



DEPARTMENT OF BUILDINGS
EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013
RUDOLPH J. RINALDI, Commissioner

STEWART D. O'BRIEN
Executive Deputy Commissioner
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OPERATIONS
POLICY & PROCEDURE NOTICE # 2/93

TO: Distribution
FROM: Stewart D. O'Brien
DATE: March 1, 1993
SUBJECT: Resolution of Technical/Zoning Issues

3/1/93 SD

Purpose: To streamline procedures for the resolution of technical (Building Code) and zoning issues.

Effective: Immediately

Reference: January 12, 1993 BIAC minutes

Specifics: In connection with specific jobs, individuals with Building Code and/or Zoning Resolution interpretation or application issues must seek to resolve them at the borough offices. If the applicant seeks a reconsideration of a borough commissioner's decision, he/she should ask the borough commissioner to place it on the agenda for the Borough Commissioners' Technical Meeting. (Borough Commissioners may place items on the agenda upon their owner request.) In order to resolve outstanding issues as quickly as possible, the Borough Commissioners' Technical Meeting will occur every two weeks. The meeting is composed of the five borough commissioners and is chaired by the Deputy Commissioner for Technical Affairs with the input and guidance of the General Counsel and the Executive Engineer.

Individuals with Building Code or Zoning Resolution issues on specific projects will not be permitted to raise these issues with members of the Executive staff, without first going through the above process, unless they have the specific permission of the Commissioner. However, inquiries relating to the interpretation of Building Code requirements for fire alarm systems are to be referred to the Office of the Deputy Commissioner for Technical Affairs.