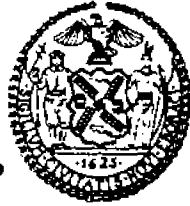


The
City of
New York



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES

60 HUDSON STREET, NEW YORK, N.Y. 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

FREDRIC J. POCCHI, P.E.
Assistant Commissioner/Operations

Issuance # 124

OPERATIONS
POLICY AND PROCEDURE NOTICE # 20/88

To: Distribution
From: Fredric J. Pocchi, P.E., Assistant Commissioner
Date: August 3, 1988
Subject: Criminal Complaint Form 39B (Rev. 6/88)

Superseded: Operations Policy and Procedure Notice # 8/88

Purpose: To implement the use of the revised Criminal Complaint Form 39B (Rev. 6/88).

Effective: September 1, 1988

Specifics:

All copies of Form 39B (Rev. 6/87) are to be destroyed. They are to be replaced by Form 39B (Rev. 6/88).

This revised form is to be completed by the Legal Section Clerks and signed by the Inspector who is the complainant.

Under Section 1, either the Administrative Code Sections or the Zoning Resolution Sections should be inserted. At no time should both blanks be completed.

FJP:mh