Individual Landmark A Romanesque Revival style commercial building designed by George H. Griebel and built in 1894-95. Application is to replace storefront infill and install security roll-down gates. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-3592- Block 193, lot 4-60-62 White Street-Tribeca East Historic District A Second Empire style store and loft building designed by William W. Gardiner and built in 1869. Application is to replace storefront infill, replace windows, construct rooftop and rear yard additions, alter the rear facade, and remove fire escapes and fire shutters. Zoned C6-2A. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2989 - Block 193, lot 1-66 White Street-Tribeca East Historic District A Second Empire style store and loft building designed by William W. Gardiner and built in 1869. Application is to replace storefront infill, replace windows, construct a rooftop addition, alter the rear facade, and remove fire escapes and fire shutters. Zoned C6-2A. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2107- Block 143, lot 20-333 Greenwich Street-Tribeca West Historic District A five story building designed by John Petrarca and built in 2000-02. Application is to construct a rooftop addition and alter the front facade. Zoned C6-2A. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-3953 - Block 180, lot 15-15 Jay Street -Tribeca West Historic District
A Romanesque Revival style store and loft building with neo-Grec elements designed by D. & J. Jardine and built in 1887. Application is to remove the fire escape. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 13-8205 - Block 621, lot 53-64 Perry Street - Greenwich Village Historic District An Italianate style townhouse designed by Robert Mook and built in 1866. Application is to construct rooftop and rear yard additions, alter the facade, and excavate the cellar and rear yard. Zoned R6. Community Board 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2500 - Block 625, lot 15-317 West 12th Street, aka 611 Hudson Street-Greenwich Village Historic District A Greek Revival style residence, built in 1842, and altered in the late 19th century. Application is to modify the storefront and the enclosed sidewalk cafe and install signage and lighting. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2254 - Block 622, lot 31-393 Bleecker Street-Greenwich Village Historic District An Italianate style rowhouse built in 1853. Application is to replace windows. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2628 - Block 622, lot 31-393 Bleecker Street-Greenwich Village Historic District An Italianate style rowhouse built in 1853. Application is to remove balconies. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2627 - Block 622, lot 32-395 Bleecker Street-Greenwich Village Historic District An Italianate style rowhouse built in 1853. Application is to remove balconies. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2894 - Block 215, lot 7505-157 Hudson Street-Tribeca North Historic District A Renaissance Revival style stable building designed by Ritch & Griffiths, and built in 1866-67; altered and enlarged in 1898-99 by Edward Hale Kendall and in 1902 by Charles W. Romeyn. Application is to install rooftop pergolas and planters. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-0925 -Block 232, lot 5-444 Broadway-SoHo-Cast Iron Historic District A warehouse building with neo-Grec style details built 1876-77. Application is to alter the storefront. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 141153 - Block 473, lot 51-134 Grand Street, aka 23-29 Crosby Street-SoHo-Cast Iron Historic District Extension
A Second Empire style warehouse building designed by William Field & Son and built in 1869. Application is to alter the ground floor. Zoned M1-5B . Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-3924 - Block 164, lot 37-25-29 Mott Street - Zion English Lutheran Church, Church of the Transfiguration-Individual Landmark
A Georgian Gothic style church built in 1801. Application is to legalize the installation of canopies, and to install art work. Community District 3.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2579 - Block 876, lot 10-1 Gramercy Park West-Gramercy Park Historic District An Italianate style house built in 1849. Application is to alter the areaway and sidewalk, and install ironwork. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4338-Block 818, lot 51-

114-116 Fifth Avenue, aka 2-6 West 17th Street-Ladies' Mile Historic District A neo-Renaissance style office and loft building designed by Maynicke and Franke and built in 1909. Application is to replace doors and storefront infill, install a canopy, signage and lighting, construct rooftop bulkheads, install mechanical equipment and remove a fire escape. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-1439 - Block 850, lot 1-149 Fifth Avenue-Ladies' Mile Historic District A neo-Renaissance style store and loft building designed by Maynicke & Franke and built in 1918. Application is to relocate a flue on a secondary façade. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-2627 -Block 996, lot 21-123 West 43rd Street -Town Hall - Individual Landmark A Colonial Revival style theater building and auditorium designed by McKim, Mead, and White and built in 1919-21. Application is to install wall signs and poster boxes. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4100 -Block 1267, lot 22-75 Rockefeller Plaza, aka 15-19 West 51st Street, 14-36 West 52nd Street-Rockefeller Center -Warner Communications (originally Esso) Building -Individual Landmark An office tower, designed by Robert Carson and Earl Lundin, with Wallace Harrison, and built in 1946 as part of an Art Deco-style office, commercial and entertainment complex. Application is to alter the building's base at the 51st Street and 52 Street facades. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-2398 -Block 1185, lot 42-37 Riverside Drive-West End -Collegiate Historic District A neo-Renaissance style apartment house designed by Schwartz and Gross and built in 1924. Application is to replace a rooftop greenhouse, and modify windows at the penthouse. Zoned R10A. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4523 -Block 1213, lot 7-153 West 82nd Street-Upper West Side/Central Park West Historic District A Queen Anne style rowhouse designed by William Baker and built in 1885-86. Application is to legalize a rooftop addition installed in non-compliance with Certificate of No Effect 12-9218. Zoned R8B. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4233 -Block 1406, lot 1-737 Park Avenue-Upper East Side Historic District A Classicizing Art-Deco style apartment building designed by Sylvan Bien and built in 1940. Application is to replace doors, refinish the window grilles, replace light fixtures, and modify the canopy. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-4488 -Block 1387, lot 62-18 East 73rd Street-Upper East Side Historic District A townhouse built c. 1866, and altered in the neo-Georgian style by William Lawrence Bottomley in 1922-23. Application is alter the mansard roof, construct a rear yard addition, alter masonry openings, and excavate the rear yard. Zoned R8B. Community District 8.

j5-18

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25-309, 25-313, 25-318., 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **June 11, 2013 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-7519 - Block 1459, lot 22-429 East 64th Street, aka 430 East 65th Street - City and Suburban Homes Company, First Avenue Estate - Individual Landmark
Two 6-story apartment buildings designed by Philip H. Ohm, built as part of the model tenement complex City and Suburban Homes First Avenue Estates in 1914-15, and altered in 2006. Application is to demolish the buildings, pursuant to RCNY 25-309 on the grounds that they generate an insufficient economic return. Community Board 8.

m29-j11

RENT GUIDELINES BOARD

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT THE NEW YORK CITY RENT GUIDELINES BOARD will hold a public hearing on Thursday, **June 13, 2013** at the Emigrant Savings Bank Building, 49-51 Chambers Street (between Broadway and Centre Street), New York, NY 10007 to consider public comments concerning rent adjustments for renewal leases for apartments, lofts, hotels and other housing units subject to the Rent Stabilization Law of 1969 and the Emergency Tenant Protection Act of 1974. These adjustments will affect renewal leases commencing between October 1, 2013 through September 30, 2014.

Public comments regarding proposed rent adjustments for rent stabilized apartments, lofts, and hotels (including class A and class B hotels, SROs, rooming houses and lodging houses) will begin at **10:00 A.M.** on Thursday, **June 13, 2013**. Registration of speakers is required and pre-registration is now being accepted and is advised. Pre-registration requests for the hearing must be received before 1:00 P.M. on Wednesday, **June 12, 2013**. Speakers may also

register the day of the hearing until **7:00 P.M.** For further information and to pre-register for the public hearing call the Board at (212) 385-2934 or write to the Rent Guidelines Board, 51 Chambers Street, Rm. 202, New York, NY 10007. Persons who request that a sign language interpreter or other form of reasonable accommodation for a disability be provided at the hearing are requested to notify Ms. Danielle Burger at the above address by **June 7, 2013** by 4:30 P.M.

Proposed rent guidelines for all of the above classes of stabilized housing units were adopted on **April 30, 2013** and published in the City Record on **May 10, 2013**. Copies of the proposed guidelines are available from the NYC Rent Guidelines Board staff office at the above listed address, at the Board's website nycrbg.org, or at www.nyc.gov/nycrules.

j3-12

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, June 12, 2013. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 In the matter of a proposed revocable consent authorizing Julie Herzig Desnick & Robert John Desnick to continue to maintain and use a fenced-in area, together with planted area and trash receptacle, on the south sidewalk of East 93rd Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2013 to June 30, 2023 - \$264/annum.

the maintenance of a security deposit in the sum of \$7,500 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#2 In the matter of a proposed revocable consent authorizing JG Milestone Properties, LLC to construct, maintain and use planted areas on the south sidewalk of Livingston Street and north sidewalk of Schermerhorn Street, between Court Street and Boerum Place, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to June 30, 2023 - \$398/annum.

the maintenance of a security deposit in the sum of \$5,800 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#3 In the matter of a proposed revocable consent authorizing P.S. 157 Lofts, LLC and 327 St. Nicholas LLC to continue to maintain and use a ramp and two stairways on the north sidewalk of St. Nicholas Avenue, between 126th and 127th Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$5,295
For the period July 1, 2014 to June 30, 2015 - \$5,443
For the period July 1, 2015 to June 30, 2016 - \$5,591
For the period July 1, 2016 to June 30, 2017 - \$5,739
For the period July 1, 2017 to June 30, 2018 - \$5,887
For the period July 1, 2018 to June 30, 2019 - \$6,035
For the period July 1, 2019 to June 30, 2020 - \$6,183
For the period July 1, 2020 to June 30, 2021 - \$6,331
For the period July 1, 2021 to June 30, 2022 - \$6,479
For the period July 1, 2022 to June 30, 2023 - \$6,627

the maintenance of a security deposit in the sum of \$6,700 and the insurance shall be in the amount of One Million Dollars (1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#4 In the matter of a proposed revocable consent authorizing The Port Authority of New York and New Jersey to continue to maintain and use an electrical pipe and two data transmission conduits under and along 156th Street, south of Rockaway Boulevard, and under and along Rockaway Boulevard, between 156th Street and Van Wyck East Service Road, and being limited to the portion of the electrical pipe and data transmission conduits located in City Streets, all in the Borough of Queens. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$198,254
For the period July 1, 2014 to June 30, 2015 - \$203,635
For the period July 1, 2015 to June 30, 2016 - \$209,016
For the period July 1, 2016 to June 30, 2017 - \$214,397
For the period July 1, 2017 to June 30, 2018 - \$219,778
For the period July 1, 2018 to June 30, 2019 - \$225,159
For the period July 1, 2019 to June 30, 2020 - \$230,540
For the period July 1, 2020 to June 30, 2021 - \$235,921
For the period July 1, 2021 to June 30, 2022 - \$241,302
For the period July 1, 2022 to June 30, 2023 - \$246,683

the maintenance of a security deposit in the sum of \$150,000 and the insurance shall be in the amount of One Million

Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 In the matter of a proposed revocable consent authorizing Renaissance 627 Broadway LLC to continue to maintain and use a stoop on the east sidewalk of Mercer Street, between Houston and Bleecker Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among others terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$668
For the period July 1, 2014 to June 30, 2015 - \$687
For the period July 1, 2015 to June 30, 2016 - \$706
For the period July 1, 2016 to June 30, 2017 - \$725
For the period July 1, 2017 to June 30, 2018 - \$744
For the period July 1, 2018 to June 30, 2019 - \$763
For the period July 1, 2019 to June 30, 2020 - \$782
For the period July 1, 2020 to June 30, 2021 - \$801
For the period July 1, 2021 to June 30, 2022 - \$820
For the period July 1, 2022 to June 30, 2023 - \$839

the maintenance of a security deposit in the sum of \$1,000 and the insurance shall be the amount of One Million Dollars (1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#6 In the matter of a proposed revocable consent authorizing VJHC Development Corp. to continue to maintain and use bollards on the west sidewalk of Bowery, north of Doyers Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2013 to June 30, 2023 - \$750/annum.

the maintenance of a security deposit in the sum of \$3,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and two Million Dollars (\$2,000,000) aggregate.

m22-j12

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

CITYWIDE PURCHASING

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Purchasing is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>. To begin bidding, simply click on 'Register' on the home page. There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more. Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Purchasing, 1 Centre Street, 18th Floor, New York, NY 10007.

jy24-d1

POLICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES

(All Boroughs):

- * **Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555**
- * **Queens Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030**

FOR ALL OTHER PROPERTY

- * **Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906.**
- * **Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.**
- * **Bronx Property Clerk - 215 East 161 Street,**

- * **Bronx, NY 10451, (718) 590-2806.**
- * **Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.**
- * **Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.**

j1-d31

PROCUREMENT

"Compete To Win" More Contracts! Thanks to a new City initiative - "Compete to Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- **Win More Contracts at nyc.gov/competetowin**

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

ADMINISTRATION FOR CHILDREN'S SERVICES

■ SOLICITATIONS

Construction Related Services

ON-CALL ROOF REPAIR/REPLACEMENT – Competitive Sealed Bids – PIN# 068-12-ADM-0006 – DUE 07-09-13 AT 3:00 P.M. – This procurement is subject to participation goals for MBEs and/or WBEs are required by Local Law 129 of 2005.

OPTIONAL PRE-BID CONFERENCE DATE: Monday, June 24, 2013 AT 10:00 A.M., 150 William Street, 8th Floor, Room 8A3, New York, NY 10038.

Bid forms and specifications may be obtained, free of charge, from the ACS Website, any time before the bid due date (recommended method). You must register at the ACS Website to obtain a copy of the bid. Copy the link into your browser to go to the appropriate page <http://nyc.gov/html/acs/html/business/business.shtml>. For additional information, send all e-mail requests to Rachel.Pauley@acs.nyc.gov and hazel.harber@dfa.state.ny.gov. Please type the PIN above and type of service into the subject line. Also, type the name of the company, complete address, Contact Name, Phone and Fax numbers into the body of the e-mail. If all else fails, you may call (212) 341-3458 or (212) 676-8811 to make arrangements to pick up a bid package in person.

Bid Pick up procedure:

Vendors will need to provide the following information when picking up bids:

1. Company Name
2. Company mailing address
3. Company primary contact person
4. E-mail address of primary contact person
5. Phone number of primary contact person

E-PIN#: 068-12B0006

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Administration For Children's Services, 150 William Street, 9th Floor, New York, NY 10038.
Rachel Pauley (212) 341-3458; Fax: (212) 341-9830;
rpauley@acs.nyc.gov

j11

AGING

■ AWARDS

Human / Client Services

NATURALLY OCCURRING RETIREMENT COMMUNITIES (NORC) SERVICES – Negotiated Acquisition – Available only from a single source – These vendors have been awarded a contract by the Department for the Aging for the provisions of Naturally Occurring Retirement Communities (NORC) services targeting low and moderate-income residents age 60 or over living in the NORC. The contract terms shall be from July 1, 2013 to June 30, 2014.

Jewish Association for the Services for the Aged
247 West 37th Street, 9th Floor, New York, NY 10018
PIN#: 12514NCNAN22 - \$155,441

Jewish Association for the Services for the Aged
247 West 37th Street, 9th Floor, New York, NY 10018
PIN#: 12514NCNAN17 - \$225,146

Jewish Association for the Services for the Aged
247 West 37th Street, 9th Floor, New York, NY 10018
PIN#: 12514NCNAN23 - \$242,482

Jewish Association for the Services for the Aged
247 West 37th Street, 9th Floor, New York, NY 10018
PIN#: 12514NCNAN21 - \$185,314

Selfhelp Community Services, Inc.
520 Eighth Avenue, 5th Floor, New York, NY 10018
PIN#: 12514NCNAN49 - 233,452

Phipps Community Development Corp.
902 Broadway, 13th Floor, New York, NY 10010
PIN#: 12514NCNAN37 - \$152,281

j11

CHIEF MEDICAL EXAMINER

AGENCY CHIEF CONTRACTING OFFICER

INTENT TO AWARD

Services (Other Than Human Services)

FORENSIC TOXICOLOGY ANALYTICAL TESTING IN BIOLOGICAL FLUIDS AND TISSUES – Negotiated Acquisition – PIN# 81613N0002 – DUE 06-13-13 – The Office of Chief Medical Examiner (OCME) intends to award a Negotiated Acquisition contract to National Medical Services, Inc. (NMS Labs) 3701 Welsh Rd., Willow Grove, PA 19090, to obtain forensic toxicology services from a commercial laboratory qualified in accordance with mandates of the NYS Division of Criminal Justice Services (DCJS) Executive Law Article 49-b-995-b.

Any vendor possessing the mandated qualifications and capable of providing this service to the NYC OCME may express their interest in doing so by writing to Luis Rodriguez, Office of Chief Medical Examiner, 421 East 26th Street, 10th Fl., NY, NY 10016.

NY State Executive Law, Article 49-b, Section 995-b.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of Chief Medical Examiner, 421 East 26th St., 10th Fl., New York, NY 10016. Luis Rodriguez (212) 323-1733; Fax: (646) 500-5547; lrodriguez@ocme.nyc.gov

j6-12

CITY UNIVERSITY

SOLICITATIONS

Goods & Services

PSYCHOLOGICAL EVALUATION SERVICES – Competitive Sealed Bids – PIN# UCO 530 – DUE 07-01-13.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

City University, 230 West 41st Street, 5th Floor.
Michelle Green (212) 397-5618; Fax: (212) 397-5685;
michelle.green@mail.cuny.edu

j11

CITYWIDE ADMINISTRATIVE SERVICES

AWARDS

Goods

BAKED PROD/CANDIES/CHIPS/TORTILLAS/OTHER ITEMS – Competitive Sealed Bids – PIN# 8571100792 – AMT: \$86,405.00 – TO: Jay Bee Distributors, Inc., 1001 South Oyster Bay Road, Bethpage, NY 11714.

j11

CITYWIDE PURCHASING

SOLICITATIONS

Services (Other Than Human Services)

PUBLIC SURPLUS ONLINE AUCTION – Other – PIN# 0000000000 – DUE 12-31-14.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Citywide Administrative Services,
66-26 Metropolitan Avenue, Queens Village, NY 11379.
Donald Lepore (718) 417-2152; Fax: (212) 313-3135;
dlepore@dcas.nyc.gov

s6-f25

MUNICIPAL SUPPLY SERVICES

AWARDS

Goods

BAKED PRODUCTS/CANDIES/CHIPS/TORTILLAS/OTHER ITEMS – Competitive Sealed Bids – PIN# 8571100792 – AMT: \$429,511.00 – TO: Wild Penguin Corp., 342 Broadway, Suite 110, New York, NY 10013.

j11

VENDOR LISTS

Goods

EQUIPMENT FOR DEPARTMENT OF SANITATION – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

A. Collection Truck Bodies
B. Collection Truck Cab Chassis
C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509.

j2-d31

DESIGN & CONSTRUCTION

AWARDS

Construction / Construction Services

ADG2013, OUTREACH AND TRAINING SERVICES FOR THE NEW YORK CITY ACTIVE DESIGN GUIDELINES – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 8502013HR0002P – AMT: \$1,140,000.00 – TO: Center for Active Design, Inc., 536 La Guardia Place, New York, NY 10012.

j11

ENVIRONMENTAL PROTECTION

PURCHASING MANAGEMENT

INTENT TO AWARD

Services (Other Than Human Services)

CMMS TECHNICAL AND PROGRAMMING SERVICES – Sole Source – Available only from a single source - PIN# 3030950 – DUE 06-21-13 AT 11:00 A.M. – DEP/Bureau of Wastewater Treatment intends to enter into a sole source agreement with Oracle America, Inc., for technical and programming services. Any firms which believes it can provide the required service is invited to do so indicate by letter or e-mail.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Environmental Protection,
59-17 Junction Blvd., 17th Floor, Flushing, NY 11373.
Ira Elmore (718) 595-3259; Fax: (718) 595-3295;
jelmore@dep.nyc.gov

j10-14

WASTEWATER TREATMENT

SOLICITATIONS

Services (Other Than Human Services)

BID EXTENSION: MAINTENANCE OF ELEVATORS AT VARIOUS WATER POLLUTION CONTROL PLANTS, NORTH REGION, BROOKLYN, QUEENS, AND STATEN ISLAND – Competitive Sealed Bids – PIN# 826131334ELE – DUE 06-27-13 AT 11:30 A.M. – BID EXTENSION: Project No.: 1334-ELE(R). Document Fee: \$40.00. The Project Manager for this contract is Jeffrey Schneider, (718) 595-4926. There will be a pre-bid conference, which is highly recommended on 6/19/2013 at 10:30 A.M. at 96-05 Horace Harding Expressway, 2nd Floor Conference Room #2, Flushing, NY 11373.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Environmental Protection,
59-17 Junction Blvd., 17th Floor, Flushing, NY 11373.
G. Hall (718) 595-3236; ghall@dep.nyc.gov

j11

HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018.

j1-d31

SOLICITATIONS

Goods

LEKTRIEVER FILING SYSTEM – Competitive Sealed Bids – PIN# 000041213015 – DUE 06-26-13 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Coler-Goldwater Memorial Hospital, 1 Main Street, Roosevelt Island, New York, NY 10044. Starr Kollore (212) 318-4260; starr.kollore@nychhc.org

j11

HOUSING AUTHORITY

PURCHASING

SOLICITATIONS

Goods & Services

SMD FURNISHING VARIOUS TYPES OF SMOKE DETECTORS – Competitive Sealed Bids – RFQ# 59655 AS – DUE 07-11-13 AT 10:30 A.M. – This is a RFQ for a 2 year blanket order agreement. The awarded bidder/vendor agrees to have (what is being bid) readily available for delivery within 20 days after receipt of order on an "as needed basis" during the duration of the contract period. The quantities provided are estimates based on current usage and the New York City Housing Authority may order less or more depending on our needs. All price adjustable RFQ's are fixed for one year after award date. One price adjustment per year will be allowed with mfg. supporting documentation only. Please note: NYCHA reserves the right to make award by line or by class as indicated. Samples may be required to be provided within 10 days of request. Failure to do will result in bid being considered non-responsive.

