

SUPERVISING ACCOUNTANT INVESTIGATOR (RACKETS)**General Statement of Duties and Responsibilities**

Under direction, with wide latitude for the exercise of independent action and decision, performs very difficult and responsible accounting work in conducting audits and investigations; performs related work.

Examples of Typical Tasks

Conducts accounting investigations of wide scope involving private and governmental agencies.

Gathers facts and evidence to determine whether or not crimes have been committed.

Prepares complex and detailed reports containing financial information, analysis of financial statements, statistics, and suggestions for investigative policies, techniques and procedures.

Testifies as an accounting expert in presentation of cases before grand juries and in court proceedings.

Acts in an advisory capacity to the trial Assistant District Attorney.

Advises, when the occasion requires, outside accountants employed by organizations under investigation in the proper accounting procedures which should be followed.

Participates in conferences with Assistant District Attorneys and examines and questions witnesses for complainants and defendants on technical matters relating to financial, accounting and tax problems.

May supervise subordinate personnel and others as assigned.

OFFICE OF THE DISTRICT ATTORNEY – NEW YORK COUNTY (901)

OFFICE OF THE DISTRICT ATTORNEY – KINGS COUNTY (903)

OFFICE OF THE DISTRICT ATTORNEY – QUEENS COUNTY (904)

SUPERVISING ACCOUNTANT
INVESTIGATOR (RACKETS) (continued)

Qualification Requirements

1. A baccalaureate degree from an accredited college with a major in accounting and six years of full-time paid professional accounting or auditing experience; or
2. A satisfactory equivalent.

Lines of Promotion

None. This class of positions is classified in the Non-Competitive Class.