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THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

EDNA WELLS HANDY, Commissioner, Department of Citywide Administrative Services.
ELI BLACHMAN, Editor of The City Record.

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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

DEFERRED COMPENSATION PLAN BOARD

MEETING

The New York City Deferred Compensation Plan Board will hold its monthly meeting on Wednesday, June 29, 2011 from 10:00 A.M. to 12:00 P.M. The meeting will be held at 40 Rector Street, 3rd Floor, NYC.

j27-29

EQUAL EMPLOYMENT PRACTICES COMMISSION

MEETING

The next meeting of the Equal Employment Practices Commission will be held in the Commission's Conference Room/Library at 40 Rector Street (14th Floor) on Thursday, June 30, 2011 at 9:15 A.M.

j23-30

LANDMARKS PRESERVATION COMMISSION

PUBLIC HEARINGS

Notice is hereby given that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25,309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **July 12, 2011 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 11-6122 - Block 2090, lot 63 - 258 Adelphi Street - Fort Greene Historic District
An Italianate style brick and brownstone house, constructed c.1860. Application is to raise the parapets and construct a roof deck. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 12-0763 - Block 2099, lot 6 -

65 South Elliott Place - Fort Greene Historic District
An altered early Italianate style frame rowhouse built c.1854. Application is to construct a rear yard addition. Zoned R6B. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 11-7865 - Block 20, lot 6 - 25 Jay Street, aka 19-27 Jay Street - DUMBO Historic District
A Renaissance Revival style factory building designed by Flemer & Koehler and built in 1892. Application is to construct a rooftop addition. Zoned MX-2/R-8A. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 12-0014 - Block 326, lot 2 - 59 Tompkins Place - Cobble Hill Historic District
An Anglo-Italianate style rowhouse built in the early 1850s. Application is to enlarge window openings and install new windows. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 12-0494 - Block 5096, lot 38 - 1511 Albemarle Road - Prospect Park South Historic District
A Colonial Revival style house designed by Frank Freeman and built in 1899. Application is to replace windows. Community District 14.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0280 - Block 196, lot 3, 4 - 404-406 Broadway - Tribeca East Historic District
A mid-twentieth century commercial style store and office building, designed by Frederic P. Kelley & Arthur Paul Hess and built in 1938. Application is to replace windows installed without Landmarks Preservation Commission permits. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 09-4750 - Block 214, lot 6 - 407-411 Greenwich Street - Tribeca West Historic District
A utilitarian store and loft building with Italianate style elements, designed by John M. Forster, and built in 1867. Application is to construct rooftop additions and to install new storefront infill. Zoned C6-2A. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0751 - Block 530, lot 38 - 334 Bowery - NoHo Historic District Extension
A Classical Revival style store and loft building designed by Charles M. Straub, and built in 1908-09. Application is to install storefront infill. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-7263 - Block 475, lot 7502 - 35 Wooster Street - SoHo-Cast Iron Historic District
A French Renaissance style store and loft building designed by S. Curtiss Jr. and built in 1866. Application is to remove an access lift and replace the loading platform and storefront infill. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-9130 - Block 500, lot 19 - 112-114 Prince Street - SoHo-Cast Iron Historic District
A cast iron store and loft building, designed by Richard Berger and built in 1889-90. Application is to install new storefront infill. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0270 - Block 500, lot 21 - 110 Prince Street - SoHo-Cast Iron Historic District
A one story stucco-clad building designed by John Truso and built in 1994. Application is to install storefront infill, and replace mechanical equipment. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0257 - Block 496, lot 36 - 71 Spring Street - SoHo-Cast Iron Historic District Extension
A Queen Anne style store building, designed by Schneider & Herter and built in 1889-90. Application is to modify storefront infill and install signage. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-9008 - Block 499, lot 37 - 109-111 Spring Street - SoHo-Cast Iron Historic District
A store and loft building, designed by J.B. Snook, built in 1878. Application is to install storefront infill. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-0464 - Block 506, lot 16 - 30 Charlton Street - Charlton-King-Vandam Historic District
An eclectic Georgian style apartment building built in 1927. Application is to legalize facade alterations, and the installation of windows, light fixtures, and intercom boxes all without Landmarks Preservation Commission permits, and to install through-wall air conditioning units. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8409 - Block 611, lot 21 - 137 7th Avenue South, aka 137-141 7th Avenue South - Greenwich Village Historic District
A commercial building designed by Charles A. Platt Partners and built in 1999. Application is to alter the facade and install signage, awnings, and lighting. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8561 - Block 618, lot 7504 - 122 Greenwich Avenue - Greenwich Village Historic District
A modern glass building, designed by William Pederson and built in 2009. Application is to construct a rooftop trellis. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-1018 - Block 617, lot 55 - 20 7th Avenue - Greenwich Village Historic District
A contemporary institutional building designed by Arthur A. Schiller and Albert Ledner and built in 1962-63. Application is to alter the ground floor, install canopies and rooftop mechanical equipment, and remove tiles from the facade. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-6129 - Block 631, lot 42 - 527 Hudson Street - Greenwich Village Historic District
A vernacular building built in 1858. Application is to construct a roof railing, deck, pergola and skylight. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8108 - Block 631, lot 42 - 527 Hudson Street - Greenwich Village Historic District
A vernacular building built in 1858. Application is to reconstruct the facade. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0190 - Block 645, lot 35 - 410 West 13th Street - Gansevoort Market Historic District
A modern building designed by Jack Suben and built in 2007. Application is to construct a rooftop addition. Zoned 8-B. Community District 2.

ADVISORY REPORT
BOROUGH OF MANHATTAN 11-7182 - Block 712, lot 11 - 440 West 15th Street - Gansevoort Market Historic District
A Romanesque Revival style stables building, designed by Thomas R. Jackson, built in 1892-93. Application is to install signage. Community District 4.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0801 - Block 745, lot 61 -

344 West 22nd Street - Chelsea Historic District
A Greek Revival style rowhouse built in 1841. Application is to construct a rear yard addition and reconstruct the rear facade. Zoned R7-B. Community District 4.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8142 - Block 824, lot 50 - 20 West 23rd Street - Ladies' Mile Historic District
An Italianate style building built c.1854, and altered for commercial use in 1881. Application is to replace storefront infill and second floor windows. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-9182 - Block 822, lot 7501 - 11 West 20th Street - Ladies' Mile Historic District
A neo-Renaissance style store and loft building designed by George W. Spitzer and built in 1901. Application is to replace windows. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-6093 - Block 856, lot 11 - 15 East 26th Street - Madison Square North Historic District
A neo-Medieval style store, loft and office building designed by Maynicke & Franke and built in 1910-12. Application is to install a marquee and light fixtures. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 10-9759 - Block 1122, lot 29 - 91 Central Park West - Upper West Side/Central Park West Historic District
A neo-Renaissance style apartment building designed by Schwartz and Gross and built in 1928-29. Application is to amend the existing master plan governing the future installation of windows. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0599 - Block 1202, lot 36 - 285 Central Park West - Upper West Side/Central Park West Historic District
A Beaux-Arts style apartment building designed by Robert Lyons and built in 1904-05. Application is to modify a window and install louvers. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 12-0407 - Block 1125, lot 62 - 271-275 Columbus Avenue - Upper West Side Historic District
A neo-Grec style apartment building with Queen Anne style elements designed by Charles Buek and built in 1888-89. Application is to legalize the installation of an awning without Landmarks Preservation Commission permits. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-4862 - Block 1197, lot 18-51 West 83rd Street - Upper West Side/Central Park West Historic District
An Italianate style rowhouse built in 1870-74. Application is to construct rear yard and rooftop additions, and excavate the rear yard. Zoned R8D. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-7288 - Block 1381, lot 69 - 2 East 67th Street - Upper East Side Historic District
A neo-Italian Renaissance style apartment building designed by Rosario Candela and built in 1927-28. Application is to establish Master Plan governing the future installation of through-the-wall air conditioning units. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8548 - Block 1382, lot 69-860 Fifth Avenue - Upper East Side Historic District
An apartment building designed by Sylvan Bien and built in 1949-50. Application is to construct rooftop additions. Zoned R10. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8149 - Block 1385, lot 57 - 822 Madison Avenue - Upper East Side Historic District
A neo-Grec style rowhouse, designed by Charles Buek and built in 1881-82; altered in the early 20th century, and again in the mid 20th century. Application is to modify the window openings in the two-story retail base. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 11-8434 - Block 1378, lot 21 - 711 Madison Avenue - Upper East Side Historic District
A neo-Grec style rowhouse designed by Charles Baxter and built in 1877, altered in the 20th century. Application is to alter the East 63rd Street facade. Community District 8.