All mention of Supply Chain Operations is changed to Supply Management Department, 90 Church Street, 6th Floor, New York, NY 10007.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Housing Authority, Supply Management Dept.,
90 Church Street, 6th Floor, New York, NY 10007.
Bid documents available via internet ONLY:
http://www.nyc.gov/html/nycha/html/business/goods_materials.shtml Atul Shah (212) 306-4553; shaha@nycha.nyc.gov

j11

HOUSING PRESERVATION & DEVELOPMENT

AWARDS

Human / Client Services

CENSUS BUREAU FOR 2014 HVS – Government to Government – PIN# 80612T0002001 – AMT: \$7,805,000.00 – TO: U.S. Department of Commerce, Bureau of the Census, 4600 Silver Hill Road - HQ 7H090, Washington, DC.

j11

HUMAN RESOURCES ADMINISTRATION

AWARDS

Human / Client Services

SCATTER SITE HOUSING – Renewal – PIN# 06914H046510 – AMT: \$3,153,642.00 – TO: Unique People Services, Inc., 4234 Vireo Avenue, Bronx, New York 10470. TERM: 07/01/2013-06/30/2016. E-PIN: 06907P0013CNVR002.

j11

CONTRACTS

SOLICITATIONS

Goods & Services

FURNISH, DELIVER, AND INSTALL WINDOW BLINDS AND SHADES ON AN "AS NEEDED" BASIS – Competitive Sealed Bids – PIN# 069-14-310-0012 – DUE 06-27-13 AT 3:00 P.M. – A non-mandatory pre-bid conference will be held on Wednesday, June 19, 2013 at 2:00 P.M. at 180 Water Street, 7th Floor Conference Room, New York, NY 10038. EPIN: 09613B0007.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Human Resources Administration, 180 Water Street,
14th Floor, New York, NY 10038.
Donna Wilson (929) 221-6353; Fax: (212) 331-3457;
wilsond@hra.nyc.gov; olatoyanj@hra.nyc.gov

j11

PARKS AND RECREATION

CONTRACT ADMINISTRATION

SOLICITATIONS

Construction / Construction Services

PREPARATION OF PLANTING SITES INCLUDING INVASIVE SPECIES REMOVALS AND SEEDING – Competitive Sealed Bids – PIN# 84613B0096 – DUE 07-17-13 AT 10:30 A.M. – The planting of new and replacements major trees and containers trees on North Brother Island, The Bronx, known as Contract #X308-113M. PLANYC.

A Pre-Bid Meeting is scheduled on Wednesday, June 26, 2013, at 11:30 A.M. at the Olmsted Center, Forestry Conference Room 1.

Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of NY, Parks and Recreation. A separate check/money order is required for each project. The Company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Parks and Recreation, Olmsted Center, Room 64,
Flushing Meadows Corona Park, Flushing, NY 11368.
Juan Alban (718) 760-6771, Juan.Alban@parks.nyc.gov
Olmsted Center, Room 60, Flushing Meadows-Corona Park,
Flushing, NY 11368.

j11

AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, N.Y. 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay services.

POLICE**■ PUBLIC HEARINGS**

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Thursday, June 13, 2013, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER of two (2) proposed contracts between the Police Department of the City of New York and the following vendors for the provision of Patrol Horses for the NYPD Mounted Unit:

VENDOR

1. New York Equestrian Center, Ltd.
633 Eagle Avenue, West Hempstead, NY 11552
Contract Amount \$106,700 **PIN#** 05611N0003
2. Joseph V. Bender dba Bender Sale Barn, Inc.
19 Cardinal Lane, Sugar Loaf, NY 10981
Contract Amount \$110,000 **PIN#** 05611N0002

The contract terms shall each be for three (3) years starting from the date of the Notice to Proceed. The two contracts will each contain two renewal periods of two (2) years duration each period.

The proposed contractors have been selected by means of the Negotiated Acquisition Procurement Method, pursuant to Section 3-04 of the Procurement Policy Board Rules.

Draft copies of the contracts are available for public inspection at the New York City Police Department Contract Administration Unit, 51 Chambers Street, Room 310, New York, New York 10007, on business days, excluding holidays, from June 11, 2013 through June 13, 2013 from 9:30 A.M. to 4:30 P.M. Please contact the Contract Administration Unit at (646) 610-5753 to arrange a visitation.

j11

AGENCY RULES**TAXI AND LIMOUSINE COMMISSION****■ NOTICE****Notice of Promulgation of Rules**

Notice is hereby given in accordance with section 1043(b) of the Charter of the City of New York ("Charter") that the Taxi and Limousine Commission ("TLC") promulgates rules changing the requirements for the sale of taxicab medallions.

These rules are promulgated pursuant to sections 1043 and 2303(b) of the Charter and section 19-503 of the Administrative Code of the City of New York, and chapter 602 of the Laws of 2011 and chapter 9 of the Laws of 2012 of New York State.

On May 31, 2012, a public hearing was held by the TLC at the TLC's offices at 33 Beaver St., 19th Floor, New York, New York. These rules were approved at the hearing on May 31. These rules will take effect 30 days after publication.

Statement of Basis and Purpose of Rule

On December 23, 2011 Governor Cuomo signed into law chapter 602 of the Laws of 2011, and on February 17, 2012, signed into law chapter 9 of the Laws of 2012, which amended the previous statute. This legislation, as fully enacted (the "Legislation"), authorizes, among other things, New York City to issue up to 2,000 new taxicab medallions restricted to use with vehicles accessible to persons in wheelchairs.

The TLC reviewed its existing rules on the sale of new taxicab medallions (contained in Chapter 65 of Title 35 of the Rules of the City of New York) and identified several changes to create a more smooth and efficient sales process. The changes will also make the process clearer for those seeking to purchase the new medallions. Specifically, the rules:

- Increase the deposit amount for minifleet medallions from \$2,000 to \$5000 (or \$10,000 for a lot of two medallions).
- Increase the time after the auction to close on the purchase of a medallion from 30 days to 90 days, allowing more time for, among other things, possible delays in obtaining a qualified Accessible Taxicab vehicle for use with the new medallions.
- Provide that bids of non-winners that are not returnable will be retained by the City.

New material is underlined.

[Deleted material is in brackets]

Section 1. Section 65-06(a)(3) of Title 35 of the Rules of the City of New York is amended to read as follows:

(3) Include with each bid the following:

- (i) For each Minifleet Medallion for which a Bidder submits a bid, a deposit of \$[2,000] 5,000 (or \$10,000 for each lot of 2 Minifleet Medallions) in a certified check, bank check, money order, or a check issued by a Taxicab Broker or Agent licensed by the

Commission pursuant to chapter 62 or chapter 63 of this title respectively, payable to the "New York City Taxi and Limousine Commission";

- (ii) For each Independent Medallion for which a Bidder submits a bid, a deposit of \$2,000 in a certified check, bank check, money order, or a check issued by a Taxicab Broker or Agent licensed by the Commission pursuant to chapter 62 or chapter 63 of this title respectively, payable to the "New York City Taxi and Limousine Commission"; and
- (iii) A letter of commitment for no less than eighty percent of the bid amount, issued by a bank or credit union licensed to do business in the State of New York or other lender licensed by the State of New York or the Federal Government.

Section 2. Sections 65-07(a)(1) and (2) of Title 35 of the Rules of the City of New York are amended to read as follows:

(a) *Closing Deadlines*

(1) Within [thirty] ninety days after the bid opening, each winning Bidder must close on his or her Medallion(s). If the winning Bidder is unable to close within that period, Bidder must complete the following no later than [thirty] ninety days after the bid opening:

(i) Deposit twenty-five thousand dollars (\$25,000) in a form of payment acceptable under §52-40(b)(2) of these Rules for each Medallion covered by the winning bid; and

(ii) Provide the Chairperson with proof of purchase of a vehicle eligible for Hack-Up (see Chapter 67) in the form of a certificate of origin, a certificate of title, a bill of sale, or a signed sales contract.

(2) All purchases of Medallions must close by no later than [thirty] ninety days after bid opening unless extended by the Chairperson for reasonable cause shown.

Section 3. Section 65-07(f)(4) of Title 35 of the Rules of the City of New York is amended to read as follows:

(4) Deposits of non-winning and non-responsive Bidders will be returned by the Chairperson if possible.

(i) A deposit made under §65-06 that is not returnable to the Bidder will be deemed forfeited by the Bidder and will be retained by the Commission after the Chairperson has made two unsuccessful attempts to return the deposit, by certified mail, return receipt requested, to the address listed by the Bidder on the bid form.

j11

Notice of Promulgation of Rules

Notice is hereby given in accordance with section 1043(e) of the Charter of the City of New York ("Charter") that the Taxi and Limousine Commission ("TLC") promulgates rules governing a new chapter on Information Security rules for Street Hail Livery Technology System Providers ("LPEP Provider" or "Licensee") for Street Hail Liveries as the result of creation of Street Hail Livery Service.

These rules are promulgated pursuant to sections 1043 and 2303 of the Charter and section 19-503 of the Administrative Code of the City of New York.

A public hearing on these rules was held at the TLC at its offices at 33 Beaver Street, 19th Floor, New York, New York, on May 31, 2012 at 10:00 A.M.

These rules will take effect 30 days after they are published in the City Record.

Statement of Basis and Purpose of Rule

On December 23, 2011 Governor Cuomo signed into law chapter 602 of the Laws of 2011, and on February 17, 2012, signed into law chapter 9 of the Laws of 2012, which amended the previous statute. This legislation allows New York City to issue up to 18,000 transferable licenses to for-hire vehicles authorizing them to pick up passengers by street hail anywhere outside Manhattan (except for the airports) and in Manhattan north of West 110th Street and north of East 96th Street. Up to 6,000 of these licenses for Street Hail Liveries can be issued in the first year of the program. Twenty percent of these licenses will be set aside for wheelchair accessible vehicles (City subsidies for accessible vehicle purchase/upgrades will be available). The rules described below implement the state legislation. They outline the characteristics of and the services that the new Street Hail Vehicles will provide to New York City residents and visitors. The state legislation and the rules aim to improve access to safe, legal and convenient street hail service for the 6.7 million New York City residents who live outside of the neighborhoods where yellow taxi service is generally available.

The rule changes are organized as follows:

1. Amendment to *Definitions* (Chapter 51) to incorporate Street Hail Liveries
2. Amendment to *For-Hire Service* (Chapter 59B) to outline requirements for base stations authorized to affiliate Street Hail Liveries
3. New chapter on *Street Hail Livery Service* outlining licensing, service and vehicle requirements
4. Amendments to *Medallion Taxicab Drivers* (Chapter 54) to incorporate requirements for drivers of Street Hail Liveries
5. New chapter on *Technology Vendors* creating a new license type for vendors of Street Hail Livery Technology Systems, also known as LPEP (an acronym for Livery Passenger Enhancements

Program), for Street Hail Liveries

This statement first provides some background on existing street hail service availability and passenger demand for this service, and explains the rationale for the Street Hail Livery program. It then discusses the purpose of some of the more specific rules being proposed to implement the program.

