

Purpose of form:

This form shall be filed in order to initiate inspections required prior to issuance of a Certificate of Occupancy. The applicant (Professional Engineer, Registered Architect or Superintendent of Construction) shall complete the Statement of Compliance in accordance with section 27-221 of the Building Code of the City of New York.

1 Location Information

Provide the borough, block and lot of the location where the work was performed. Provide the house number and street name, and/or apt/condo numbers where the work was performed.

2 Filing Representative

If the application is being filed by an individual other than the applicant signing the Statement of Compliance, provide the last name, first name, middle initial, business name, phone number, address, e-mail address and expeditor number of the filing representative.

3 Related Jobs

Check (✓) "Yes" or "No" to indicate whether electrical work was performed in conjunction with this job/application. If checked "Yes", provide all Electrical Division Control numbers related to this job/application.

Check (✓) "Yes" or "No" to indicate whether plumbing, boiler, elevator or other (demolition, sign, fence, etc.) work was performed (under separate job numbers) in conjunction with this job/application. If checked "Yes", provide all Department of Buildings job numbers related to this job/application.

4 Verification of NB/Alt 1 Job Filing Data

Check (✓) "Yes" or "No" to indicate whether or not the job filing data in BIS is accurate.

5 Sustainability

Reflectance: Per 28-101.4.3, item 11 and BC 1504.8, many new buildings and alterations require roofs and setbacks to have a certain level of reflectance. In this section indicate the square footage that is in compliance with Section 1504.8. If your roof is exempt from this requirement, indicate the reason for exemption.

6 Statement of Compliance

Check (✓) the appropriate box to indicate whether the construction work was supervised by a Registered Architect, Professional Engineer, or the Superintendent of Construction. The P.E., R.A. or Superintendent of Construction who supervised the construction work shall sign the Statement of Compliance. Professionals shall affix their seal.

7 Notarization

The individual signing the Statement of Compliance is not a Professional Engineer or a Registered Architect, the form must be notarized by an official notary public.