



## Promulgation Details for 1 RCNY 103-10

This rule became effective on October, 23, 2019.

Since such date, one or more amendments have been made to this rule. Each rule amendment has its own effective date and Statement of Basis and Purpose.

Below you will find one or more rule amendments (the most recent appearing at the top), followed by the original rule.

The effective date of each amendment and the original rule can be found at the top of each "NOTICE OF ADOPTION OF RULE."

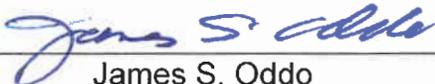
This rule has an effective date of 12-18-24

**NEW YORK CITY DEPARTMENT OF BUILDINGS**  
**NOTICE OF ADOPTION OF RULE**

**NOTICE IS HEREBY GIVEN**, pursuant to the authority vested in the Commissioner of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the Department of Buildings hereby adopts the amendments to Section 103-10 of Chapter 100 of Title 1 of the Official Compilation of the Rules of the City of New York, regarding lowering the civil penalty amount for failure to file a certification of inspection of a building's gas piping system for 3-family buildings. This rule was first published on September 20, 2024, and a public hearing thereon was held on October 22, 2024.

(K.V.)

Dated: 11/4/24  
New York, New York

  
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James S. Oddo  
Commissioner

## Statement of Basis and Purpose of Proposed Rule

The rule amendment lowers the civil penalty amount for failure to file a certification of inspection of a building's gas piping system for 3-family buildings. The civil penalty amount applicable to such buildings is lowered from \$5,000 to \$1,500. The lower amount is less of a hardship for owners of these smaller buildings (the smallest buildings that are subject to this requirement) yet still serve as a penalty for noncompliance. For larger buildings, the civil penalty amount for failure to file a certification of inspection stays the same.

The Department of Buildings' authority for this rule is found in sections 643 and 1043 of the New York City Charter and Article 318 of Chapter 3 of Title 28 of the New York City Administrative Code.

New material is underlined.

[Deleted material is in brackets.]

Asterisks (\*\*\*) indicate unamended text.

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Subdivision (f) of section 103-10 of subchapter C of chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

**(f) Civil penalties for failure to file certification.** A building owner who fails to submit a certification required to be submitted pursuant to this section on or before the filing due date specified in [such] paragraph (4) of subdivision (a) of this section will be liable for a civil penalty of:

- (1) One thousand five hundred dollars (\$1,500.00) for a 3-family building; or
- (2) five thousand dollars (\$5,000.00)[, payable to the Department] for all other buildings.

**NEW YORK CITY DEPARTMENT OF BUILDINGS**

**NOTICE OF ADOPTION OF RULE**

**NOTICE IS HEREBY GIVEN**, pursuant to the authority vested in the Commissioner of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the Department of Buildings hereby adopts the amendments to Section 103-10 of Chapter 100 of Title 1 of the Rules of the City of New York, regarding certifications of inspection for gas piping systems.

This rule was published in the City Record on June 17, 2022, and a public hearing thereon was held on July 20, 2022.

Dated: 9/13/22  
New York, New York

  
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Eric A. Ulrich  
Commissioner

## Statement of Basis and Purpose of Rule

Gas piping systems are required to be inspected periodically and certificates of inspection are required to be submitted to the owner and DOB in accordance with section 103-10 of Title 1 of the Rules of the City of New York.

These rule amendments implement Local Law 137 of 2021 and Local Law 138 of 2021. Local Law 137 extends the deadlines for inspection and correction of building gas piping systems in community districts 2, 5, 7, 13 and 18 in all boroughs from December 31, 2021 to June 30, 2022. It also extended to June 30, 2022 the deadline for submission of certifications of inspection for building gas piping systems in the same community districts that were inspected on or between January 1, 2021 and December 31, 2021 if there are one or more conditions requiring correction. Local law 137 also provides that due dates for the submission of certification forms that are required under section 103-10 of the rules do not apply on or before June 30, 2022.

Local Law 138 of 2021 expands the definition of qualified professionals who may certify that a building contains no gas service. It also adds an exemption for a building that contains gas piping but is not currently supplied with gas, and that does not contain any appliance connected to gas piping. It also creates a discretionary 180-day extension for building owners to conduct gas piping inspections and file certifications for such inspections. Both Local Laws 137 and 138 are deemed to have been in effect as of January 1, 2021.

The Department of Buildings' authority for these rules is found in sections 643 and 1043 of the New York City Charter, Article 318 of Chapter 3 of Title 28 of the New York City Administrative Code, and Local Laws 137 and 138 of 2021.