Background: Brooklyn, the Bronx, Queens, Staten Island, & Northern Manhattan Lack Street Hail Service

Currently, yellow taxis with medallions issued by the TLC are the only vehicles authorized to pick up passengers by street hail anywhere in the city. However, according to recent GPS data collected by TLC, 95% of all yellow taxi street hail pickups are in Manhattan's Central Business District (CBD) and at La Guardia or JFK airports. The demand for street hail service in Northern Manhattan, Brooklyn, Bronx, Queens and Staten Island neighborhoods, where 80% of the City's population lives, but where yellow taxis choose not to go, is met (illegally) by livery vehicles, which are licensed to pick up passengers only by prearrangement. TLC staff who recently observed passengers hailing rides at various locations outside Manhattan counted 65 street hails per hour at Mermaid and Stillwell Avenues in Brooklyn, 39 per hour at Jamaica Avenue and Parsons Boulevard in Queens, and 19 per hour at Grand Concourse and 149th Street in the Bronx. All street-hails observed by TLC were picked up by livery vehicles.

The current licensing and street hail regulations mean that:

- Livery drivers who pick passengers up from the street by hail to meet the existing demand, but do so without notification from the base, are put in the position of routinely violating the law.
- Business districts outside of the Manhattan CBD are at a competitive disadvantage because their clients and customers do not have access to safe, legal and convenient street hail service for travel between meetings or home from shopping trips.
- Residents who use the street-hail service from liveries are not protected by nor benefit from key features of yellow taxicab service:
 - **Set Fares:** Fares, determined in a livery street-hail pickup by haggling between the driver and the passenger (who is often uncomfortable with this arrangement), are not metered or otherwise regulated and leave passengers vulnerable to overcharging.
 - **Safety and Security:** Licensed livery vehicles can be difficult for street hail passengers to distinguish from unlicensed vehicles. Many passengers seeking to hail a livery on the street are exposed, without their knowledge, to uninsured and possibly unsafe vehicles and to drivers with unknown safety records.
 - **Convenience and Customer Service:** Most livery vehicles have no AVL locator, which can make it hard to help street-hail passengers recover lost property. Most livery vehicles do not offer passengers the convenience of paying by debit or credit card, an extremely popular feature among yellow taxi passengers.
 - **Wheelchair Access:** Only a minute fraction of existing livery vehicles are accessible to wheelchair users. Although there are currently TLC rules in place that require the for-hire industry to provide service to wheelchair users, the service currently available is insufficient to meet wheelchair users' mobility needs.

The legislation enacted in Albany, which these rules implement, addresses the problems described above by authorizing the City to issue transferable Street Hail Livery licenses. Vehicles with these licenses will be permitted to pick up street hail passengers anywhere in Brooklyn, the Bronx, Staten Island, Northern Manhattan (north of W. 110th St. and north of E. 96th St.), and Queens (excluding airports). They can also pick up passengers by prearrangement anywhere except Manhattan south of W. 110th St. and E. 96th St. This will ensure that these new Street Hail Livery Vehicles serve the neighborhoods that are currently underserved by yellow taxis and protect yellow taxis from competition in the areas of the city they typically serve.

Vehicle Requirements. Street Hail Liveries will have a variety of features, as described in these rules, to make them safer and more convenient for passengers. These features include:

1. Meters calculating a uniform fare for street-hail trips (to provide predictability for passengers, build trust between drivers and passengers, and prevent price gouging)
2. Credit and debit card readers (to make it easier for passengers to pay their fares and reduce the amount of cash drivers carry)
3. Automatic Vehicle Locators ("AVL") (to assist with locating lost property and to assist TLC enforcement with preventing Street Hail Liveries from making illegal pickups)
4. Distinguishing markings (a uniform color scheme, text markings, and roof light) so passengers know they are entering a legal car with a licensed driver

Accessibility. The Street Hail Livery program also expands transportation options for individuals who use wheelchairs. As per the state legislation, 20 percent of Street Hail Liveries will be required to be accessible to individuals who use wheelchairs. Individuals who purchase Street Hail Livery licenses that are part of this accessibility initiative will be eligible for a City subsidy to cover costs of upgrading their vehicles or purchasing new accessible vehicles. This will significantly expand access to both prearranged and hail service for wheelchair users, expanding these individuals'

ability to travel around the city.

Driver Requirements. To ensure that Street Hail Livery drivers can safely and effectively operate a Street Hail Livery and provide excellent customer service, these rules require that new Street Hail Livery drivers be licensed by the Commission and be either (1) existing licensed for-hire vehicle drivers, (2) existing licensed yellow taxi ("hack") drivers, or (3) existing licensed paratransit drivers (for accessible vehicles). Individuals who do not fall into any of the three categories above will be required to obtain a yellow taxi hack license to operate a Street Hail Livery.

Service Requirements. To ensure that the public receives good customer service in Street Hail Liveries, these rules outline the service Street Hail Livery drivers must provide. This includes many requirements that are found in the yellow taxi industry, such as rules surrounding service refusals, compliance with reasonable passenger requests, and rates charged.

Service Options. Street Hail Liveries will be permitted to provide both prearranged and street hail service. This gives drivers flexibility to adapt to fluctuations in customers' demand for each of these types of service (e.g., prearranged airport drop-offs in the early morning and street hail rides late-night). This enables drivers to maximize revenue earned and gives bases flexibility to respond to spikes and troughs in demand.

Enforcement. To protect yellow taxis in areas where they are the only vehicles authorized to pick up street hails; these rules clearly define the areas where Street Hail Liveries are not allowed to make pickups and the penalties for violating these rules. Vehicle requirements will include GPS technology that will enable TLC to detect and penalize Street Hail Liveries that make illegal pickups, putting violators' licenses in jeopardy.

Base Requirements. State legislation requires that each Street Hail Livery be affiliated with a base that is specially licensed to affiliate Street Hail Liveries. These rules outline the process for bases to become licensed to affiliate a Street Hail Livery, along with these bases' responsibilities. These responsibilities include ensuring their Street Hail Livery vehicles and drivers comply with TLC rules and transmit the 50 cent MTA surcharge on each hail ride to the MTA.

Technology Vendor Requirements. State legislation authorizes the TLC to license vendors of credit card and customer enhancements technology to Street Hail Liveries. The TLC intends to regulate these vendors because it believes that licensure is preferable to the procurement and contract approach used in the taxicab industry. Under a regulatory approach, any vendor who can meet TLC requirements can apply for a license. This will maintain vendor competition and allow the TLC to create and enforce consistent service standards for all licensees. In addition, the TLC believes that a regulatory approach will enable it to revisit and revise standards as technology and other factors advance. Accordingly, the TLC believes that the competition permitted by a regulatory approach is key to both keeping prices affordable and improving service quality. Allowing multiple taxicab technology vendors to develop and provide taxicab technology is important for fostering innovation and giving the for-hire industries choices. Moreover, the TLC believes that the benefits of competition in the for-hire industries may ultimately feed into the taxi industry by permitting advances in technology that may benefit passengers in all the industries the TLC regulates. In order to maintain the ability for multiple vendors to provide taxicab technology—while maintaining TLC oversight and quality control—these rules outline the process and standards for becoming a TLC-licensed technology vendor. In addition to providing a service to the public, the Street Hail Livery program provides opportunities for the industries TLC regulates:

- Livery drivers and bases that choose to enter the Street Hail Livery business (which is completely optional for both vehicle owners and bases) will expand the ways in which they may legally serve the communities they have been serving for years by providing not only high-quality prearranged service, but also safe, convenient and legal street hail service.
- The street hail business that already exists in many neighborhoods outside the Manhattan CBD will be brought out of the shadows, bringing legitimacy and pride to those providing this service.
- Income-generating opportunities for drivers will increase as more customers will be enticed to take advantage of the predictability and quality of this new street hail service.

Each Street Hail Livery Vehicle will be equipped with an LPEP which:

- has an electronic payment system, which will allow riders to pay with credit, debit, and prepaid cards;
- has a system capable of transmitting text messages;
- has an Automatic Vehicle Location system, which will identify the location of Street Hail Liveries while in operation; and
- will collect and transmit trip, fare and other data.

The LPEP will interface with the meter and together will allow the TLC to regulate fares and enforce violations of the Hail Service Rules stated in Chapter 82.

Chapter 84 – Information Security Rules for Street Hail Livery Technology System Providers

The promulgated rules require that the LPEP Data collected, transmitted, processed, maintained and stored by all LPEP Providers and their employees, agents and subcontractors must be safeguarded to provide:

- 1) a secure medium for the LPEP Data and LPEP system components,
- 2) protection of personal information of the LPEP Provider and subcontractor employees, and
- 3) protection of personal information of members of the riding public who pay by credit, debit or prepaid card.

The promulgated rules require that the LPEP Provider:

- Establishes policies for information security, authentication, remote access, anti-virus security, application development security, digital media reuse and disposal, encryption, passwords, user responsibilities, and vulnerability management;
- Complies with copyrights and develops appropriate controls and procedures to protect the Database Management Systems;
- Limits access to LPEP Data, by providing safeguards such as firewalls and fraud prevention;
- Maintains the confidentiality of personal information; and
- Develops controls for network management and procedures for security incident management.

The rule is as follows:

New Matter is underlined.

Section 1. Title 35 of the Rules of the City of New York is amended by adding a new chapter 84, to read as follows:

Chapter 84

Information Security Rules for Street Hail Livery Technology System Providers

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- §84-01 Scope of the Chapter
- §84-02 Definitions Specific to this Chapter
- §83-03 Information Security Requirements

§84-01 Scope of the Chapter

- (a) To establish the Commission's information security requirements for the collection, transmission, processing, maintenance, and storage of LPEP Data by Street Hail Livery Technology System Providers, their employees, agents and subcontractors.
- (b) The information security requirements set forth in this Chapter apply to LPEPs, all Information System Components, LPEP Data, and all related services provided by Street Hail Livery Technology System Providers, their employees, agents and subcontractors to carry out the activities licensed under Chapter 83 of these Rules.