☛ j28-jy12

NOTICE IS HEREBY GIVEN THAT PURSUANT to the provisions of 3020 of the New York City Charter and Chapter 3 of Title 24 of the Administrative Code of the City of New York (Sections 25-303 and 25-313) that on **Tuesday, July 12, 2011 at 9:30 A.M.**, at the Landmarks Preservation Commission will conduct a *public hearing* in the Public Meeting Room of the Landmarks Preservation Commission, located at The Municipal Building, 1 Centre Street, 9th Floor North, City of New York with respect to the following proposed Landmarks and Landmark Sites. Any person requiring reasonable accommodation in order to participate in the hearing should call or write the Landmarks Preservation Commission, [Municipal Building, 1 Centre Street, 9th Floor North, New York, NY 10007, (212) 669-7700] no later than five (5) business days before the hearing. There will also be a public meeting on that day.

ITEMS TO BE HEARD

BOROUGH OF MANHATTAN

PUBLIC HEARING ITEM NO. 1

LP-2474
MACY'S BUILDING, 56 West 14th Street, Manhattan.
Landmark Site: Borough of Manhattan Tax Map Block 577,

Lot 12

PUBLIC HEARING ITEM NO. 2

LP-2428
MARTHA WASHINGTON HOTEL, 27 East 29th Street (aka 27-31 East 29th Street; 30 East 30th Street), Manhattan.
Landmark Site: Borough of Manhattan Tax Map Block 859, Lot 26

j24-jy11

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, July 13, 2011. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 In the matter of a proposed revocable consent authorizing New York City Housing Authority to continue to maintain and use existing pipes under and across West 129th Street, east of Frederic Douglass Boulevard, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2022.

There shall be no compensation required for this revocable consent

there shall be no security deposit and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#2 In the matter of a proposed revocable consent authorizing New York City Housing Authority to construct, maintain and use a pipe under and across West 129th Street, between Frederic Douglass Boulevard and Adam Clayton Powell Boulevard, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2022.

There shall be no compensation required for this revocable consent

there shall be no security deposit and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#3 In the matter of a proposed revocable consent authorizing 42nd and 10th Associates, LLC to construct, maintain and use electrical sockets, together with conduits in the east sidewalk of Tenth Avenue, south of West 42nd Street, and in the south sidewalk of West 42nd Street, east of Tenth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2022, and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from the date of final approval to June 30, 2022 - \$225/annum

the maintenance of a security deposit in the sum of \$1,000 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#4 In the matter of a proposed revocable consent authorizing Bruno A. Carullo Jr. to construct, maintain and use a fenced-in area on the north sidewalk of 21st Avenue, east of 48th Street, in the Borough of Queens. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2022 and provides among other terms and condition for compensation payable to the city according to the following schedule:

From the Approval Date to June 30, 2022 - \$100/annum.

the maintenance of a security deposit in the sum of \$3,000 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#5 In the matter of a proposed revocable consent authorizing 65 Androvette Street, LLC to construct, maintain and use a force main, together with a manhole under, across and along the roadway of Androvette Street, Kreisler Street and Arthur Kill Road, in the Borough of Staten Island. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2022 and provides among other terms and condition for compensation payable to the city according to the following schedule:

For the date of Approval by the Mayor to June 30, 2012 - \$14,793/annum

For the period July 1, 2012 to June 30, 2013 - \$15,246
For the period July 1, 2013 to June 30, 2014 - \$15,699
For the period July 1, 2014 to June 30, 2015 - \$16,152
For the period July 1, 2015 to June 30, 2016 - \$16,605
For the period July 1, 2016 to June 30, 2017 - \$17,058
For the period July 1, 2017 to June 30, 2018 - \$17,511
For the period July 1, 2018 to June 30, 2019 - \$17,964
For the period July 1, 2019 to June 30, 2020 - \$18,417
For the period July 1, 2020 to June 30, 2021 - \$18,870
For the period July 1, 2021 to June 30, 2022 - \$19,323

the maintenance of a security deposit in the sum of \$19,400 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

j22-jy13

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

MUNICIPAL SUPPLY SERVICES

■ SALE BY AUCTION

PUBLIC AUCTION SALE NUMBER 11001-P

NOTICE IS HEREBY GIVEN of a public auction of City fleet vehicles consisting of cars, vans, light duty vehicles, trucks, heavy equipment and miscellaneous automotive equipment to be held on Wednesday, July 6, 2011 (SALE NUMBER 11001-P). Viewing is on auction day only from 8:30 A.M. until 9:00 A.M. The auction begins at 9:00 A.M.

LOCATION: 570 Kent Avenue, Brooklyn, NY (in the Brooklyn Navy Yard between Taylor and Clymer Streets.)

A listing of vehicles to be offered for sale in the next auction can be viewed on our website, on the Friday prior to the sale date at: <http://www.nyc.gov/autoauction> or <http://www.nyc.gov/autoauctions>

Terms and Conditions of Sale can also be viewed at this site.

For further information, please call (718) 417-2155 or (718) 625-1313.

j14-jy6

■ SALE BY SEALED BID

SALE OF: 3 LOTS OF MISCELLANEOUS EQUIPMENT, USED/UNUSED.

S.P.#: 11027

DUE: July 12, 2011

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
DCAS, Division of Municipal Supply Services, 18th Floor, Bid Room, Municipal Building, New York, NY 10007. For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.

☛ j28-jy12

SALE OF: CANON IKON IMAGE RUNNER PRINTER, USED.

S.P.#: 11029

DUE: July 6, 2011

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007. For sales proposals contact Gladys Genoves-McCauley (718) 417-2156.

j22-jy6

SALE OF: 120,000 LBS. OF UNCLEAR BRASS WATER METERS, USED.

S.P.#: 11026

DUE: July 7, 2011

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007. For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.

j23-jy7

POLICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.
Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES

(All Boroughs):

- * College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- * Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- * Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

FOR ALL OTHER PROPERTY

- * Manhattan - 1 Police Plaza, New York, NY

10038, (212) 374-4925.
 * Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
 * Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
 * Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
 * Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

j1-d31

PROCUREMENT

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

ADMINISTRATION FOR CHILDREN'S SERVICES

SOLICITATIONS

Human / Client Services

NON-SECURE DETENTION GROUP HOMES – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 06811N0004 – DUE 05-31-13 AT 2:00 P.M. – The Administration for Children's Services, Division of Youth and Family Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 2:00 P.M. on 5/31/13.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Administration for Children's Services, 150 William Street, 9th Floor, New York, NY 10038.
 Patricia Chabla (212) 341-3505; Fax: (212) 341-3625;
 patricia.chabla@dca.state.ny.us

j1-n14

CITYWIDE ADMINISTRATIVE SERVICES

MUNICIPAL SUPPLY SERVICES

SOLICITATIONS

Goods

TRUCK, HAZMAT PERSONNEL / MITIGATION SUPPORT UNIT – Competitive Sealed Bids – PIN# 8571100079 – DUE 07-25-11 AT 10:30 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Department of Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007.
 Anna Wong (212) 669-8610; Fax: (212) 669-7603;
 dcasdmssbids@dca.state.ny.us

j28

AWARDS

Goods

CEILING TILE - FURNISH ONLY – Competitive Sealed Bids – PIN# 8571100103 – AMT: \$1,974,300.00 – TO: Aca Quality Building Products LLC, 1322 Garrison Avenue, Bronx, NY 10474.

