

## Minutes of the Open Meeting of the New York City Conflicts of Interest Board

**Date:** August 22, 2018

**Location:** Baker Hostetler, 45 Rockefeller Plaza, 14<sup>th</sup> Fl., New York, New York

**Present:**

Board Members: Chair Richard Briffault and Members Fernando A. Bohorquez, Jr., Anthony Crowell, Jeffrey D. Friedlander, and Erika Thomas

Board Staff: Evan Berkow, Ethan Carrier, Chad Gholizadeh, Amber Gonzalez, Chris Hammer, Gavin Kendall, Julia Lee, Carolyn Miller, Katherine Miller, Summer Payton, Jeff Tremblay, Michele Weinstat, and Clare Wiseman.

Guests: None

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The meeting was called to order by the Chair at approximately 9:45 a.m. The Chair stated that the meeting was being conducted pursuant to the New York State Open Meetings Law and designated the undersigned as the Recording Secretary for purposes of the meeting.

The Chair stated that the meeting was called to consider Staff's proposed amendments to Title 53 of the Rules of the City of New York.

After a brief introduction by a member of the Board Staff on the proposed amendments to the rules, the Chair then asked for any comments by the Board or Staff concerning the proposed amendment to Title 53 of the Rules of the City of New York.

**Comments:**

The following comments constitute the changes as agreed upon by the Board and Staff:

- Creation of Chapter 4 in the Rules of the Board titled "Annual Disclosure" and the renumbering of Board Rules §§ 1-08, 1-10, 1-14, and 1-15 to Board Rules §§ 4-01, 4-02, 4-03, and 4-04: No comments.
- Proposed Board Rules § 1-08: To modify introduction of § 1-08 to read: "For the purposes of Charter § 2601(11), the term "other similar entity" includes, but is not limited to, any of the following entities:"; Staff to provide more information on the definition of New York local public authorities in § 1-08(c).
- Proposed Board Rules § 1-10: To modify title to: "Prohibited Business or Financial Relationships between Superior and Subordinate"; to modify § 1-10(a)(7) to read "shared ownership of real property or any other property valued at \$100.00 or more"; to delete § 1-10(a)(10); to modify § 1-10(a)(12) to read "establishing a trust or serving as a trustee of a trust in which one of the public servants or a person associated with one of the public servants is a beneficiary"; in § 1-10(a)(13), to replace "another public servant's" with "each other's"; to delete "communally" in § 1-10(b)(1)
- Proposed reserving of Board Rules §§ 1-14 and 1-15 for future use: No comments.

The Board also requested that Staff amend the language in the Statement of Basis and Purpose to provide a better explanation for proposed Board Rules § 1-08.

Upon motion duly made and seconded, the Board unanimously voted to continue the discussion at the next Board meeting.

The open meeting was adjourned at approximately 10:35 a.m.

Respectfully submitted,

Julia H. Lee  
Recording Secretary