



Dawn M. Pinnock
Commissioner

Barbara Dannenberg
Deputy Commissioner
Human Capital

To: All Interested Parties
From: James Whitman
Director, Classification and Compensation
Date: December 29, 2022
Subject: Notice of a Virtual Public hearing on a proposal to amend the Classification of the Classified Service of the City of New York under the heading of NEW YORK CITY PUBLIC HOUSING PRESERVATION TRUST [XXX]

The Commissioner of the Department of Citywide Administrative Services has scheduled a Virtual Public Hearing to be held January 9, 2023, at 10:00 AM, on Microsoft Teams. The meeting details are below.

Topic: Public Hearing – New York City Public Housing Preservation Trust [XXX] – NYS Civil Service Commission Proposal
Meeting link: <https://www.microsoft.com/microsoft-teams/join-a-meeting>
Meeting ID: 274 175 241 481
Passcode: DG3GVA
Phone number: 1-646-893-7101 (US/Canada),
Phone Conference ID: 593 450 508#

We propose to classify the following managerial titles in the Exempt Class, subject to Rule X, with the number of positions authorized as indicated:

<u>Title</u>		<u>Number of</u>	
<u>Code</u>		<u>Positions</u>	
<u>Number</u>	<u>Class of Positions</u>	<u>Salary Range</u>	<u>Authorized</u>
MXXXXX	Executive Vice President (NYC PHPT)	#	5
MXXXXX	Chief of Staff to the President (NYC PHPT)	#	1

This is a Management Class of positions paid in accordance with the Pay Plan for Management Employees. Salaries for these positions are set at a rate in accordance with duties and responsibilities.

- I. To classify the following non-managerial titles in the Exempt Class, subject to Rule X, with the number of positions authorized as indicated:

<u>Title</u>		<u>Number of</u>
<u>Code</u>		<u>Positions</u>
<u>Number</u>	<u>Class of Positions</u>	<u>Authorized</u>
XXXXX	Executive Assistant to the President (NYC PHPT)	3
XXXXX	Board Corporate Secretary (NYC PHPT)	1
XXXXX	Board Executive Assistant (NYC PHPT)	1

- II. To classify the following managerial titles in the Non-Competitive Class, subject to Rule X, Part I with the number of positions authorized as indicated:

<u>Title</u>		<u>Number of</u>	
<u>Code</u>		<u>Positions</u>	
<u>Number</u>	<u>Class of Positions</u>	<u>Salary Range</u>	<u>Authorized</u>
MXXXXX	Vice President (NYC PHPT)	#	13
MXXXXX	Chief of Staff to the Vice President (NYC PHPT)	#	1
MXXXXX	Transactions Manager (NYC PHPT)	#	4

Part I positions are designated as confidential, or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

This is a Management Class of positions paid in accordance with the Pay Plan for Management Employees. Salaries for these positions are set at a rate in accordance with duties and responsibilities.

III. To classify the following non-managerial title in the Non-Competitive Class, subject to Rule XI, Part I with the number of positions authorized as indicated:

<u>Title</u>			<u>Number of</u>
<u>Code</u>			<u>Positions</u>
<u>Number</u>	<u>Class of Positions</u>	<u>Salary Range</u>	<u>Authorized</u>
XXXXX	Executive Assistant (NYC PHPT)	To Be Determined	5

Part I positions are designated as confidential, or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

Copies of the proposal memorandum, the proposed classification resolution, and the proposed class specification for the above titles will be available on the DCAS Website at: <https://www1.nyc.gov/site/dcas/about/public-hearings.page>

Those wishing to testify should contact Gavin Roney of my staff at (212)-386-0555, or GRoney@dcas.nyc.gov as soon as possible. Written statements may be submitted to jwhitman@dcas.nyc.gov and the Department of Citywide Administrative Services, Classification and Compensation, 1 Centre Street - Room 1448 South, New York, NY 10007 and must be postmarked no later than January 12, 2022.

If you need to request a reasonable accommodation to attend or have questions about accessibility, please contact DCAS Accessibility at 212-386-0256, or accessibility@dcas.nyc.gov.