● **HAND BIOMETRIC READER RE-AD (BRAND SPECIFIC)** – Competitive Sealed Bids – PIN# 8571100602 – AMT: \$2,905,500.00 – TO: Time Equipment Corporation, 131-16 101st Avenue, Richmond Hill, NY 11419.

● **TRUCK, EMERGENCY RESCUE - NYPD** – Competitive Sealed Bids – PIN# 857901368 – AMT: \$8,933,316.00 – TO: E-One Inc., 1601 SW 37th Avenue, Ocala, Florida 34474.

● **FRESH, FRUITS AND VEGETABLES - D.J.J.** – Competitive Sealed Bids – PIN# 8571100641 – AMT: \$13,718.65 – TO: Frank Gargiulo and Son Inc., 535 Sweetland Avenue, Hillside, NJ 07205.

● **SHELF STABLE EMERGENCY FOOD ITEMS FOR D.O.C.** – Competitive Sealed Bids – PIN# 8571100576 – AMT: \$53,327.90 – TO: Mivila Corp DBA Mivila Foods, 226 Getty Avenue, Paterson, NJ 07503.

● **EGGS, SHELL, FRSH** – Competitive Sealed Bids – PIN# 8571100613 – AMT: \$74,794.80 – TO: Teri Nichols Institutional Food Merchant LLC, 10101-C Avenue D, Brooklyn, NY 11236.

● **BAKERY PRODUCTS - D.O.C.** – Competitive Sealed Bids – PIN# 8571100598 – AMT: \$122,640.00 – TO: Franklin Farms East, Inc., P.O. Box 164, Asbury, NJ 08802.

● **BAKERY PRODUCTS - D.O.C.** – Competitive Sealed Bids – PIN# 8571100598 – AMT: \$112,707.80 – TO: Universal Coffee Corp., P.O. Box 320187, Brooklyn, NY 11232.

● **BAKERY PRODUCTS - D.O.C.** – Competitive Sealed Bids – PIN# 8571100598 – AMT: \$2,289.00 – TO: Teri Nichols Institutional Food Merchant LLC, 10101-C Avenue D, Brooklyn, NY 11236.

● **BAKERY PRODUCTS - D.O.C.** – Competitive Sealed Bids – PIN# 8571100598 – AMT: \$124,514.50 – TO: Valente Yeast Company, Inc., 61-26 Maurice Avenue, Maspeth, NY 11378.

j28

VENDOR LISTS

Goods

ACCEPTABLE BRAND LIST – In accordance with PPB Rules, Section 2-05(c)(3), the following is a list of all food items for which an Acceptable Brands List has been established.

1. Mix, Biscuit - AB-14-1:92
2. Mix, Bran Muffin - AB-14-2:91
3. Mix, Corn Muffin - AB-14-5:91
4. Mix, Pie Crust - AB-14-9:91
5. Mixes, Cake - AB-14-11:92A
6. Mix, Egg Nog - AB-14-19:93
7. Canned Beef Stew - AB-14-25:97
8. Canned Ham Shanks - AB-14-28:91
9. Canned Corned Beef Hash - AB-14-26:94
10. Canned Boned Chicken - AB-14-27:91
11. Canned Corned Beef - AB-14-30:91
12. Canned Ham, Cured - AB-14-29:91
13. Complete Horse Feed Pellets - AB-15-1:92
14. Canned Soups - AB-14-10:92D
15. Infant Formula, Ready to Feed - AB-16-1:93
16. Spices - AB-14-12:95
17. Soy Sauce - AB-14-03:94
18. Worcestershire Sauce - AB-14-04:94

Application for inclusion on the above enumerated Acceptable Brand Lists for foods shall be made in writing and addressed to: Purchase Director, Food Unit, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-4207.

j5-d31

EQUIPMENT FOR DEPARTMENT OF SANITATION – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8610.

j5-d31

OPEN SPACE FURNITURE SYSTEMS - CITYWIDE – In accordance with PPB Rules, Section 2.05(c)(3), an Acceptable Brands List, #AB-17W-1:99, has been established for open space furniture systems.

Application for consideration of product for inclusion on this acceptable brands list shall be made in writing and addressed to: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-8610.

j5-d31

EMPLOYEES' RETIREMENT SYSTEM

SOLICITATIONS

Construction Related Services

DEMOLITION AND BUILD-OUT OF DISASTER RECOVERY DATA CENTER – Negotiated Acquisition – PIN# 0090623201101 – DUE 07-08-11 AT 9:00 A.M. – In Long Island City, N.Y. Interested in future projects may be expressed to Karen Mazza.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Employees Retirement System, 335 Adams Street, 22nd Floor, Brooklyn, NY 11201. Karen Mazza (347) 643-3377; Fax: (347) 643-3200; kmazza@nycers.nyc.gov

j27-jy1

FIRE

SOLICITATIONS

Services (Other Than Human Services)

FIREBOAT MAINTENANCE AND REPAIR – Competitive Sealed Bids – PIN# 057110001929 – DUE 07-28-11 – The Fire Department of the City of New York seeks the services of a qualified Contractor to provide comprehensive maintenance and repair services for the Department's fleet of fireboats and rescue vessels. E-PIN: 05711B0012.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Fire Department, 9 MetroTech Center, 5th Floor, Brooklyn, NY 11201. Kristina LeGrand (718) 999-1234; contracts@fdny.nyc.gov

j28

HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018.

j1-d31

HEALTH AND MENTAL HYGIENE

AGENCY CHIEF CONTRACTING OFFICER

SOLICITATIONS

Human / Client Services

NEW YORK/NY III SUPPORTED HOUSING CONGREGATE – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# 81608PO076300R0X00-R – DUE 09-18-12 AT 4:00 P.M. – The Department is issuing a RFP to establish 3,000 units of citywide supportive housing in newly constructed or rehabilitated single-site buildings for various homeless populations pursuant to the New York III Supported Housing agreement. The subject RFP will be open-ended and proposals will be accepted on an on-going basis. The RFP is available on-line at <http://www.nyc.gov/html/doh/html/acco/acco-rfp-nynycongregate-20070117-form.shtml>. A pre-proposal conference was held on March 6, 2007 at 2:00 P.M. at 125 Worth Street, 2nd Floor Auditorium, New York, N.Y. Any questions regarding this RFP must be sent in writing in advance to Contracting Officer at the above address or e-mailed to the above address. All proposals must be hand delivered at the Agency Chief Contracting Officer, Gotham Center, CN#30A, 42-09 28th Street, 17th Floor, Queens, NY 11101-4132, no later than September 18, 2012.

As a minimum qualification requirement for (1) the serious and persistent mentally ill populations, the proposer must be incorporated as a not-for-profit organization, and (2) for the young adult populations, the proposer must document site control and identify the source of the capital funding and being used to construct or renovate the building.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Health and Mental Hygiene, ACCO, Gotham Center, CN#30A, 42-09 28th Street, 17th Floor, Queens, NY 11101-4132.
 Huguette Beauport (347) 396-6633; hbeaupor@health.nyc.gov

a6-s17

HOMELESS SERVICES

AGENCY CHIEF CONTRACTING OFFICER

INTENT TO AWARD

Human / Client Services

SRO SUPPORT SERVICES – Negotiated Acquisition – PIN# 07107X0014CNVN001 – DUE 06-24-11 AT 2:00 P.M. – The Department of Homeless Services intends on entering into negotiations with the Volunteers of America to continue to manage and operate the city-owned single room occupancy residence for formerly homeless adults located at 1381 East New York Avenue, Brooklyn, New York.

