

**INDUSTRIAL HYGIENIST (HELP Program)**

**General Statement of Duties and Responsibilities**

This class of positions encompasses work of varying degrees of difficulty and responsibility in industrial hygiene to insure compliance with relevant laws and regulations governing health and safety in the workplace. There are two Assignment Levels within this class of positions; and operate a motor vehicle. All personnel perform related work.

**Assignment Level I**

Under supervision, conducts safety and health investigations to insure compliance with Federal, State and City environmental and occupational health and safety regulations and other relevant laws and regulations, and performs tasks such as the following:

Performs air-monitoring and other environmental and health tests utilizing a variety of technical equipment, which may require the use of protective clothing, respirator and mask.

Evaluates findings, prepares reports and makes recommendations.

Recommends appropriate equipment and techniques for protection against exposure to harmful substances and/or hazardous conditions.

Provides instruction and training on health and safety.

Participates in labor/management safety meetings and public and employee information activities.

Monitors performance of contractors.

May issue violations.

Operates a motor vehicle in the performance of assigned duties.

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**Assignment Level II** (See Special Note Under Qualification Requirements)

Under direction, performs highly difficult and complex safety and health investigations and/or supervises professional staff engaged in performing the duties noted in Assignment Level I above, and performs such tasks as the following:

May act as a technical resources person, performing research, establishing standards and making recommendations on health and safety matters.

Establishes and participates in training programs, and public and employee informational programs.

**Qualification Requirements**

1. A baccalaureate degree from an accredited college or university including, or supplemented by, 28 semester credits in industrial hygiene, environmental health science, occupational health science, and/or safety engineering; or
2. A baccalaureate degree from an accredited college or university including, or supplemented by, 28 semester credits in the physical or natural sciences, civil engineering, mechanical engineering, environmental engineering, chemical engineering and/or toxicology and one year of satisfactory full-time work experience in the identification, evaluation and control of health and safety hazards; or
3. A baccalaureate degree from an accredited college and two years of satisfactory full-time work experience as described in "2" above; or

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**Qualification Requirements** (continued)

4. A satisfactory combination of education and/or experience which is equivalent to "1", "2" or "3" above. Semester credits from an accredited college in industrial hygiene, environmental health science, occupational health science and/or safety engineering may be substituted for experience on the basis of 7 semester credits equals 6 months experience, up to a maximum of 28 semester credits. Semester credits from an accredited college in the physical or natural sciences, civil engineering, mechanical engineering, environmental engineering, chemical engineering and/or toxicology may be substituted for experience on the basis of 7 semester credits equals 3 months of experience, up to a maximum of 28 semester credits. However, all candidates must have at least a baccalaureate degree from an accredited college.

**License Requirements**

A Motor Vehicle Driver License valid in the State of New York. This license must be maintained for the duration of employment.

**Special Note:**

To be eligible for placement in Assignment Level II individuals must have, in addition to meeting the minimum requirements, one year of satisfactory full-time work experience in the identification, evaluation and control of health and safety hazards.

**NOTE:**

This title is classified in the non-competitive class for a 12 month period under the Hiring Emergency Limited Placement (HELP) Program. At the conclusion of 12 months incumbents will be transferred into "Industrial Hygienist (31305)" as permanent competitive class employees.