§84-02 Definitions Specific to this Chapter

- (a) Application. A computer program designed for a specific use or task and includes all software applications whether custom or off-the-shelf, including internal and external (web) applications.
- (b) Database. An organized collection of data, typically in digital form.
- (c) Database Management System. A software package with computer programs that control the creation, maintenance and use of a database.
- (d) DOITT Standards. The Department of Information Technology and Telecommunications Citywide Information Security Policy for Service Providers and Encryption Standards.
- (e) Information System shall have the same meaning given such term in §83-03 of these Rules.
- (f) Information System Component includes any Network Component, Server, or Application included in, or connected to, the LPEP and/or LPEP Data environment.
- (g) LPEP Data. All data required to be collected, transmitted and maintained pursuant to §83-31 of these Rules and other information assets related to the LPEP Data. LPEP Data includes, but is not limited to, Trip Data, data related to credit, debit and prepaid card transactions, and text messages and the date and time such messages were sent and received.
- (h) Network Component includes all firewalls, switches, routers, wireless access points, network appliances, and other security appliances.
- (i) Non-consumer User. Any individual, excluding a cardholder, who accesses Database Management System components, including, but not limited to employees, administrators and third parties.
- (j) Personal Information shall have the same meaning given such term in §83-03 of these rules.
- (k) Security Incident or Incident shall have the same meaning given such term in §83-03 of these Rules.
- (l) Security Policy. The information security policy and procedures established by an LPEP Provider that comply with the requirements in §84-03 of these Rules.
- (m) Server. A physical computer hardware system dedicated to running one or more services at the requests of other programs and includes web, database, authentication, Domain Name System, mail proxy, and Network Time Protocol.
- (n) Street Hail Livery Technology System or LPEP shall have the same meaning given such term in §51-03 of these Rules.
- (o) Street Hail Livery Technology System Provider or LPEP Provider shall have the same meaning given such term in §51-03 of these Rules.
- (p) Trip Data shall have the same meaning given such term in §51-03 of these Rules.

§84-03 Information Security Requirements

- (a) Information Security Policy.
 - (1) Establish Information Security Policy (Security Policy). The LPEP Provider must establish prior to system design, maintain, and disseminate to its employees and relevant third parties such as agents and subcontractors, the information security policy and procedures that:
 - (i) Comply with all of the requirements in this section;
 - (ii) Are reviewed and updated at

- (iii) least annually; any change in information security policy and procedures should be analyzed for breaches before implementation (notification of the review and update of the Security Policy must be provided to the Commission); Include daily operational security procedures that are consistent with the requirements in this section (e.g., user account maintenance procedures, log review procedures).
- (2) Usage Policies. The Security Policy must include usage policies for critical employee-facing technologies, such as modems and wireless devices, to define proper use of these technologies for all employees, agents and subcontractors of LPEP Providers. Usage policies must include:
 - (i) Explicit management approval;
 - (ii) Authentication for use of the technology;
 - (iii) A list of all such devices and personnel with access;
 - (iv) Labeling of devices with LPEP Provider contact information;
 - (v) Acceptable uses of the technology;
 - (vi) Acceptable network locations for these technologies;
 - (vii) A list of products approved by the LPEP Provider.
 - (viii) Automatic disconnect of modem sessions after a specific period of inactivity;
 - (ix) Activation of modems only when needed, with immediate activation after use; and
 - (x) When accessing LPEP Data remotely via modem, disable storage of LPEP Data onto local hard drives, floppy disks or other external media, and disable cut-and-paste and print functions during remote access.
- (3) Responsibilities of LPEP Providers and Employees. The Security Policy must clearly define the information security responsibilities of the LPEP Provider and its employees.
- (4) Management Responsibilities. The LPEP Provider must assign to an individual or team the following information security management responsibilities:
 - (i) Establish, document, and distribute the Security Policy;
 - (ii) Monitor and analyze security alerts and information, and distribute to appropriate personnel;
 - (iii) Establish, document, and distribute Security Incident response and escalation procedures to ensure timely and effective handling of all situations;
 - (iv) Administer user accounts, including additions, deletions, and modifications; and
 - (v) Monitor and control all access to data.
- (5) Security Awareness for Employees. The LPEP Provider must make all employees aware of the importance of information security by:
 - (i) Educating employees (e.g., through posters, letters, memos, meetings, and promotions); and
 - (ii) Requiring employees to acknowledge in writing they have read and understood the Security Policy.
- (6) Screen Employees. The LPEP Provider must screen potential employees to minimize the risk of attacks from internal sources.
- (7) Requirements for Third Party Access. The LPEP Provider must require all third parties, such as agents and subcontractors, with access to the LPEP, Information System Components, or LPEP Data, or who are involved in any related services provided by the LPEP Provider in carrying out the activities licensed under Chapter 83 of these Rules, to agree in writing to comply with the Security Policy and all security requirements in this section.
- (8) Incident Response Plan. The LPEP Provider must implement a Security Incident response plan that, at a minimum, requires the LPEP Provider to respond immediately to a system breach. The plan must:
 - (i) Contain specific Incident response procedures, business recovery and continuity procedures, data backup processes, roles and responsibilities, and communication and contact strategies;
 - (ii) Be tested at least annually;
 - (iii) Designate specific personnel to be available on a 24/7 basis to respond to alerts;

- (iv) Provide appropriate training to staff with Security Incident response responsibilities;
- (v) Include alerts from intrusion detection, intrusion prevention, and file integrity monitoring systems; and
- (vi) Contain a process to modify and evolve the Incident response plan according to lessons learned and to incorporate industry developments.
- (b) **Authentication.** The LPEP Provider must provide a process that verifies a user's identity to ensure that the person requesting access to a system is the person to whom entry is authorized.
- (c) **Change Control.** The LPEP Provider must follow change control procedures for all system and software configuration changes. The procedures must include:
- (1) Documentation of impact;
 - (2) Management sign-off by appropriate parties;
 - (3) Testing that verifies operational functionality; and
 - (4) Back-out procedures.
- (d) **Copyright Compliance.** The LPEP Provider must comply with the terms of all software licenses and may not use any software in any form that has not been legally purchased or otherwise legitimately obtained.
- (e) **Database Management Systems.** The LPEP Provider must develop and implement appropriate controls and procedures to ensure that the Database Management Systems are adequately protected.
- (f) **Access to LPEP Data and Computing Resources.**
- (1) **Limit Access.** The LPEP Provider must limit access to LPEP Data and related computing resources to only those individuals whose job requires such access.
 - (2) **Restrict Access.** The LPEP Provider must establish a mechanism for systems with multiple users that restricts access based on a user's need to know, and is set to "deny all" unless specifically allowed.
 - (3) **Unique ID.** The LPEP Provider is required to assign a unique ID to each person with access to LPEP Data and related computing resources to ensure that action taken on critical data and systems are performed by, and can be traced to, known and authorized users. The LPEP Provider must:
 - (i) Identify all users with a unique username before allowing them access;
 - (ii) To ensure proper user authentication and password management for Non-consumer Users and administrators on all system components, the LPEP Provider must:
 - (A) Control the addition, deletion, and modification of user IDs, credentials, and other identifier objects;
 - (B) Immediately revoke accesses of terminated users;
 - (C) Remove inactive user accounts at least every ninety (90) days;
 - (D) Enable accounts used by vendors for remote maintenance only during the time needed;
 - (E) Distribute password procedures and policies to all users who have access to LPEP Data and related computing resources;
 - (F) Prohibit the use of group, shared, or generic accounts; and
 - (G) Authenticate all access to any database containing LPEP Data, including access by applications, administrators, and all other users.
 - (4) **Restrict Physical Access.** The LPEP Provider must restrict physical access to LPEP Data and related computing resources as follows:
 - (i) Any physical access to data or systems that house LPEP Data, allows the opportunity to access devices or data, and/or removes systems or hardcopies, must be appropriately restricted.
 - (ii) The LPEP Provider must use appropriate facility entry controls to limit and monitor physical access to systems that collect, transmit, process, maintain or store LPEP Data.
 - (A) The LPEP Provider must use cameras to monitor sensitive areas and audit this data and correlate with other entries, storing for at least three (3) months, unless otherwise restricted by law.
 - (B) The LPEP Provider must restrict physical access to publicly accessible network jacks.
 - (C) The LPEP Provider must restrict physical access to wireless access points, gateways, and handheld devices.
 - (iii) The LPEP Provider must develop procedures to help all personnel easily distinguish between employees and visitors, especially in areas where LPEP Data is accessible.
- (g) **Firewalls.**
- (1) **Firewall Configuration.** A firewall must control access between internal networks and external networks. All firewalls used in the LPEP Provider's systems must be configured by the LPEP Provider to:
 - (i) Block all data traffic (subject to the protocol limitations of the firewall) except that traffic which is explicitly allowed; direct incoming traffic to trusted internal systems; and protect vulnerable systems;
 - (ii) Prevent disclosure of information such as system names, network topology, and network device types; and
 - (iii) Support network layer authentication, with both the firewall and the network layer authentication to be used in conjunction with standard application authentication methods.
 - (2) **External Firewall Connections and Changes.** The LPEP Provider must establish a formal process for approving and testing all external network connections and changes to the firewall configuration.
 - (3) **Network Diagram.** The LPEP Provider must provide a current network diagram with all connections to LPEP Data, including any wireless networks.
 - (4) **Management Descriptions.** The LPEP Provider must provide a description of groups, roles, and responsibilities for logical management of Network Components.
 - (5) **List of Services/Ports.** The LPEP Provider must provide a documented list of services/ports necessary for business.
- (6) **Justification for Protocols.** The LPEP Provider must provide justification and documentation for any risk protocols allowed (e.g., File Transfer Protocol, etc.), which includes reason for use of protocol and security features implemented.
- (7) **Periodic Review.** The LPEP Provider must conduct a periodic review of firewall/router rule sets.
- (8) **Exceptions to Denial of Untrusted Networks/Hosts.** The LPEP Provider must build a firewall configuration that denies all traffic from "untrusted" networks/hosts, except for:
- (i) Web protocols - HTTP (port 80) and Secure Sockets Layer (SSL) (port 443);
 - (ii) System administration protocols (e.g., Secure Shell (SSH) or Virtual Private Network; and
 - (iii) Other protocols required by the business (e.g., for ISO 8583).
- (9) **Restricting Connections between Publicly Accessible Servers and LPEP Data.** The LPEP Provider must build a firewall configuration that restricts connections between publicly accessible servers and any system component storing LPEP Data, including any connections from wireless networks. This firewall configuration must include:
- (i) Restricting inbound and outbound Internet traffic to ports 80 and 443;
 - (ii) Securing and synchronizing router configuration files (e.g., running configuration files which are used for normal running of the routers, and start-up configuration files which are used when machines are re-booted, must have the same, secure configuration);
 - (iii) Denying all other inbound and outbound traffic not specifically allowed;
 - (iv) Installation of personal firewall software on any mobile and/or employee-owned computers with direct connectivity to the Internet (e.g., laptops used by employees), which are used to access the organization's network;
 - (v) Prohibiting direct public access between external networks and any system component that stores LPEP Data (e.g., databases);
 - (vi) Filtering and screening all traffic to prohibit direct routes for inbound and outbound Internet traffic;
 - (vii) Restricting outbound traffic from sensitive applications to authorized IP addresses; and
 - (viii) Implementing IP masquerading to prevent internal addresses from being translated and revealed on the Internet. The LPEP provider must use technologies that implement RFC 1918 address space, such as Port Address Translation or Network Address Translation.
- (h) **Host and Server Systems.** The LPEP Provider must configure host and server systems with sufficient security features to ensure that LPEP Data are adequately protected from unauthorized use, disclosure, modification, destruction, and denial of service.
- (i) **Local Area Networks.** The LPEP Provider must configure local area networks ("LANs") with sufficient security features to ensure that LPEP Data are adequately protected from unauthorized use, disclosure, modification, destruction, and denial of service.
- (j) **Network Management.**
- (1) **Appropriate Access.** The LPEP Provider must implement controls over all such devices and platforms so that only appropriate resources and persons may access the network. The LPEP Provider must also implement appropriate architectures, procedures, management assignments, and back-up and recovery plans to provide such controls.
 - (2) **Monitor All Access.** The LPEP Provider must track and monitor all access to network resources and LPEP Data.
 - (3) **Linking Access to System Components.** The LPEP Provider must establish a process for linking all access to system components (especially those done with administrative privileges such as root) to an individual user.
 - (4) **Automated Audit Trails.** The LPEP Provider must implement automated audit trails to reconstruct the following events for all system components:
 - (i) All individual user access to LPEP Data;
 - (ii) All actions taken by any individual with root or administrative privileges;
 - (iii) Access to all audit trails;
 - (iv) Invalid logical access attempts;
 - (v) Use of identification and