New matter is underlined.

[Deleted material is in brackets.]

Asterisks (\*\*\*) indicate unamended text.

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this Department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Paragraph 2 of subdivision (a) of section 103-10 of subchapter C of chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(2) This requirement for periodic inspections does not apply to buildings that contain no gas piping system provided that the owner of such a building submits to the Department, in a form and manner determined by the commissioner, along with a filing fee as specified in the rules of the Department, a certification from a registered design professional or a licensed master plumber or an individual under the direct and continuing supervision of a licensed master plumber, stating that the building contains no gas piping system. The due date for submitting such a certification pursuant to this paragraph shall be as follows:

- (i) June 30, 2021, as extended by local law 12 for the year 2021, no later than December 31 in calendar year 2024, and every fourth calendar year thereafter, for buildings in community districts 1, 3, and 10 in all boroughs.
- (ii) [December 31, 2021] June 30, 2022 as extended by local law 137 for the year 2021, and no later than December 31 [within] in calendar year 2025, and every fourth calendar year thereafter, for buildings in community districts 2, 5, 7, 13, and 18 in all boroughs.
- (iii) December 31, 2022, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 4, 6, 8, 9, and 16 in all boroughs.
- (iv) December 31, 2023, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 11, 12, 14, 15, and 17 in all boroughs.

§ 2. Paragraphs (3) and (4) of subdivision (a) of section 103-10 of subchapter C of chapter 100 of Title 1 of the Rules of the City of New York are renumbered (4) and (5) respectively; a new paragraph (3) is added; and paragraph (4), as renumbered by this section, is amended, all to read as follows:

(3) A building that contains gas piping but is not currently supplied with gas, that does not contain any appliance connected to any gas piping, and that complies with section 28-318.3.5 of the Administrative Code is not required to undergo a gas piping inspection otherwise required under this section. The due date for submitting the statements required by section 28-318.3.5 is the same as the due dates set forth in paragraph 2 of this subdivision. Such statements need only be submitted once, provided that there continues to be no gas service. Where the owner seeks to resume gas service, the owner must comply with the provisions of section 28-318.3.6.

(4) Inspections of building gas piping systems required under this section must be conducted at least once every four years and in accordance with the following periodic inspection schedule:

- (i) Between January 1, 2020 and June 30, 2021 (inclusive), as extended by local law 12 for the year 2021, no later than December 31 in calendar year 2024, and every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 1, 3, and 10 in all boroughs.

- (ii) [In calendar year 2021] Between January 1, 2021 and June 30, 2022, and [within] in calendar year 2025, and every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 2, 5, 7, 13, and 18 in all boroughs.
- (iii) In calendar year 2022, and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 4, 6, 8, 9, and 16 in all boroughs.
- (iv) In calendar year 2023, and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 11, 12, 14, 15, and 17 and in any community district not specified in this paragraph (3) in all boroughs.

§ 3. Paragraphs (3) and (4) of subdivision (d) of section 103-10 of subchapter C of chapter 100 of Title 1 of the Rules of the City of New York are amended, and a new paragraph (6) is added, all to read as follows:

(3) No later than one hundred twenty (120) days following the building's inspection date, the building owner must submit to the Department, in a form and manner determined by the commissioner, along with a filing fee as specified in the rules of the Department, a certification from a licensed master plumber stating that all conditions identified in the inspection report described in paragraph (1) of this subdivision have been corrected. Such certification may indicate that correction of one (1) or more conditions will take additional time. If such certification of inspection pursuant to paragraph (2) of this subdivision indicates that no conditions requiring correction were identified in the inspection report, then no certification pursuant to this paragraph shall be required. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 1, 3 and 10 in each borough that are inspected between September 1, 2020 and December 31, 2020 (inclusive), such building owners may submit such certification and fee to the [department]Department on or before June 30, 2021. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 2, 5, 7,13, and 18 in each borough that are inspected between January 1, 2021 and December 31, 2021 (inclusive), and that contain one or more conditions requiring correction, such building owners may submit such certification and fee to the Department on or before June 30, 2022.

