

**Family Independence** Administration **Employment Services** 

Steven Banks Commissioner

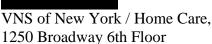
Lisa Fitzpatrick Chief Program Officer

Gary P. Jenkins Executive Deputy Commissioner

Lisa G. Van Brackle Deputy Commissioner

**150 Greenwich Street** New York, NY 10007

929 221 6741



1250 Broadway 6th Floor New York, NY 10001

Dear

Thank you for your submission of Hire Sheets dated 12/22/2016 for December 2016, fiscal year 2017. Unfortunately, none of the individuals cited on the Hire Sheets is a qualifying hire. Please continue to submit a Hire Sheet of your hires on a monthly basis and inform us of any job openings that you may have via the attached Job Specification Form. I also encourage you to work with your assigned Business Link Account Manager, Vanessa Gilmore to identify and recruit qualified job seekers. She may be reached at 718-262-3171 or gilmorev@hra.nyc.gov

If you have any questions, please call me at (718) 262-3124.

Sincerely,

James Flaum

James Flaum HireNYC: Human Services

W-2-184 Rev. 07/16



December 23, 2016