



Department of Transportation

POLLY TROTTEBERG, Commissioner

February 5, 2020

Carolyn Miller
Executive Director
New York City Conflicts of Interest Board
2 Lafayette Street, Suite 1010
New York, NY 10007

Re: Designation of DOT Employees Authorized to Perform Work
On Behalf of South Street Seaport Museum Pursuant to COIB
Rule 1-13(e)(1)

Dear Ms. Miller,

In accordance with Title 53, Section 1-13(e)(1) of the Rules of the City of New York, I hereby designate the DOT employees listed below to perform work on behalf of the South Street Seaport Museum ("SSSM" or the "Museum") and to utilize City time, resources and equipment in the performance of such work.

The Museum is a 501(c)(3) not for profit corporation located in the South Street Seaport area and which, according to its website, "...preserves and interprets the origins and growth of New York City as a world port, a place where goods, labor and cultures are exchanged through work, commerce and the interaction of diverse communities."

The Museum recently informed DOT that it would like the agency's help in navigating the process for managing Federal Emergency Management Agency ("FEMA") funding (approximately \$12 Million) it received to repair its facilities damaged by Superstorm Sandy which will include resiliency infrastructure work to better protect its property from further damage in the event of a similar storm in the future. The Museum is currently at risk of losing these funds if it is not able to complete this project in the next few years.

The City has and continues to support the work of the Museum as evidenced by the \$904, 727 in funding it received in 2017 from the New York City Department of Cultural Affairs according to the 990 tax return it filed covering calendar year 2017 which is annexed to the Museum's public website.

DOT has a strong interest in seeing Museum's project completed in the near future with the FEMA funding necessary to do so. The resiliency work being undertaken



will complement nearby street infrastructure projects being undertaken by DOT and will complement the City's federally funded resiliency program in Lower Manhattan, including the East Side Coastal Resiliency Project, under which DOT is likely to be responsible for the maintenance of project infrastructure, such as planned flood walls, that will protect this area from the type of catastrophic flooding the City suffered during the Superstorm Sandy.

Also, because of DOT's extensive experience with managing large FEMA funded restoration and resiliency projects, which are very complex and detailed oriented, in the South Street vicinity of Lower Manhattan, DOT believes it is in the city's interest, and DOT's in particular, to assist SSSM in their management of this project to ensure the FEMA funds are not lost, and that the project is completed in coordination with DOT's associated resiliency work and other street infrastructure projects. Currently DOT manages approximately \$140 million in FEMA funding.

For this effort, I am designating the use of the following DOT staff for this work and authorizing their use of City resources and equipment for this purpose:

- Joseph Jarrin, Executive Deputy Commissioner – responsible for project delivery overall, and oversee the financial management and grants management units
- Yogesh Sanghvi, Associate Commissioner for Grants Management – responsible for management of FEMA (and other Federal and State funding) awarded to DOT
- Adeleke Seide-Gbamuse – Director of Emergency Relief Grants – responsible for management, scheduling, tracking, and use of FEMA and other emergency relief Federal and State funding.
- Christy Coffey-Patil – Deputy Director of Emergency Relief Grants – assists Mr. Sanghvi and Mr. Seide-Gbamuse in the management, scheduling, tracking, and use of FEMA and other emergency relief Federal and State funding.
- Marin Filipovic – Director of Capital Budget – oversees all capital funding for DOT, and liaises with other city agencies' capital budget officers and OMB
- Leslie Wolf – Executive Director of Capital Program Planning – As part of her role, she oversees the Resiliency unit who are involved in other resiliency projects in Lower Manhattan.
- Chevenne Gordon – Grants Compliance Officer – ensures all Federal and State grants used by DOT are in compliance with Federal and State requirements.
- Julie Schipper – Deputy Chief of Staff to the Commissioner – coordinates the Commissioner's schedule and follow-up with external entities.



Department of Transportation

POLLY TROTTEMBERG, Commissioner

If you require any further information about this matter, please do not hesitate to contact me.

Sincerely

A handwritten signature in black ink, appearing to read "Polly Trottenberg".

Polly Trottenberg
Commissioner

cc. J. Jarrin, Y. Sanghvi, A. Seide-Gbamuse, C. Coffey-Patil, M. Filipovic, L. Wolf, C. Gordon, J. Schipper