(4) If additional time to correct the condition(s) was indicated in the certification submitted pursuant to paragraph (3) of this subdivision, the building owner must submit to the Department,

no later than one hundred eighty (180) days following the building's inspection date, in a form and manner determined by the commissioner, a certification from a licensed master plumber that all conditions identified in the building's inspection report have been corrected, along with a filing fee as specified in the rules of the Department. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 1, 3 and 10 in each borough that are inspected between September 1, 2020 and December 31, 2020 (inclusive), such building owners may submit such certification and fee to the [department]Department on or before June 30, 2021. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 2, 5, 7, 13, and 18 in each borough that are inspected between January 1, 2021 and December 31, 2021 (inclusive), and that contain one or more conditions requiring correction, such building owners may submit such certification and fee to the Department on or before June 30, 2022.

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(6) Owners who are unable to obtain an inspection of a building's gas piping systems pursuant to this section by the date set forth in paragraph (4) of subdivision (a) of this section may receive a 180-day extension of the due date for such inspection and the filing of any certification required to be filed after such inspection, upon notification to the Department in a form and manner determined by the commissioner.

**NOTICE OF ADOPTION OF RULE**

**NOTICE IS HEREBY GIVEN**, pursuant to the authority vested in the Commissioner of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the Department of Buildings hereby adopts the amendments to Section 103-10 of Chapter 100 of Title 1 of the Rules of the City of New York, regarding certifications of inspection for gas piping systems.

This rule was first published on May 7, 2021 and a public hearing thereon was held on June 10, 2021.

Dated: 07/01/2024  
New York, New York

  
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Melanie E. La Rocca  
Commissioner

## Statement of Basis and Purpose of Rule

Gas piping systems are required to be inspected periodically and certificates of inspection are required to be submitted to the owner and DOB in accordance with section 103-10 of Title 1 of the Rules of the City of New York.

Local Law 12 of 2021 was passed by the City Council on December 17, 2020 and became law after it was returned unsigned by the Mayor. In relevant part, this local law was deemed to have been in force and effect as of January 1, 2020. Local Law 12 extended the deadlines for inspection and correction of building gas piping systems in community districts 1, 3 and 10 in all boroughs from December 31, 2020 to June 30, 2021. Section 103-10 of DOB's rules is amended to reflect that change.

This rule is also amended to provide that any buildings that received a temporary, interim or final certificate of occupancy on or after the effective date of Local Law 152 of 2016 have ten years to perform the initial inspection. This language more accurately reflects the purpose of the local law.

In addition, the amendment deletes language that could cause confusion regarding the timing of filing a certificate of inspection because the current language would limit inspections to being performed only between 60 and 120 days before the inspection due date.

Local Law 12 also extended to June 30, 2021 the deadline for submission of certifications of inspection for building gas piping systems in community districts 1, 3 and 10 in all boroughs that are inspected on or between September 1, 2020 and December 31, 2020. Section 103-10 of DOB's rules is amended to reflect that change.

This rule is further amended by reducing the penalty for failure to file the required certification from \$10,000 to \$5,000 to bring it in line with the penalty for similar reporting requirements.

The Department of Buildings' authority for these rules is found in sections 643 and 1043 of the New York City Charter, Article 318 of Chapter 3 of Title 28 of the New York City Administrative Code, and Local Law 12 of 2021.

[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subparagraph (i) of paragraph (2) of subdivision (a) of section 103-10 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (i) [December 31, 2020, and] June 30, 2021, as extended by local law 12 for the year 2021, no later than December 31 [within] in calendar year 2024, and every fourth calendar year thereafter, for buildings in community districts 1, 3, and 10 in all boroughs.

§ 2. Subparagraphs (i), (ii), (iii) and (iv) of paragraph (3) of subdivision (a) of section 103-10 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (i) Between January 1, 2020 and [December 31, 2020] June 30, 2021 (inclusive), [and within] as extended by local law 12 for the year 2021, no later than December 31 in calendar year 2024, and every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 1, 3, and 10 in all boroughs.
- (ii) [Between January 1, 2021 and December 31, 2021 (inclusive)] In calendar year 2021, and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 2, 5, 7, 13, and 18 in all boroughs.
- (iii) [Between January 1, 2022 and December 31, 2022 (inclusive)] In calendar year 2022, and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 4, 6, 8, 9, and 16 in all boroughs.
- (iv) [Between January 1, 2023 and December 31, 2023 (inclusive)] In calendar year 2023, and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 11, 12, 14, 15, and 17 and in any community district not specified in this paragraph (3) in all boroughs.

