

TRAINING ACKNOWLEDGEMENT FORM

I, _____, acknowledge that I attended a training
(*name of process server*)

conducted by _____ on _____.
(*process serving agency*) (*date*)

During the training, I reviewed the “Monthly Compliance Report” that was
completed with respect to the agency’s review of my records for the following time period:
_____. I also discussed with the agency every item on the
Monthly Compliance Report.

Signature of Process Server

Date

Print Name of Process Server

License Number of Process Server

Signature of Trainer

Name of Trainer