

To: All Interested Parties

From: Sadé Mc Intosh
Director, Classification and Compensation

Date: September 3, 2020

Subject: Notice of a Virtual Public Hearing on a proposal to amend the Classification of the Classified Service of the City of New York under the heading of the Office of the Brooklyn Borough President [012].

The Commissioner of the Department of Citywide Administrative Services has scheduled a Virtual Public Hearing to be held on September 9, 2020, at 10:00 AM, via WebEx Event Center. The meeting details are below.

Topic: DCAS Classification- State Proposals Public Hearing

Event number: 171 625 3515

Event password: MeE5XJWmM38

Phone number: 1-877-668-4493 Call-in toll-free number (US/Canada)

Video Address:

<https://nycadminservices.webex.com/nycadminservices/onstage/g.php?MTID=ebe1087d5b630c8332274ca2472884f0f>

We propose to increase the number of positions of the following Exempt Class title, subject to Rule X:

13210	Assistant to the President	20 Positions (Increase from 2 to 20)
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We propose to establish the following Exempt Class titles, subject to Rule X:

XXXXX	Special Assistant to the President (BPK)	2 Positions
XXXXX	Research and Liaison Coordinator (BPK)	4 Positions
91217	Chauffeur-Attendant	3 Positions

Copies of the proposal memorandum, the proposed classification resolution, and the duties statements for the above titles can be viewed on the DCAS Website at: <https://www1.nyc.gov/site/dcas/about/public-hearings/page>.

Those wishing to testify should contact Gavin Roney of my staff at (212) 386-0555, or GRoney@dcas.nyc.gov as soon as possible. Written statements may be submitted to SaMcIntosh@dcas.nyc.gov via email and by mail to the Department of Citywide Administrative Services, Classification and Compensation, 1 Centre Street - Room 1448 South, New York, NY 10007 and must be postmarked no later than September 14, 2020.



If you need to request a reasonable accommodation to attend or have questions about accessibility, please contact DCAS Accessibility at 212-386-0256, or accessibility@dcas.nyc.gov.