§ 3. Paragraph (4) of subdivision (a) of section 103-10 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (4) The initial inspection for a new building with a gas piping system shall be performed during the tenth year after the Department has issued a certificate of occupancy for such building. Following such initial inspection, a new building's subsequent periodic inspection must be conducted in accordance with the periodic inspection schedule set forth in paragraph (3) of this subdivision. For the purposes of this section, the term "new building" means a building, or any portion thereof, [approved] for which the Department has issued a temporary, interim or final certificate of occupancy [by the Department] on or after December [31, 2019] 6, 2016.

§ 4. Paragraphs (2), (3) and (4) of subdivision (d) of section 103-10 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York are amended to read as follows:

- (2) No later than sixty (60) days following a building's inspection date, [and no more than sixty (60) days prior to such building's inspection due date,] the building owner must submit to the Department, in a form and manner determined by the commissioner, a certification of inspection as described in paragraph (1) of this subdivision, along with a filing fee as specified in the rules of the Department. Such certification must indicate the date the inspection was performed and whether there are conditions requiring correction. Certifications of inspections submitted more than sixty (60) days after a building's inspection date will not satisfy the requirement of this paragraph. Failure to file a certification of inspection within sixty (60) days of the building's inspection date will require a new inspection.
- (3) No later than one hundred twenty (120) days following the building's inspection date, the building owner must submit to the Department, in a form and manner determined by the commissioner, along with a filing fee as specified in the rules of the Department, a certification from a licensed master plumber stating that all conditions identified in the inspection report described in paragraph (1) of this

subdivision have been corrected. Such certification may indicate that correction of one (1) or more conditions will take additional time. If such certification of inspection pursuant to paragraph (2) of this subdivision indicates that no conditions requiring correction were identified in the inspection report, then no certification pursuant to this paragraph shall be required. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 1, 3 and 10 in each borough that are inspected between September 1, 2020 and December 31, 2020 (inclusive), such building owners may submit such certification and fee to the department on or before June 30, 2021.

- (4) If additional time to correct the condition(s) was indicated in the certification submitted pursuant to paragraph (3) of this subdivision, the building owner must submit to the Department, no later than one hundred eighty (180) days following the building's inspection date, in a form and manner determined by the commissioner, a certification from a licensed master plumber that all conditions identified in the building's inspection report have been corrected, along with a filing fee as specified in the rules of the Department. Notwithstanding the foregoing provisions of this paragraph, for building gas piping systems in community districts 1, 3 and 10 in each borough that are inspected between September 1, 2020 and December 31, 2020 (inclusive), such building owners may submit such certification and fee to the department on or before June 30, 2021.

§ 5. Subdivision (f) of section 103-10 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (f) Civil penalties for failure to file certification. A building owner who fails to submit a certification required to be submitted pursuant to this section on or before the filing due date specified in such paragraph will be liable for a civil penalty of [ten] five thousand dollars [(\$10,000.00)] (\$5,000.00), payable to the Department.

**NEW YORK CITY DEPARTMENT OF BUILDINGS**

**NOTICE OF ADOPTION OF RULE**

**NOTICE IS HEREBY GIVEN**, pursuant to the authority vested in the Commissioner of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the Department of Buildings hereby adds a new Section 103-10 to Title 1 of the Rules of the City of New York, regarding periodic inspections of gas piping systems.

This rule was first published on November 26, 2018 and a public hearing thereon was held on January 2, 2019. Comments on the rule were submitted prior to and during the hearing.

Dated:

09/13/19

New York, New York

  
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Melanie E. La Rocca  
Commissioner

## **Statement of Basis and Purpose**

The rule adds a new Section 103-10 to Title 1 of the Rules of the City of New York (RCNY) regarding periodic inspections of gas piping systems. This rule is intended to promote public safety by requiring the periodic inspection of gas piping systems in buildings and the correction of conditions identified by such inspection.

This rule includes provisions related to the following that are intended to give effect to Local Law 152 of 2016:

- Periodic inspection schedule and inspection requirements.
- Inspector qualifications for performing periodic inspections of gas piping systems.
- The required scope of inspection.
- Inspection report and certification requirements.
- Requirements for reporting unsafe or hazardous conditions.
- Civil penalties for failure to file required certifications.

