

## UPCOMING CHANGE

### NYC Loft Board Relocates

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On Thursday, February 7, 2019, the Loft Board is relocating from the 4<sup>th</sup> Floor of 280 Broadway to the 5<sup>th</sup> Floor:

**NYC Loft Board  
280 Broadway, 5<sup>th</sup> Floor  
New York, New York 10007**

To accommodate this move, the Loft Board will **close at noon on Thursday, February 7** and will **reopen at noon on Friday, February 8**. Legal papers will still be accepted on February 7 on the 4<sup>th</sup> floor from 12 – 4 p.m. and on the 5<sup>th</sup> floor beginning at 9 a.m. on February 8.

**Both walk-in and phone customer service will not be available during this closure.** Visit the Loft Board website for more information at [www.nyc.gov/loftboard](http://www.nyc.gov/loftboard).

Beginning on February 8, to receive walk-in service from the Loft Board, come to the 5<sup>th</sup> Floor of 280 Broadway and use the hallway phone to contact a representative for assistance.

**POST UNTIL: March 1, 2019**