

THE CITY OF NEW YORK  
**HOUSING AND DEVELOPMENT ADMINISTRATION**  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: October 4, 1976

TO: Borough Superintendents

FROM: Director of Operations Irving E. Minkin

SUBJECT: Places of Assembly; Acceptable Door Hardware

Subsequent to issuance of my memorandum dated March 4, 1976, regarding guidelines as to acceptable locking devices and hardware on doors serving as means of egress from places of assembly, we have been advised by the Fire Department that slide bolts or draw bolts not an integral part of approved panic hardware are not necessarily readily openable.

Accordingly, Item #3 in my memorandum dated March 4, 1976, is modified in its entirety, to read as follows:

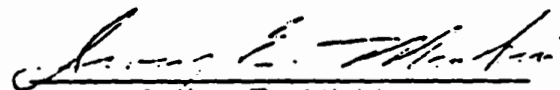
"3. Slide bolts or draw bolts may only be used as an integral part of approved panic hardware on required egress doors readily openable from the inside in conformance with section C26-604.4 (k) (2) when the premises is occupied, and are of such design and condition to preclude unauthorized entry from the outside."

Hereafter, when an annual inspection of a place of assembly discloses independent slide bolts or draw bolts, a violation is to be issued, citing section C26-604.4 (j) (1) a, diligently prosecuted, and a copy sent to the Fire Department. Further, in such instances, no place of assembly permit renewal is to be issued, and referrals from the Department of Consumer Affairs in conjunction with license renewal requests are to be returned disapproved.

In all other respects, my memorandums dated February 3, 1976, and March 4, 1976, are to be adhered to.

IEM/df

CC: Exec. Staff  
Comm O'Hagan; Chief Love, Fire Dept.  
Comm. Guggenheimer, Dept. Consumer Affairs  
Restaurant League  
Motion Picture Organizations.

  
Irving E. Minkin  
Director of Operations

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