

Purpose of form:

The "Zoning Challenge and Appeal Form" shall be used by members of the public to challenge the zoning approval of a application for construction by the Buildings Department, or to appeal the decision to a challenge rendered by the Buildings Department. The challenge will be reviewed by a Buildings Department official and a decision will be rendered and posted to the Buildings Department's website.

The Department will not review challenges on any other forms. Please note that a challenge submitted without proper Zoning Resolution sections may affect it being processed and reviewed.

Complete the challenge form and submit it using the following methods:

Mail:

Director of Customer Service
280 Broadway, Room 572
New York, NY 10007

Fax:

212-566-3030, Attn: Director of Customer Service

Email:

publicchallenge@buildings.nyc.gov

Before filling out this form, obtain the 9-digit construction application number (job number) and relevant document number. This information can be found on the Buildings Department's website (www.nyc.gov/buildings) by using the "My Community" or "BISWEB" features, or from the customer service window at the Building Department's borough offices.

1 Property Information

This section collects essential information pertaining to the challenge, such as the details of the property location and the proposed construction work. Type in the 9-digit construction application number (job number) and the document number.

2 Challenger Information

This section collects all essential information about the challenger. This information is optional. Please note that any information provided will be scanned and posted to the Department's website. At minimum, provide an email address to receive confirmation of receipt of a challenge.

If this information is not provided it may affect the processing of this challenge or appeal.

3 Description of Challenge

This section collects the details of the challenge. Select the appropriate check-box to indicate whether this is your initial challenge, or if you are submitting this form to appeal a previously denied challenge. Indicate the total number of pages that are being submitted, including any attachments. Please reference the relevant Zoning Resolution sections that apply to this challenge.

If additional space is needed, utilize section 4 of the form.

4 Description of Challenge

Use this section if additional space is required.