- authentication mechanisms;
- (vi) Initialization of the audit logs; and
- (vii) Creation and deletion of system-level objects.
- (5) *Record Audit Trails.* The LPEP Provider must record at least the following audit trail entries for each event, for all system components:
- (i) User identification;
- (ii) Type of event;
- (iii) Date and time;
- (iv) Success or failure indication;
- (v) Origination of event; and
- (vi) Identity or name of affected data, system component, or resource.
- (6) *Synchronize Times.* The LPEP Provider must synchronize all critical system clocks and times.
- (7) *Secure Audit Trails.* The LPEP Provider must secure audit trails so they cannot be altered, including the following:
- (i) Limit viewing of audit trails to those with a job-related need;
- (ii) Protect audit trail files from unauthorized modifications;
- (iii) Promptly back-up audit trail files to a centralized log server or media that is difficult to alter;
- (iv) Copy logs for wireless networks onto a log server on the internal LAN; and
- (v) Use file integrity monitoring/change detection software (such as Tripwire) on logs to ensure that existing log data cannot be changed without generating alerts (although new data being added must not cause an alert).
- (8) *Review Logs.* The LPEP Provider must review logs for all system components at least daily. Log reviews must include those servers that perform security functions (like intrusion detection systems) and authentication, authorization and accounting servers (e.g., Diameter).
- (9) *Retain Audit Trail History.* The LPEP Provider must retain audit trail history for a period that is consistent with its effective use, as well as all applicable law, rules and regulations.
- (k) *Wireless Networks.* At a minimum, dynamic Wi-Fi Protected Access must be used by the LPEP Provider for any portion of the network or system that includes 802.11x, or similar technology.
- (l) *Personal Information.* In addition to complying with §83-26 of these Rules, all LPEP Provider employees, agents or subcontractors or employees of such agents or subcontractors with access to Personal Information are required to maintain the confidentiality of Personal Information. Personal Information:
- (1) Must only be used for the stated purpose for which it was gathered, and
- (2) May not be shared or disclosed, except for lawful purposes.
- (m) *Fraud Prevention.* The LPEP Provider must ensure that controls are developed and implemented into the LPEP, Information System Components and any software contained therein to prevent the possibility of fraud, and to ensure that the LPEP Data are adequately protected. This protection must address and prevent both malicious and inadvertent damage by the general user community, as well as authorized users. Controls built into the LPEP, Information System Components and any software contained therein must include:
- (1) Segregating duties so that the initiation of an event must be separated from its authorization to prevent activities that require collusion;
- (2) Fraud detection; and
- (3) Development, test and operational environments that are separated and the roles of those involved in these activities must also be segregated, to prevent the possibility of introducing unauthorized and untested code or altering operational data.
- (n) *Security Incident Management.*
- (1) *Reporting Security Incidents.* The LPEP Provider must develop a procedure for reporting observed or suspected Security Incidents, threats, weaknesses, or malfunctions that may have an impact on the security of the LPEP, Information System Components and any software contained therein, and LPEP Data. All such observed or suspected Security Incidents, threats, weaknesses, or malfunctions must be reported to the Commission within twelve (12) hours of when the LPEP Provider knows of or should have known of such Security Incidents, threats, weaknesses or malfunctions.
- (2) *Security Incident Management Procedures.* The LPEP Provider's Security Incident management responsibilities and procedures must be clearly defined and documented to ensure an immediate, effective, and orderly response to Incidents. At a minimum, these procedures must address:
- (i) Information system failures and loss of service;
- (ii) Denial of service;
- (iii) Errors resulting from incomplete or inaccurate data;
- (iv) Breaches of confidentiality; and
- (v) Loss of integrity of the LPEP, LPEP Data, Information System Components or any software contained therein.
- (3) *Security Incident Response Procedures.* In addition to normal contingency plans designed to recover systems or services, the Security Incident response procedures must also cover:
- (i) Analysis and identification of the cause of the Incident;
- (ii) Planning and implementation of corrective actions to prevent reoccurrence;
- (iii) Collection of audit log information;
- (iv) Communication with those affected by or involved in the recovery from the Incident; and
- (v) Reporting and escalation (as appropriate) of Incidents.
- (o) *Security Staffing.* The LPEP Providers and their agents or subcontractors must employ staff familiar with generally accepted baseline security practices and methodologies in connection with their performance under this section. These resources must have oversight responsibilities for compliance with this section and be able to articulate and direct secure solutions to protect the infrastructure and the underlying data.
- (p) *Criminal Activity.* The LPEP Provider must report all instances of suspected criminal activity to the Commission and the Agency Inspector General Office at the New York City Department of Investigation within twelve (12) hours of when the LPEP Provider knows of or should have known of such instances of suspected criminal activity.
- (q) *Logging and Administration.* All LPEP, Information System Components and any software contained therein provided by or for the LPEP Provider must enable appropriate logging and auditing capabilities.
- (r) *Anti-Virus Security Policy.*
- (1) *Commercial Anti-virus Software.* Servers, desktops, and laptops must have commercial anti-virus software installed, properly configured and running at all times.
- (2) *Remove the Virus.* Anti-virus software must be configured to automatically remove the virus.
- (3) *Users Not to Disable Anti-virus Software.* Users must not disable automatic virus scanning on their local machines.
- (4) *Administrators Not to Disable Anti-virus Software.* Server administrators must not disable anti-virus software on server machines.
- (5) *Administrators to Validate Files.* The LPEP Provider's administrators are responsible for validating version and signature files for desktop and laptop machines.
- (6) *Server Administrators to Validate Files.* Server administrators are responsible for validating version and signature files for servers.
- (7) *Users to Validate Files.* Users are responsible for validating version and signature files for stand-alone computers that are not connected to the network.
- (8) *Signature Updates.* When possible, signature updates must be installed without user intervention.
- (9) *Virus Signature Files.* New versions of the virus signature files must be loaded within forty-eight (48) hours.
- (10) *Affected Devices.* All virus alerts must be followed by an immediate full scan of affected devices performed by appropriate IT personnel.
- (11) *Root Cause Investigation.* The LPEP Provider's administrators must perform a root cause investigation when a virus is identified to ensure proper containment.
- (s) *Application Development Security Policy.*
- (1) *Security Requirements Analysis.* A comprehensive security requirements analysis must be performed for all new systems and for significant upgrades to existing systems.
- (2) *Best Practice Standards.* System security requirements and specifications must be compliant with industry best practice standards for technologies and system configuration.
- (3) *Interoperability.* System security requirements and specifications must ensure interoperability with all information sources and services with which it must interface.
- (4) *Integration.* System security requirements and specifications must ensure integration with existing security services where applicable.
- (5) *Production Environment.* The production environment must not be used for development or testing activities.
- (6) *Functionality.* All security functionality must be operational during formal acceptance and operational testing.
- (7) *Testing of New Application.* Prior to production release of any new application, testing must be done to ensure the new application will not adversely affect any existing systems.
- (8) *Back Out Plan.* Each application must have a defined back out plan in the unlikely event that its migration to the production environment causes service degradation.
- (9) *Disaster Recovery Program.* Each new application must create a business continuity and disaster recovery program in accordance with the business significance of the application.
- (t) *Digital Media Re-use and Disposal Policy.*
- (1) *Rendering Information Permanently Unreadable.* Where any equipment containing digital media is to be discarded or re-used, donated, sold or otherwise transferred to an external person, organization or vendor (e.g. at the end of a lease or as an RMA (returned merchandise), the LPEP Provider must use one of the following approved methods appropriate for rendering all information on the media permanently unreadable:
- (i) A data wiping program that will securely delete all data by methods that irreversibly wipe the physical area of storage (rather than simply removing the disk-directory reference to that information);
- (ii) Any full disk encryption method which is compliant with the DOITT Standards and in which it can be reasonably expected that no unauthorized person has the ability to decrypt the data; or
- (iii) Degaussing and/or physical media shredding technology which meets NIST standard 800-88 (or its successor). See http://csrc.nist.gov/publications/nistpubs/800-88/NISTSP800-88_rev1.pdf
- (3) *Exception to the Disposal Policy.* The LPEP Provider support staff may evaluate data stored on any equipment transferred internally and bypass the requirements of this policy. All such cases must be documented and approved by LPEP Provider management to ensure accountability.
- (3) *Transfer of Asset for Disposal.* An asset can be transferred for disposal to a vendor who has contractually committed to following one or more of the above methods.
- (u) *Encryption Policy.*
- (1) *Approved Algorithms.* Only approved cryptographic algorithms and supporting processes as described in the DOITT Standards found at <http://www.nyc/html/doitt/html/business/security.shtml> must be used to protect business critical information.
- (2) *Confidential Data at Rest.* Where technology permits, private or confidential data at rest must be protected by encryption. The use of password protection instead of encryption is not an acceptable alternative to protecting sensitive information.
- (3) *Private or Confidential Data.* Data categorized as private or confidential must not be transitioned to removable media without management approval.
- (4) *Removable Media.* Removable media including CDs, backup tapes, and USB memory drives that contain private or confidential data must be encrypted and stored in a secure location.
- (5) *Transfer of Removable Media.* When transferring removable media, the receiver must be identified to ensure the person requesting the data is a valid recipient.
- (6) *Emails.* All emails containing data classified as private or confidential must be encrypted.
- (7) *Unencrypted Transmission.* Unencrypted transmission of private or confidential data through the use of web applications is not allowed.
- (8) *Wireless Networks.* Wireless networks must be encrypted in accordance with DOITT Standards.
- (9) *Storage of Private or Confidential Data.* Private or confidential data may only be stored on portable devices such as laptops, smart phones and personal digital assistants (PDAs) when encrypted.
- (10) *Portable Devices.* Portable devices must not be used for long-term storage of private or confidential data.
- (11) *Remote Wipe.* Where it is technologically feasible, portable devices must have the capability to be remotely wiped in the event of theft or accidental loss.
- (12) *Protections for Portable Devices.* Portable devices must have proper protections in place.
- (13) *Approved Encryption Algorithms.* Approved encryption algorithms must be a minimum key length of 128 bits.
- (14) *Private Keys.* Private keys must be kept confidential.

