

# 1 RCNY §105-04

## CHAPTER 100

### Subchapter E Miscellaneous Provisions

#### § 105-04 Applications Filed by a Licensed Sign Hanger

(a) Scope. This rule establishes when licensed Master Sign Hangers and Special Sign Hangers may file applications for permits to install signs and related structural elements.

(b) References. See Administrative Code (AC) section 28-104.6, item 5, and Administrative Code, Title 28, Article 415.

(c) Licensed Sign Hanger. The term Licensed Sign Hanger shall refer to the holder of a Master Sign Hanger or Special Sign Hanger license.

(d) Conditions for filing sign applications. Pursuant to Section 28-104.6, item 5, a Licensed Sign Hanger may file applications for permits to install a sign and any related structural elements, provided he or she complies with all the following:

- (1) The sign application must comply with the applicable provisions of the New York City Building Code and Zoning Resolution.
- (2) The application must be limited to wall-mounted, accessory signs.
- (3) The area of the display face of any sign must not exceed one hundred fifty (150) square feet. The area of the sign includes the entirety of individual letters, groups of letters, symbols, images, or any portion thereof.
- (4) The sign, or any portion of it, must not project more than 18 inches beyond the face of a building, regardless of the building's setback.
- (5) The entire sign must be mounted below the height of the second story ceiling.
- (6) The sign must not exceed three hundred (300) pounds in total weight. The total weight includes all portions of the sign and any related structural elements, including individual letters, groups of letters, symbols, images, associated electrical components, structural supports, hardware, framework, or any portion thereof, even if the sign is erected in stages or portions over time. If structural work beyond a frame or support used to provide rigidity is required, a registered design professional must design all structural plans.
- (7) Signs must be mounted by means of mechanical anchors installed in accordance with the table below. Anchors must be fastened 12 inches on center, with a minimum of four anchors used. The anchors must be able to support an allowable stress of five times the weight of the sign and any related structural elements.

Anchors in Concrete and Masonry Walls	
Anchor Diameter	Embedment Depth
1/4"	1" minimum
5/16"	1" minimum
3/8"	1-1/4" minimum
1/2"	1-1/2" minimum
5/8"	2" minimum
3/4"	2" minimum
Anchors in Wood Walls	
Anchor Diameter	Embedment Depth
1/4" to 3/4"	2" minimum

(e) Prohibited filings. Notwithstanding subdivision (d) of this section, a Licensed Sign Hanger may not file applications for permits to install any of the following:

- (1) Any rooftop mounted sign;
- (2) Any sign projecting more than 18" across a street line;
- (3) Any marquee;
- (4) Any digital sign; or
- (5) Any related structural elements other than those referenced in subdivision (d) of this section.

A registered design professional must file the applications listed in subdivision (e).