The contract will be solicited via a Negotiated Acquisition Extension, pursuant to Section 3-04 (B)(2)(iii) of the Procurement Policy Board Rules.

The term of the extension will be for from July 1, 2011 to June 30, 2012, in order to allow DHS additional time to issue a Request for Proposals in FY 2012. DHS anticipates the new contract will be in place by July 1, 2012.

Qualified vendors that are interested in providing SRO Support Services in the future may contact: Calvin Pitter, Deputy Agency Chief Contracting Officer, Department of Homeless Services, 33 Beaver Street, 13th Floor, NY, NY 10004, or e-mail cpitter@dhs.nyc.gov

Compelling need to extend for one-year.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Department of Homeless Services, 33 Beaver Street, Room 1312, New York, NY 10004.
 Calvin Pitter (212) 361-8413; Fax: (917) 637-7067;
 cpitter@dhs.nyc.gov

j23-29

HOUSING PRESERVATION & DEVELOPMENT

AWARDS

Services (Other Than Human Services)

AIR CONDITIONING-PREVENTIVE MAINTENANCE AND REPAIR – Competitive Sealed Bids – PIN# 80611B0007001 – AMT: \$155,000.00 – TO: Cooling Guard Mechanical Corp., 65-21 Grand Avenue, Maspeth, NY 11378.

j28

MAINTENANCE

AWARDS

Construction Related Services

EMERGENCY DEMOLITION – Emergency Purchase – Specifications cannot be made sufficiently definite - PIN# 80611E0012011 – AMT: \$183,333.00 – TO: A. Russo Wrecking, Inc., 67 East Avenue, Lawrence, NY 11559.
 ● **EMERGENCY DEMOLITION** – Emergency Purchase – Specifications cannot be made sufficiently definite - PIN# 80611E0004001 – AMT: \$187,333.00 – TO: A. Russo Wrecking, Inc., 67 East Avenue, Lawrence, NY 11559.
 ● **EMERGENCY DEMOLITION** – Emergency Purchase – Specifications cannot be made sufficiently definite - PIN# 80611E0003001 – AMT: \$169,000.00 – TO: Gateway Demolition Corp., 134-22 32nd Avenue, Flushing, NY 11354.
 ● **EMERGENCY DEMOLITION** – Emergency Purchase – Specifications cannot be made sufficiently definite - PIN# 80611E0009001 – AMT: \$113,500.00 – TO: N.B.I. Equipment Corp., 7302 Avenue W, Brooklyn, NY 11234.
 ● **EMERGENCY DEMOLITION** – Emergency Purchase – Specifications cannot be made sufficiently definite - PIN# 80611E0044001 – AMT: \$140,000.00 – TO: N.B.I. Equipment Corp., 7302 Avenue W, Brooklyn, NY 11234.

j28

NEIGHBORHOOD PRESERVATION**AWARDS***Human/Client Services*

HOUSING PRESERVATION INITIATIVE – BP/City Council Discretionary – PIN# 80611L0020001 – AMT: \$120,000.00 – TO: Urban Justice Center, 123 William Street, New York, NY 10038.

● **HOUSING PRESERVATION INITIATIVE** – BP/City Council Discretionary – PIN# 80611L0070001 – AMT: \$180,000.00 – TO: MHANY Management Inc., 2-4 Nevins Street, Brooklyn, NY 11217.

j28

HUMAN RESOURCES ADMINISTRATION**AGENCY CHIEF CONTRACTING OFFICER****AWARDS***Human/Client Services*

PERMANENT SUPPORTIVE HOUSING FOR PLWAS – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# 06911H067506 – AMT: \$5,566,853.00 – TO: Project Renewal, Inc., 200 Varick Street, 9th Floor, New York, NY 10014. Term: 4/1/2011 - 3/31/2020. E-PIN: 09611P0049006.

● **PERMANENT CONGREGATE HOUSING FOR PLWAS** – Renewal – PIN# 06912H003606 – AMT: \$1,605,775.00 – TO: Lower Eastside Service Center, Inc., 80 Maiden Lane, 2nd Floor, NY, NY 10038. Term: 7/1/2011 - 6/30/2016. E-PIN: 06906X0056CNVR003.

j28

JUVENILE JUSTICE**SOLICITATIONS***Human/Client Services*

PROVISION OF NON-SECURE DETENTION GROUP HOMES – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 13010DJJ000 – DUE 06-30-11 AT 5:00 P.M. – ACS Division of Youth and Family Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 5:00 P.M. on 6/30/11.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Juvenile Justice, 150 William Street, 9th Floor, New York, NY 10038. Patricia Chabla (212) 341-3505, fax: (212) 341-3625, Patricia.chabla@dfa.state.ny.us

d15-j29

PARKS AND RECREATION**CAPITAL PROJECTS****AWARDS***Construction Related Services*

LANDSCAPE ARCHITECTURE DESIGN SERVICES – Request for Proposals – PIN# 8462011C000D02-5,78 – DLAND STUDIO, LLC, 137 Clinton Street, Brooklyn, New York 11201 - \$4,000,000.00. Hargreaves Associates, 180 Varick Street, Suite 204, New York, NY 10014 - \$4,000,000.00. Mathews Nielsen Landscape Architects, PC, 120 Broadway, Suite 1040, NY, NY 10271 - \$4M. MKW and Associates, LLC, 39 Park Avenue, Rutherford, NJ 07070 - \$4,000,000.00. Quennell Rothschild and Partners, 118 West 22nd Street, 12th Fl., NY, NY 10011 - \$4M. W Architecture and Landscape Architecture, LLC, 155 Fifth Avenue, 3rd Fl., NY, NY 10010 - \$4M.

j28

INTENT TO AWARD*Construction Related Services*

RECONSTRUCTION OF THE MECHANICAL SYSTEM AND INFRASTRUCTURE FOR ASPHALT GREEN – Sole Source – Available only from a single source - PIN# 8462011M286C01 – DUE 07-11-11 AT 4:00 P.M. – Department of Parks and Recreation, Capital Projects Division intends to enter into Sole Source negotiations with Asphalt Green, a not-for-profit organization, to provide services for the Reconstruction of the Mechanical System and Infrastructure for the Asphalt Green Aqua Center, located on East 90th Street between York Avenue and the F.D.R. Drive, Manhattan.

Any firms that would like to express their interest in providing services for similar projects in the future may do so. All expressions of interest must be in writing to the address listed here and received by July 11, 2011. You may join the City Bidders list by filling out the “NYC-FMS Vendor Enrollment Application” available on-line at “NYC.gov/selltonyc” and in hard copy by calling the Vendor Enrollment Center (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Flushing Meadows-Corona Park, Room 60, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; grace.fields-mitchell@parks.nyc.gov

j27- jy1

AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor’s Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, N.Y. 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay services.

HEALTH AND MENTAL HYGIENE**PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Thursday, June 30, 2011, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER of three (3) proposed contracts between the Department of Health and Mental Hygiene and the Contractors listed below, providing Methadone Maintenance & Vocational Rehabilitation Services, Medically Supervised Outpatient Services and Methadone Maintenance Services to the City of New York. The contract term shall be from July 1, 2011 to June 30, 2014 with one renewal option from July 1, 2014 to June 30, 2017.

CONTRACTOR/ADDRESS

1. Bronx-Lebanon Hospital
1276 Fulton Avenue, Bronx, New York 10456

E-PIN# 81611R0015001 **Amount** \$1,147,821

2. Joan and Sanford I. Weill Medical
College of Cornell University
56 West 45th Street, 9th Fl., New York, New York 10036

E-PIN# 81611R0016001 **Amount** \$835,074

3. Interfaith Medical Center
555 Prospect Place, Brooklyn, New York 11238

E-PIN# 81611R0017001 **Amount** \$579,690

The proposed contractors have been selected by Required Authorized Source, pursuant to Section 1-02 (d)(2) of the Procurement Policy Board Rules.

