

**CIVIC ENGAGEMENT COMMISSION**  
**Minutes of Commission Meeting**  
**(Subject to revision and approval by the Commission)**  
**Thursday, October 20, 2022 at 3:30 PM**  
**WebEx Video Conference**

**Members in attendance via video conference:**

Sarah Sayeed, Chair/Executive Director  
Murad Awawdeh, Commissioner  
Eve Baron, Commissioner  
Amy Breedlove, Commissioner  
Natalie DeVito, Commissioner  
Donna Gill, Commissioner  
Lilliam Perez, Commissioner  
Jose Hernandez, Commissioner  
Annetta Seecharran, Commissioner  
Michael Nussbaum, Commissioner  
Mitchel Wu, Commissioner  
Mark Diller, Commissioner

**Business Conducted**

**Approval of Minutes:** Minutes of the July 26, 2022, Meeting was distributed to the members of the commission and approved by those present.

**Agenda items discussed**

- I. Attendance
- II. Approval of Minutes from July 26, 2022, Meeting
- III. Public Hearing
  - a. Overview of Amendment to Methodology for Poll Site Language Assistance

b. Public Comments

IV. Public Meeting

a. Proposed Amendment on Poll Site Language Assistance Methodology and Annual Report:

- i. **Approval of Amendment:** *12. Utilization: The Commission shall review the utilization of poll sites after each cycle and report on utilization on an annual basis. The Commission shall consider utilization data in preserving services or reallocating resources from under-utilized sites under the following circumstances: In the event that application of the methodology results in a well utilized site being dropped from the list of sites to be served for any particular cycle, the Commission shall consider retaining such sites based on available resources. In addition, it may consider reallocating resources from another poll site either within the same language or from another language when a particular poll site has been served over three election cycles with zero or minimal utilization across all three cycles.*
- ii. **Approval of Annual Report:** Civic Engagement Commission's Annual Report for Fiscal Year 2021-2022.

**The Amendment was adopted by unanimous voice vote of those present via video conference call.**

**The Annual Report was adopted by unanimous voice vote of those present via video conference call.**

**The meeting was adjourned at 5:30 PM.**