

REMINDER

PW1B Forms and Plans: Filings and Amendments

When submitting a Plan/Work application (PW1), applicants must include the **PW1B** (Schedule B) as part of the initial submission.

No Post-Approval Amendments (PAAs) are necessary for the following fixture changes:

Bathtubs/Whirlpools/Hot Tubs/Saunas	Bidets
Dishwashers	Domestic Water Tanks/Pumps
Drinking Fountains	Ice Makers
Laundry – Standpipes	In-sink Garbage Disposals
Lavatories (Common Wash Basins)	Sinks (Residential and Non-Residential)
Stall Showers	Toilets (Water Closets)
Urinals	Washing Machines
Sump Pumps	Sanitary Piping (Soil-Vent)
Water Piping	Area/Yard Drains

PW1B Amendments

File a PAA for the PW1B for all work not cited above, such as modifications or additions to: gas lines and systems; sprinklers/standpipes; roof drains; and RPZ/backflow preventers (primary). All permitted, approved plans must be kept current and accurate. **The schedule B, if necessary, and/or plans must be amended at the completion of the work and before sign-off – not after each comment by the inspector.**

Extenuating Circumstances

In exceptional cases, amendments to the approved PW-1B and plans may not be practical on short notice, such as to correct an issue highlighted by a Buildings inspector. In cases when it may be necessary to make changes in lieu of immediately filing a PAA, a Department plumbing inspector or spot-check audit inspector will accept the below documentation from the professional engineer or registered architect of record:

1. A letter describing the intended changes; *or*
2. A sketch of the work showing the intended changes; *or*
3. An added bubble on the approved plans showing the intended changes.

The PE or RA of record *must* include his or her seal and signature on the above documentation, allowing the Licensed Master Plumber or Licensed Fire Suppression Contractor to inspect the work not included in the original plans and without waiting for the plan examination/PAA procedure. **With plumbing, sprinkler or standpipe work, all plans must be formally amended prior to sign-off.**