Draft copies of the proposed contracts are available for public inspection at the New York City Department of Health and Mental Hygiene, Office of the Agency Chief Contracting Officer, 42-09 28th St., 17th Floor, Long Island City, NY 11101, from June 28, 2011 to June 30, 2011, excluding Saturdays, Sundays and Holidays, from 10:00 A.M. to 4:00 P.M.

j28

SANITATION**PUBLIC HEARING****CANCELLATION OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Thursday, June 30, 2011, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER of a proposed contract between the Department of Sanitation Bureau of Long Term Export (DSNY) and the U.S. Department of Agriculture Animal Plant and Health Inspection Service, Wildlife Services, to provide wildlife management services for the North Shore Marine Transfer Station. The contract amount shall be \$700,000.00. The contract term shall be for 1460 consecutive contract days with no options to renew. PIN 82711RR00038.

The proposed contractor has been selected through a government to government purchase, pursuant to Section 3-13 of the Procurement Policy Board Rules.

A draft copy of the contract terms is available for public inspection at DSNY’s Contract Division, 51 Chambers Street, 8th Floor, Room 806, New York, NY 10007, from June 17, 2011 to June 30, 2011 Monday through Friday, excluding Holidays, from 10:00 A.M. to 4:00 P.M.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by DSNY within 5 business days after publication of this notice. Written request should be sent to Asst. Commissioner Ronald W. Blendemann, Agency Chief Contracting Officer, 51 Chambers Street, Room 801, New York, NY 10007. If DSNY receives no written request to speak within the prescribed time, DSNY reserves the right not to conduct the public hearing.

j27-30

AGENCY RULES**LOFT BOARD****NOTICE****NOTICE OF ADOPTION OF FINAL RULE**

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE NEW YORK CITY LOFT

BOARD by Article 7-C of the Multiple Dwelling Law and Mayor’s Executive Order No. 129, dated May 22, 2009, and pursuant to and in accordance with the requirements of Section 1043 of the New York City Charter.

The New York City Loft Board intends to amend section 1-06 of Title 29 of the Rules of the City of New York to change, among other things, the service requirements of the applications brought before the Loft Board and to conform the Loft Board’s rules regarding applications to the Loft Board to the amendments made to Article 7-C of the Multiple Dwelling Law, effective as of June 21, 2010.

A duly noticed public hearing was held on June 2, 2011, affording the public opportunity to comment on the proposed amendments as required by Section 1043 of the New York City Charter. Written Comments were accepted through June 2, 2011.

Statement of Basis and Purpose

The proposed rule:

- Describes the filing requirements for applications filed with the Loft Board,
- Requires applicants to serve copies of applications on the affected parties,
- Describes the proper method of service of the application,
- Describes the proper method of service and filing of an answer,
- Reduces the number of applications needed to be filed with the Loft Board,
- Describes procedure to request an extension to file an answer,
- Clarifies the legal standard required for the applicant,
- Describes when the administrative record for the case is closed, and
- States that a tenant’s beneficiary to the estate is an affected party to an abandonment application.

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this Board, unless otherwise specified or unless the context clearly indicates otherwise.

New matter in the following rule is underlined, and deleted material is in brackets.

§1-06 Applications to the Loft Board.

(a) (1) All applications to the Loft Board concerning coverage, hardship claims, rent adjustments, fixture fee disputes, exemption, and any other matters within the purview of the Loft Board under Article 7-C of the Multiple Dwelling Law (“MDL”), must [shall] be submitted [at] to the Office of the Loft Board, on [such] forms [as may be prescribed] approved by the Loft Board, together with [such] any additional information as may be required. The forms may not be altered or re-typed. Except as otherwise described in the Loft Board rules, the [The] applicant must [shall] submit [2] 5 copies of the application, [plus one for each affected party,] and shall be required to list, to the best of his or her knowledge, all affected parties when filing [his or her] the application. The failure of an applicant to list all of the affected parties on an application may result in a delay in processing the application, or return of the application to the applicant as incomplete.

(2) Affected Parties. (i) Affected parties for coverage, harassment and hardship claims shall include: owners[;], all tenants of record in the building, including residential, commercial and manufacturing tenants[;], and all occupants of the building [in question], if different from tenants of record. [Affected parties for harassment claims shall include the owner and all residential tenants or occupants of the building in question.] (ii) In addition to the parties listed in (i) above, affected parties for abandonment claims pursuant to section 2-10 of these rules shall also include the current occupant of the unit alleged to be abandoned, the previous occupant alleged to have abandoned, and the unit and the previous occupant’s beneficiary to the estate, if applicable. (iii) For all other categories of applications, affected parties shall include the owner and such occupants as are necessary for a final resolution of the claim[s] asserted in the application.

(3) The applicant may only have one claim per application. The application shall contain facts and arguments relevant to the claim raised in the application. The applicable application fee stated in § 2-11 of the Loft Board rules is due upon submission of the application. The application will not be considered filed, or be processed, until the application fee is received.

(b)(1) Service of the Application on the Affected Parties. Before filing the application with the Loft Board, the applicant [The staff of the Loft Board] shall serve [all] each affected [parties] party with a copy of the application and the instruction sheet for filing an answer by [regular] first-class mail, retaining records attesting to such services.] Except as set forth in subparagraph (b)(4) below, a United States Post Office-stamped copy of the certificate of mailing constitutes proof of service of the application to the affected parties.

(2) Filing Applications with the Loft Board. The application and accompanying documents may be submitted to the Loft Board by (i) hand delivery, or (ii) regular mail. Applications will be considered filed on the day they are received by the Loft Board during business hours, as defined in subparagraph (e) below. The applicant’s filing with the Loft Board must include: (i) 5 copies of the application, at least one of which must have an original signature; (ii) one copy of the instruction sheet sent to each affected party; and (iii) proof of service of the application to the affected parties (the United States Post Office-stamped copy of the certificate of mailing). Except as set forth in subparagraph (b)(4) below, if any of the documentation required by this section is not filed at the time the application is filed with the Loft Board, the application will be considered incomplete. The Loft Board may return the application and the application fee, if applicable, to the applicant without further notice. [Instructions on the procedures for filing an answer shall be enclosed in each mailing.]

(3) Service shall be deemed to be completed [five] 5

calendar days after the date of mailing.

(4) Waiver of Service for Indigent Persons. An applicant may request a waiver from the Loft Board staff of the requirement to serve all affected parties on the basis of indigence. Upon completion of the application, the applicant must submit 5 copies of the application, at least one of which must have the original signature, plus 1 copy for each affected party listed on the application. In addition, the application must be accompanied by a written request that the Loft Board staff, rather than the applicant, serve each affected party due to the applicant's indigence. The request must be accompanied by an affidavit setting forth the amount and all sources of applicant's income, any property owned and the value thereof, and any other facts that would be helpful to the Loft Board staff in determining whether the request should be approved. If the Loft Board staff approves the request, it shall notify the applicant in writing, and serve each affected party with a copy of the application and instruction sheet by regular mail. If the Loft Board staff denies the request, it shall notify the applicant in writing and return the copies of the application submitted for each affected party so that the applicant may serve the affected parties in accordance with the procedure set forth in subparagraph (b)(2).

(c) (1) Answer Period. An affected [A] party who has been served with a copy of [an] a Loft Board application shall have [30 days] the answer period established in the relevant Loft Board rules from the date on which service of the application was completed to file an answer with the Loft Board, with proof of service upon the applicant. Except as otherwise provided in the Loft Board rules, the answer period shall be 30 calendar days after service of the application on the affected party is deemed complete pursuant to (b)(3) of this rule.

(2) The answer shall contain facts and arguments relevant to the issues raised in the application.

