

## **Minutes of the Open Meeting of the New York City Conflicts of Interest Board**

**Date:** July 9, 2019

**Location:** Conflicts of Interest Board, 2 Lafayette Street, Suite 1010, New York, New York

**Present:**

Board Members: Chair Richard Briffault and Members Fernando A. Bohorquez, Jr., Anthony Crowell, Jeffrey D. Friedlander, and Erika Thomas.

Board Staff: Ethan Carrier, Chad Gholizadeh, Christopher Hammer, Gavin Kendall, Julia Lee, Carolyn Miller, Katherine Miller, Ari Mulgay, Yasong Niu, Jeffrey Tremblay, Clare Wiseman, and Juliya Ziskina.

Guests: None

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The meeting was called to order by the Chair at approximately 9:37 a.m. The Chair stated that the meeting was being conducted pursuant to the New York State Open Meetings Law and designated the undersigned as the Recording Secretary for purposes of the meeting.

The Chair stated that the meeting was called to discuss proposed amendments to Title 53 of the Rules of the City of New York, Board Rules §§ 1-02 and 1-15, Board Rules § 1-13(c), and Board Rules §§ 1-13(e) and (f).

### **Board Rules §§ 1-02 and 1-15:**

After a brief introduction on the proposed amendments to Board Rules §§ 1-02 and 1-15, the Chair asked for any comments by the Board or Staff.

The following comments constitute the changes as agreed upon by the Board to the proposed amendments to the Statement of Basis and Purpose:

- page 2, lines 24 and 25: create new sentence by inserting period after “members” and starting the next sentence with “The Board”
- page 2, line 28: change language to read “these Board interpretations”
- page 4, line 4: change “are” to “is”
- page 4, line 6: insert “the” before “member’s interests”

Upon motion duly made and seconded, the Board unanimously voted to approve the proposed amendments incorporating the changes as discussed as the final rule.

### **Board Rules § 1-13(c):**

After a brief introduction on the proposed amendments to Board Rules § 1-13(c), the Chair asked for any comments by the Board or Staff.

The following comments constitute the changes as agreed upon by the Board to the proposed amendments to Board Rules § 1-13(c):

- Statement of Basis and Purpose, page 4, line 4: change “is” to “in” to read “engaged in business”

- Statement of Basis and Purpose, page 5, line 3: delete the letter “s” from “acts”
- § 1-13(c)(1)(i): add City title and City email accounts
- Staff to propose language clarifying ministerial exceptions to the not-for-profit entity’s business dealings as referenced in Board Rules § 1-13(c)(1)(ii)

Upon motion duly made and seconded, the Board unanimously voted to continue the discussion at a future Board meeting.

**Board Rules §§ 1-13(e) and (f):**

After a brief introduction on the proposed amendments to Board Rules § 1-13(e), the Chair asked for any comments by the Board or Staff. There were no comments. Upon motion duly made and seconded, the Board unanimously voted to adopt the proposed amendments to Board Rules § 1-13(e) as the final rule.

Discussion of proposed amendments to Board Rules § 1-13(f) was tabled for a future Board meeting.

The open meeting was adjourned at approximately 10:30 a.m.

Respectfully submitted,

Julia Lee  
Recording Secretary