



## Department of Transportation

POLLY TROTTERBERG, Commissioner

February 5, 2020

Carolyn Miller  
Executive Director  
New York City Conflicts of Interest Board  
2 Lafayette Street, Suite 1010  
New York, NY 10007

Re: Designation of DOT Employees Authorized to Perform Work  
On Behalf of South Street Seaport Museum Pursuant to COIB  
Rule 1-13(e)(1)

Dear Ms. Miller,

In accordance with Title 53, Section 1-13(e)(1) of the Rules of the City of New York, I hereby designate the DOT employees listed below to perform work on behalf of the South Street Seaport Museum ("SSSM" or the "Museum") and to utilize City time, resources and equipment in the performance of such work.

The Museum is a 501(c)(3) not for profit corporation located in the South Street Seaport area and which, according to its website, "...preserves and interprets the origins and growth of New York City as a world port, a place where goods, labor and cultures are exchanged through work, commerce and the interaction of diverse communities."

The Museum recently informed DOT that it would like the agency's help in navigating the process for managing Federal Emergency Management Agency ("FEMA") funding (approximately \$12 Million) it received to repair its facilities damaged by Superstorm Sandy which will include resiliency infrastructure work to better protect its property from further damage in the event of a similar storm in the future. The Museum is currently at risk of losing these funds if it is not able to complete this project in the next few years.

The City has and continues to support the work of the Museum as evidenced by the \$904, 727 in funding it received in 2017 from the New York City Department of Cultural Affairs according to the 990 tax return it filed covering calendar year 2017 which is annexed to the Museum's public website.

DOT has a strong interest in seeing Museum's project completed in the near future with the FEMA funding necessary to do so. The resiliency work being undertaken



will complement nearby street infrastructure projects being undertaken by DOT and will complement the City's federally funded resiliency program in Lower Manhattan, including the East Side Coastal Resiliency Project, under which DOT is likely to be responsible for the maintenance of project infrastructure, such as planned flood walls, that will protect this area from the type of catastrophic flooding the City suffered during the Superstorm Sandy.

Also, because of DOT's extensive experience with managing large FEMA funded restoration and resiliency projects, which are very complex and detailed oriented, in the South Street vicinity of Lower Manhattan, DOT believes it is in the city's interest, and DOT's in particular, to assist SSSM in their management of this project to ensure the FEMA funds are not lost, and that the project is completed in coordination with DOT's associated resiliency work and other street infrastructure projects. Currently DOT manages approximately \$140 million in FEMA funding.

For this effort, I am designating the use of the following DOT staff for this work and authorizing their use of City resources and equipment for this purpose:

- Joseph Jarrin, Executive Deputy Commissioner – responsible for project delivery overall, and oversee the financial management and grants management units
- Yogesh Sanghvi, Associate Commissioner for Grants Management – responsible for management of FEMA (and other Federal and State funding) awarded to DOT
- Adeleke Seide-Gbamuse – Director of Emergency Relief Grants – responsible for management, scheduling, tracking, and use of FEMA and other emergency relief Federal and State funding.
- Christy Coffey-Patil – Deputy Director of Emergency Relief Grants – assists Mr. Sanghvi and Mr. Seide-Gbamuse in the management, scheduling, tracking, and use of FEMA and other emergency relief Federal and State funding.
- Marin Filipovic – Director of Capital Budget – oversees all capital funding for DOT, and liaises with other city agencies' capital budget officers and OMB
- Leslie Wolf – Executive Director of Capital Program Planning – As part of her role, she oversees the Resiliency unit who are involved in other resiliency projects in Lower Manhattan.
- Chevenne Gordon – Grants Compliance Officer – ensures all Federal and State grants used by DOT are in compliance with Federal and State requirements.
- Julie Schipper – Deputy Chief of Staff to the Commissioner – coordinates the Commissioner's schedule and follow-up with external entities.



## Department of Transportation

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POLLY TROTTERBERG, Commissioner

If you require any further information about this matter, please do not hesitate to contact me.

Sincerely

A handwritten signature in black ink, which appears to read "Polly Trottenberg", is written over the word "Sincerely".

Polly Trottenberg  
Commissioner

cc. J. Jarrin, Y. Sanghvi, A. Seide-Gbamuse, C. Coffey-Patil, M. Filipovic, L. Wolf, C. Gordon, J. Schipper



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, NY 10007

May 27, 2020

Polly Trottenberg  
Commissioner  
New York City Department of Transportation  
55 Water Street, 9<sup>th</sup> Floor  
New York, NY 10041

Re: Designation of DOT Commissioner Polly Trottenberg  
to Serve on ITSA Board of Directors

Dear Commissioner Trottenberg:

For the reasons below, and pursuant to Conflicts of Interest Board Rule 1-13(e), I hereby designate you to serve as a member of the Board of Directors for the Intelligent Transportation Systems of America (ITSA) a non-profit organization comprised of members from the private and public sectors including departments of transportation and public authorities, which is dedicated to the research, development and deployment of Intelligent Transportation Systems ("ITS") and has the larger goal of improving the nation's surface transportation system.

Under COIB Rule 1-13(e) a public servant may be designated to perform work on behalf of a not-for-profit corporation, association or other such entity that operates on a not-for-profit basis, including serving as a board member or other position with fiduciary responsibilities provided that:

1. there is a demonstrated nexus between the proposed work, the public servant's City job and the mission of the public servant's agency;
2. such work furthers the agency's mission and is not undertaken primarily for the benefit or interests of the not-for-profit;
3. the designated public servant takes not part in the entity's business dealings with the City at the entity or at his or her agency, except that Council Members may sponsor and vote on discretionary funding;<sup>1</sup> and
4. within 30 days the written designation is disclosed to the Conflicts of Interest Board.

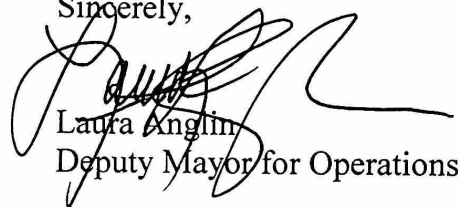
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<sup>1</sup> A review of the City's Checkbook NYC database does not indicate that ITSA has business dealings with the City.

Here there is strong nexus between ITSA's mission to advance the research and development of intelligent transportation technologies to save lives, improve mobility and promote sustainability and DOT's goals under Vision Zero and its other priority programs. Urban transportation is increasingly reliant on technology and NYCDOT is deeply engaged in many cutting edge ITS projects such as NYCWiN Replacement, the Connected Vehicle Pilot, and the new Pay-By-Cell parking payment via ParkMobile App.

Your participation on the Board of Directors will directly further DOT's goals of improving surface transportation citywide while improving the safety of pedestrians, cyclists and motor vehicle operators. Moreover, ITSA's consideration of and advocacy for the advancement of state-of-the-art ITS technologies has a direct bearing on the work of DOT and your active participation will ensure that New York City's voice is heard and taken account of in the development of ITS policies on both the national and local levels of government which will directly benefit the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laura Anglin', is written over the typed name and title.

Laura Anglin  
Deputy Mayor for Operations

cc: J. Jarrin, M. Forgione, S. Rogerson Pondish, M. McDonnell, J. Schipper, D. Fenichel