(d) Service of Answer on the Applicant. Service of the answer must be delivered upon the applicant [may be done in person or] by (1) first-class mail, at the address of the applicant specified in the application, or (2) by facsimile transmission to the applicant at a fax number designated by the applicant or the applicant's attorney. If service of the answer upon the applicant is accomplished by facsimile transmission, service of the answer will be considered [deemed] complete on the day of the facsimile transmission, provided that [when] the [respondent] affected party mails, by regular mail, a second copy of the answer to the applicant, or his or her attorney, within 3 calendar days of date of the facsimile transmission.

(e) Filing the Answer with the Loft Board. Five copies, including [The] the original answer and any accompanying documents, and proof of service of the answer on the applicant, may be submitted to the Loft Board [board] at any time up to and including [on] the date that the answer is due either [personally] by (1) hand delivery, [by] (2) mail, or [by] (3) facsimile transmission at the fax number designated for the Loft Board. Proof of service of the answer on the applicant constitutes an affidavit of service on the Loft Board's approved form, if served by hand delivery or first-class mail, and a facsimile receipt, if served by fax. Hand delivered answers and the accompanying documents will be considered filed on the day they are delivered to the Loft Board only if they are delivered during business hours. For purposes of this rule, "business hours" shall be defined as 9:00am to 4:00pm on Monday through Friday, except for federal, state or city holidays.

(f) [The answering party shall also submit to the Board 12 additional copies of the answer and any accompanying documents with proof of service of the answer upon the applicant.] If the answer and any accompanying documentation is submitted to the Loft Board by facsimile transmission, service of the answer will be deemed filed [complete as of] on the date of facsimile transmission if the required documentation described in subparagraph (e) above is [original answer, accompanying documents and proof of service required herein are] submitted to the Loft Board [personally] by (1) hand delivery, within 3 calendar days of the date of the facsimile transmission, or [by] (2) mail, postmarked within 3 calendar days of the date of the facsimile transmission. Failure to submit the original answer signed by the affected party, any accompanying documents and proof of service within 3 calendar days to the Loft Board [as required herein] following facsimile transmission of such documents will constitute a default and the [respondent] affected party will then be subject to the procedures outlined in § 1-06(i) [21] of these rules.

(g) All applications, answers and other proofs requested by the Loft Board's staff or the Loft Board shall be verified or affirmed. Failure to do so may result in rejection of the documents. Whenever the Loft Board [Rules Relating to Loft Board Procedures for Conducting Business and Considering Applications or its subject matter] rules require that a document be filed with the Loft Board, it is required that the document be received by the Loft Board. If the Loft Board's [Rules of Internal Board Procedures or its subject matter] rules require that a document be filed with the Loft Board within a prescribed time period, that document must be received [by the Board] within the specified time period. If any deadline set by the Loft Board rule is not a business day, the deadline will be extended to the next business day. A business day is defined as 9:00am to 4:00pm on Monday through Friday except for federal, state or city holidays.

(h) Amended Pleadings. [Any] An applicant or affected party may submit amended pleadings at any time [as of right] up to and including the date of the first scheduled conference [in the case]. The applicant must use the Loft Board's approved form for amended applications. An amended application must be served on all affected parties and filed with the Loft Board in the same way as described in subparagraph (b) above. An amended answer must be filed with the Loft Board and served on the applicant in the same way as described in subparagraphs (c) and (d) above. The Administrative Law Judge, Loft Board staff member or hearing examiner assigned to the case will afford the applicant or [respondent] affected party [the] an opportunity to respond to amended pleadings submitted on the date of the first scheduled conference. Thereafter, amended pleadings may be submitted only if permitted by the Loft Board's staff, hearing examiner or the Administrative Law Judge assigned to the case.

(i) Extensions to File an Answer. An affected party must file a written request with the Loft Board for an extension to file an answer. The request must be filed with the Loft Board before the end of the applicable answer period. The extension request must explain the reasons for the extension request, and may be mailed, faxed or hand delivered to the Loft Board's office, with an affidavit of service affirming the request was also served upon the applicant by regular mail, hand delivery or facsimile transmission.

If the applicant wishes to oppose the request for additional time to file an answer, the applicant may file opposition papers with the Loft Board within 7 calendar days following service of the extension request. The opposition papers must include the reasons why the request should be denied and must describe how the applicant will be prejudiced if additional time is granted to file an answer.

After the 7 calendar day opportunity to file opposition papers passes, the Executive Director or designated staff member may issue a decision for the extension request. If the

applicant does not oppose the extension, a joint statement may be filed to the Loft Board recommending a reasonable deadline for the answer. The Loft Board staff may accept, reject or modify the proposed filing deadline.

(1) Defaults. If an affected party [a respondent] fails to file an answer to any application within the applicable time period in the Loft Board rules and fails to file a timely request for an extension [30 days after the date on which service of the application is completed], the [respondent] party will be in default and will be barred from filing an answer [at a later date] or offering any evidence in its defense. The [respondent's] affected party's defensive case will not be heard as a result of its failure to file an answer. The Loft Board's staff, the Loft Board's hearing examiner or the Administrative Law Judge assigned to the case will advise the [respondent] affected party in writing of the default and that an inquest will be held unless the [respondent] party moves for relief from the default as specified in [paragraph 2] § 1-06(i)(2) below. This provision will not apply where an extension to file an answer has been requested or granted before the expiration of the [30-day] answer period.

(2) An affected [A] party who is barred from filing an answer will have 30 calendar days after the mailing date [of mailing] of the default determination[, and] to move for relief from the default determination[, and]. The party submitting the motion must establish before the Loft Board's staff, the Loft Board's hearing examiner or Administrative Law Judge assigned to the case that good cause existed for the failure to file an answer. Any motion for relief from a default determination must be received by the Loft Board's staff, the Loft Board's hearing examiner or the Administrative Law Judge assigned to the case, with proof of service as defined in § 1-06(e) on [to all affected parties] the applicant, within the specified time period. Good cause can be established by proof of a reasonable explanation for failure to file an answer and a summary of a non-frivolous [the] defense to be presented in the case[, which establishes it not to be frivolous]. The Administrative Law Judge, the Loft Board staff or the Loft Board's hearing examiner assigned to the case may allow the applicant to file opposition papers to the motion to vacate the default determination. Where the [respondent] affected party fails to file an answer and no timely motion to [open] vacate the default determination has been received by the Administrative Law Judge, Loft Board's staff or Loft Board's hearing examiner, the case will proceed and [respondent] any party in default will not be permitted to file an answer or present its defensive case.

(3) Following the issuance of a [final] Loft Board [determination] order, [a respondent] an affected party who has not moved for relief from a default [judgment] determination as set forth in [paragraph 2] subparagraph (2) above and is aggrieved by the default determination may move to reopen the proceeding by filing an application for reconsideration with the Loft Board within 30 calendar days [of] following the [date of] mailing date of the [final] determination order. Such application will be granted only if the Loft Board[, in its discretion,] finds that the [respondent] affected party has established (i) extraordinary circumstances for the failure to file [the] an answer and (ii) substantial likelihood of success on the merits.

(4) [In a case in which the respondent is barred from filing an answer, the] An applicant must present a *prima facie* case at a hearing or inquest [before the hearing examiner] demonstrating entitlement to the relief sought in the application whether or not an answer has been filed for the application. The applicant must prove his/her case by a preponderance of the evidence for the relief requested in the application.

(j) (1) The [staff of the] Loft Board staff may [shall] investigate claims raised in applications and may conduct informal conferences, upon 15 calendar days notice to the applicant and all affected parties who have filed an answer, to settle disputes or clarify issues. As part of its investigation, the staff may request that the parties furnish additional evidence or memoranda relevant to the application and request appropriate [books] ledger, documents and other records relevant to the issues in dispute.

