

Minutes of the Open Meeting of the New York City Conflicts of Interest Board

Date: November 8, 2017

Location: Baker Hostetler, 45 Rockefeller Plaza, 11th Fl., New York, New York

Present:

Board Members: Chair Richard Briffault and Members Fernando Bohorquez, Jeffrey Friedlander, and Erika Thomas

Board Staff: Evan Berkow, Ethan Carrier, Chad Gholizadeh, Amber Gonzalez, Chris Hammer, Gavin Kendall, Julia Lee, Carolyn Miller, Katherine Miller, Hannah Reisinger, Jeffrey Tremblay, and Michele Weinstat.

Guests: None

The meeting was called to order by the Chair at approximately 9:37 a.m. The Chair stated that the meeting was being conducted pursuant to the New York State Open Meetings Law and designated the undersigned as the Recording Secretary for purposes of the meeting.

The Chair stated that the meeting was called to consider Staff's proposed amendments to the Conflicts of Interest Board Rules § 1-11 and Title 53 of the Rules of the City of New York.

The Chair then asked for any comments by the Board or Staff concerning the proposed amendment to Rule § 1-11. There were no comments.

Upon motion duly made and seconded, the Board unanimously approved Staff's proposed amendment to Conflicts of Interest Board Rules § 1-11.

The Chair then asked for any comments concerning the proposed amendments to Title 53 of the Rules of the City of New York. The Board and Staff discussed the following topics: penalties for non-compliant organizations, the six-year record retention period as outlined in proposed Board Rules § 3-05, Chapter 68 implications of proposed Board Rules § 3-03(f), the application of the "knows or should know" language in Administrative Code § 3-903 as codified in Board Rules §§ 3-04(5)(iii) and 3-01(h), and the proposed form for donors.

Upon motion duly made and seconded, the Board unanimously voted to adopt the draft of the proposed amendments.

The open meeting was adjourned at approximately 9:56 a.m.

Respectfully submitted,

Julia H. Lee
Recording Secretary