

## SERVICE NOTICE

### Work Without a Permit: Requesting an Override, Reduction, or Waiver of Civil Penalties

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Effective March 30, 2026, only the updated [L2 Form](#) with the revised date of Rev. 03/26 in the lower right-hand corner will be accepted for review.

The following additions were made to the L2 form:

- **Accessory Sign Penalty Waiver (ASPW).** Outstanding penalties imposed on or after December 28, 2017, will be waived for business storefront signs that do not exceed 150 square feet in area or exceed 1,200 pounds in weight, unless the sign creates imminent threat to public safety or health. Read [§28-213.1](#) and [Local Law 15 of 2026](#).
- **Removal of Illegal Work (ROIW).** Work was performed without a permit and that work is removed, the penalty for the unpermitted work is \$600 when performed on a one- or two-family dwelling or \$6,000 when performed on a building other than a one- or two-family dwelling, **even if the removal did not require a permit.** Read [1 RCNY §102-04](#).

Applicants requesting an override, reduction, or waiver of civil penalties must use the updated with the revised date of **Rev. 03/26** in the lower right-hand corner:

- [L2 Form](#)
- [L2 Instructions](#)