

SERVICE UPDATE

Follow up #1 – [Local Law 28 of 2019](#): Temporary Assistance for Certain Accessory Signs

From August 7, 2019, through February 9, 2020, the Department will waive 75% of the filing fees for sign permits for respondents who received a DOB sign violation if:

- The summons or violation was for a storefront sign; and
- The penalty imposed as a result of a hearing held at OATH's Hearings Division (formerly known as ECB) was entered as a judgment in court; and
- The judgment amount was paid between June 1, 2006, and February 9, 2019.

A Court Docket Date will be listed on the ECB Violation Details page in the [Buildings Information System \(BIS\)](#) if the violation was entered as a judgment in court.

If the summons/violation meets **all** of the listed criteria:

- Submit the job and pay the fees in [DOB NOW: Build](#)
- Indicate in the filing that it is addressing a summons/violation and provide the summons/violation number
- Submit an [RF1- Refund Request Application](#) and select Overpayment (OP) in section 3 (Reason For refund Request). The Correct Fee in section 4 (Payment Information) is 25% of the filing fee paid.
- Make sure to attach to the RF1:
 1. a copy of the summons/violation; and
 2. a copy of the court judgment; and
 3. proof of payment of the entire judgment amount; the proof of payment must include the date the payment was made
- See the [RF1 Instructions](#) for where to submit the RF1 Application.

For additional business assistance, contact **NYC Small Business Services** at <https://www1.nyc.gov/site/sbs/businesses/contact.page>. Please note in the *How can we help you?* field that you were referred by DOB per Local Law 28 of 2019.

For information about the NYC Department of Finance (DOF) temporary program to resolve storefront sign violations that were entered as judgments before May 10, 2019, and have **not** been paid, visit DOF's website at www.nyc.gov/awningamnesty2019.

For assistance with filing for a sign permit, visit your local borough office on [Homeowners Night](#) any Tuesday from 4:00 to 7:00 p.m. Visit [our website](#) for more information about signs.

POST UNTIL: December 31, 2019