DOB has made changes to the rule following the public comment period and public hearing. These changes include:

- Changing the submission due dates specified in paragraph (a)(2) and cycle start dates of the periodic inspection schedule in paragraph (a)(3) so that there is sufficient time for compliance before the rule's anticipated effective date.
- Reconfiguring the submission due dates in paragraph (a)(2) and periodic inspection schedule in paragraph (a)(3) based on community district, rather than borough. This change is intended to enable utility companies to more effectively allocate resources among service areas in response to reports of unsafe or hazardous conditions following inspections.
- Reconfiguring the submission due dates in paragraph (a)(2) and periodic inspection schedule in paragraph (a)(3) to recur every fourth calendar year, instead of every fifth year. This change was made in order to better align the frequency of periodic inspection cycles with the requirement that inspections occur at least once every five years.
- Reconfiguring the submission due dates in paragraph (a)(2) and periodic inspection schedule in paragraph (a)(3) to consist of four cycles, rather than five. This change was made in order to better align the frequency of periodic inspection cycles with the requirement that inspections occur at least once every five years.
- Specifying that the term "new building" in paragraph (a)(4) means a building, or any portion thereof, approved for occupancy by the Department after December 31, 2019—

instead of 2018. This change was made in light of the anticipated effective date of the rule.

- Adding, in paragraph (d)(1)(ii), certain conditions and information required to be included in the inspection report. This addition was made to provide clarity with respect to inspection reporting requirements.

The rule also makes a technical correction to Section 101-06(a) of Title 1 of the RCNY.

The Department of Buildings' authority for this rule is found in sections 643 and 1043 of the New York City Charter, Article 318 of Title 28 of the New York City Administrative Code and Local Law 152 of 2016.

New material is underlined.

[Deleted material is in brackets.]

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. The opening paragraph of Subdivision (a) of Section 101-06 of Subchapter A of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

Definitions. For the purposes of this [chapter] section, the following terms will have the following meanings:

§ 2. Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended by adding a new Section 103-10 to read as follows:

§ 103-10 Periodic Inspection of Gas Piping Systems.

(a) Inspection requirements.

(1) In accordance with Article 318 of Title 28 of the Administrative Code, building gas piping systems, except for gas piping systems in buildings classified in occupancy group R-3 in Section 310.1.3 of the Building Code, must be periodically inspected as set forth in this section.

(2) This requirement for periodic inspections does not apply to buildings that contain no gas piping system, provided that the owner of such a building submits to the Department, in a form and manner determined by the commissioner, along with a filing fee as specified in the rules of the Department, a certification from a registered design professional stating that the building contains no gas piping system. The due date for submitting such a certification pursuant to this paragraph shall be as follows:

- (i) December 31, 2020, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 1, 3, and 10 in all boroughs.
  - (ii) December 31, 2021, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 2, 5, 7, 13, and 18 in all boroughs.
  - (iii) December 31, 2022, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 4, 6, 8, 9, and 16 in all boroughs.
  - (iv) December 31, 2023, and no later than December 31 within every fourth calendar year thereafter, for buildings in community districts 11, 12, 14, 15, and 17 in all boroughs.
- (3) Inspections of building gas piping systems required under this section must be conducted at least once every four years and in accordance with the following periodic inspection schedule:
- (i) Between January 1, 2020 and December 31, 2020 (inclusive), and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 1, 3, and 10 in all boroughs.
  - (ii) Between January 1, 2021 and December 31, 2021 (inclusive), and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 2, 5, 7, 13, and 18 in all boroughs.
  - (iii) Between January 1, 2022 and December 31, 2022 (inclusive), and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 4, 6, 8, 9, and 16 in all boroughs.
  - (iv) Between January 1, 2023 and December 31, 2023 (inclusive), and within every fourth calendar year thereafter, building gas piping systems shall be inspected in community districts 11, 12, 14, 15, and 17 in all boroughs.
- (4) The initial inspection for a new building with a gas piping system shall be performed during the tenth year after the Department has issued a certificate of occupancy for such building. Following such initial inspection, a new building's subsequent periodic inspection must be conducted in accordance with the periodic inspection schedule set forth in paragraph (3) of this subdivision. For the purposes of this section, the term "new building" means a building, or any portion thereof, approved for occupancy by the Department after December 31, 2019.

(b) Inspection Entity Qualifications.