(2) Hearings. (i) All parties shall be afforded an opportunity for a hearing within a reasonable time, [,] The Loft Board shall provide at least [upon] 15 calendar days notice to the applicant and all affected parties who have filed an answer. The notice of hearing shall include a statement of the nature of the proceeding and time and place it will be held, [the] the legal authority and jurisdiction under which the hearing is to be held, [and] a reference to the particular sections of law and rules involved, [,] and a short and plain statement of the matters to be adjudicated.

(ii) The Executive Director or designated staff member, shall determine whether an informal conference or a [the] hearing shall be conducted before a staff hearing examiner, a Loft Board's staff member or before an Administrative Law Judge at the Office of Administrative Trials and Hearings (OATH). All [such] hearings shall be conducted in accordance with procedures set forth in [this section] these rules. OATH's rules of practice, whether procedural or substantive, may only apply to Loft Board cases if the issue is not the subject of any rule in Title 29 of the Rules of the City of New York. Where a hearing is conducted at OATH, the Administrative Law Judge shall submit recommended findings of fact and a recommended decision to the Loft Board, which shall make the final findings of fact and decision. Where a hearing is conducted by a Loft Board's staff hearing examiner, such a hearing will be conducted by a staff hearing examiner who is assigned solely to adjudicative duties, who may take testimony under oath and consider affidavits and other proofs. Formal rules of evidence shall not apply to such hearings, except that effect shall be given to the rules of privilege recognized by law. All [such] hearings shall be electronically recorded, and a duplication of the [tape] recording or transcript of the proceedings shall be available to any party upon [application] request and agreement to pay the fee assessed for the duplication. At the hearing, the parties shall be afforded the opportunity to be represented by counsel, to issue subpoenas or to request that a subpoena be issued, to call witnesses, to cross-examine opposing witnesses and to present oral and written arguments on the law and facts.

(3) Parties shall be advised of their right to representation by counsel [at all stages of the administrative proceedings] and of their right to cross-examine witnesses at hearings.

(4) When a party fails to furnish documents requested by the [staff] Administrative Law Judge, the Loft Board, or its staff, [the Loft Board] or fails to submit to examination or cross-examination, inferences adverse to his or her position may be drawn by the fact-finder from such refusal.

(5) Where informal conferences conducted by an Administrative Law Judge or the Loft Board's staff [with the affected parties] result in the resolution of disputes to the mutual satisfaction of the parties, a stipulation of agreement shall be entered into by the parties and reviewed by the Executive Director. A summary report of such matters including the type of application, the issues presented and the resolution reached shall be made to the Loft Board, which may direct that a particular matter be reopened and remanded for further investigation. These cases shall appear on the summary calendar of the Loft Board's agenda. Upon [approval by] issuance of an order [the Board of matters on

summary calendar], such summary cases shall be deemed closed.

(k) (1) Parties may consent in writing to adjourn conferences or hearings with the approval of the Loft Board staff member, hearing examiner or Administrative Law Judge assigned to the case. No more than 2 consecutive consent adjournments will be permitted, except as noted in § 1-06(k)(2) below.

(2) Additional requests for adjournments must be made in writing to the Loft Board's hearing examiner, staff member or Administrative Law Judge assigned to the case, with notice to all affected parties or applicant, at least 5[2] calendar days before the date of the scheduled conference or hearing. The reason for the adjournment request must be provided at the time of the request. [Such] The adjournment will be granted at the sole discretion of the Loft Board hearing examiner, Loft Board staff member or Administrative Law Judge assigned to the case.

(3) When any party adjourns more than [two] 2 consecutive scheduled conferences or hearings, the Loft Board hearing examiner, Loft Board staff member or Administrative Law Judge may direct that the next scheduled hearing or conference be marked final. This notice shall be sent to the parties in writing.

(4) If an applicant does not appear for a conference or hearing which has been marked final against him/her, the application [will] may be dismissed for failure to prosecute unless the Loft Board hearing examiner, Loft Board staff member or Administrative Law Judge approves a written request for its reinstatement which must be made within 30 calendar days from the conference or hearing date. The written request for reinstatement must provide [upon] a showing of extraordinary circumstances which prevented the applicant's attendance at the hearing or conference.

(5) If [a respondent] an affected party does not appear for a conference or hearing marked final against him/her, the answer [will] may be stricken and the [respondent] affected party [will] may be barred from presenting its defensive case unless the Loft Board hearing examiner, Loft Board staff member or Administrative Law Judge assigned to the case approves a written request for its reinstatement, which must be made within 30 calendar days from the conference or hearing date. The written request for reinstatement must be served on the applicant and must provide [upon] a showing of extraordinary circumstances which prevented the [respondent] affected party's attendance at the hearing or conference.

(6) In a case in which an answer has been stricken or an affected party [the] respondent] is barred from filing an answer and presenting its defensive case, the applicant must [then] present a *prima facie* case at an inquest before the assigned [a] hearing examiner, [or] Loft Board staff member or Administrative Law Judge, demonstrating entitlement to the relief sought in the application by a preponderance of the evidence.

(1) (1) If an applicant fails to appear at a hearing on due notice which has not been marked final against the applicant, his or her application [shall] may be dismissed without prejudice. If an affected party [a respondent] fails to appear for a hearing on due notice which has not been marked final against the [respondent] affected party, the Loft Board hearing examiner, Loft Board staff member or the Administrative Law Judge may [shall] conduct [, through one of its hearing examiners,] an inquest on the application. All such inquests shall be electronically recorded.

(2) [Where a respondent] If an affected party fails to appear for a hearing and an inquest is held, the conclusions of which are adverse to his or her contentions, the [respondent] affected party may move to [re-instate the matter] vacate the default within 30 calendar days [of] after the mailing date [of the mailing] of the [final determination] report and recommendation, upon good cause shown. Good cause can be established by proof of a reasonable explanation for the affected party's failure to appear on the date of the hearing and a summary of the non-frivolous defense to be presented at the hearing[, which establishes it not to be frivolous]. Failure to provide a reasonable explanation for the affected party's failure to appear at the hearing and a summary of the non-frivolous defense may result in the denial of the request to vacate the default. [After 30 days, any] Any motion to [reopen] vacate the default received 30 or more calendar days after the mailing date of the report and recommendation will be denied as untimely, except that the Executive Director may grant such motion, in her/his discretion, if extraordinary circumstances for the non-appearance [and further delay can be shown,] and a substantial likelihood of success on the merits can be shown.

(m) The staff of the Loft Board or the Administrative Law Judge assigned to the case shall prepare [written reports of] all hearings and inquests conducted by staff examiners and shall submit such reports to the Board. A written report and recommendation for all cases appearing on the reconsideration/appeals and master calendars. The report and recommendation must be submitted to the Loft Board. [These reports] The report and recommendation shall be based exclusively on the administrative record of the case.

For an application seeking removal from the Loft Board's jurisdiction, the administrative record is deemed closed on the date the Loft Board issues its order in the case. In a case that involves a hearing and where the Administrative Law Judge or Loft Board staff examiner must issue a report and recommendation, the administrative record is deemed closed at the conclusion of the hearing unless otherwise stated by the Administrative Law Judge or staff hearing examiner. The administrative record includes all pre-trial motions, testimony, documentary evidence presented at a hearing, post-trial briefs and any other evidence accepted by the Administrative Law Judge or hearing examiner. The report and recommendation issued to the Loft Board by the Administrative Law Judge or the Loft Board staff member [They] shall include:

(1) a description of the application, and the names of the parties, their counsel and other persons affected by the application;

(2) a summary of the facts disputed, and the facts found during any investigation and of testimony and other proofs taken at the hearing or inquest;

(3) copies of the application and of all affidavits, memoranda, and briefs submitted by the parties;

(4) a [staff] recommendation to the Loft Board regarding disposition of the application, with a summary of the factual and legal bases for such recommendation. A copy of all written recommended decisions shall be mailed forthwith to each party.

