

CONSULTANT (PUBLIC HEALTH SOCIAL WORK) (HELP PROGRAM)

General Statement of Duties and Responsibilities

Under general direction, provides consultative services to Health Department staff, community groups and social and health agencies; provides direct social work services to individuals, families and communities; develops and evaluates standards and guidelines for social work services in health care settings; performs related work.

Examples of Typical Tasks

Provides casework services to individuals and families.

Participates in program planning and policy making with regard to community health programs and facilities.

Works cooperatively with other official and voluntary health and welfare agencies to coordinate services and avoid duplication of effort; provides advisory service to members of the department who have continuing responsibility for working with problem families and patients.

Interprets social and emotional factors important to health.

Participates in studies to analyze social needs and problems of families and patients, and may participate in survey teams relating to standards of institutional care.

Participates in the orientation and in-service training of staff and other agency personnel on medical social problems; may address community and professional groups.

Qualification Requirements

Graduation from an accredited graduate school of social work as evidenced by a master's degree or certificate and four years of full-time paid experience in public health, medical or psychiatric social work, at least two years of which must have been in a supervisory, administrative, or consultative capacity.

Within 18 months of the date of appointment, all candidates will be required to obtain a certificate as Certified Social Worker (CSW) issued by the New York State Department of Education.

NC – XI
ALL CITY AGENCIES [999]

CODE NO. XXXXX

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(continued)

NOTE:

This title is classified in the non-competitive class for a 12-month period under the Hiring Emergency Limited Placement (HELP) Program. At the conclusion of 12 months incumbents will be transferred into “Consultant (Public Health Social Work) (51613) as permanent competitive class employees.