



OTCR2: Site-Specific and Electrical Equipment Application

Please file 1 copy

Application must be typewritten

Buildings

1 Applicant Contact Information

Applicant:

Last Name	First Name	Middle Initial
Company		
Address		Telephone
City	State	Zip
E-mail address		
Type :	<input type="checkbox"/> Registered Design Professional	<input type="checkbox"/> Manufacturer
	<input type="checkbox"/> Installer	

Owner (Site Specific Applications):

Last Name	First Name	Middle Initial
Company		
Address		Telephone
City	State	Zip
E-mail address		

2 Application Type

Material Evaluation (Construction Codes) Electrical Equipment Evaluation (Electrical Code)

3 Product Information

Product Name:	Manufacturer Name:	Model:
Contact Person	Telephone	Email
<i>Construction Code Only</i> (Skip this section for Electrical Equipment evaluations)		
<input type="checkbox"/> Standard Evaluation		
<input type="checkbox"/> Specific Materials (Check one, see website for checklist of submitted documents):		
<input type="checkbox"/> Automated Parking Garage	<input type="checkbox"/> Solid fuel cooking appliance	<input type="checkbox"/> Energy storage
<input type="checkbox"/> Deployable draft curtain	<input type="checkbox"/> Deployable smoke containment	
Supporting Documents attached: <input type="checkbox"/> Product literature <input type="checkbox"/> Installation instructions <input type="checkbox"/> Preliminary plans		

4 Nature of Request

Construction Codes

Material Evaluation Evaluation of Test Report (OTCR3 Required) CCD1 Referral (CCD1# _____)

Attach Narrative (ie., Code Analysis, where installed)

Electrical Code

Site Specific (provide Field Evaluation) General (provide listing)

5 Project Information (All Construction Code applications, site-specific Electrical Code applications)

Location (Address)	Street
City	State
Zip	DOB Job Number:

6 Notary (Required for Electrical Equipment Evaluations)

Notarization (required) State of _____, County of: _____ Sworn to or affirmed before me this _____ day of _____ 20__ Notary Signature _____ Notary Public for the State of _____	Notary Seal
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7 Statements and Signatures

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by a fine or imprisonment, or both.

A check in the amount of \$600 payable to the NYC DEPARTMENT OF BUILDINGS must accompany this application.

I certify that all information is accurate and no undue influence will be placed on the Agency performing the review

Print Name	Applicant Signature	Date
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Internal Use Only			
Check Number	Date	Amount	Examiner's Signature