- (15) Key Management. Key lifecycle management must be implemented.
- (16) Keys in Storage and Transit. Keys in storage and transit must be encrypted.
- (17) Key Choice. Keys must be chosen randomly from the entire key space.
- (18) Encryption Keys. Encryption keys must allow for retrieval for administrative or forensic use.
- (v) Password Policy.
 - (1) Passwords and PINs. Passwords and PINs:
 - (i) Must never be shared or displayed on screen;
 - (ii) Must be classified; and
 - (iii) Must be changed when there is any indication of system or password compromise.
 - (2) Screen Lock. A password-protected screen lock must be activated within fifteen (15) minutes of user inactivity.
 - (3) Encryption of Passwords and PINs. Passwords and PINs:
 - (i) Must be encrypted when transmitted electronically with a protocol which complies with the DOITT Standards located at http://cityshare.nycnet/html/cityshare/downloads/it_wireless/info_securitypolicies/Encryption_Standard.pdf; and
 - (ii) Must be encrypted or hashed when held in storage. When embedded in configuration files, source code or scripts, passwords and PINs must be either encrypted or secured with compensating controls which provide a comparable level of protection.
 - (4) Change Password. A user wishing to change his or her password/PIN must be positively identified by demonstrating knowledge of the current password/PIN or by other comparable methods. Passwords must be changed every ninety (90) days. Passwords cannot be changed more than once a day.
 - (5) Password Delivery. Passwords must be delivered securely to the recipient (authorized user) with an approved transmission method. Although passwords and PINS must never be shared, initial passwords may be delivered to the recipient's manager. In all cases, the recipient or manager must be positively identified before the password is delivered.
 - (6) Sensitive Accounts. All accounts which provide access to sensitive, private or confidential information must be automatically disabled after a maximum of five (5) sequential invalid login attempts within a fifteen (15) minute period. After being disabled, the account must remain locked out for a minimum of fifteen (15) minutes.
 - (7) Use of PINS. PINs may only be used where a numeric method for authentication is required, such as a telephone keypad. In all other cases, passwords or pass-phrases must be used for authentication.
 - (8) Number of Password and PIN Characters. Passwords and PINs must have a minimum length of eight (8) characters with the exception of voice mail systems, and Blackberry and PDA devices issued by the LPEP Provider, its agents or subcontractors must use a password or PIN of at least 4 alphanumeric characters.
 - (9) Type of Password Characters. Passwords must be constructed using at least one alphabetic character and at least one character which is either numeric or a special character.
 - (10) Derivation of Passwords. Passwords must not be derived from easily guessed, common words or phrases such as those found in dictionaries (English and non-English), nor should they be constructed from user IDs, proper names or other names, words, numbers or dates readily associated with the individual user (e.g., telephone extension, Social Security number, or zip code).
 - (11) Temporary or Initial Passwords. Temporary or initial user account passwords and PINs must be set to expire after initial use. Default passwords and PINs must be changed immediately upon the completion of the installation process and/or first login.
 - (12) Expiration Requirements. Additional password/PIN expiration requirements and related guidelines and restrictions are provided as follows for three account types.
 - (i) User Accounts.
 - (A) User account passwords and/or PINs must expire at least every ninety (90) days.
 - (B) There are no exceptions for User

- account passwords and/or PINs.
- (ii) Administrative Accounts.
 - (A) Administrative account passwords must expire at least every ninety (90) days.
 - (B) Administrative accounts must be restricted to logging in from specified IP addresses.
 - (C) When a staff member who knows an Administrative account password leaves the LPEP Provider or changes his or her job function, that password must be changed.
 - (D) Administrative accounts need not expire provided they use two-factor authentication and be either randomly generated or highly complex.
 - (E) Where feasible, the use of password management software and/or certificate-based authentication is recommended as an additional control for non-expiring Administrative accounts.
- (iii) Service Accounts.
 - (A) Service account passwords must expire at least every ninety (90) days.
 - (B) Service accounts must be known only by a limited number of staff members on a need-to-know basis.
 - (C) The names of staff who know the password for any Service account must be documented and the list of names/service accounts must be kept current.
 - (D) Service accounts must be restricted to logging in from specified IP addresses.
 - (E) When a staff member who knows a Service account password leaves the LPEP Provider or changes his or her job function, that password must be changed.
 - (F) Service accounts need not expire provided they have a minimum length of fifteen (15) characters and be either randomly generated or highly complex.
 - (G) Where feasible, the use of password management software and/or certificate-based authentication is recommended as an additional control for non-expiring Service accounts.
- (13) Reuse of Passwords and PINs. Users cannot re-use any of the past four (4) passwords.
- (14) Automate Enforcement or Establish Equivalent Controls. Where possible, the system must automate the enforcement of these requirements. Where this is not possible, equivalent controls must be established through alternative methods or procedures. For example, as an alternative to enforcing password complexity, the administrator could periodically use tools to detect weak passwords and require users with weak passwords to change them.
- (w) Access Policy.
 - (1) Authenticated Users. Users must be positively and individually identified and authenticated prior to being permitted access to any LPEP Data or related networking and computing resource.
 - (2) Connection to Only One Network. A computer or computing device must not be connected simultaneously to more than one network.
 - (3) Fax Modem Function. The fax modem function must be appropriately configured on all network resources to not answer any incoming call requests.
 - (4) Disconnect from Remote Access. Users must disconnect from the remote access connection when not actively in use.
 - (5) One Hour Limit. Users must be disconnected after a maximum of one (1) hour of no user input or activity. This does not apply to application program inactivity. The application time-out period will be determined by the application owner. Users must not use any method acting in their absence to avoid the inactivity disconnect.
 - (6) Confidentiality of Passwords and Authentication Mechanisms. Users are responsible for maintaining the confidentiality of passwords or other authentication mechanisms that are assigned in conjunction with the remote access service. A user's credentials must be classified as restricted information. Individual passwords must never be shared.
 - (7) Confidentiality of Data Remotely Accessed. Users must protect the confidentiality and integrity of data that is accessed remotely. This includes, but is

- not limited to ensuring that LPEP Data is either erased from the remote device after use or appropriately protected based on the level of sensitivity of the information.
- (x) User Responsibilities Policy.
 - (1) Safeguard. The LPEP Provider is responsible and accountable for safeguarding LPEP Data from unauthorized modification, disclosure, and destruction.
 - (2) Protect Critical Data. Critical data and removable data devices (USB drives, CDs, external drives, etc.) must be protected by appropriate physical means from modification, theft, or unauthorized access.
 - (3) Faxing Sensitive Information. When faxing sensitive information, the recipients must be called in advance to ensure the fax is properly managed upon receipt.
 - (4) Remove Documents. When faxing, copying or printing is completed, all documents must be removed from the common area.
 - (5) Screen Lock Workstations. Users must screen lock their active workstations when left unattended.
 - (6) Protect PDA Devices. Users must utilize passwords to protect PDA devices and voice mail systems.
 - (7) Protect Credentials. Individual users must properly protect credentials for their accounts. Individual credentials must never be shared.
 - (8) Group IDs. The use of group IDs is prohibited.
 - (9) Written Passwords. Writing down passwords is strongly discouraged. Passwords that are written must be appropriately stored to prevent disclosure to anyone other than the individual user. Passwords that are written must not reference the account or data store they protect.
 - (10) PINs for Blackberry. PINs for Blackberry, PDA, and voicemail must be a minimum of four (4) digits.
- (y) Vulnerability Management Policy.
 - (1) Inventory Computing Resources. All computing resources must be inventoried to determine the types of hardware, operating systems, and software applications that are used within the organization.
 - (2) Review and Update Inventory. The computing resource inventory must be periodically reviewed and updated in order to accurately reflect the environment. The inventory must be updated whenever new resources, hardware, operating systems, or software are added to the environment.
 - (3) Monitor Sources of Threat and Vulnerability. The LPEP Provider must continuously monitor sources of threat and vulnerability information from internal and external security sources.
 - (4) Review Vulnerability Information. The LPEP Provider must perform a timely review of vulnerability information received from reputable sources.
 - (5) Perform Analysis. The LPEP Provider must perform proper analysis to confirm applicability of identified vulnerabilities in comparison to system inventory.
 - (6) Categorize Vulnerabilities. The LPEP Provider must categorize applicable vulnerabilities according to a vulnerability classification. At a minimum, classification must consist of urgent, routine, or not applicable.
 - (7) Remediate Vulnerabilities. The LPEP Provider must have a process to remediate vulnerabilities based on significance.
 - (8) Automated Patch Management Tools. The LPEP Provider must use automated patch management tools to expedite the distribution of patches to systems.
 - (9) Action Plan. The LPEP Provider must maintain a process that develops an action plan to remediate all verified vulnerabilities.

SPECIAL MATERIALS

CITY PLANNING

■ NOTICE

DEPARTMENT OF CITY PLANNING
 PROPOSED ANNUAL PERFORMANCE REPORT (APR)
 and
 PROPOSED AFFIRMATIVELY FURTHERING
 FAIR HOUSING (AFFH) STATEMENT

2012 CONSOLIDATED PLAN PROGRAM YEAR COMMENT PERIOD - June 7 - June 21, 2013

The Proposed 2012 Consolidated Plan Annual Performance Report (APR) Public Comment Period will be from June 7th to June 21st. This document describes the City's performance concerning the: statutory requirements of the Cranston-Gonzalez Housing Act's Comprehensive Housing Affordability Strategy, and the City's use of the four U.S. Department of Housing and Urban Development (HUD) Community Planning and Development formula entitlement programs: Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); Emergency Solutions Grant (ESG); and Housing Opportunities for Persons with AIDS (HOPWA). The proposed APR reports on the accomplishments and commitment of these funds during the 2012 program year, January 1, 2012 to December 31, 2012.

In addition, New York City's Five-Year Affirmatively Furthering Fair Housing (AFFH) Statement will also be released for public comment as part of the City's proposed APR.

As of June 7, 2013, copies of both the Proposed APR and Proposed AFFH can be obtained at the Department of City Planning Bookstore, 22 Reade Street, Manhattan, (Monday 12:00 P.M. to 4:00 P.M., Tuesday - Friday 10:00 A.M. to 1:00 P.M.). In addition, the report will be posted in Adobe .PDF format for free downloading on City Planning's Website at: www.nyc.gov/planning. Furthermore, copies of the Proposed APR will be available for review at the main public library in each of the five boroughs. Please call (212) 720-3337 for information on the closest library.

The public comment period ends close of business June 21, 2013. Written comments regarding either of the respective reports should be sent to: Charles V. Sorrentino, New York City Consolidated Plan Coordinator, Department of City Planning, 22 Reade Street, 4N, New York, N.Y. 10007 email: 2012ConPlanAPR@planning.nyc.gov.

m31-j13

HOUSING PRESERVATION & DEVELOPMENT

NOTICE

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: June 10, 2013

To: Occupants, Former Occupants, and Other Interested Parties

Table with 3 columns: Property, Address, Application#, Inquiry Period. Lists properties at 1329 Pacific Street, 136 West 119th Street, 437 West 147th Street, etc.

