Consumer Affairs

42 Broadway
New York, NY 10004
Monday-Friday: 9:00 a.m.-5:00 p.m.
Wednesday: 8:30 a.m.-5:00 p.m.

Telephone: 311
nyc.gov/dca

GENERAL VENDOR HELPER LOG

Name of General Vendor Licensee:	
DCA License Number:	

Rules for General Vendor Licensee Use of Helpers
Title 6 of the Rules of the City of New York Section 2-318(c)

You must:

- Use only one helper at a time.
- Make sure that the helper has photo ID at all times when the helper is assisting you to operate your vending business.
- Make sure that the helper complies with all applicable laws, rules, and regulations.
- Be physically present at all times when the helper is assisting you to operate your vending business. You may receive a violation for unlicensed activity if the helper is operating your vending display or present at your vending display when you are not at the display.
- Cover the vending display each time you are absent from the display so customers know that your display is closed for business.
- Chronologically log each helper you use and make this log available for inspection by DCA or a police officer at all times the vending business is being operated.

Helper Log

Date	Start Time	End Time	Name (First, Last)	Home Address	Phone Number