

OFFICE OF THE ACTUARY (008)

DUTIES STATEMENT

EXEMPT CLASS

FIRST DEPUTY CHIEF ACTUARY (NYCOA)

The First Deputy Chief Actuary, under direction from the Chief Actuary, and with wide latitude and independent initiative and judgment, may manage staff and assist the Chief Actuary in serving as the technical adviser to the City of New York's actuarially-funded Pension Funds and Retirement Systems and their component parts and in the absence of the Chief Actuary, assumes all duties and responsibilities of that position. Estimates the cost of proposed pension-related legislation, certifies retirement benefits, and provides financial reporting and accounting information for the New York City Retiree Health Benefits Program and the City of New York; and performs related duties.