



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, NY 10007

June 8, 2021

New York City Conflicts of Interest Board
2 Lafayette Street, Suite 1010
New York, NY 10007

Dear Conflicts of Interest Board Members:

In accordance with Conflicts of Interest Board Rule section 1-13(e)(1), I write to inform you that I have designated Alexander Foard, who holds the position of Algorithms Management and Policy Officer with the Mayor's Office of Operations (the "Office"), to serve as a member of the "IEEE Applied Artificial Intelligence Systems Risk and Impact Framework Initiative" (the "Working Group").

Alexander Foard will not be compensated by the Working Group for this work but will use reasonable and incidental City time and resources. As set forth below, there is a demonstrated nexus between Alexander Foard's City job, their work for the Working Group, and the mission of the Office. Moreover, their work at the Working Group furthers the mission of the Office and is not undertaken primarily for the benefit or interests of the Working Group.

The Working Group aims to create a general platform for Artificial Intelligence Systems ("AIS") risk assessment reports, develop recommended practices and guides, and coordinate activities with leading global policy makers and organizations.

As Algorithms Management and Policy Officer with the Mayor's Office of Operations, Alexander Foard is responsible for establishing governing principles to guide City agencies in balancing the ethical and innovative uses of data facilitated through the use of algorithmic tools and systems in agency decision-making and developing policies and protocols to guide the City and its agencies in the fair and responsible use of such tools and systems. Their work includes partnering with outside organizations to achieve the Office's goals.

By participating in the Working Group, Alexander will have the opportunity to provide advice and recommendations on policy and program development and represent the interests of

the City in such work. The Working group will study and publish materials that the City can use to assess and manage risk associated with AIS. Alexander's participation in the Working Group is directly related to the Office's goal of establishing policies to guide City agencies in decision-making related to the use of algorithmic tools and systems.

Based upon the information presented to me, I have determined that there is a demonstrated nexus between the mission of the Office Alexander Foard's role as Algorithms Management and Policy Officer with the Mayor's Office of Operations, and the work they will perform with the Working Group. Additionally, this work will further the mission of the Office and is not undertaken primarily for the benefit or interests of the Working Group.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Fuleihan", written in a cursive style.

Dean Fuleihan
First Deputy Mayor



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June 14, 2021

Jeffrey D. Friedlander, Chair
New York City Conflicts of Interest Board
2 Lafayette Street, Suite 1010
New York, NY 10007

Re: COIB Rule 1-13(e)(1) Designation of OER Employee to Perform Work at Not-For-Profit Entity

Dear Mr. Friedlander:

Pursuant to Rule 1-13(e)(1) of the Rules of the Conflicts of Interest Board, I, as Director of the Mayor's Office of Environmental Remediation ("OER"), have designated Lee Ilan (the "Designated Employee") to perform work in her official OER capacity for the not-for-profit corporations, associations, or other such entities operating on a not-for-profit basis listed next to the Designated Employee's name in Exhibit A ("NFP"), in the position or capacity at the NFP set forth therein. Based on information presented to me, I have determined that there is a demonstrated nexus between the Designated Employee's City job, the mission of OER, and the work or activity of the Designated Employee at the respective NFP, and that such work or activity furthers the mission of OER and is not undertaken primarily for the benefit or interest of the NFP.

The Designated Employee will take no part in the NFP's business dealings with the City either at the NFP or at OER in the absence of COIB approval.

Sincerely,

Mark P. McIntyre, Esq.

Attachment

c: Lee Ilan, OER Chief of Planning

**Exhibit A - Designation of OER Employees to Perform Work at Not-For-Profit Entities
(6/10/2021)**

Last Name	First Name	Position at OER	NFP Name	Position at NFP
Ilan	Lee	Chief of Planning	New York City Brownfield Partnership	Advisory board member
Ilan	Lee	Chief of Planning	Center for Creative Land Recycling	Advisory board member