



ISSUANCE # 80

DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

STEWART D. O'BRIEN
Deputy Commissioner
Administration & Operations

OPERATIONS
POLICY AND PROCEDURE # 1/88

312-8001

TO: Distribution

FROM: Stewart D. O'Brien, Deputy Commissioner

DATE: January 20, 1988

SUBJECT: Asbestos Filing

1/20/88 SDU

Operations Policy and Procedure Notice 10/87 is superceded as follows:

1) Add -- to the list of exceptions -- Exterior Concrete Work, Sidewalk Elevators, Hoists, and Relocating Parking Lot Sheds.

2) Add -- Since all Elevator Applications and Elevator Building Notices fall under the exception category, (i.e. no construction involved) no ASB 4 form needs to be filed with these filings.

3) Amend -- page 2, paragraph 4, line 1 -- The word "Major" should be deleted.

4) Replace the next to last paragraph with the following paragraph -- For the other listed exceptions, the ASB 4 form must bear the stamp of an architect or engineer if the related application requires that stamp. In the case where the applicant does not need to be a registered architect or professional engineer, the ASB 4 form must be signed by the applicant of record.



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312-3100

July 7, 1987

Work Exempt from Filing Asbestos Forms
ACP 5 and ACP 7

This list summarizes the information contained in Operations Policy and Procedure Notices 1/87 and 10/87.

- . Sidewalk Sheds, bridges and fences
- . Curb Cuts
- . Accessory parking
- . Retaining walls
- . Parapet walls
- . Signs
- . Replacing exterior water tanks
- . Exterior scaffolding
- . Cranes
- . Elevator Equipment (not including construction and enclosure of shaft)
- . Underpinning of buildings
- . Sealing of buildings
- . New finish material
- . New storefronts in existing masonry openings
- . Subdivision of an existing tax lot
- . Zoning lot reapportionment
- . Sealing of dumbwaiters
- . Change of use or legalization requiring no work
- . Erecting of fire escapes
- . Tents
- . Candy or news stands
- . Certificate of Occupancy requiring no work

Additions (7/7/87)

- o Sidewalk cafes
- o Kiosks
- o Swimming pools (outdoors)
- o Awnings
- o Erecting temporary structures (trailers, shanties etc.) supplied with electric and water lines only
- o Demolition of 1 story garages, maximum capacity 2 cars, not supplied with water lines
- o Legalization of demolition work which occurred prior to 4/1/87
- o Debris chutes

Note: specification sheets must stipulate chute will not be used for asbestos containing materials

- ° Emergency power not involving hard wiring (i.e. battery packs)
- ° Flagpoles
- ° The erection of interior non-bearing partitions involving no penetration of hung ceiling
- ° Detached Greenhouses
- ° Vanits
- ° Replacement of roof top air conditioning unit not involving modification/or removal of duct work
- ° Radio antennas (towers)
- ° Roof decks not anchored to building structure

The question regarding the \$300 maximum asbestos filing fee in relation to amendments filed has been clarified by the Department of Environmental Protection. If the amendment is for areas not covered in the original ACP 5 or ACP 7 application form, then a new asbestos filing form (ACP 5 or ACP 7) is required with applicable fees.

The ASB 4 form must bear the stamp of an architect or engineer if the attached application requires that stamp. In the rare case where the applicant does not need to be a registered architect or professional engineer, the Borough Superintendent must approve the ASB 4 form.

Finally, a reminder: copies of all asbestos forms filed must be kept in the application folder.


Stewart D. O'Brien
Deputy Commissioner

SDO:mh