(n) Except as otherwise stated in the Loft Board rules, [All] all final determinations regarding the disposition of any application filed with the Loft Board and brought to a hearing or inquest [shall] may be made by the Loft Board. The Loft Board may [adopt] accept, reject, remand, defer or modify the disposition recommended by the Loft Board's staff member, hearing examiner or Administrative Law Judge employed by OATH. Pending its final determination, the Loft Board or the Chairperson may direct the staff to provide it with additional information regarding the application, with

copies of any relevant documents not included in the staff report, and with a transcript of the hearing or inquest. Pursuant to § 1046(f) of the City Administrative Procedure Act, when [When] a recommended decision or a final [decision] order is [entered] issued by the Loft Board, it shall be [mailed forthwith to each party] sent, together with the report and recommendation, by regular mail within a reasonable time following the issuance of the order, to the applicant and each of the affected parties.

Board members [as specified in paragraph 3 of these rules], conduct a de novo hearing or inquest on an application. The provisions on the taking of evidence, as set forth in §1-06(e)(j), supra, shall apply to hearings conducted by the Loft Board. All such proceedings shall be electronically recorded. (p) The report and recommendation [of] by the Loft Board's staff or [administrative law judge] Administrative Law Judge on each application shall be [promptly] referred to the Loft Board. A copy of the Loft Board's [determination, including an] order and [any supporting opinion] the report and recommendation shall be mailed to the applicant and all

affected parties who filed an answer. A [determination of the] final Loft Board order shall constitute a final agency determination for purposes of commencement of the running of the statute of limitations for the filing of [an] a petition pursuant to Article 78 of the [C.P.L.R. petition] Civil Practice Law and Rules challenging the Loft Board's [determination] order, unless a timely application for reconsideration has been filed in accordance with [(see) § 1-07 of these rules].

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SPECIAL MATERIALS

CHANGES IN PERSONNEL

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DEPT OF INFO TECH & TELECOMM FOR PERIOD ENDING 06/10/11. Includes names like MICHELE, LISA, STEVEN, WILLIAM, DANIEL, LISA, ABIGAIL, JASMIN, MADELEIN, GALIA, ARNAB, HOWARD, KARA, GREGORY, GLENDOLA, MICHELLE, ANTOINET, CHRISTOP, MARY, NICOLA, TODORA, CLAYBURN, LINDA, NICOLE, RADIOLFF, RODRIGUEZ, SHUM, TU, WALKER, WHEELER, WOODS.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DEPT OF RECORDS & SERVICES FOR PERIOD ENDING 06/10/11. Includes names like IOANNI, EILEEN, MATTHEW, RANDY.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. CONSUMER AFFAIRS FOR PERIOD ENDING 06/10/11. Includes name RICHARD.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DEPT OF CITYWIDE ADMIN SVCS FOR PERIOD ENDING 06/10/11. Includes names like ADAM, TYLER, BETHANY, SIU, JORDAN, KEVIN, KEVIN, STEPHANI, EMILY, MICHAEL, JOHN, JOCELYN, JOSEPH, ESTHE, FISCHLER, GORDON, HERNANDEZ, ICKOWICZ, JAHY, JOHNSON, JORDAN, JUDE, JIHAN, KANYAMIBWA, KRAMER, LITTLE, NATHANIE, LOPEZ-LANDIN, MALLOY, MILLER, PAGAN, SCHLOSS, SQUIRE, THOMAS, ULLMAN, VAZQUEZ.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DISTRICT ATTORNEY-MANHATTAN FOR PERIOD ENDING 06/10/11. Includes names like REBECCA, AHMED, ALEJANDR, KIMBERLY, JAIME, MATTHEW, JASON, ADAM, AMANDA, ANDREA, LOUIS, GABRIEL, AMANDA, DANIELLE, MARIA, CHRISTIN, MARLA, CHRISTOP, SYLVIA, JONATHAN, MICHAEL, NICOLE, TONI, MARGOT, MELISSA, JULIA, STEVEN, ADRIENNE, JAMES, HUANG, BRIAN, ANDREW, ROCHELLE, HENRY, KENNETH, ABIGAIL, DORIS, ABIGAIL, DIANA, CHRISTIN, BENJAMIN, THOMAS.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. Includes names like MALAIKA, MANUSZAK, MOCCIA, MOLINEROS, NEWMAN, NGUYEN, O'CONNOR, OGBOYE, ORTIZ, PRAKIN, PRZETAKIEWICZ, PULLANO, REGAN, RETTEW, RICHTENDERFER, ROBALINO, RODRIGUEZ, ROSALES, RUDOLPHI, RUSSO, SANTIN, SHEPPARD, SHICK, SHIN, SILVER, SMITH, SPITZER, SRINIVASAN, STERLING-JACKSO, SULLIVAN, THOMPSON, TIERNEY, TONGALSON, VELOZ, WUDTKE, ZACARIAS.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. BRONX DISTRICT ATTORNEY FOR PERIOD ENDING 06/10/11. Includes names like BERRY, GARRETSO, IODICE, QUELCH, RUSSELL.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DISTRICT ATTORNEY KINGS COUNTY FOR PERIOD ENDING 06/10/11. Includes names like DANIEL, AURORA, JOHN, MARY.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 06/10/11. Includes name CHARLES.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DISTRICT ATTORNEY RICHMOND COU FOR PERIOD ENDING 06/10/11. Includes name SEAN.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE. DISTRICT ATTORNEY-SPECIAL NARC FOR PERIOD ENDING 06/10/11. Includes names like BRIAN, NINA, RACHEL, DANIELLA.

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LATE NOTICES

FINANCE

TREASURY

MEETING

BANKING COMMISSION

PLEASE TAKE NOTICE THAT THERE WILL BE A Meeting of the Banking Commission on Tuesday, July 5, 2011 at 4:00 P.M. in the Conference Room at 59 Maiden Lane, 28th Floor, Manhattan.

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TRANSPORTATION

ADMINISTRATION

SOLICITATIONS

Goods & Services

CORRECTION: STANDARDIZED PEDESTRIAN WAYFINDING SYSTEM FOR NEW YORK CITY - Competitive Sealed Bids - PIN# 84111MBAD072 - DUE 07-27-11 AT 2:00 P.M. - CORRECTION: This RFP is available on NYCDOT website at https://a841-dotwebpcard01.nyc.gov/RFP/. Creation of a Standardized Pedestrian Wayfinding System for New York City. Pre-proposal meeting will be held on July 12, 2011 at 2:00 P.M. at 55 Water Street, Bid Room A. Entrance is on the south side of the building facing the Vietnam Veterans Memorial. A deposit of \$50.00 in the form of a certified check or money order made payable to New York City Department of Transportation is required to obtain bid/contract Documents. NO CASH ACCEPTED. Refund will be made only for Contract/Bid Proposal Documents that are returned in its original condition within 10 days after bid opening. Due to increased building security bidders should ensure that proper photo identification is available upon request. Please ensure that your company's address, telephone and fax numbers are submitted by your company (or messenger service) when picking up contract documents. For additional information, please contact wayfinding@dot.nyc.gov. Vendor Source ID#: 74873.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. Department of Transportation, Office of the Agency Chief Contracting Officer, Contract Management Unit, 55 Water Street, Ground Floor, New York, NY 10041. Bid Window (212) 839-9435.

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READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step <i>Special Case Solicitations/Summary of Circumstances:</i>
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	
CP/PQ/4	CSB or CSP from Pre-qualified Vendor List/Advance qualification screening needed
DP	Demonstration Project
SS	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
<i>For ongoing construction project only:</i>	
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors

NA/11	Immediate successor contractor required due to termination/default <i>For Legal services only:</i>
NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (<i>Client Services/CSB or CSP only</i>)
WA1	Prevent loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price <i>Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only)</i>
OLB/a	anti-apartheid preference
OLB/b	local vendor preference
OLB/c	recycled preference
OLB/d	other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE:

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

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ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency contact information
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
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