- (1) Inspections of gas piping systems required pursuant to Article 318 of Title 28 of the Administrative Code and this section must be conducted by a qualified gas piping system inspector on behalf of the building owner.
- (2) Persons qualified to perform such gas piping system inspections shall be either:
  - (i) Licensed master plumbers; or
  - (ii) Individuals, working under the direct and continuing supervision of a licensed master plumber, with at least five (5) years of full-time experience working under the direct and continuing supervision of a licensed master plumber and who has successfully completed a training program acceptable to the Department. Such training program must be no less than seven (7) classroom hours and must include the following course content:
    - (A) Regulations on piping safety;
    - (B) Properties of natural gas;
    - (C) Combustible gas indicators and leak detection;
    - (D) Atmospheric corrosion inspection;
    - (E) Interior piping leak survey;
    - (F) Hands-on gas indicator instruction;
    - (G) Jurisdictional/non-jurisdictional piping connections;
    - (H) Purging gas piping into/out of service;
    - (I) Recognizing illegal connections and substandard conditions;
    - (J) Reporting and documenting inspections; and
    - (K) Atmospheric corrosion and leak survey inspection procedure.
- (c) Inspection scope. Inspections of a building's gas piping system pursuant to this section must be completed in accordance with requirements in Section 28-318.3.2 of the Administrative Code and any other requirements prescribed by the Department.
- (d) Report and certification requirements.
  - (1) The inspection entity that performs an inspection of a building's gas piping system pursuant to this section must submit, in a form and manner determined by

the commissioner, an inspection report and a certification of inspection to the building owner no later than thirty (30) days following the date of such inspection.

(i) The certification of inspection must be completed by the licensed master plumber who performed or exercised direct and continuing supervision over such inspection, must state that an inspection pursuant to Article 318 of Title 28 of the Administrative Code has been completed for the building, must indicate the date such inspection was performed, and must indicate whether any conditions requiring correction were identified in the inspection report.

(ii) The inspection report must be certified by the licensed master plumber who performed or exercised direct and continuing supervision over the inspection and, if applicable, by any individual who performed the inspection under such supervision. Such inspection report shall include, for each gas piping system inspected, the following information:

(A) A list of conditions requiring correction, including instances where one or more parts of such system is worn to an extent that the safe and reliable operation of the system may be affected;

(B) Gas leaks;

(C) Observed non-code compliant installations or illegal connections;

(D) Observed conditions described in Section 28-318.3.4 of the Administrative Code; and,

(E) Any additional information required by the Department.

(2) No later than sixty (60) days following a building's inspection date, and no more than sixty (60) days prior to such building's inspection due date, the building owner must submit to the Department, in a form and manner determined by the commissioner, a certification of inspection as described in paragraph (1) of this subdivision, along with a filing fee as specified in the rules of the Department. Such certification must indicate the date the inspection was performed and whether there are conditions requiring correction. Certifications of inspections submitted more than sixty (60) days after a building's inspection date will not satisfy the requirement of this paragraph. Failure to file a certification of inspection within sixty (60) days of the building's inspection date will require a new inspection.

(3) No later than one hundred twenty (120) days following the building's inspection date, the building owner must submit to the Department, in a form and manner determined by the commissioner, along with a filing fee as specified in the rules

of the Department, a certification from a licensed master plumber stating that all conditions identified in the inspection report described in paragraph (1) of this subdivision have been corrected. Such certification may indicate that correction of one (1) or more conditions will take additional time. If such certification of inspection pursuant to paragraph (2) of this subdivision indicates that no conditions requiring correction were identified in the inspection report, then no certification pursuant to this paragraph shall be required.

- (4) If additional time to correct the condition(s) was indicated in the certification submitted pursuant to paragraph (3) of this subdivision, the building owner must submit to the Department, no later than one hundred eighty (180) days following the building's inspection date, in a form and manner determined by the commissioner, a certification from a licensed master plumber that all conditions identified in the building's inspection report have been corrected, along with a filing fee as specified in the rules of the Department.
- (5) The building owner and inspection entity must keep on file, for ten (10) years following the date of inspection, all reports and certifications required by Section 28-318.3.3 of the Administrative Code and make them available to the Department upon request.
- (e) Unsafe or hazardous conditions. If an inspection reveals any conditions set forth in Section 28-318.3.4 of the Administrative Code, the inspection entity performing such inspection must immediately notify the building owner, the utility providing gas service to such building, and the Department. The building owner must take immediate action to correct such conditions in compliance with the New York City Construction Codes.
- (f) Civil penalties for failure to file certification. A building owner who fails to submit a certification required to be submitted pursuant to this section on or before the filing due date specified in such paragraph will be liable for a civil penalty of ten thousand dollars (\$10,000.00), payable to the Department.
- (g) Challenge of a civil penalty. A building owner may challenge the imposition of any civil penalty authorized to be imposed pursuant to this section by submitting satisfactory proof of a timely and acceptable filing to the Department. Challenges must be made in writing, in a form and manner determined by the Department, within thirty (30) days from the date of violation.