Authority: SRO, Administrative Code §27-2093

Before the Department of Buildings can issue a permit for the alteration or demolition of a single room occupancy multiple dwelling, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

j10-17

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: June 10, 2013

To: Occupants, Former Occupants, And Other Interested Parties

Table with 3 columns: Property, Address, Application#, Inquiry Period. Lists property at 162 11th Avenue, Manhattan.

Authority: Special West Chelsea District, Zoning Resolution §§98-70, 93-90

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

j10-17

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: June 10, 2013

To: Occupants, Former Occupants, and Other Interested Parties

Table with 3 columns: Property, Address, Application#, Inquiry Period. Lists property at 306 West 47th Street, Manhattan.

Authority: Special Clinton District, Zoning Resolution §96-110

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

j10-17

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: June 10, 2013

To: Occupants, Former Occupants, and Other Interested Parties

Table with 3 columns: Property, Address, Application#, Inquiry Period. Lists property at 82 Berry Street, Brooklyn.

Authority: Greenpoint-Williamsburg Anti-Harassment Area, Zoning Resolution §§23-013, 93-90

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

j10-17

OFFICE OF THE MAYOR

CRIMINAL JUSTICE COORDINATOR'S OFFICE

NOTICE

The U.S. Department of Justice, Bureau of Justice Assistance (BJA), recently announced that \$4,038,230 is available for New York City under the Justice Assistance Grant (JAG) program. Funds may be used for several purpose areas, including: law enforcement programs, prosecution and court programs, prevention and education programs, corrections, drug treatment, planning, evaluation, and technology improvement programs.

The Mayor's Office of the Criminal Justice Coordinator, in consultation with the New York City Office of Management and Budget, is in the process of preparing a distribution plan for JAG funds. The City is required to submit an application for funding to BJA by July 19, 2013. Individuals or organizations who wish to provide comment about the distribution of JAG funds in New York City should send comments to:

Grant Coordinator
Office of the Criminal Justice Coordinator
Office of the Mayor
City of New York
One Centre Street, Room 1012 North
New York, NY 10007

All comments must be received by June 28, 2013.

j10-14

CHANGES IN PERSONNEL

Table with 6 columns: NAME, CITY COUNCIL, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for City Council members like BARRIE, CABRERA, DANIEL, etc.

Table with 6 columns: NAME, CITY CLERK, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for City Clerk SMITH.

Table with 6 columns: NAME, DEPARTMENT FOR THE AGING, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Department for the Aging like ADAMS, ARISTIZABAL, etc.

Table with 6 columns: NAME, MARY, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for MARY like JAMES, KOTIS, LAHEY, etc.

Table with 6 columns: NAME, CULTURAL AFFAIRS, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Cultural Affairs like BENNETT.

Table with 6 columns: NAME, FINANCIAL INFO SVCS AGENCY, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Financial Info Svcs Agency like EDLEY, LANIER, MURAD, etc.

Table with 6 columns: NAME, OFF OF PAYROLL ADMINISTRATION, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Off of Payroll Administration like HAFEEZ, MATTHEW.

Table with 6 columns: NAME, TAXI & LIMOUSINE COMMISSION, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Taxi & Limousine Commission like DOLCE, HAQUE, etc.

PUBLIC SERVICE CORPS
FOR PERIOD ENDING 05/10/13

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
FERNANDEZ	CHRISTIN	10209	\$9,410.00	APPOINTED	YES	04/01/13
KONG	DANIEL L	10209	\$12,000.00	APPOINTED	YES	04/01/13

OFFICE OF LABOR RELATIONS
FOR PERIOD ENDING 05/10/13

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
DENG	DANIEL	12752	\$41,408.00	APPOINTED	YES	04/29/13

DEPT OF YOUTH & COMM DEV SRVS
FOR PERIOD ENDING 05/10/13

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
ALEXANDER	KAREN N	10025	\$115,000.00	INCREASE	YES	05/01/13
BOBBITT	EDMUND M	40562	\$76,478.00	APPOINTED	NO	05/14/12
D'ANNA	ANTHONY F	12626	\$52,162.00	RESIGNED	NO	04/28/13
JOHN	SHERLY	12627	\$68,466.00	RESIGNED	YES	04/25/13
KATZ	YVETTE R	10026	\$97,360.00	RETIRED	YES	03/01/13
KATZ	YVETTE R	10250	\$28,588.00	RETIRED	NO	03/01/13
MCHENRY	LUCILLE	10124	\$67,000.00	RETIRED	NO	05/02/13
MILLER	ANDREW S	10026	\$115,000.00	INCREASE	YES	05/01/13
RATTRAY	DARRYL E	10025	\$125,000.00	INCREASE	YES	05/01/13
WALTER	JUSTIN H	12627	\$68,466.00	APPOINTED	YES	04/01/13

BOARD OF ELECTION POLL WORKERS
FOR PERIOD ENDING 05/10/13

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
ABDURRAHIM	ABDULLAH	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ABEELUCK	JUGDISWA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ABREU	CABRINI J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ABREU	JOSELY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ABUBAKE	SALEMM A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ADAMS	FLORENCE V	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AGUILAR	RONNY E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AGUIRRE	HAYLEY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AHARANWA	PATRICIA S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AHMED	IQBAL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AHMED	SHARMIN A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AHMED	TANZILA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AKHTAR	SOHAIL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALAM	KOUSSHUK	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALBA	RAFAELA C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALBRIGHTATEN	ANTHONY T	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALEXANDER	LESLIE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALFARO	MARVIN E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALFONSO	DENNY M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALI-WHITE	NAASRAH I	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALMAGUER	FANNY A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALMONTE	CHRISTAL J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALMONTE	ROSA A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALSTON	MATTHEW D	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ALSTON	TIMOTHY J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANASTASIO	MARY L	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANDERSON	CAESAR	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANDERSON	HARVEY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANDERSON	SHEENA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANDERSON	WAJEEDAH	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ANDRADE	DAWN K	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
APONTE	DEBBIE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ARLINE-ASIEDU	SHERIDEN A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
AYALA	RICHARDO	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BAGUM	KADEZA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BALDASSARI	DOLORES	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BANGAY	ISSA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BANKS	ESTELLA M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BARKER	DEBORAH	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BARNET	MONET S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BARNWELL	PAMELA L	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BARRETT	FRANCES- S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BASS	ADAM	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BAXTER	ROSALIND M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BAYOR	RAYA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BELL	TASHEMA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BETANCES	CATHERIN	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BILAL	TAJAH M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BLACKSHEAR	MECCA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BLUE	JESSE C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BOBE	MIGUEL A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BONHOMME	AMELISE C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BOOKER	JENNY S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BOOTLE	CHRISTIN	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BROWN	KEVIN A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BROWN	LORINE D	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BROWN	MARY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BROWN	ROBERT	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BROWN JR	ALEX	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BRYANT	JAMES G	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BURGOS	MATILDE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
BURKE	CHERYL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CACERES	MARILUZ	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAI	YIXIONG	9POLL	\$1,000.00	APPOINTED	YES	04/24/13
CALDERON	ASHLEY E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAMINER	CARMEN	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAMPBELL	CONSTANC C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAMPBELL	VICTORIA F	9POLL	\$1,000.00	APPOINTED	YES	01/01/12
CARDONA	CALEB	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAREY	CHRISTIN L	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CARRELLA	CARMINE J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CARTER	TAMIKA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CARVALHO	MICHELE E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CASTILLO	DIGNA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CASTILLO	YEAL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CAUSER	NATASHA C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHANOINE	DAPHNE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHAPARRO	WILLIAM	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHIEJINA	NNENNA O	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHOI	WING TIN	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHOUDHURY	BUSHRA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHOUDHURY	IMRANA A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CHRISTOPHER	BARBARA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CLARKE	NOVLETTE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
COLE	SHERESE F	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CONSTANCE	NATASHA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
COPELAND	FRANK	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
COPPOLA	MICHAEL J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CORDOVA	MERCEDES	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CORTORREAL	VALESKA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
COSTILLO	LEYDY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
COX	CASANDRA M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CRAWFORD	VIVETTE C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
CURIEL	ISAAC M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DACE	ANDREA S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DAMBREVILLE	VIRGINIA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DARCY	DAVID E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DAUGLAS	SHARELLE C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DAVIS	DUANE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DAVIS-BAYLOCK	DONNEICE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DAYAL	VEJAI K	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DEJESUS	MARGO L	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DEL ROSARIO-BEL	COSME P	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DELSON	KIMBERLY	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DEMITRIUS	PRIMROSE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DENG	SAM D	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DENNIS	JAMES	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DIAZ	ODILO	9POLL	\$1,000.00	APPOINTED	YES	04/22/13
DIAZ	RAUL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DIAZ SOLARI	THAMMIS	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DIGGS	JAMILAH J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DONAWA	SYLVIA T	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DONYINA	EMMANUEL T	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DRAYTON	ULYSSES	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DUARTE	SILVIA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DUNN	DENISE J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
DUNN	SHARON P	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
EDWARDS	DANA L	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
EDWARDS	MICHELE T	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
EGAN	ELAINE M	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
EHLERS	PATRICIA J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ELIE	MICHAEL J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ELMES	DENISE E	9POLL	\$1,000.00	APPOINTED	YES	01/01/13

ELMES	DEVINA J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
ESPADA	RAMIRO	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FAIZ	MORSHED	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FEINGOLD	SOCORRO G	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FELIX	LEE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FERNANDEZ	JULISSA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FEVOLA	ROBERT	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FIGHERA	NICOLE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FILS	SONATE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FLORES	GABRIEL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FLORESCU	GINA C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FORBES	IRVING	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FOWLER	EDWARD S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
FRIAS	MARIA C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GAGOT-FIGUEROA	JESSICA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GALE	SHIRLEY J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GARNER	CRYSTAL	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GEDEON	NUKSON	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GEORGE-STBRICE	NATACHA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GESCHWIND	SCOTT	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GIORGINO	LOUIS A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GLASGOW	RHODA S	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GONOWRIE	SEETA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GONZALEZ	KATHERYN R	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GONZALEZ	KIMBERLE C	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GORDON	CHRISTOP A	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GORDON	EDWARD	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GRANADOS	PEDRO J	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GRANDI	BARBARA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GRANT	BANETTA	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GRANT	JOYCE	9POLL	\$1,000.00	APPOINTED	YES	01/01/13
GRANTHENRIQUE	VALERIE	9POLL	\$			

READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step <i>Special Case Solicitations/Summary of Circumstances:</i>
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	
CP/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
DP	Demonstration Project
SS	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition <i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors

NA/11	Immediate successor contractor required due to termination/default <i>For Legal services only:</i>
NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (<i>Client Services/CSB or CSP only</i>)
WA1	Prevent loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price <i>Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only)</i>
OLB/a	anti-apartheid preference
OLB/b	local vendor preference
OLB/c	recycled preference
OLB/d	other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE:

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

☛ m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency contact information
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in The City Record