

NURSE PRACTITIONER (HMH)

General Statement of Duties and Responsibilities

This class of positions encompasses professional and supervisory nurse practitioner duties of various degrees of difficulty and responsibility, under the general supervision of a licensed physician, in the provision of primary health care services in a variety of Department of Health and Mental Hygiene settings including schools; shelters; correctional facilities; child health, tuberculosis and sexually transmitted disease clinics, or other allied health facilities, as well as in the home. There are three Assignment Levels within this class of positions. All personnel perform related work. The following are typical assignments within this class of positions.

Assignment Level I

Under supervision, with latitude for independent initiative and judgment, performs professional work of ordinary difficulty and responsibility as a nurse practitioner.

Examples of Typical Tasks

Manages the care of clients in accordance with protocols established by the Department of Health and Mental Hygiene.

Secures and evaluates medical and developmental history from client/parent, and makes record of findings.

Performs basic physical, developmental and psychosocial assessments, using techniques of observation, inspection, auscultation, palpation and percussion.

NURSE PRACTITIONER (HMH) (continued)

Assignment Level I (continued)

Examples of Typical Tasks (continued)

Obtains specimens such as blood samples, throat cultures, and PAP smears; and orders routine laboratory tests, as well as, those indicated by physical finding and/or client complaints.

Discriminates between normal and abnormal findings on the screening assessments, detecting any condition that requires an intervention.

Evaluates and interprets client data in order to plan and implement appropriate clinical interventions.

Makes referrals to other health care providers and community resources when appropriate.

Conducts home visits as necessary to implement the care plan.

Consults with the physician for evaluation of findings of the health screening in order to make appropriate decisions about treatment

Provides information to clients relating to the implications of health status, treatment and progress. Counsels and guides individuals and families in order to encourage practices which promote and maintain general health and wellbeing.

Documents all findings and treatment plans in a systematic and accurate form, especially for the purposes of continuity of care.

Assists in the development of health education materials.

NURSE PRACTITIONER (HMH) (continued)

Assignment Level I (continued)

Examples of Typical Tasks (continued)

Collaborates with members of the health team in order to determine, implement, attain and evaluate health care goals.

Provides teaching, guidance and direction to nursing personnel in rendering health care, and assists in directing and coordinating nursing activities.

Assignment Level II (See Special Note Under Qualification Requirements)

Under general supervision, with latitude for independent initiative and judgment, performs professional work of more than ordinary difficulty and responsibility as a nurse practitioner; may clinically supervise and/or train professional staff, students and community groups.

Examples of Typical Tasks

In addition to the major duties and functions of Assignment Level I, performs the following:

Provides clinical and didactic instruction to professional staff, students and community groups, and conducts in-service educational programs.

Provides clinical supervision to Nurse Practitioners and students.

Initiates and participates in studies and research related to quality assurance programs, nursing practitioner services, health care and allied fields.

Interprets and recommends revisions in policies and protocols affecting nurse practitioner services, and participates in program evaluation.

Prescribes medication as authorized by the New York State Education Department.

NURSE PRACTITIONER (HMH) (continued)

Assignment Level III (See Special Note Under Qualification Requirements)

Under direction, with wide latitude for the exercise of independent initiative and judgment, performs professional work at a high level in the planning, directing, and development of policies relating to the delivery of nurse practitioner services; health-related research; and the education and performance evaluations of nurse practitioners.

Examples of Typical Tasks

In addition to the major duties and responsibilities of Assignment Levels I and II, performs the following:

Supervises Nurse Practitioner functions and activities.

Directs and assists in the precepting of nurse practitioners and other health care professionals. Evaluates performance and provides oral and written reports as required.

Provides clinical case presentation and instruction to students, colleagues, and other health care professionals through lectures and seminars as part of in-service and continuing education.

Provides input to faculty for development of nurse practitioner education.

Develops, organizes, and participates in health-related research projects and quality assurance studies.

Develops policies and protocols for the delivery of nurse practitioner services.

NURSE PRACTITIONER (HMH) (continued)

Qualification Requirements

1. A valid New York State License and current registration to practice as a Registered Professional Nurse; and
2. Completion of a Nurse Practitioner or equivalent program registered or approved by the New York State Education Department; or current certification as a Nurse Practitioner by a national certifying body recognized by the New York State Education Department.

Special Notes

To be eligible for placement in Assignment Level II, individuals must have, after meeting the minimum requirements, a certificate to prescribe medication issued by the New York State Education Department, and one year of satisfactory experience as a Nurse Practitioner.

To be eligible for placement in Assignment Level III, individuals must have, after meeting the minimum requirements, a certificate to prescribe medication issued by the New York State Education Department, and two years of satisfactory experience as a Nurse Practitioner.

Lines of Promotion

None. This class of positions is classified in the Non-Competitive Class.