

Minutes of the Open Meeting of the New York City Conflicts of Interest Board

Date: June 18, 2025

Present:

Board Members: Chair Milton L. Williams Jr. and Members Wayne G. Hawley, Amy E. Millard, and Georgia M. Pestana

Board Staff: Anita Armstrong, Ethan A. Carrier, Christopher M. Hammer, Mark Milian, Carolyn Lisa Miller, Katherine J. Miller, Yasong Niu, Jeffrey Tremblay, Florence Watson, Katherine J. Weall, Maryann White, and Rafael Xu

Guests: None

The open meeting was called to order by the Chair at approximately 9:36 a.m.

Staff presented a proposal to amend Board Rules § 1-01(h) regarding the acceptance of gifts for travel-related expenses and Board Rules § 1-14 regarding the reporting of donations, and to add new Board Rules § 1-19 regarding the reporting of gifts to the City with additional reporting requirements specific to travel-related expenses.

Board Member Hawley summarized the history of the Board's involvement in developing policies related to gifts and fundraising. Board Member Pestana asked a question to clarify that, if a City employee was sent by their City agency to moderate a conference and the travel costs were paid by the conference host, both the agency and the employee (assuming the employee was required to file an annual disclosure report) would be required to report travel-related expenses of \$1,000 or more.

The present Board Members unanimously approved submission of the proposal to the New York City Law Department and Mayor's Office of Operations.

The open meeting was adjourned at approximately 9:41 a.m.

Respectfully submitted,
Katherine J. Miller
Recording Secretary