

C O P Y

The City of New York  
DEPARTMENT OF BUILDINGS

Inspections  
Highways, Department of

DEPARTMENTAL MEMORANDUM

TO: Borough Superintendents

DATE: February 15, 1968

FROM: Jack Linker, Chief Inspector, Division of Buildings

SUBJECT: Sidewalk and Curb Inspections

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Transmitted herewith are Forms #HI-1, "SIDEWALK AND CURB INSPECTION REPORT TO DEPARTMENT OF HIGHWAYS". These forms were worked out with the Highway Department in order to expedite inspections delegated to this Department under One-Stop.

Please instruct all Construction Inspectors that when they are inspecting NEW BUILDINGS for Certificates of Occupancy, they shall inspect sidewalks and curbs and file Form #HI-1 without waiting for referrals from the Highway Department.

The HI-1 Form is a simplification of Department of Highways Form #174-G. All construction Inspectors have previously received instructions on how to execute these forms.

JL/rmr

(signed)  
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Jack Linker  
Chief Inspector  
Division of Buildings